

Chemical Hygiene Plan

| Facilities Staff & Programs | Phone Number |
|---------------------------------|--------------|
| OSHA & Hazardous Waste Concerns | 475-220-1631 |

This Chemical Hygiene Plan (CHP) is intended to protect the Health & Safety of all New Haven Public Schools personnel working with/exposed to hazardous materials. Including but not limited to: how it's properly stored, handled and disposed of in a safe and environmentally proper manner.

This policy applies to all Facilities Management and Custodial areas, as well as School laboratories, shops and art rooms. All other OSHA Health & Safety Standards shall be compiled to in addition to the requirements of this policy.

Guidelines for Schools

- A school “Health & Safety” contact person may be appointed yearly by the Principal. However, a report of concern or injury may be made to the Facilities Dept. or specifically the Health & Safety Coordinator.
- Schools must follow the CHP and maintain any relevant “OSHA files”
- Any person may contact the Health & Safety Officer with any issues of non-compliance they deem are present.
- Annual inventory and ensure proper storage and use of hazardous chemicals. Proper disposal measures must be followed.
- Ensure the Safety Data Sheets (SDS) sheets are received & filed for all new chemical purchases.
- All chemicals are properly labeled, utilizing the “Globally Harmonized System” for classification guidelines.
- Ensure that employees use personal protective equipment when required.
- Ensure that all employees have access to required information/files.
- Post “[It’s the Law](#)” OSHA Posters in prominent high visibility areas. (Prints in 8.5”x14”)

Copies of the full Chemical Hygiene plan are available through the facilities department Health & Safety and must have a copy available at each School.