

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: The Little Schoolhouse **AMENDMENT #:** 1

GRANT # if applicable: _____ **AGREEMENT #:** 95384142

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: CT Office of Early Childhood School Readiness Grant **DATE:** 6/15/2022

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$160,632

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$160,632

X **ACTUAL** OR _____ **ESTIMATE**

AMOUNT OF THIS AMENDMENT: \$5,906

X **INCREASE** OR _____ **DECREASE**

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$166,538

FUNDING SOURCE & ACCT # FOR AMENDMENT: CT Office of Early Childhood

DESCRIPTION AND NEED FOR AMENDMENT: Agreement is increasing from \$160,632 by \$5,906 to \$166,538 to reflect State of CT Office of Early Childhood's Cost of Living Adjustment (COLA) increases for salary and fringe benefits, to be expended by July 30,2022

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: _____ (Name) _____ (Date)

(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)

PAYMENT INSTRUCTIONS

To expedite the payment process of your agreement please make sure invoices are submitted to your account executive and contain the following information:

- Contact Information (name, address and telephone number)
- Agreement number
- Invoice number
- Invoice date
- Full description of work performed, including dates
- Itemized breakdown of expenses
- Total amount of request
- Original receipts(if requesting reimbursement for expenses incurred as part of the agreement)

Upon submission of invoice(s) please review your agreement and make sure all information on invoices(s) are within the agreement guidelines.

August 26, 2021

Mimi Bryant
The Little Schoolhouse
1440 Whalley Avenue
New Haven, CT 06515

Dear Ms. Bryant:

Enclosed is your signed copy of Agreement No. 95384142, which was approved by the New Haven Board of Education on 7/12/2021. Please reference this Agreement No. 95384142 on all future correspondence and/or invoices.

When submitting invoices for payment be sure to provide a complete description of services rendered including date, place and times.

The funding source for this agreement comes from the School Readiness Grant. Please make sure that all services are applicable to this funding source.

If you have any questions regarding payment status please call Laverne Williams at 1-475-220-1379 or email Laverne.Williams@new-haven.k12.ct.us

Sincerely,



Derricka Suggs-Wilkes
Office Manager

DW enc.1

cc: D.Duclos
L. Williams



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT COVER SHEET

Please Type

Contractor full name: The Little Schoolhouse

Doing Business As, if applicable: **AGREEMENT NO. 95384142**

Business Address: 1440 Whalley Avenue, New Haven, CT 06511

Business Phone: 203-389-6372

Business email: mimi.thelittleschoolhouse@yahoo.com

SS# OR Tax ID #:

Funding Source & Acct # including location code: CT Office of Early Childhood
2523-5384-56697 Loc Code 0442

Principal or Supervisor: Denise Duclos, School Readiness Project Director

Agreement Effective Dates: 07/01/21 TO 06/30/22

Hourly rate or per session rate or per day rate.

<u>Rate set by State</u>	<u>Spaces approved for this Contractor</u>	<u>Totals</u>
Full Day/Full Year: \$8,924/child	18	\$160,632
		Contract total \$160,632

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

To provide an early care and education program for New Haven children between the ages of 3-4years old as stated in the policies and procedures outlined by the CT Office of Early Childhood and the New Haven School Readiness Council and described in Exhibit A Scope of Service.

Submitted by:
Denise Duclos, School Readiness Project Director Phone: 475-220-1470



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT

By And Between

The New Haven Board of Education

AND

AGREEMENT NO. 95384142
The Little Schoolhouse

FOR NEW HAVEN PUBLIC SCHOOLS' EARLY CHILDHOOD DEPARTMENT

This Agreement entered into on the 1st day of June 2021, effective (*no sooner than the day after Board of Education Approval*), and the 1st day of July, 2021, by and between the New Haven Board of Education (herein referred to as the "Board" and, The Little Schoolhouse located at 1440 Whalley Avenue, New Haven, CT 06511 (herein referred to as the "Contractor").

Compensation:

The Board will provide funding to the Contractor pending receipt of State Award an amount not to exceed \$160,632.00 for the provision of services at the following locations:

1440 Whalley Avenue, New Haven, CT 06511

<u>18</u>	"Spaces" for full day/full year services to be paid at the rate of \$8,924 per child/year, or \$743.66 per month, for 12 months for a total not to exceed <u>\$160,632.00</u>
TOTAL	

The Contractor will be paid a maximum of \$160,632.00 for the services. Compensation will be made upon submission of monthly reports as outlined in *Exhibit A Scope of Service*.

Fiscal support for this Agreement shall be by the **School Readiness Grant Program** of the New Haven Board of Education, **Account Number: 2523-900-5384-56697** **Location Code: 0442.**

This agreement shall remain in effect from July 9, 2021 to June 30, 2022.

Scope of Service: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached).*

The Contractor will provide an early care and education program to New Haven children ages 3 and 4 years old in a location licensed by the CT Office of Early Childhood or, exempt from licensing by the CT State Department of Education, utilizing fully staffed classrooms with personnel who are qualified by experience, training and as required by the CT Office of Early Childhood and the National Association for the Education of Young Children or the Head Start program.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached


APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor/Signature



Yesenia Rivera, President
New Haven Board of Education

6/10/2021

Date



Date

Mimi Bryant, Director
Contractor Printed Name & Title