



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: VL Jack, Inc.

Doing Business As, if applicable: schoolassemblies.com

Business Address: 1231 Webb Drive, Perkasio, PA 18944

Business Phone: 215-872-9320

Business email: david@schoolassemblies.net

Funding Source & Acct # including location code: Magnet 17-22
Edgewood Creative STEM C/O, 2517-6260-56694-0012

Principal or Supervisor: Dr. Nicholas Perrone

Agreement Effective Dates: From 12/09/22 to 6/30/22

Hourly rate or per session rate or per day rate. \$1,144 per session (3 sessions)

Total amount: \$3,432.00

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."* There are three student assembly sessions that will be provided that are connected to our STEAM theme.

1. BOT The Secret World of Robots 12/9/22
2. Hip Hop Character Building 1/20/23 (Weather delays available)
3. Hip Hop Test Taking Strategies 3/17/23 (Weather delays available)

Submitted by: Julie King Phone: 8-1434



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Edgewood Creative Thinking through STEAM Magnet School
Date: 11/1/22
Re: VL Jack INC

Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** VL Jack INC schoolassemblies.com
2. **Description of Service:** Provider and Vendor of Student Assemblies
3. **Amount** of Agreement and hourly or session cost: \$1144.00 per session x 3 /total \$3432.00
4. **Funding Source** and account number: 2517-620-56694-0012
5. Approximate number of staff served through this program or service: 30
6. Approximate number of students served through this program or service: 425
7. **Continuation/renewal or new Agreement? New**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much? Not a renewal
 - b. What would an alternative contractor cost: N/A
 - c. If this is a continuation, when was the last time alternative quotes were requested? Not a continuation
 - d. For new or continuation: is this a service existing staff could provide. If no, why not?
No, these are assemblies for students with specific talents, materials and experience of the vendor
8. **Type of Service:**
Answer all questions:
 - a. Professional Development? No
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No, this is an assembly company with specific talents, materials and experience in the presenting field
 - b. After School or Extended Hours Program? N/A

- c. School Readiness or Head Start Programs? N/A
- d. Other: (Please describe) N/A

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? No
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? No
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? New service
- f. If it is a renewal/continuation has cost increased? If yes, by how much? Not a renewal
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: No, these are assemblies provided by professionals in the field of the content, while providing materials and expertise by the vendor

10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: This vendor provides student assembly services with various topics and artists that fit the theme of schools or needs of a community.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? This vendor was able to provide multiple needs for student assemblies to include STEAM, SEL and Student Strategies for testing. The pricing is public on their website and was agreed upon after speaking to the vendor. Other companies contacted could not provide the same service, expertise, materials or topics that connect to our STEAM theme and magnet curriculum.
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? This is the lowest bidder for the content requested. Other companies, Mobile Ed Productions of Region 10 East Coast were an additional \$200.00 plus travel expenses and the third company Adventure Bound NYC of Fairfield County were the same price but did not offer the content that matched out STEAM curriculum we were requesting.
- d. Who were the members of the selection committee that scored bid applications? BLDT and SPMT
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department.

11. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? The first assembly will connect to our STEAM Theme and be a Robotic Assembly, The second assembly will connect with our SEL program for character building and the third will

work on Student Strategies for testing. Teachers will monitor their effectiveness in the classroom to ensure student needs are met.

- b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. N/A
 - c. How is this service aligned to the District Continuous Improvement Plan? This is aligned with our school theme and the districts theme for SEL and Academic excellence
12. Why do you believe this Agreement is fiscally sound? These are appropriate rates for student assemblies which is competitive, however, not all assembly companies offer the same content
13. What are the implications of not approving this Agreement? Students will not be able to engage explore and learn about the content being provided by the professionals presenting the material for the STEAM topics chosen during these dates. The SEL program that is being contracted is also exclusively presented by this company and could not be presented by our staff since it connects music and dance by a professional musician and dance Hip Hop troupe. The science content and materials could not be presented by our staff as the presenter is a professional in the field of robotics.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

VL Jack, Inc.

FOR DEPARTMENT/PROGRAM:

Edgewood Creative Thinking through STEAM Magnet School

This Agreement entered into on the 1st day of November 2022, effective (no sooner than the day after Board of Education Approval), the 9th day of December 2022, by and between the New Haven Board of Education (herein referred to as the "Board" and, JL Jack Inc. located at 1231 Webb Drive, Perkasio, PA 18944 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$1,144.00 per session, for a total of three (3) sessions. Performed on 12/9/22, 1/20/23 and 3/17/23

The maximum amount the contractor shall be paid under this agreement: Three thousand, Four Hundred and Thirty-Two Dollars and Zero Cents (\$3,432.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by **Magnet 17-22 Edgewood Creative STEM C/O Program** of the New Haven Board of Education, **Account Number: 2517-6260-56694 Location Code: 0012.**

This agreement shall remain in effect from 12/09/22 to 6/30/22.

SCOPE OF SERVICE: *In the space below, please provide brief summary of service.*

The services provided will be three sessions of student assemblies that support our STEAM theme, SEL programming and student achievement program, as detailed below:

1. BOT!, 12/9/22, The Secret World of Robots Assembly-Multimedia and interactive avatars that will show students about robots, programming and exploration.
2. Hip Hop, 1/20/23, Character Building Assembly-Interactive program helping students understand respect for peers and community members, full SEL immersion.
3. Hip Hop, 3/17/22, Testing Strategy Assembly-focus on habits for specific math and Literacy rules to remember, relaxation and mnemonic utilization.

Exhibit A: Scope of Service: Please attach contractor's detailed **Scope of Service** on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data Privacy - attached

Exhibit C: Contractor's Declaration Attesting to Compliance with Executive Order No. 13G – form must be completed by the contractor. See attached form for contractors who are working with students or staff in school or in after school programs, regardless of location.

APPROVAL: This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors **may begin service no sooner than the day after Board of Education approval.**

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President
New Haven Board of Education

11/3/22

Date

Date

David Jack, President, VL Jack, Inc.
Contractor Printed Name & Title

Revised: 9-27-21



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Description	Quantity	Unit Price	Amount
BoTI The Secret World of ROBOTS! Friday, December 9, 2022: 9:00 AM Edgewood Creative Thinking through STEAM Magnet School, 737 Edgewood Ave, New Haven, CT, 06515 Package Includes:	1	\$895	\$895

"LIVE" Package includes two (2) back to back 45-minute performances!

- **ASSEMBLY HIGHLIGHTS...**
- *Highly polished, Multifaceted Scripted Show*
- *Multimedia & Interactive Avatars*
- *What exactly IS a robot?*
- *Explore the world of "programming"*
- *Robots in the "real world"*
- *Science, Robots and our future.*
- *LIVE Robot demonstrations and an unmanned drone flight during the show!*

Email us for virtual options.

Travel fee for Zone D	1	\$249	\$249
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Total Cost	\$1,144
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This invoice was generated on October 25, 2022 at 1:06 PM EDT

Description	Quantity	Unit Price	Amount
<p>R-E-S-P-E-C-T Spells Hip Hop! Character Building! <i>Friday, January 20, 2023: 9:00 AM</i> Edgewood Creative Thinking through STEAM Magnet School, 737 Edgewood Ave, New Haven, CT, 06515 Package Includes: <u>"LIVE" Package includes two (2) back to back 45-minute performances!</u></p> <p>ASSEMBLY HIGHLIGHTS...</p> <ul style="list-style-type: none"> • Students who learn to work together and help each other will flourish. . • Respect your peers, your teachers, your parents and most importantly...yourself. • The importance of participation (in the show and in life) • The importance of giving 100% regardless of the outcome. • The effectiveness of learning through music and movement. <p><i>Email us for virtual options.</i></p> <p>.</p>	1	\$895	\$895
Travel fee for Zone D	1	\$249	\$249
Total Cost			\$1,144

This invoice was generated on October 25, 2022 at 1:06 PM EDT

Description	Quantity	Unit Price	Amount
Hip Hop Standardized Testing!	1	\$895	\$895

Friday, March 31, 2023: 9:00 AM
Edgewood Creative Thinking through STEAM Magnet School, 737 Edgewood Ave, New Haven, CT, 06515
Package Includes:

"LIVE" Package includes two (2) back to back 45-minute performances!

ASSEMBLY HIGHLIGHTS...

- *The importance of getting a good night's sleep and eating a good breakfast on test day.*
- *Specific Math-related rules to remember*
- *Specific English and Reading rules to remember.*
- *The importance of relaxation during the test.*
- *Memorizing a mnemonic for test day.*
- *Utilizing the latest school-appropriate music engages students effectively!*

Email us for virtual options.

Travel fee for Zone D	1	\$249	\$249
Total Cost			\$1,144

This invoice was generated on October 25, 2022 at 1:05 PM EDT

Delete Archive Report Reply Reply all Forward Read / Unread

Fw: Thank you for choosing Mobile Ed holly smith!



SMITH, HOLLY
To: LOPEZ, JUBALIZ

☺ ⏪ ⏩ ...

Wed 11/16/2022 2:15 PM

Holly Smith
Magnet Resource Teacher
Edgewood Creative Thinking Through STEAM Magnet School

"Time spent among trees is never time wasted"

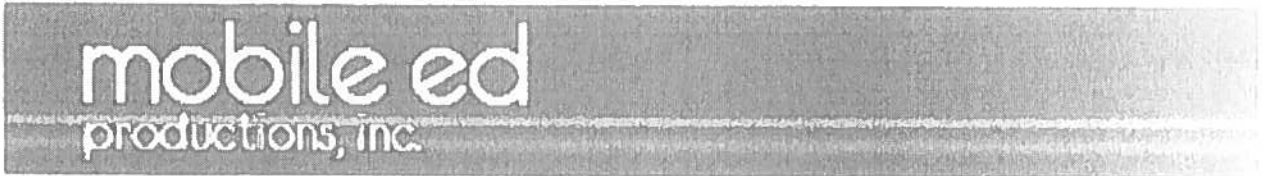
...If you don't know where you're going, any road will take you there...

11/16
- Regional Program Consultant
on vacation - quoted over
the phone \$1095 + travel
expenses which she did
not know

From: Mobile Ed Productions <info@mobileedproductions.com>
Sent: Wednesday, November 16, 2022 12:11 PM
To: SMITH, HOLLY <HOLLY.SMITH@new-haven.k12.ct.us>
Subject: Thank you for choosing Mobile Ed holly smith!

CAUTION:
This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Not rendering correctly? View this email as a

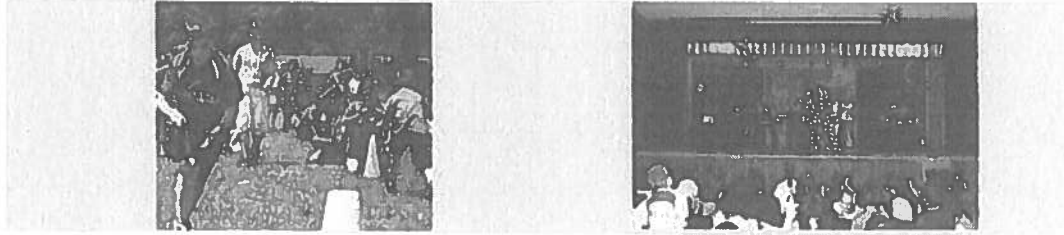


Hi holly smith,

Thank you for your interest in our school assembly programs! We think they're pretty great, and Your Regional Program Consultant will be in touch shortly. If you do not hear from them within sure to check your spam folder and/or add info@mobileedproductions.com, as well as your Reg address to your contact book. Please also feel free to reach out to your program consultant dire be found [here](#).

If you have any questions, please don't hesitate to pick up the phone and give us a call at **800-email**.

We're here from 8:00 am - 4:30 pm EST, ready to work with you to bring your students some t entertainment at a rate that fits your budget. In the meantime, feel free to check out our newly section!

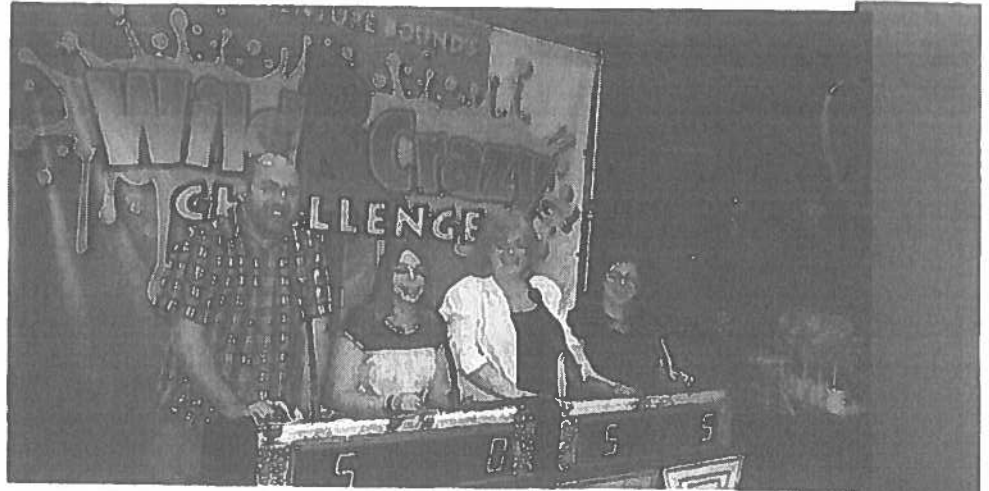


Adventure Bound

PO Box 402, Kent, CT 06757
434 Litchfield Road, New Milford, CT 06776

deborah@adventurebound.org or
Contact: Deborah @ (203)470-8106,
Contact: Patrick @ (203)470-6098

- Per Deborah - price ranges from 500.00 to 800.00 per show plus travel expenses, but content is not connected to our STEAM curriculum -



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School Assembly Programs, Workshops, & Shows in NY, CT, PA, MA

Wild & Crazy Challenge - This is a NUTTY Game Show for schools, family events, PTA, community programs, etc. The audience is divided into teams and assigned a captain. Contestants are chosen to answer questions and then participate in a funny Challenge. Get ready to get messy because you never know what is going to happen next. For schools we can develop the shows around themes such as ELA or Math Pep Rallies, PBIS, or Cultural Events. This show has been seen by thousands upon thousands. (Perfect for PK-8 grade)

Student Fun Day / Family Fun Day - This program is designed for school celebrations. Organized activity zones that may include Wild & Wacky Relays and Races. Large Group Game and Dance Party, and Carnival Style Games. Perfect for the end of year in-school program. We provide the equipment and staff to facilitate the program. All we need from you is access to electric, water, and the participants. This will be the highlight of your student's school year. (Perfect for Grades K-6)

Dancing for Fitness and FUN! - This is our creative way of bringing a physical education program that students will love. We will address smart choices for food and exercise and then Dance, Dance, Dance. Students will show off their best moves and we will also introduce Jump Roping, Hula Hooping, and Ball (Basketball / Soccer) Handling skills to complement the program experience.

Carnival - Our carnival program includes an inflatable bounce house and obstacle course plus games such as Ring Toss, Roller ball, Tic Tac Toe, Bean Bag Toss, Pop a Shot, and Frog Launch. Plus we include a DJ and prizes.

Adventure Bound | P.O. Box 402, Kent, CT 06757 | (203) 470-8106 | Deborah@adventurebound.org



How can we make your day FUN?

Home Programs About Us Rates Photos Contact Us Assemblies

Adventure Bound School Assemblies and Events are designed to suit the individual school's needs and resources. Call for prices on each program.

We offer special rates and programs to assist schools, camps, and family events in providing these exciting and engaging programs. If your group needs assistance please let us know and we will do everything we can to make it happen.

To show our appreciation we offer a referral program gift certificate. If you have referred another group to our programs please let us know we want to reward you.

Fundraisers and Partnerships:

We invite any and all groups to pair up with us to add zing to your event. We can bring the entertainment, activities, music, entertainment, and WOW to any and all events. Let us help you make your PTO, PTA, Community, Church fundraiser a BLAST!!!

As an active supporter of community events and education we work closely with various organizations to share the responsibility of coordinating events to support local charities. If you have an idea or an event that you would like our support in the organization or facilitation of we are ready to rock.



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