

The Field Trip meals will replace the school meal for the requested date.

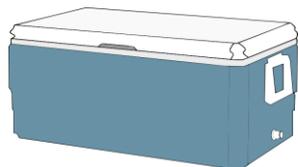
**THIS FORM MUST BE FAXED TO 203-946-7650  
AND A COPY MUST BE GIVEN TO THE LEAD  
PERSON IN THE CAFETERIA**



A sandwich, fruit, juice, **milk**, snack, and disposable serveware are included.

### For Food Safety

All Field Trip meals need to be stored in coolers with ice packs.



Food Service does **not** provide coolers or ice packs.  
Please bring cooler to cafe to be packed.

New Haven Public Schools		
School Name:		
Principal's Name:		
Date of Request:		
Field Trip Date:		
Name of Person Completing this Request:		
Grade:	▼	
Lunch Wave Affected:		
<input type="checkbox"/> This Request has been approved by the school's principal.		
Total Number of Meals:		
<p style="color: red; text-align: center;"><b>The Boxed pre-packed lunches will REPLACE the school lunch meal for the requested date.</b></p>		
Meals will be picked up at the cafeteria at:		▼
<p>Field Trip requests are subject to availability and require approval from the Food Service Office. Field Trip requests have to be related to a special event, celebration or activity and will replace the school meal for participating students.</p> <p style="text-align: center;"><b>This form needs to be submitted to the Food Service Division at least <u>10 business days before the event.</u></b></p>		
<p><b>RETURN THIS FORM WITH THE ROSTER OF STUDENTS PARTICIPATING</b></p>		

Please fax to: 203-946-7650 ATTN: Dan Shields or email: daniel.shields@new-haven.k12.ct.us