



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Please Type

Contractor full name: Sullivan Academy

Doing Business As, if applicable: N/A

Business Address: 70 Concord Street, Hamden Ct, 06514

Business Phone☎(203)503-1424

Business email: SullivanAcademy@aol.com

SS# OR Tax ID #:

Funding Source & Acct. #

21st Century Program 2579-5326-56694- 0062 (Hillhouse-\$19,600)

Principal or Supervisor: Gemma Joseph Lumpkin

Agreement Effective Dates: From 7/13/2020 To 9/30/2020

Hourly rate or per session rate or per day rate: \$328.00 per session

Total amount: 60 sessions; 1 hours each x \$328.00 per session = \$19,680.00

Description of Service: Please provide a one or two sentence description of the service. Please do not write, “see attached.”

Sullivan Academy will provide 100 students with virtual programming for the Project Youth Connect summer school. Activities will include music production projects, hands-on STEM activities, poetry and social justice groups. the activities will consistently engage multiple skills and abilities, which develop disengaged student’s ability to identify and resolve issues, engage in positive discussion regarding current events, music genres and their cultural influence.

Submitted by Gemma Joseph Lumpkin Phone: (475) 220-1061



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gemma Joseph Lumpkin
Date: June 23, 2020
Re: Sullivan Academy Agreement

Executive Summary/ Statement: (Please provide 1-2 sentences describing the Service – do not leave blank): Sullivan Academy will provide a variety of projects to support disengaged students and build their artistic skills and expression. Students will work with music producers to create their own music and express themselves through lyrics. Students will learn various techniques utilized to produce music. Students will also engage in hands-on STEM activities, which they will build themselves. Restorative Practices and Reassurance (Social and Emotional) is embedded through-out to help students feel connected, heard and involved in community building.

Amount of Agreement and the Daily, Hourly or per Session Cost:
(Total Cost \$19,680) 60 sessions (1 hr. each) x \$328.00 each session.

Funding Source & Account #: Extended School Hours Grant; 2579-5326-56694- 0062
(Hillhouse-\$19,600)

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. Please describe how this service is strategically aligned to the District Continuous Improvement Plan? Sullivan Academy activities support disengage students in purposeful, supportive and meaningful learning experiences that support and challenge students to engage in academic and social-emotional workshops which foster positive development and engagement in academics. Restorative Practices and Reassurance (Social and Emotional) is embedded through-out to help students feel connected, heard and involved in community building.
2. What specific need will this contractor address? Sullivan Academy has worked with New Haven's students and as part of several evaluated summer programs. Rigorous evaluations of the 21st Century after school program have continuously validated this program. Sullivan Academy has demonstrated an ability to engage and encourage some of our highest needs students in meaningful and engaging activities.

3. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: Request for Qualifications are solicited from respective vendors. Vendors that respond are placed on a list and offered opportunities to provide services based on the needs of the extended school hours program, interviews with YFCE and the specific schools leadership teams.
4. If this is a continuation service, when was the last time the alternatives were sought? Alternative contractors are solicited on a yearly basis and invited to submit Request for Qualifications packets.
5. What specific skill set does this contractor bring to the project?
Sullivan Academy has worked with New Haven's students and as part of several evaluated summer programs. Rigorous evaluations by the 21st Century after school program have continuously validated this program. Sullivan Academy has demonstrated an ability to engage and encourage some of our highest needs students in meaningful and engaging activities.
6. How does this contractor fit into the project as a whole? (If the contractor is an individual, please attach a copy of their resume): Sullivan Academy has demonstrated an ability to engage and encourage some of our highest needs students. Past camps were well attended and they have an extensive history of providing support in the New Haven community.
7. Is this a new or continuation service? New
8. If this is a continuation service has cost increased? N/A
 - a) If yes, by how much?
 - b) What would an alternative contractor cost?
 - c) Is this a service existing staff could provide? Why or why not?
9. Evidence of Effectiveness: How will the contractor's performance be monitored and evaluated?
The program will be evaluated based on the grantor provided assessment tool. Past grantor assessments have been favorable, indicating that students are engaged in meaningful enrichment activities and that program staff interacted with students in an effective manner.
10. If a continuation service, attach a copy of the previous evaluations or archival data demonstrating effectiveness. (If archival data includes lengthy reports, syllabi, training materials, etc., please have a copy available for review) N/A
11. If the service is a professional development program, can the training be provided internally, by district staff? N/A
 - a) If not, why not?
 - b) How will the output of this Agreement contribute to building internal capabilities?
12. Why do you believe this Agreement is fiscally sound? The agreement provides intensive services to the highest at-risk population during a critical time. The programs decreases the

amount of down time the participants have and allows a space for discussion at a cost of \$49 per week for each student to participate in four weeks of activities.

13. What are the implications of not approving this Agreement? Student will not be engaged in positive activities and may potentially participate in negative activities, which may affect them physically, mentally and socially.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

Sullivan Academy Inc.

FOR DEPARTMENT/PROGRAM:

Youth, Family & Community Engagement

This Agreement entered into on the 13th day of July 2020. effective (*start date no sooner than the day after Board of Education Approval*), on the 14th day of July, 2020, by and between the New Haven Board of Education (herein referred to as the “Board” and, Sullivan Academy. located at, 70 Concord Street, Hamden Ct, 06514 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$328.00 per session, for 60 1 hour sessions.

The maximum amount the contractor shall be paid under this agreement: nineteen thousand –six hundred dollars (\$19,600). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Extended School Hours **Program** of the New Haven Board of Education, **Account Number:** 2579-5326 -56694 **Location Code:** 0062.

This agreement shall remain in effect from July 13, 2020 to September 30, 2020.

SCOPE OF SERVICE: *Please describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached as Exhibit A.* Sullivan Academy will facilitate music production classes, STEM workshops for disengaged students’ grades 6-12 for four weeks. Sullivan Academy will provide all necessary supplies for the music, social justice and STEM sessions. Supplies will be prepared/packaged for each student. Restorative Practices and Reassurance (Social and Emotional) is embedded through-out to help students feel connected, heard and involved in community building.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Tyrese Sullivan

Contractor Signature

President
New Haven Board of Education

June 23, 2020

Date

Date

Tyrese Sullivan

Contractor Printed Name & Title



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. § 10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



SULLIVAN ACADEMY VIRTUAL CAMP SCOPE OF SERVICE

Music Production requires an exploratory and innovative experimentation of technology and sound. In this virtual camp, approximately one hundred students will learn the fundamentals of music production and writing with The Sullivan Academy music producers and certified teachers, they will program and experiment with multi-genre beat construction using audio samples, loops, and virtual instruments, incorporating a variety of mixing effects. Examine the musical qualities and music theory principles that make up different musical genres, as well as the resources, steps and frameworks that will help students master their own music production craft. Discover a unique sound and prepare, record, and export songs to be shared.

The STEM activities are provided through a collaboration with the Eli Whitney Museum, which will provide hands –on projects the students will build. The projects provide students the opportunity to use hands-on skills, which will produce various inventions that will be topics for discussion upon completion.

THINGS YOU NEED:

- ✓ Mac or Windows PC only
- ✓ Ableton Live 10 Suite (FREE 90-Day Trial)
- ✓ Stable Internet
- ✓ WebCam
- ✓ Zoom Video Conferencing

BUDGET SUMMARY

Expenditures

BUDGET CATEGORIES		PROGRAM EXPENSE
A.	PERSONNEL	\$19,680.00
C.	ADMINISTRATOR	NA
E.	EQUIPMENT	NA
G.	STAFF TRAINING	NA
TOTALS		\$19,680.00

Personnel 4 hour per day	
<u>Summer</u>	
2 Coordinators \$100per day x 4weeks	\$4,000
3 Teacher \$32/hr x 20 hrs/wk x 4 wks	\$7,680
2 Music Producer \$15hr x 20 hrs/wk x4 wks	\$2,400
3 Outreach workers \$15hr x 20 hrs/wk x4 wks	\$3,600
1 DJ (Disc Jockey) \$100 per day x 4wks	\$2,000
	 \$19,680.00

Tyrese Sullivan

70 Concord St
Hamden, CT 06514
Cell : (203) 503-1424
(Fax: (475) 220-7556
Tyrese4040@gmail.com

Human Services/Behavioral Specialist/Case Worker/Therapist

B.A, Degree in Communication Studies University of Rhode Island, Kingston, RI 2006
M.S. Special Education, Rec and Leisure Studies Southern Connecticut State University,
New Haven, CT Present

Qualifications and Professional Experience

- Excellent verbal and written communication skills
- Extraordinary enthusiasm and motivation
- Excel in fast-paced, multi-faceted and deadline orientated environment
- Extremely hardworking and organized individual with great attention to detail
- Proficient with Microsoft Office programs

West Haven Board of Education, West Haven, CT

2018-Present

Behavior Analyst

- **Crisis intervention-** provides counseling services to help you get through the crisis.
- **High-risk screening-** work with high risk, such as those who are homeless, those who have been admitted to the hospital several times.
- **Discharge planning-** help make plans for discharging back home or to the community.
- **Case management-** provide long-term case management services to high risk clients who are admitted to a hospital, those who have very complex medical problems, and those who need additional help and support. They are available when needed to provide and coordinate a variety of services they may need, including counseling or support services or just helping you figure out what you need and how to get it.

Post-Traumatic Stress Center, New Haven, CT

2016-Present

Child Care Worker

- **Crisis intervention-** provides counseling services to help you get through the crisis.
- **High-risk screening-** work with high risk, such as those who are homeless, those who have been admitted to the hospital several times.
- **Discharge planning-** help make plans for discharging back home or to the community.
- **Case management-** provide long-term case management services to high risk clients who are admitted to a hospital, those who have very complex medical problems, and those who need additional help and support. They are available when needed to provide and coordinate a variety of services they may need, including counseling or support services or just helping you figure out what you need and how to get it.

Children Center of Hamden, Hamden, CT

2010-Present

Child Care Worker

- Provide services, opportunities and support for youth with behavioral and emotional difficulties.
- Coordinate an environment for troubled youth to excel in.
- Construct daily living plans
- Oversee small learning groups

James Hillhouse High School, New Haven, CT

2011-Present

Dean of Students

- Assist teachers and administrators with children that have behavioral issues and special needs.
- Coordinate programs for students and faculty to help resolve issues.
- Work with students to create an Individualized Service Plan (ISP) to assess where they are, and create a step-by-step plan to get where they want to be.
- Help youth who make the re-entry from detention centers back to the public school environment.

Urban Youth School/LW Beecher School, New Haven, CT

2006-2009

Dean of Discipline /Student Support Officer/ In-School Suspension Coordinator

- Tutor and mentor students on the middle school level.
- Organized a daily schedule with children that were successful in their learning process.
- Coordinate an environment for troubled youth to excel in.

The Sullivan Academy Basketball Academy Inc, New Haven, CT

2014-Present

Owner

- Responsible for the development, implementation, and coordination of a summer camp for over (500) boys and girls between ages 7and 17.
- Camp owner
- Coordinate & supervise a 50 member staff.

New Haven Hot Shot Summer Basketball Camp, New Haven, CT

1997-2013

Camp Director

- Responsible for the development, implementation, and coordination of a summer basketball camp for over (300) boys and girls between ages 4and 15.
- Camp Director for the past 6 years.
- Coordinate & supervise a 50 member staff.

Volunteer programs

Youth Stat New Haven

- Led by Mayor Toni Harp, is a weekly Youth Stat meeting to share data trends among agencies. Targeting the most at-risk students in New Haven, CT
- Through the series of meetings, at-risk youth can be identified and engaged “in more productive behavior
- We provide many resources for each student to help their transition.

Big Brother Big Sisters

- To provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever.

Certifications/ Trainings

- CPR*First Aide* CCG* EPI PEN* Crisis intervention
- PMT Certified Trainer

References

1. Kermit Carolina : Supervisor for Youth and Family Engagement (203)927-6465
2. Dan Blackmon: Director of Residential living The Children Center of Hamden (203)-248-2116
3. Kathleen Gunning: Supervisor Juvenile Probation (New Haven) 203-786-0383
4. Taiwan Richardson CT Juvenile Probation (203)809-1068 taiwan.richardson@jud.ct.gov
5. Elizabeth McAdams: Supervisor Post Traumatic Stress Center New Haven (585)748-7150
6. Bob Davis- New Haven Parks and Recreation- 203-627-6105