



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gilda Herrera
Date: 2/28/2023
Re: Total Communications -Wireless Upgrade 23-24

Contractor Name: Total Communications

Contractor Address: 333 Burnham Street, E. Hartford CT 06108

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Award of Contract

Total Amount of Contract/Agreement and the Hourly or Service Rate

Amount not to exceed \$555,217.68 (BOE Portion: **\$83,282.65** with E-Rate); The E-RATE program will cover \$471,935.03 of the total cost.

**Funding Source & Account #: Capital Funds 3C222263 58704 Fiscal Year 23-24
Computers and Telecommunications**

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:** equipment, installation, inventory (access points), replace, install, disposal and Meraki solution. Schools: Hill Regional, Edgewood, Mayo, NHA, ESUMS, Obama and Hooker.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** Bid: Wireless Upgrade 23-24
CT DAS Contract # 18PSX00202 &18PSX00202AB
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** Yes
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** N/A
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** N/A
6. **Is this a service existing staff could provide? Why or why not?** No



Gildemar Herrera
NHPS IT Director

March 2, 2023

Mr. Chris Garlock
Major Account Executive
Total Communications, Inc.
333 Burnham Street
East Hartford, CT 06108

Dear Mr. Garlock:

This letter will confirm our decision to name Total Communications, Inc. as the winning vendor for the Wireless Upgrade 2023-24 #470 230006731

The procurement of these services and equipment will depend upon the following conditions;

1. Finance & Operation Committee, Full Board Approval
2. Receipt of funding from Schools and Libraries Divisions of the Universal Service Administrative Company-E-Rate
3. Start of Services

We look forward to working with Total Communications, Inc. on this project.

Sincerely,

Gildemar Herrera

Cc: Shawn Garris
Thomas Lamb
Linda Hannans



NEW HAVEN PUBLIC SCHOOLS

RESPONSE TO RFP 022-12-1506 WIRELESS UPGRADE

Erate Year 23-24

Presented By:

Total Communications HQ
333 Burnham Street East
Hartford, CT 06108

Chris Garlock (860) 622-4132
ChrisGarlock@totalcomm.com
New Haven Office
131 S End Rd. East Haven, Ct 06512

January 17, 2023



Integrated Technology Solutions for Your Business Needs

For more than 40 years, Total Communications has helped organizations plan, develop, implement, protect, and support their business operations with innovative technology solutions. Combining unrivaled client commitment with strong industry-leading partnerships, we provide the ease and confidence of single-point accountability that comes with your customized solution from Advanced Business Solutions. Rely on us to get the most from your network.

Business Solutions

What makes Total Communications' Integrated Technology Solutions unique? From the outset, we work in partnership with your organization to identify and address needs to remediate business challenges, as well as meet immediate and long-term goals.

SECURITY & BUSINESS CONTINUITY: Cyberattacks are extremely costly – both in money and operational downtime. Our layered security solutions reduce your exposure to ever-increasing attacks and business continuity solutions make restoration efforts faster and less painful.

NETWORKING, WIRELESS & SURVEILLANCE: With a continuously expanding demand for more users and applications to connect, we will help optimize your network for speed, security and introduction of new services. Taking the core-to-edge approach, Total Communications offers networking solutions from industry leaders that work for you.

CLOUD SERVICES & SOFTWARE: Data and applications are at the heart of your business. Let us help us help you manage them with a modernized infrastructure and approach specific to your performance improvement needs. Our intelligent data center solutions are not a one-size-fits all, but rather specifically designed to grow with your business

COLLABORATION: Now more than ever, your business needs to provide exceptional work-from-anywhere collaboration. Working with the industry's leading providers, Total Communications will increase your team's ability to communicate effectively and seamlessly with our flexible voice, video, chat and team workspace solutions.



Some of Our Partners





Take Advantage of Industry-Leading Expertise

As digital transformation continues to accelerate, you need trusted, flexible, end-to-end solutions built to keep up. With decades of experience as a comprehensive client-focused technology advisor, Total Communications delivers customized scalable solutions designed precisely for your current and long-term needs. As a preferred partner with technology leaders such as Cisco, HP, and Microsoft, we deploy the most advanced business technology solutions, ensuring optimal reliability, productivity, and value.

CONNECT WITH US

Contact your Total Communications account manager to schedule a meeting with a solutions architect.

MEET WITH US

We will schedule a virtual meeting to learn about your business, and together, examine your current IT environment to determine what solutions will best meet your current and projected needs.

DESIGN & FOLLOW UP

Our solutions architect will take all this information and design a solution to achieve these goals. In a follow-up call, we will discuss how this project will enable your organization, as well as the resources needed to implement, deploy and manage.

PROJECT ENGAGEMENT

Once you decide to move forward, our team will work closely with you each step of the way to help usher the project from initiation through completion.

CONTINUED COMMITMENT

As a client, you are our most important priority. Once your solution has been rolled out, we will continue to work closely with you to ensure that everything functions smoothly and continues to meet your expectations

QUESTIONS? LET'S TALK.

From offering expert advice to solving complex problems, Total Communications has you covered! Call us at 800.300.0824 or email info@totalcomm.com.

TOTAL
COMMUNICATIONS
SPIN# 143007197



Gold
Partner



Master
Collaboration
Partner

Cisco Products and Services



Connecticut 

Information Processing
Systems Contract
#18PSX0202

DAS Construction
Contractor Prequalified

TECHNOLOGY FOCUSED. CLIENT DRIVEN.

With Total Communications, you have a partner who will work hard at making sure that your organization is prepared for whatever challenges it faces.

Since 1980, Total Communications has been a trusted advisor to organizations, helping them plan, develop, implement, protect, and support their business operations through innovative technology solutions. Total combines an unrivaled commitment to clients by leveraging strong industry-leading partnerships to provide the ease and confidence of single-point accountability that comes with each customized solution.

From the outset, the Total Team works in partnership with your organization to identify and address business challenges, as well as meet immediate and long-term goals. As a Cisco® Gold Certified Partner and Cisco® Master Collaboration Specialized Partner, we have the depth and breadth of experience to deliver sophisticated, large-scale technology solutions.

SERVICES & CAPABILITIES

As the premiere technology solutions advisor and provider in the Connecticut, Total Communications has set itself apart from the competition with our ability to exceed client expectations. Each solution is designed to meet your organization's specific requirements and we ensure that your team is properly trained to use it effectively.

Security & Disaster Recovery:

Physical and cybercrimes are extremely costly – both in money and operational downtime. Our layered security solutions reduce your exposure to ever-increasing attacks and business continuity solutions make restoration efforts faster and less painful.

Networking & Wireless:

With a continuously expanding demand for more users and applications to connect, we will help optimize your network for speed, security and introduction of new services. Taking the core-to-edge approach, Total Communications offers networking solutions from industry leaders that work on your behalf.

Cloud Infrastructure & Software:

Data and applications are at the heart of your business. Let us help us help you manage them with a modernized infrastructure and approach specific to your performance improvement needs. Our intelligent data center solutions are not a one-size-fits all, but rather specifically engineered to grow with your business.

Collaboration:

Now more than ever, your business needs to provide exceptional work-from-anywhere collaboration. Partnering with the industry's leading providers, Total Communications will increase your team's ability to communicate effectively and seamlessly with our flexible voice, video, chat and team workspace solutions.





EXPERTS IN STATE & LOCAL GOVERNMENT SOLUTIONS

Successfully providing services to nearly 50% of municipalities in Connecticut, Total recognizes the importance of having systems that function reliably, seamlessly and securely. And we understand the criticality of protecting sensitive data. Serving your constituents is a 24/7 job, and we specialize in helping you maximize available resources to continue meeting the needs of the community.

SAFER SCHOOLS, SAFER WORKPLACES

School and workplace environments have drastically changed as students and employees are no longer limited by traditional borders. The need for remote connectivity continues to rise and it is imperative that this is done successfully and safely. As a trusted partner, we bring the experience and expertise to manage this balance, which includes having developed and installed citywide wifi and outdoor school space.

Working together, Total Communications and Cisco have been prioritizing Safer Schools & Safer Workplaces through integrated IT and physical security solutions. From Cisco Optical Sensors and Informacast Emergency Notifications to defining and deploying critical E911 compliancy features, we assist in making communities safer across physical and digital threats.



HISTORY OF SUCCESS

- Founded in 1980
- Cisco® Partner since 1998
- Implemented one of the earliest and largest successful Cisco VoIP projects
- **42+** Years of Experience in Voice
- **27+** Years of Experience in Data
- **27+** Wireless Networks-LAN/WAN
- **23+** Years of Experience in VoIP / UC
- Solutions for **10 to 7,500+** Users

Cisco Qualifications

- **Cisco Gold Certified Partner**
(Cisco's highest partner level; Held by less than 1% of Cisco Partners)
- **Cisco Master Collaboration Specialized Partner**
(Cisco's highest level of specialization, requiring demonstrated ability to deliver sophisticated, value-added collaboration solutions)
- **Cisco Advanced Collaboration Architecture**
- **Cisco Advanced Data Center Architecture**
- **Cisco Advanced Enterprise Network Architecture**
- **Cisco Advanced Security Architecture**
- **20 network engineers; 50+ Cisco Certifications**
- **1 Cisco Certified Design Expert (CCDE)**
(Cisco's highest level of certification for design, only ~250 worldwide)
- **4 Cisco Certified Internetwork Experts (CCIE)**
(Cisco's highest level of professional certification for planning and operating infrastructures)
- **9 Professional Certifications (CCNP, CCDP)**
- **11 Associate Certifications (CCNA, CCDA)**

AT A GLIMPSE

Total Solutions

- Cisco Collaboration
- Cisco Videoconferencing / Telepresence
- Collaboration with Cisco WebEx & Teams
- Cisco Enterprise Networking
 - Wired & Wireless
- Cisco Security
- Cisco Meraki Cloud-Managed Networking
- Cisco Safer Schools Products
- Total360 Business Continuity & Disaster Recovery
- Flash Storage
- Structured Cabling
- Network Monitoring & Alert Notification

Technology Partners

- Cisco Gold Partner
- Datto Blue Partner
- Pure Storage Silver Partner
- VMware Professional Partner
- Cohesity
- Mitel Platinum Solution Provider
- HPe Aruba
- Vonage
- RingCentral
- Zoom
- 8x8
- NEC Authorized Dealer
- Microsoft Solutions Provider

Carrier Services

- Comcast Authorized Provider
- Frontier Authorized Sales Agent
- Windstream Channel Partner
- AT&T Master Solution Provider
- Charter Business Partner

Partial Client List

- CREC
- City of New Haven
- State of Connecticut (BITS)
- Department of Children & Families
- New Haven Public Schools
- New Haven Public Library
- City of Hartford
- Department of Energy & Environmental Protection
- Hartford Board of Education
- City of Meriden
- Town of Greenwich
- Town of West Hartford
- Department of Corrections
- Department of Emergency Services & Public Protection
- Trumbull Board of Education
- City of Trumbull
- City of Bristol
- Bristol School System
- Town of Madison
- City of Middletown
- City of Northampton
- City of Norwalk
- Town of Mansfield
- City of Norwalk
- CT Transit
- City of Bridgeport
- Town of Newtown
- City of New London
- Town of Westport
- Town of Farmington
- Town of New Milford
- Town of Watertown
- Watertown Board of Education
- Town of Rocky Hill
- Department of Transportation
- Department of Mental Health & Addiction Services





Gold Integrator

Customer Experience Specialized

Master Collaboration Specialized

Advanced Enterprise Networks
Architecture Specialized

Advanced Data Center Specialized

Advanced Security Architecture
Specialized

Advanced Collaboration Architecture
Specialized

New Haven Public Schools Project Overview WIRELESS UPGRADE 23-24 Erate Year-RFP 2022-12-1506

This project will address the need at the New Haven Public Schools (NHPS) to obtain an affordable solution to upgrade wireless equipment throughout the district.

The proposed Cisco Meraki solution from Total Communications, Inc. will be a continuation to standardize Meraki wireless equipment under the direction of the New Haven Public Schools IT Director and their designees.

This contract is for one budget year with an option to renew at the sole discretion of NHPS at the end of the contract. This option can be exercised four times.

For the 2023-24 School Year New Haven Public Schools (NHPS) continues to standardize Meraki compatible Wireless equipment. Total Communications, Inc. is a qualified reseller capable of providing the following Meraki Wireless Access Points, Installation, and License for 5 years continuing with the Meraki equivalent compatible equipment and services.

Included in enclosed proposal

Meraki MR46 – 340 total

MR46 access points to be installed for classroom access

Meraki MR56 – 26 total

MR56 access points to be installed for Auditorium, Cafeteria, and Gym access

Meraki MR86 – 8 total

MR86 access points to be installed on the outside of buildings

School Breakdowns

Hill Regional career High School (69) MR46, (6) MR56 with a 1 to 1 swap

Edgewood Creative Thinking Through STEAM Magnet School (30) MR46, (2) MR56 with 1 to 1 swap

Dr. Reginald Mayo Learning Center (55) MR46, (4) MR56 with a 1 to 1 swap

New Haven Academy (55) MR46, (4) MR56 with a 1 to 1 swap

Engineering-Science University Magnet School (60) MR46, (4) MR56 with a 1 to 1 swap

Barack H. Obama Magnet University School (55) MR46, (6) MR56, (8) MR86 with (2) ANT20 per MR86 and a 1 to 1 swap on all access points

Worthington Hooker School K-2 (16) MR46 with a 1 to 1 swap

An additional 5 runs for new WAPS are priced in per school. No additional charges for LIFTS are included, Additional LIFT charges and labor will be added to labor per site surveys with NHPS IT Dept.

- Total Communications, Inc. will install the equipment.
- Total Communications, Inc will provide serial number and location for all access points upon completion of a spreadsheet.
- All access points will be labeled with building location within Meraki Dashboard.
- Understood that most MR46 Access Points will be on a one to one replacement. Total Communications Inc has included the price and allows up to 5 new WAP installations per building.
- MR56 will be a one-to-one replacement.
- MR86 will be a one-to-one replacement.
- Electronic and/or hard copy manuals and documentation will be provided for the administration and support of the equipment.
- The provided Meraki solution is compatible with Cisco Umbrella content filtering.
- The provided Meraki solution is compatible with the existing Meraki Dashboard.
- Floor Plans will be obtained by requested to the NHPS IT dept. if required
- Pricing Included the Meraki equipment, installation, and trash removal. (Installation pricing is provided by location).
- Total Communications, Inc. will be responsible for all trash removal.
- Total Communications, Inc E-Rate SPIN #143007197
- Total Communications, Inc. understands there is no walk through pre bid.
- Total Communications, Inc. understands this project is contingent on NHPS E-RATE funding

Chris Garlock NHPS Account Manager

Jim Derico NHPS Account Infrastructure Manager

Steve Barbarito NHPS CISCO Meraki Account Engineer

Total Communications, Inc. has proposed a Meraki Solution in line with the existing network design as laid out with the IT Dept. of NHPS.

Total Communications, Inc and Account Managers look forward to our partnership and joint success in all projects and designs to improve the NHPS Network.

Building	Total	5 YR License \$276.38 ea											Meraki Dashboard Labor- additional 5 runs per	Total Price Per School
			1 to 1			Café/Aud 1 to 1				Outdoor 1 to 1				
			MR46	981.10	Mounting Labor (\$)	MR56	\$1,227.13	Cabling & Materials (\$)	Mounting Labor (\$)	MR86 & (2)ANT-20 per WAP	\$1,751.82	Mounting Labor (\$)		
Hill Regional Career High School	75	\$20,728.50	69	\$67,695.90	\$6,900.00	6	\$7,362.78	\$2,411.40	\$771.42	0	\$0.00	\$0.00	\$3,375.00	\$109,245.00
Edgewood Creative Thinking Through STEAM Magnet School	32	\$8,844.16	30	\$29,433.00	\$3,000.00	2	\$2,454.26	\$2,411.40	\$457.14	0	\$0.00	\$0.00	\$1,280.00	\$47,879.96
Dr. Regional Mayo Early Learning Center	59	\$16,306.42	55	\$53,960.50	\$5,500.00	4	\$4,908.52	\$2,411.40	\$514.28	0	\$0.00	\$0.00	\$2,360.00	\$85,961.12
New Haven Academy	59	\$16,306.42	55	\$53,960.50	\$5,500.00	4	\$4,908.52	\$2,411.40	\$514.28	0	\$0.00	\$0.00	\$2,360.00	\$85,961.12
Engineering-Science University Magnet School	64	\$17,688.32	60	\$58,866.00	\$6,000.00	4	\$4,908.52	\$2,411.40	\$514.28				\$2,560.00	\$92,948.52
Barack H. Obama Magnet University School	69	\$19,070.22	55	\$53,960.50	\$5,500.00	6	\$7,362.78	\$2,411.40	\$771.42	8	\$14,014.56	\$1,600.00	\$2,760.00	\$107,450.88
Worthington Hooker School K-2	16	\$4,422.08	16	\$15,697.60	\$1,600.00	0	\$0.00	\$2,411.40	\$0.00	0	\$0.00	\$0.00	\$1,640.00	\$25,771.08
	374	\$103,366.12	340	\$333,574.00	\$34,000.00	26	\$31,905.38	\$16,879.80	\$3,542.82	8	\$14,014.56	\$1,600.00	\$16,335	\$555,217.68

State of Ct DAS Contract Price Provided
DAS Contract # 18PSX0202 Cisco Products and Services
DAS Construction Contractor Prequalified

Total Price	\$555,217.68
USAC 85%	\$471,935.03
NHPS 15%	\$83,282.65

Lifts Not Included If Needed Inside lift Cost \$1,571.43
Lifts Not Included If Needed Outdoor lift Cost \$2,428.57

Any remobilization off site or waiting on approvals
of change order for lift approval will be billed as an
extra at hourly labor rates in effect at that time.

GENERAL ASSUMPTIONS

The following General Assumptions apply to this quotation unless otherwise specified in the preceding scope of work.

BASIC:

This Scope of Work assumes there are no abnormal environmental or hazardous conditions on the Customer's premise, which would require extraordinary safety and/or regulatory functions, activities permits or certification to perform the required work.

All work is to be completed between 8:00AM and 4:00PM, Mon.-Fri. Overtime labor due to customer caused delays or customer time restraints shall be at an additional cost.

Installers will be provided timely access to all areas needed to complete this installation.

Material costs included with this quotation may fluctuate due to demand and availability. Material pricing is based on material costs at the time the quotation is given to the customer.

Work requests outside the original scope of work will be completed on a change order basis. All change orders must be signed prior to the commencement of that work.

Any and all fees, permits, and right of ways are the responsibility of the customer. Total can provide these services if requested, additional costs will apply.

All materials and installation thereof, shall conform to associated National Fire Protection Agency (NFPA) / National Electric Codes (NEC).

CABLE ROUTES:

Unless other noted, no conduit construction is included with this quotation. This quotation assumes a cable run will not exceed 300 FT that ceilings are fully accessible, suspended type not to exceed 8FT. With sufficient space available, walls should be sheet rock type and fishable.

Patch Panels included.

All required moving of furniture, file cabinets, desks, and equipment will be responsibility of others.

Alterations of deviations, if any, from the above scope of work, or any delays or postponements of the work by the Customer or its agents which result in additional materials or labor costs, will become an extra charge which will be billed as an addition to the proposal amount. Any extra move on or off the job site due to circumstances beyond our control will be billed as an extra at hourly labor and equipment rates in effect at the time.

CITY OF NEW HAVEN

New Haven, Connecticut 06510

City Forms Signature Page**(LWI) Under \$150,000**

Bid/Contract Title:	Wireless Upgrade
Bid/Contract Number:	2022-12-1506
Contractor Name:	Total Communications, Inc.
Contact Person Signing Below:	Scott Lennon
Contractor Signatory Email:	scottlennon@totalcomm.com
This is the person that signs the contract:	

Attached please find the following City of New Haven forms which are required for this solicitation. Below please Initial to the left of each form and sign in the space below acknowledging that you have read, understood, and comply with these documents. This City Forms Signature Page must be notarized below.

Failure to complete & Submit this form with your bid/proposal will cause rejection of your submission.

Initial	City Form
SL	Ban the Box Agreement
SL	Certificate of Non-Arrearage
SL	Equal Employment Opportunity Agreement
SL	Non-Collusion Affidavit
SL	Wage Rate Form - Living

Signature & Title of person completing this form:	Signature:	<i>Scott Lennon</i>		
	Title:	President		
THIS FORM MUST BE NOTARIZED	NOTARY SEAL (if available)			
	<i>X Rhonda Tassie</i>			
Signature of Notary:				
Subscribed and sworn to, before me on this:		Day of	<i>13th</i>	20 <i>23</i>
My Commission Expires:	<i>3/31/2026</i>			

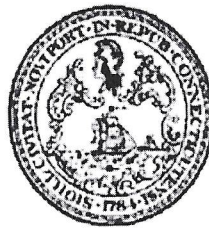
**RHONDA TASSIE
NOTARY PUBLIC
CONNECTICUT**

CITY OF NEW HAVEN

New Haven, Connecticut 06510

Ban the Box Agreement

(Adopted 02/09)

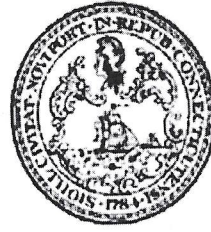


The City of New Haven is subject to Ordinance #1585 (2/17/2009) which prohibits unfair discrimination in City hiring policies against persons previously convicted and provides a mechanism to ensure that persons and businesses supplying goods and/or services to the City of New Haven have adopted and employ fair hiring policies and practices that are consistent with the City's goal of removing obstacles to the employment of persons with prior convictions.

Accordingly, during the performance of this contract, the Contractor agrees as follows:

- (A) Vendors doing business with the City of New Haven shall adopt and employ conviction history policies, practices, and standards that are consistent with City standards further detailed in the attached ordinance. The Vendors' criminal history standards will be part of the criteria to be evaluated by the City as to whether to award a City contract. Further, the City will be able to evaluate a Vendor's execution of the criminal history standards as a part of the performance criteria of said City contract(s); the Awarding Authority, in consultation with the Office of Corporation Counsel and the Community Services Administration, shall consider any Vendor's deviation from these criminal history standards as grounds for rejection, rescission, revocation, or any other termination of the contract.
- (B) Under exigent circumstances, an Awarding Authority, by its highest ranking member, in consultation with the Office of Corporation Counsel and the Community Services Administration, may grant a Vendor a waiver of the criminal history standards on a contract-by-contract basis. A written record of the waiver shall be kept on file by the Awarding Authority, the Community Services Administration and the Office of Corporation Counsel, and shall also be submitted to the City of New Haven Commission of Equal Opportunities. The written record shall include, but not be limited to: (a) a summary of the terms of the contract, (b) the details of the Vendor's failure or refusal to conform to the City's criminal history standards, and (c) a brief analysis of the exigency causing the grant of waiver. No waiver may be considered perfected unless the Awarding Authority fully complies with the provisions of this sub-section.
- (C) A Vendor may contact the Community Services Administration to report any problems, concerns or suggestions regarding the implementation, compliance and impact of these sections, and the Community Services Administration shall log every comment received with a summary of the comment and shall keep on file any written comments. Subsequent to logging any comment the Community Services Administration shall refer all complaints to the Office of the Corporation Counsel and shall notify the relevant Awarding Authority of the complaint and any further investigation that the Community Services Administration in consultation with the Office of Corporation Counsel deems necessary or appropriate.

CITY OF NEW HAVEN
New Haven, Connecticut 06510



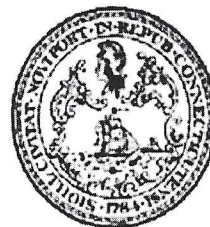
Certificate of Non-Arrearage

I am the owner, partner, agent, officer, member or representative, of the bidder/proposer of the submitted solicitation and Neither the Bidder/Proposer, nor its subcontractors are in arrears to the State of Connecticut Second Injury Fund.

Scott Linna

CITY OF NEW HAVEN
New Haven, Connecticut 06510

**Equal Employment
Opportunity Agreement**



During the performance of this contract, the Contractor agrees as follows:

- a. To comply with all provisions of Executive Order 11246 and Executive Order 11375, Connecticut Fair Employment Practices Act, and the contract compliance ordinance of the City of New Haven, including all standards and regulations which are promulgated by the government authorities who established such acts and requirements, and all standards and regulations are incorporated herein by reference;
- b. Not to discriminate against any employee or applicant for employment because of race, color, religion, age, sex, physical disability or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to race, color, religion, sex, age, or national origin and physical handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship;
- c. To post, in conspicuous place available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause;
- d. To state, in all solicitations or advertisement for employees placed by or on behalf of the contract, that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, physical disability or national origin;
- e. To send to each labor union representative of workers with whom it has a collective bargaining agreement, or other contract or understanding, a notice advising a labor union or worker's representative of the contractor's commitments under the equal opportunity clause of the City of New Haven, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The contractor shall register all workers in the skilled trades, who are below the journeyman level, with the Apprentice Training Division of the Connecticut State Labor Department;
- f. To utilize labor department and city sponsored manpower programs as a source of recruitment and to notify the contract compliance unit and such programs of all job vacancies;
- g. To take affirmative action to negotiate with qualified minority contractors for any work which may be proposed for subletting, or for any additional services, or work which may be required as a result of this contract;
- h. To cooperate with city departments in implementing required contract obligations for increasing the utilization of minority business enterprises;
- i. To furnish all information and reports required by the Contract Compliance Director pursuant to section 12 1/2 -1, 12 1/2-19 through section 12 1/2-32, 12 1/2-48 through 12 1/2-52 and to permit access to his books, records and accounts by the contracting agency, the Contract Compliance Officer, and the Secretary of Labor for purposes of investigation to ascertain compliance with the program;

Scott D. Munn

j. If such contractor employs three or more employees to refrain from paying such employees dues and related expense for clubs that restrict membership use of their facilities on the basis of race, color, sex, religion, national origin or ancestry;

k. To take such action, with respect to any subcontractor, as the City may direct as a means of enforcing the provisions of sub-paragraphs (a) through (m) herein, including penalties and sanctions for noncompliance, provided however that, in the event the contractor becomes involved or threatened with litigation as a result of such direction by the City, the City will intervene in such litigation to the extent necessary to protect the interest of the City and to effectuate the City's Equal Employment Opportunity Program, in the case of funded directly or indirectly, in whole, or in part, under one or more Federal Assistance Programs, the contractor or the City may ask the United States to enter into such litigation to protect the interest if the United States;

l. To file, along with his subcontractors, if any, compliance reports with the City in the form and to the extent prescribed in the contract by the Contract Compliance Director of the City of New Haven. Compliance reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the contractor and his subcontractors, if any;

m. To include the provisions of sub-paragraphs (a) through (m) of this Equal Opportunity Clause in every subcontract or purchase order so that said provisions will be binding upon each such subcontractor or vendor;

n. That a finding, as hereinafter provided, of a refusal by the contractor, or subcontractor, to comply with any portion of this program as herein stated and described, may subject the offending party to any or all of the following penalties:

1. Withholding of all future payments under the involved public contract to the contractor in violation until it is determined that the contractor, or subcontractor, is in compliance with the provisions of the contract;
2. Refusal of all future Bids for any public contract with the City of New Haven, or any of its departments or divisions, until such time the contractor or subcontractor, is in compliance with the provisions of the contract;
3. Cancellation of the public contract;
4. Recovery of specified monetary penalties;

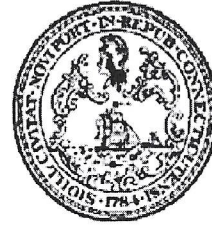
5. In case of a substantial or material violation, or the threat of substantial or material violation of the compliance procedure or as may be provided in for by the contract, appropriate equitable or legal proceedings may be brought to enforce these provisions against contractors, subcontractors or other organizations, individuals or groups who directly or indirectly are not in compliance with the policy herein outlined.

(Ord. of 12-5-77).



CITY OF NEW HAVEN

New Haven, Connecticut 06510



Non-Collusion Affidavit of Prime Bidder/Proposer

1.	I am the owner, partner, agent, officer, member or representative, of the bidder/proposer of the submitted solicitation and;
2.	I am fully informed respecting the preparation and contents of the attached solicitation and of all pertinent circumstances respecting such Bid/Proposal;
3.	Such Bid/Proposal is genuine and is not collusive or a sham Bid/Proposal;
4.	Neither the said Bidder/Proposer nor any of its officers, partners, owners, agents, members, representative, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder/proposer, firm or person to submit a collusive or sham Bid/Proposal in connection with the Contract for which the attached Bid/Proposal has been submitted or to refrain from Bidding/Proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder/proposer, firm or person to fix the price or prices in the attached Bid/Proposal or of any other Bidder/Proposer, or to fix any overhead, profit or cost element of the Bid/Proposal prices or the Bid/Proposal price of any other Bidder/proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of New Haven or any person interested in the proposed Contract;
5.	The price or prices quoted in the attached Bid/Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder/Proposer or any of its agents, representatives, owners, members employees, or parties in interest, including this affiant; and
6.	That no Alderman or other officer or employee or person whose salary is payable in whole or in part from the City Treasury is directly or indirectly interested in the Bid/Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

Scott Anna



Statement of Qualifications for City

Statement of Qualifications:

Each solicitation response shall include a Statement of Qualifications in the format provided in this Solicitation upon stationary of the responding entity.

All questions must be answered, and the data given must be clear and comprehensive. The respondent may submit any additional information he/she desires.

1. Name of Vendor/Contractor/Respondent (requires a real person's name)

2. Permanent main office address

3. Contact Information: Phone, Fax, **E-mail**,

4. When organized

5. Legal form of ownership. If a corporation, where incorporated.

6. How many years have you been engaged in services, under your present name?

7. Experience in work similar in scope of services and in importance to this solicitation opportunity. Provide three references.

1

- Proposals are currently or previously been provided, include for each client:

•

- Name of Organization

•

- Gross cost of agreement

•

- Date services started

•

- Services being provided

•
•

•
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•

- Responsible official, address, and telephone number of person available as a reference.

•
•
•

2

- Proposals are currently or previously been provided, include for each client:

•

- Name of Organization

•

- Gross cost of agreement

•

- Date services started

•

- Services being provided

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- Responsible official, address, and telephone number of person available as a reference.

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3

- Proposals are currently or previously been provided, include for each client:

•

- Name of Organization

•

- Gross cost of agreement

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- Date services started

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- Services being provided

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- Responsible official, address, and telephone number of person available as a reference.

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8. Have you ever failed to complete any work awarded to you? If so, where and why?

9. Have you ever defaulted on a contract? If so, where, and why?

10. Describe any pending litigation or other factors, which could affect your organization's ability to perform this agreement

11. Names, titles, reporting relationships, and background and experience of the principal members of your organization, including the officers. Indicate which individuals are authorized to bind the organization in negotiations with the City of New Haven

12. Name, title, address, and telephone number of the individual to whom all inquiries about this Proposal should be addressed.

13. Will you, upon request, fill out a detailed financial statement and furnish any other information or sign a release that may be required by the City of New Haven?

14. Tax Identification number(s)

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15. Are you able to receive Credit Card Payments for your services rendered?

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16. **Addendums** - notices are sent electronically and are posted to portal. You are responsible for the addendum content whether viewed or not. (See section **Interpretation of Addenda for details**)