



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gail Sharry
Date: 11/12/2020
Re: Approval for Information Only Item for F&O Committee Meeting with Wellbilt FSG US Holding, LLC for a free Trial Oven.

Contractor Name: Welbilt FSG US Holding, LLC

Contractor Address: 2227 Welbilt Blvd.
New Port Richey, FL
34655

Is the contractor a Minority or Women Owned Small Business? no

Renewal or Award of Contract/Agreement? No

Total Amount of Contract/Agreement and the Hourly or Service Rate: N/A

Contract or Agreement #:

Funding Source & Account #: N/A

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

- 1. What specific service will the contractor provide:** The Contractor will provide the district with one Convection Oven Garland equipment to test for a trial period, and keep once trial is completed.
- 2. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** The Contractor selected New Haven Public Schools for the trial oven, and will allow the district to keep it once the trial period is completed.
- 3. If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** N/A
- 4. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
No fee for the equipment.

5. If this Contractor is New has cost for service increased from previous years? If yes, by how much?

No

6. Is this a service existing staff could provide? Why or why not?

No.