



NEW HAVEN PUBLIC SCHOOLS

**New Haven Public Schools  
Office of Youth Family and Community Engagement**

The New Haven Public Schools (NHPS) is committed to strengthening the resources available for New Haven youth by bringing together, families, community, schools, peers, government, neighbors and connecting and focusing these efforts so that they are collective, cumulative, consistent and effective. NHPS manages a variety of state and federal grants that support these goals, helping provide a wide range of services to our students and their families, and is currently reviewing the qualifications of potential partners to help carry out future grant funded initiatives or collaborate on district initiatives. We are currently requesting qualifications for the 2021-2021 school year from service providers in the areas of focus listed below;

Summer Programming  
Afterschool Enrichment Programs  
Homeless Students  
Students in Foster Care  
Chronic Absenteeism  
Parent Engagement  
Youth Development  
Restorative Practices  
Drop Out Prevention  
Mentoring/Tutoring

If you or your organization would like to be considered as a partner or provider for summer programs and/or the 2022-2023 NHPS school year, please complete the attached Request for Qualifications form, with supporting documents, and submit it via email to Christian Tabares at [Christian.Tabares@new-haven.k12.ct.us](mailto:Christian.Tabares@new-haven.k12.ct.us) and cc: Zoraida Berríos at [zoraida.berrios@new-haven.k12.ct.us](mailto:zoraida.berrios@new-haven.k12.ct.us). Because of the unique goals and requirements of different grants, there are no uniform provider qualifications, and each respondent will have an evaluation based on how well they align with the needs of a particular grant.

Please note that submission does not guarantee a future partnership with the Office of Youth, Family and Community Engagement or the New Haven Public Schools. Future grant opportunities are contingent on availability of funds. The submission of the RFQ only guarantees that your submitted materials will be revised and considered. Thank you for your interest to have a partnership with the New Haven Public Schools.

Respectfully Submitted

Iline P. Tracey  
Superintendent of Schools



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New Haven Public Schools Summer and Afterschool programs encompass a broad range of focus areas including academic support, mentoring, positive youth development, arts, sports and recreation, apprenticeships, workforce development programs, and programs for homeless youth.

The activities children and youth engage in outside of school hours are critical to their overall development, highlighting the need for quality afterschool programs. Effective afterschool programs can improve classroom behavior, school attendance, and academic aspirations and reduce the likelihood that a student will drop out.

New Haven Public Schools (NHPS) Summer and After-School Programs are primarily funded through grants from the United States Department of Education (USDOE) and the Connecticut State Department of Education (CSDE). The USDOE and the CSDE provide funds to school districts that collaborate with community partners to provide safe and educationally enriching alternatives for children and youth during non-school hours. The funds are awarded to specific school sites through a competitive process. The base grants that the USDOE and CSDE awards to NHPS for summer and Afterschool programs represent four funding sources:

- 1 Extended School Hours Grant for K-12 schools are state funds. ESH grants are one-year renewable funding sources (CSDE).
- 2 21st Century Community Learning Center (21st CCLC) grants for K-8 schools are federal funds. 21st CCLC grants are awarded based on a highly competitive application process, and last for five years (CSDE).
- 3 State After-School Grants (SAG) for K-12 schools are federal funds. SAG grants are awarded based on a highly competitive application process, and last for two years (CSDE).
- 4 Elementary and Secondary School Emergency Relief Fund (ESSER II)

ESSER II funds will provide funding to address learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, disengaged youth, students experiencing homelessness, and children and youth in foster care (USDOE).





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NHPS directly applies for these grant funds from the USDOE and CSDE, and grant funds are received and managed by the school district. NHPS contracts a portion of grant funds to agencies to provide summer and Afterschool programming in close partnership with schools.

Local Agencies submit grant applications to apply for competitive NHPS dollars on behalf of the Afterschool programs. Schools and selected agencies are strongly encouraged to develop long-term partnerships that last over the course of the grant cycles.

Additionally, agencies leverage other funding and resources to support high quality programs,

+3+

\* including private grant dollars, volunteers, and other in-kind resources. Leveraging additional resources on behalf of the summer and Afterschool programs are an essential function of the community partners because of the reality that state and federal summer and Afterschool grant dollars alone are often inadequate to run a high-quality program.

Because of the unique goals and requirements of different grants, there are no uniform provider qualifications, and each respondent will be evaluated based on how well they align with the needs of our students.



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## NHPS/YFCE – IMPORTANT DATES

**April 22, 2022** - Request for Qualifications (“RFQ”) Deadline – at **4:00 pm**.

**\*Applications submitted by any other means or after 4:00 p.m. on Friday, April 29, 2022 may not be accepted.**

**April 25 to 27, 2022** - RFQ applications screening and scoring of Agencies RFQ submissions

**May 3, 2022** - Deadline for proposed summer programming agreements to be presented to Finance and Operations Committee

**Thursday, July 5, 2022 - Friday, July 29, 2022**– Summer programs start and end dates





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**Request for Qualifications Form**  
**School Year 2022-2023**  
**July 1, 2022 – June 30, 2023**

**IMPORTANT: THE FOLLOWING DOCUMENTS MUST BE INCLUDED WITH THIS RFQ:**

- Disclosure form (included)
- Certificate of Insurance
- W9
- Covid Plan

Please note that submission does not guarantee a future partnership with the Office of Youth, Family and Community Engagement or the New Haven Public Schools. Future grant opportunities are contingent on availability of funds and submission of the RFQ guarantees only that your submitted materials would be read and considered. This RFQ is directed to organizations, business providing services to Homeless students and their families.

Please answer the questions below. **If you need additional space, please attach a page and ensure that is the continuation of an answer to a specific question.**

1. Organization Name:

2. Contact Information:

a. Street Address

City/Town/State

Zip Code

Phone:

Fax:

Mobile Number:

b. Director's Name

Email

Phone Number

c. Name of Person Submitting RFQ:

Email

Phone Number

3. Mission of Organization





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4. Overview of Organization's Scope of Services

5. NHPS is seeking partners who can deliver high quality before and after school programming including weekend, school breaks, and summer programming. To become a partner, an organization must demonstrate a strong track record of serving children and families effectively. Select the NHPS program activities your program supports.

- Summer Programming
- Extended School Hours, Afterschool, Saturday Academy
- Homeless Students and Students in Foster Care
- Chronic absenteeism
- Parent Engagement
- Youth Development
- Restorative Practices
- Drop Out Prevention
- Mentoring
- Tutoring
- Program Evaluation Grant Writing

OTHER:

6. Please check the box (es) detailing which program you propose to provide services for and describe the programming for the proposed period(s).



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Summer 2022

NHPS 2022-2023 School Year

If you checked the summer box - Please check all boxes your organization would be available to provide services for the 2021 summer programs:

8am – 12pm  Monday  Tuesday  Wednesday  Thursday  Friday

12pm – 4pm  Monday  Tuesday  Wednesday  Thursday  Friday

Please describe the programming your organization proposes during the summer, and how many students can be served:





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FOR SUMMER PROGRAMS: If you provide OTHER EXISTING SUMMER programs through your organization, NHPS might be able to provide scholarships to a limited number of students for programs already in existence. If this applies to you, how many spots in your program are you able to set aside for New Haven students ONLY? List the name of the program(s) and number of slots

If you checked the box for the 2022-2023 School Year - Please describe the programming your organization proposes:





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7. Service Category (check all grade levels your agency is interested in serving):

- Pre K-4
- Grades 5-8
- Grade 9-12

**NOTE:** Only one application needs to be completed if more than one service category is checked.

8. Are you currently an NHPS Partner? Yes  No

9. Have you served as an NHPS community partner before in past years?  
Yes  No

If so, please identify the years and durations served.





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10. Do you currently serve in any other school districts besides NHPS? Yes  No

If yes, please list all school districts your organization has provided programming.

11. How many school sites does your agency have the capacity to serve? (Please check one)

1

2-4

5-9

10+

Please briefly explain your rationale for this number of sites.

12. Please check the activities you offer





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AFTER-SCHOOL ACTIVITIES BY CATEGORY

CATEGORY	ACTIVITIES	X
Academic Support	Academic Enrichment Learning, Tutoring, Expanded Library Services, Supplementary Education Services, Homework Support, Credit Recovery, Reading & Literacy, Math, Science	<input type="checkbox"/>
Recreation/ Physical Activity	Cooperative Games, Dance, Martial Arts, Swimming, Intramural Sports, Sports Leagues	<input type="checkbox"/>
Enrichment	Arts and Cultural Activities, Health and Nutrition Education, Substance Abuse & Drug Prevention, Violence Prevention, Counseling & Character Education	<input type="checkbox"/>
College and Career	Career & Job Training, Entrepreneurial Education, Technology/Telecommunications Training, Community Service & Service Learning, Internships and Apprenticeships	<input type="checkbox"/>
Leadership Development	Peer Mentoring, Peer Tutoring, Youth-Led Community Service	<input type="checkbox"/>
Science Technology Engineering Math	Gardening, Coding, Robotics, Sewing, Forensics	<input type="checkbox"/>
Outdoor Education	Community Mapping, Hiking, Camping, Kayaking	<input type="checkbox"/>
OTHER		





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13. a. Provide a detailed narrative for each activity or program type checked in question Use additional pages or attach narrative if needed:

b. Submit agency literature describing activities offered and/or provide agency's web site address:

14. Describe Program Goals:

15. Explain the anticipated outcomes of the program:

16. Explain how these outcomes will be measured:





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17. Describe how success will be monitored on a regular basis:

18. a. Describe who will staff the program (Bilingual staff – please specify language/s), certified teachers, tutors, coaches, mentors, volunteers, parents, trained staff, etc.).

b. Does your organization perform certified background checks of your employees?





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19. What is the staff/student ratio per session ?

20. Describe parent engagement activities your agency can offer, if any. Use additional pages or attach narrative if needed:

21. How will your agency ensure that all of your after-school staff have baseline knowledge and understanding of youth development best practices? Discuss how your agency will utilize the CT Afterschool Network, or other resources, to build the capacity of your staff to achieve NHPS standards for continuous quality improvement of youth development practices?





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22. RFQ respondents must submit a detailed safety plan to protect staff, children, and their families from the spread of COVID-19 and have a response plan in place for if/when a student, teacher, or staff member tests positive for COVID-19. This plan should be developed in collaboration with state and local public health departments. **Please submit plan with the RFQ. If a plan is not submitted the RFQ will not be accepted.**

(Please visit the CT Afterschool Network Site @ <http://ctafterschoolnetwork.org/> to review resources and information regarding afterschool programming)

## RFQ SIGNATURE PAGE

Additional Documents: Please submit a copy of the following with your RFQ application :

- Certificate of Insurance
- Notarized Disclosure Form
- W9 Form



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- Covid -19 Safety Plan

<b>Print Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

**Name of Organization**

- Please note that submission does not guarantee a future partnership with the Office of Youth, Family and Community Engagement or the New Haven Public Schools. Future grant opportunities are contingent on availability of funds and submission of the RFQ guarantees only that your submitted materials will be read and considered.

***Thank you for your interest in partnering with New Haven Public Schools-Office of Youth, Family and Community Engagement Department.***

New Haven Public Schools  
Office of Youth, Family and Community Engagement





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## SCORING SUMMARY

The Request for Qualifications (RFQ) application scoring system uses a 10-point scale for overall

<b>Scoring Grid</b> <b><i>(0-6 points=Below Average - 7 points =Average - 8-9 points = Good 10 points =Outstanding)</i></b>			
<b>ORGANIZATIONS</b>		<b>NAMES OF</b>	
<b>1</b>	<b><i>RFQ Demonstrates an understanding of student needs and a clear approach to addressing those needs</i></b>		
<b>2</b>	<b><i>Responses align with district policy and district priorities</i></b>		
<b>3</b>	<b><i>Organizational provides structure and a staffing plan that supports high quality staffing and programming</i></b>		
<b>4</b>	<b><i>Provides plan to evaluate and measure the progress and final outcome of programming?</i></b>		
<b>5</b>	<b><i>Program provides opportunity for students to engage in quality enrichment activities and improve academically.</i></b>		
<b>6</b>	<b><i>RFQ response includes supplemental documents requested</i></b>		
<b>7</b>	<b><i>The proposal includes a Family Engagement plan</i></b>		
<b>8</b>	<b><i>Organization has experience providing services for New Haven Public School, other school districts and/or communities.</i></b>		
<b>9</b>	<b><i>Organization demonstrates the ability to engage in collaborative efforts</i></b>		
<b>10</b>	<b><i>Organization has the ability to sustain programming</i></b>		
<b>Organization Scores</b>			
<b><i>Highly Recommended: 90-100 points - Community organization has demonstrated a strong commitment to serve as a NHPS partnering agency and provide a high standard of services for NHPS students and families.</i></b>			
<b><i>Recommended: 70-89 points - Community organization has adequately demonstrated its capacity to serve as an NHPS partner and to fulfill the organizations responsibilities based on responses in the submitted RFQ.</i></b>			
<b><i>Not Recommended: 0-69 points - Community organization has not adequately demonstrated its capacity to serve and/or to fulfill most of the responsibilities outlined by NHPS in this RFQ. Organizations receiving this not recommended status will not be included in the list of qualified community organizations that will be shared with Principals and stakeholders. An organization receiving this not recommended status may submit another RFQ at a future date when NHPS opens up a new RFQ cycle, if the organization has made significant improvements in strengthening its capacity to serve in the NHPS community partner role.</i></b>			

program review criteria. For scoring purposes, ratings are in whole numbers only (no decimal ratings). The scale is used by the assigned reviewers to evaluate (at least) six individual criteria





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1. Informative – Organization provides detailed information requested in the RFQ
2. Alignment with NHPS priorities
3. Impact of programming and evaluation plan
4. Organizations years of service, staffing plan, trainings, and credentials
5. Provides opportunities for students and families to engage in academic, enrichment, and recreational activities
6. Sustainability

Reviewers should consider the strengths and weaknesses within each criterion. For example, a major strength may outweigh minor and correctable weaknesses.

**Preliminary Scoring**

- Reviewers should consider the full range of the rating scale and the scoring descriptors in assigning individual final scores
- Committee members score organizations individually.

**Overall Scoring**

- Reviewers must provide comments for a score when the rating is poor.
- Discussed applications receive numerical impact scores from all eligible raters (e.g., without conflicts of interest)
- Reviewers are guided to use the full range of the rating scale to better discriminate among applications
- Reviewers should feel free to assign the score that they believe best represents the impact of the application.
- After the meeting, individual reviewer scores will be added and averaged to determine the final score
- The range for overall final scores is 0 – 100 points.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

PRODUCER	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME:</td> </tr> <tr> <td>PHONE (A/C, No. Ext):</td> <td>FAX (A/C, No):</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS:</td> </tr> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> </table>	CONTACT NAME:		PHONE (A/C, No. Ext):	FAX (A/C, No):	E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE	NAIC #				
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**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS  <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input type="checkbox"/> N <b>(Mandatory in NH)</b> If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**

**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

# THE CITY OF NEW HAVEN

**BUREAU OF PURCHASES**  
200 Orange Street

New Haven, Connecticut 06510  
(203) 946-8201 - FAX (203) 946-8206



## DISCLOSURE & CERTIFICATION AFFIDAVIT

<b>CONTRACTOR/VENDOR NAME</b>	
<b>CONTRACTOR/VENDOR ADDRESS</b>	
<b>TELEPHONE /FAX</b>	
<b>CONTACT/E-MAIL ADDRESS</b>	
<b>AGREEMENT FOR:</b>	
<b>SOLICITATION TITLE &amp; NUMBER, IF APPLICABLE</b>	

For the purposes of this Disclosure and Certification Affidavit, the following definitions apply:

- (a) "Person" means one (1) or more individuals, partnerships, corporations, associations, or joint ventures.
- (b) "Contract" means any agreement or formal commitment entered into by the city to expend funds in return for work, labor, services, supplies, equipment, materials or any combination of the foregoing, or any lease, lease by way of concession, concession agreement, permit, or per agreement whereby the city leases, grants or demises property belonging to the city, or otherwise grants a right of privilege to occupy or to use said property of the city.
- (c) "City" means any official agency, board, authority, department office, or other subdivision of the City of New Haven.
- (d) "Affiliate Entity" means any entity listed in sections 9 or 10 below or any entity under common management with the Contractor.

<b>State of</b>	<b>County of</b>	<b>Ss.</b>
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I, \_\_\_\_\_ being first duly sworn, hereby deposes and says that:  
(type or print your name above)

<b>1.</b>	<b>I am over the age of 18 and understand the obligations of making statements under oath; I understand that the City of New Haven is relying on my representations herein.</b>
<b>2.</b>	I am the corporate secretary or majority owner (including sole proprietorship) of _____ <b>OR</b> I am an individual and my name is _____ <b>(Insert Company Name above OR, if an individual, type your name above)</b>
<b>3.</b>	I am fully informed regarding the preparation and terms of the above referenced agreement (the "Agreement") and of all pertinent circumstances related thereto.
<b>4.</b>	(Please select the applicable representation(s) regarding taxes or, if none of the below are accurate, attach an explanation of the status of the relevant tax obligations to this Affidavit): ___ As required by Conn. Gen. Stat. §12-41, the Contractor (and each owner, partner, officer, authorized signatory or Affiliate Entity of the Contractor) has filed a list of taxable personal property with the City of New Haven for the most recent grand list and all taxes are current. ___ The Contractor (including any owner, partner, officer or authorized signatory thereof) is not required to file a list of taxable personal property with the City of New Haven for the most recent grand list and does not owe any back taxes to the City of New Haven, either directly or through a lease or other agreement. ___ The Contractor or an owner, partner, officer, representative, agent or Affiliate Entity of the Contractor either i) has a PILOT agreement with the City of New Haven or ii) owes back taxes and has executed an agreement with the City of New Haven to pay said back taxes in installment payments. <b>Such agreement is attached and incorporated herein by reference and the payments under said agreement are not in default.</b>
<b>5.</b>	Other than as may be described in section 4 above, the Contractor (including any owner, partner, officer, other authorized signatory or Affiliate Entity) does not have any outstanding monetary obligations to the City of New Haven.
<b>6.</b>	Please select the applicable representation about the Contractor's business registration: ___ Contractor is a Connecticut corporation, partnership, limited liability company or sole proprietorship and its Connecticut Secretary of the State Registration number is _____. ___ Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship but is registered to do business in the

State of Connecticut. The Contractor's Connecticut Secretary of the State Registration number is \_\_\_\_\_.  
 \_\_\_\_\_ Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship and is not registered to do business in the State of Connecticut. The Contractor is registered in the State of \_\_\_\_\_ and the State business registration number is \_\_\_\_\_. Contractor has confirmed with the Connecticut Secretary of the State that the services it will provide pursuant to the Agreement do not constitute doing business in the State of Connecticut and no registration with the Connecticut Secretary of the State is required. Contractor does otherwise have the following State of Connecticut registrations, certificates or approvals relevant to the Agreement (if not applicable, state not applicable): \_\_\_\_\_.

7. The following list is a list of the names of all persons affiliated with the business of the Contractor who are also affiliated with the City of New Haven. For purposes of this Affidavit, "affiliated with the business of the Contractor" includes any current or former employee (including officers) of the Contractor or any owner, board member or agent of the Contractor, or of any subsidiary or parent company of the Contractor, and "affiliated with the City of New Haven" means any employee, agent, public official, board member, commissioner or any other person serving in an official capacity for or on behalf of the City of New Haven. If none state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	City Affiliation Role & Time Frame	Contractor Affiliation Role & Time Frame	DOB
1				
2				

8. The following list is a list of all contracts in which either the Contractor, any person affiliated with the business of the Contractor or an Affiliate Entity of the Contractor provides, or has provided, services or materials to the City within one (1) year prior to the date of this disclosure. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name of Contractor or Affiliate	Affiliation (if applicable)	Contract Number	DOB
1				
2				

9. The Contractor possesses an ownership interest in the following business organizations, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Organization Name	Address	Type of Ownership
1			
2			

10. The following persons and/or entities possess an ownership interest in the Contractor. If the Contractor is a corporation, list the names of each stockholder whose shares exceed twenty-five (25) percent of the outstanding stock. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	Title	% of Ownership	DOB
1				
2				

11. If the Contractor conducts business under a trade name, the following additional information is required: the place where such entity is incorporated or is registered to conduct such business; and the address of its principal place of business, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	TRADE NAME	PLACE OF INCORPORATION/REGISTRY	PRINCIPAL PLACE OF BUSINESS
1			
2			

I hereby certify that I am duly authorized to sign this Affidavit and that the person who will sign the Agreement with the City on behalf of the Contractor will be duly authorized to execute the same. I hereby further certify that the statements set forth above are true and complete on the date hereof and that I, or another authorized individual of the Contractor, will promptly inform the City, in writing, if any of the information provided herein changes or is otherwise no longer accurate at any point during the execution of the above referenced Agreement. I understand that any incorrect information, omission of information or failure of the Contractor to update this information, as described in the foregoing sentence, may result in the immediate termination of any and all agreements the Contractor has with the City of New Haven and disqualification of the Contractor to further contract with the City.

(Signed) \_\_\_\_\_  
 Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 (Title)

My commission expires \_\_\_\_\_, \_\_\_\_\_.

**THIS FORM MUST BE NOTARIZED**

(This form shall be updated if the Agreement contemplated hereby is not executed within six months of the date hereof.)

Community Partner	Site	Start Date	Total Sessions	Cost per session	Number of students serviced	Time per session	Description of services
S.P.O.R.T Academy	Roberto Clemente	9/27/2022	160	\$ 400.00	50	2 hours	S.P.O.R.T. provides tutoring opportunities for students to catch up academically, specifically in Math. The academy will lead recreational sports such as basketball and other sports of interest to teach how collaboration within team sports can be applied to academics and the workforce. Mentorship is provided through facilitated group conversations using the ACTIVE model of continuous improvement where staff will prompt high interest topics and identify needs to provide students with the guidance to achieve their goals. Sessions also incorporate Chess lesson in terms of skills on "64 squares" and relating it to real-world decision making.
	Brennan Rogers	12/13/2022	48	\$ 150.00	20		
	Wexler Grant		68		20		
	Fair Haven School		48		20		
Arts in CT	Brennan Rogers	11/15/2022	75	\$ 133.33	40	2 hours	Arts in Connecticut supports NHPS students by offering arts and crafts courses, african dance, martial arts, and other courses that school staff and children find interest in during the year. These enrichment activities are designed to introduce arts to our youth regardless of background in pursuit to expose each student's creative side, and stimulate learning through firsthand experience in artistic themes.
	Wexler Grant		150		60		
Arts for Learning CT	John C. Daniels	11/15/2022	66	\$ 150.00	30	1 hour	Arts for Learning provides programming that engages students in their unique art forms, offering instruction in the art form itself and then guiding the creation of unique student artwork, which will later be presented through community showcases.
Boys and Girls Club of GNH	Brennan Rogers	11/15/2022	136	\$ 500.00	50	3 hours	The Boys and Girls Club provides students with an array of programs that focus on (3) areas of engagement. The Power Hour provides 30 minutes of homework and academic support to enhance academic performance. The Triple play is designed to educate students on healthy habits to improve overall well-being by introducing them to nutrition, and various forms of physical activity. The Torch Club is a leadership group that promotes community service, enhances character development as they prepare for their lives outside of school.
	Beecher School		136		50		
	Bishop Woods		136		50		
	Central Office (Spring break camp)	5	\$ 5,250.00	70	8 hours	Spring break fun club hosted at the Boys and Girls Club Columbus Ave Club house during April recess to provide 70 students to continue engagement outside of school hours. The (3) area of focus the B&G's Club implements after school will be inbedded into the spring break fun club to ensure students are participating in activities that will enhance overall development and educational needs.	
Clifford Beers	Roberto Clemente	11/15/2022	25	\$ 8,484.00	100	4 hours	Clifford Beers supports students to participate in pro-social activities to achieve three goals: 1) nurture and educate youth; 2) promote positive development; and 3) strengthen family community engagement. To support these goals, Clifford Beers engages students by offering activities such as: Respect Hoops basketball, martial arts; fine arts (including music, dance, journaling and painting); mindfulness & yoga; robotics; and restorative circles work. Programming will also focus on pro-social activities which include social bonding, peer-to-peer mediation, as well as the planning and execution of the end of the year Countdown to Success Festival for each site. This provides students the opportunity to plan and execute an event to show case their newly learned skills with the assistance of Clifford Beers and Saturday Success Academy Staff.
	Wexler Grant				100		
	Fair Haven School				100		
Eli Whitney Museum	Celentano	11/15/2022	30	\$ 345.00	15	1.5 hours	Eli Whitney Museum will provide a school based afterschool program focused on experimentation and design for the students. The activities will engage all students in purposeful, supportive and meaningful hands-on learning experiences that coherently support and challenge students to imagine and create projects which promote and stimulate creative and problem solving opportunities.
	Wexler Grant		25		15		
	Davis		31		15		
Kidz Kraze	Celentano	11/15/2022	61	\$ 325.00	25	1 hour	The Kidz Kraze provides academic support and enrichment activities such as karate, culinary, arts & crafts, and games. Academic supports will consist of tutoring, reading support/reading corners, and literacy games to support learning. Staff, supplies, games, data collection, and consumables are included in the cost.
	East Rock	62	25				
	Jepson	12/13/2022	104	25	2.5 hours		
Kiyama Movement Inc		11/15/2022	50	\$ 600.00	25	3 hours	The KIYAMA program provides mentoring for male high school students at Wilbur Cross High School. The students are participating in groups/activities which will support their personal and professional development and inspire positive engagement within their school and respective communities. Students will attend life skills groups, leadership forums, community events and other activities as well as attend trainings which will enable them to engage and serve as mentors for NHPS students in lower grades.
	Wilbur Cross						
	Celentano				15		Little Scientist base their curriculum to deepen their 3-Dimensional understanding of

Little Scientist	Barnard	11/15/2022	22	\$ 225.00	15	1 hour	science defined by the Next Generation Science Standards. Little Scientist uses the excitement of scientific investigations to engage students in improving scientific, literacy, mathematic, critical thinking and problem-solving skills. The science curriculum is a fun and innovative hands-on, mind- on, inquiry and practice-based curriculum. Inclusive of cost are one "Family Science Day" at each location. The cost includes all curriculum, instructors, and
	John Martinez				15		
	John C. Daniels				15		
	Hill Central				15		
	Nathan Hale	1/10/2023	42		15		
The Monk Center	Davis	11/15/2022	50	\$ 200.00	15	1 hour	Monk Center offerings will support NHPS students by offering STEM, reading support, as well as enrichment activities such as Visual and Performing Arts. All enrichment activities are designed to nurture and develop critical thinkers, creative problem solvers, and productive members of a pluralistic society. Students are provided the opportunity to engage in Human anatomy and Physiology where they learn about the human body and its various functions, Choral Music where they will practice reading, listening, and social-emotional skills while participating in choral music, Pre-engineering and Coding will use various building sets and STEM toys such as, Think Fun Gravity Maze, Lego Chain Reaction, Huaker Magnetic Balls and Rods, Dominoes, and various coding robots to encourage critical thinking and creative problem solving. Literacy and Video Production where students will participate in book clubs and will re-write all or portions of books for adaptation to film, and dance where students will learn various genres of dance not limited to, but including Hip Hop.
	Barnard				15		
	Wexler Grant				15		
Prince Hall, Oriental Lodge #6	Central Office	11/15/2022	80	\$ 250.00	20	2 hours	The Oriental Lodge program is providing mentoring for males attending New Haven Public School in grades 5-9. The students will be participating in groups/activities, which will support their academic and personal development and inspire positive engagement within their school and respective communities. The program includes tutoring and enrichment activities such as athletic events, movie nights, group discussions, game nights, arts and crafts and other activities which provide a fun experience.
The Green Peacock Corporation	Davis	11/15/2022	26	\$ 150.00	20	1 hour	The Green Peacock incorporates physical and mental health activities in the NHPS after-school programs with a focus on Zumba fitness programs, Calisthenics, Aqua Fitness, and other health, fitness, and wellness activities that promote social-emotional, and physical well-being. These activities promote the advancement of development skills, stimulate the student's minds through physical activities, and provide therapeutic healing to assure healthier habits and stronger community involvement.
	Celentano		14		20		
	Wexler Grant		18		20		
	Fair Haven School	1/10/2023	42		20		
	Lincoln Bassett						
Alliance Children's Theater, Inc	FAME	1/10/2023	50	\$ 100.00	50	1 hour	Alliance Children's Theater provides 50 sessions from December 13, 2022 to June 30, 2023. Activities aim to provide students the opportunity develop leadership skills, social emotional learning skills, academic instruction, language acquisition and collaboration among peers and staff through theater concepts. These skills will be implemented through concepts involving dramatic readings, improvisation, expression, speech/diction, dance, expressive arts, and costume/set design. (2) Performances will be held for students to show case their work to parents and staff towards the end of the school year.
ARTE Inc.	FAME	1/10/2023	24	\$ 250.00	30	2 hours	ARTE is providing 24 sessions, servicing from December 13, 2022 until June 30, 2023. Activities will vary from Arts & Crafts projects, Cultural Dance instruction, Sport and Physical Fitness, Language Arts, and various game that encourage active thinking. ARTE's programming provides opportunities for students to enhance their critical thinking skills. The Arts program will consistently engage multiple skills and abilities that develop the student's imagination, and judgement while enhancing their academic progression.
New Haven Reads	Central Office	12/13/2022	138	\$ 362.32	200	3 hours	New Haven Reads provides 138 days of individualized tutoring services focusing on one-on-one literacy across (4) sites across the city from December 13, 2022 to June 30, 2023. New Haven Reads aims to work with students who are below grade level reading. Providing a trained tutor with the student working together one-three times a week. New Haven Reads goal is to assure the child's specific needs are met in efforts to work towards fluent reading and strong literacy comprehension for the remainder of the school year
Upon This Rock Ministrires	Central Office (After School)	12/13/2022	136	\$ 300.00	25	3 hours	The "Upon This Rock Ministrires" extended hours program is ran Monday-Friday every month for before and after care where students are provided homework help/tutoring, health and wellness education and healthy snacks, outdoor activities and field trips. One Saturday a month, the "Saturday Academy" Program runs from 11am-4pm engaging NHPS student in a continuation of tutoring and social emotional supports. The children learn life skills which help them understand, express and manage emotions and to develop meaningful relationships with others.
	Central Office (Saturday's)	12/13/2022	7	\$ 300.00	60		