

ABSTRACT

SPECIAL FUND PROPOSAL

SECTION I. BASIC INFORMATION

Proposed Project Title: School Meals Emergency Operating Costs Reimbursement Program

Grant Source and Agency: CT Department of Education – Child Nutrition Office

Total Amount Requested: \$1,459,990.64, **Due Date of Application:** N/A

System Contact: Gail Sharry and Michael Gormany

Telephone #: 475-220-1611

Description of Project:

The Connecticut State Department of Education through the School Meals Emergency Operating Costs Reimbursement Program to be distributed to school food authorities whose revenues declined or were temporarily interrupted during the early months of the pandemic due to COVID-19.

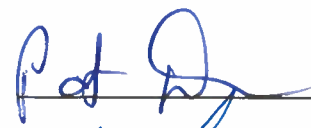

The reimbursement is aimed to allow School Nutrition Programs to spend the funding on program operations such as payroll, food, equipment, rolling stock, technology and other expenditures related to Food Service.

TARGET: Schools/Unit: Food Service
 No. of Students: TBD Grade Level(s): PK-12
 Eligibility Criteria: N/A

APPLICATION CHARACTERISTICS
GRANT PERIOD: 07/01/2021-06/30/2022
<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation
Previous Bd. of Ed. Approval:
<input type="checkbox"/> Planning <input checked="" type="checkbox"/> Operational
Bd. of Ed. Information
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information <input type="checkbox"/> Support
<input type="checkbox"/> Competitive <input type="checkbox"/> Entitlement <input checked="" type="checkbox"/> Grant

PROPOSAL DEVELOPERS:

Gail Sharry
Michael Gormany

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1	
ABSTRACT TIMETABLE	REVIEW
Return to: _____ Received: _____ Board of Education FINANCE & OPERATIONS Meeting Date <u>9/20/21</u> Board of Education Meeting Date: <u>9/27/21</u> Due Date to Grantor: _____	Grants Manager <u></u> Finance Manager <u></u> Human Resource Manager _____

Proposed Project Title: School Meals Emergency Operating Costs Reimbursement Program

Total Amount Requested: \$1,459,990.64

Proposed Grant Receiving Agency: New Haven Public Schools' Food Services Program

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Paraprofessionals	\$
		Clerks	\$
		Stipends	\$
		Others	\$
		Longevity	\$
		SUBTOTAL	

NON PERSONNEL

	COST
Supplies & Materials	\$
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$
Equipment	\$
Other	\$1,459,990.64
Indirect Costs, if allowed	\$
TOTAL	\$
NON- PERSONNEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$
Workmen's Compensation	\$
TOTAL PERSONNEL	\$

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

****The budget is subject to change**

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

Proposed Project Title: School Meals Emergency Operating Costs Reimbursement Program

Total Amount Requested: \$1,459,990.64

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SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: None Yes Explain:

Linkage with other programs: None Yes Explain:

Local Fiscal costs, (include renovation): None Yes Explain:

Future local personnel obligations: None Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- Local Maintenance Replication Parent Involvement
- In-Service Training Advisory Committee Linkage w/other Programs
- Non-Public School Involved Dissemination

ADDITIONAL RESTRICTIONS OR CONCERNS

None

SUBMITTING ADMINISTRATOR:  09/13/2021
Signature Date

Proposed Project Title: School Meals Emergency Operating Costs Reimbursement Program

Total Amount Requested: \$1,459,990.64 (See attached Memorandum for Budget Information)

Proposed Grant Receiving Agency: New Haven Public Schools' Food Service Program

SECTION IV: PROPOSED PERSONNEL

List, **individually**, each position proposed by this grant application. If no personnel, please indicate N/A in the chart below –

F/T	P/T	Classification	Position Description	Duration of Proposed Service	Proposed Employee	Current NHPS Employee Yes/No	If Yes Current Employee Number
		N/A					

V. PROPOSED CONTRACTS

List **individually**, each contract that will be prepared by this proposed project. If contractors will not be utilized, please indicate **N/A** in the chart below.

Proposed Independent Contractor	Brief Description of Service	Proposed Pay Rate	Proposed Total
To be determined			

VI. ADDITIONAL INFORMATION:
Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

The funds will assist the continuation of operations for Food and Nutrition Department

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

New

2. How does this grant address School Reform goals?

To serve healthy meals to students

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

The funds will assist the continuation of operations for Food and Nutrition Department

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

To: New Haven Board of Education Finance and Operations Committee
From: Gail Sharry, Executive Director
 Michael Gormany, City Acting Controller
Date: September 13, 2021
Re: Acceptance of Funds for School Meals Emergency Operating Costs Reimbursement

Executive Summary:

The Food and Nutrition Department is in receipt of funding in the amount of \$1,459,990.64. As stated in the memorandum, the funding is provided pursuant to Section 722 of Public Law 116-260 of the Consolidated Appropriations Act, 2021, Title VII, Chapter 3 (the Act), the U.S. Department of Agriculture (USDA) Food and Nutrition Service.

The funding is for School Food Authorities (SFA) whose revenues declined or were temporarily interrupted during the early months of the pandemic due to COVID-19. The funds were passed through from the USDA to The State Department of Education, and to the SFA. The Food and Nutrition Office did not have to apply for this funding. NHPS automatically qualifies based on the guidelines of the USDA.

Budget

The amount received for NHPS Food and Nutrition Department is \$1,459,990.64. The funds per the memorandum must be spent within fiscal year 2022. There are no restrictions on the funding if it is spent within Food and Nutrition operations.

The Food and Nutrition Office is projection to spend the \$1.4M on the below mentioned items.

This is a **proposed plan** may be modified during the school year depending on the trend of revenue and meal counts.

Proposed Usage

Equipment

Description	QTY	Amount	Total
Two Kettles	2	\$200,000	\$400,000
School Combi Ovens	10	\$20,000	\$200,000
Walk in Freezer (Mauro Sheridan)	1	\$20,000	\$20,000
Walk in Freezer (HSC & Martinez)	2	\$20,000	\$40,000
Central Kitchen Freezer Doors	4	\$25,000	\$100,000

Technology Upgrades

Description	QTY	Amount	Total
POS and Central Kitchen Computers	30	\$2,000	\$60,000
Upgrade to Refrigeration Equipment CK	1	\$100,000	\$100,000



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
P: (475) 220-1610
F: (203) 946-7650

Vehicle Description	QTY	Amount	Total
Additional Vehicles Or Refrigeration Vehicle (1)	4	\$35,000	\$140,000

Grand Total	Total Category
Equipment	\$760,000
Technology	\$160,000
Vehicles	\$140,000

Total	\$1,060,000
Balance	\$399,990.64


The remaining balance of funds will be held for Food Service operations. As mentioned above, the plan may change during the school year and some of the items may not be purchased above.



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program

FROM: John D. Frassinelli, Division Director 
School Health, Nutrition, Family Services and Adult Education

DATE: September 3, 2021

SUBJECT: **Operational Memorandum No. 09-21**
School Meals Emergency Operating Costs Reimbursement Program

Pursuant to Section 722 of Public Law 116-260 of the Consolidated Appropriations Act, 2021, Title VII, Chapter 3 (the Act), the U.S. Department of Agriculture (USDA) Food and Nutrition Service offered additional funds to state agencies administering the National School Lunch Program, School Breakfast Program, and Child and Adult Care Food Program to provide local operators of those programs with additional reimbursements for emergency costs incurred during the public health emergency.

Additional funding was awarded to the Connecticut State Department of Education (CSDE) through the School Meals Emergency Operating Costs Reimbursement Program to be distributed to school food authorities (SFAs) whose revenues declined or were temporarily interrupted during the early months of the pandemic due to COVID-19.

The CSDE determined the amount of funding provided to eligible SFAs using a statutory formula established under the Act, as outlined in [USDA Memo SP 06-21](#), *Child Nutrition Program Emergency Operating Costs During COVID-19: Implementation Guidance for State Agencies*.

Attached is the list of SFAs eligible to receive the formula-calculated reimbursements for emergency operating costs incurred during the months of March through June 2020. The CSDE must obligate reimbursement payments to eligible SFAs by September 30, 2021. The full reimbursement payment will be provided in one payment.

For questions or additional information, please contact Susan Alston at susan.alston@ct.gov.

JDF:saa

Attachment.

This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's [Operational Memoranda for the School Child Nutrition Programs](#) webpage.

Meals Emergency Operating Costs Reimbursement Program List of Eligible School Food Authorities, Fiscal Year 2021-22 School

This list includes reimbursements to school food authorities (SFAs) for emergency operating costs incurred during the months of March through June 2020, as a result of declining or temporarily interrupted revenues during the early months of the pandemic due to COVID-19. For more information, refer to Connecticut State Department of Education's (CSDE) [Operational Memorandum No. 09-21: School Meals Emergency Operating Costs Reimbursement Program](#).

Sponsor ID	Sponsor Name	Eligible Reimbursement
00200	Ansonia Board of Education	\$ 117,676.14
00400	Avon Board of Education	\$ 26,395.20
00700	Berlin Board of Education	\$ 2,770.01
00800	Bethany Board of Education	\$ 5,170.92
00900	Bethel Board of Education	\$ 1,071.49
01100	Bloomfield Board of Education	\$ 124,331.04
01200	Bolton Board of Education	\$ 394.50
01300	Bozrah Board of Education	\$ 1,299.01
01400	Branford Board of Education	\$ 18,596.00
01500	Bridgeport Board of Education	\$ 1,555,429.62
01700	Bristol Board of Education	\$ 187,982.55
01800	Brookfield Board of Education	\$ 4,345.87
02300	Canton Board of Education	\$ 19,391.69
02400	Chaplin Board of Education	\$ 6,320.54
02600	Chester Board of Education	\$ 4,114.98
02700	Clinton Board of Education	\$ 5,038.49
02800	Colchester Board of Education	\$ 20,806.76
02900	Colebrook Board of Education	\$ 2,331.01
03200	Coventry Board of Education	\$ 1,233.31
03300	Cromwell Board of Education	\$ 1,297.82
03400	Danbury Board of Education	\$ 388,811.04
03600	Deep River Board of Education	\$ 8,718.27
03700	Derby Board of Education	\$ 67,867.83
04300	East Hartford Board of Education	\$ 433,286.68
04700	East Windsor Board of Education	\$ 13,450.57
04800	Ellington Board of Education	\$ 20,486.75
04900	Enfield Board of Education	\$ 134,029.21
04903	St. Bernard School	\$ 1,003.17
05000	Essex Board of Education	\$ 5,534.31
05100	Fairfield Public Schools	\$ 33,908.80

Meals Emergency Operating Costs Reimbursement Program
List of Eligible School Food Authorities, Fiscal Year 2021-22 School

Sponsor ID	Sponsor Name	Eligible Reimbursement
05200	Farmington Public Schools	\$ 42,283.84
05400	Glastonbury Public Schools	\$ 52,226.09
05600	Granby Public Schools	\$ 3,958.34
05900	Groton Public Schools	\$ 4,964.79
05901	Noank Group Homes and Support Services, Inc.	\$ 152.90
06200	Hamden Public Schools	\$ 89,809.89
06400	Hartford Public Schools	\$ 338,963.64
06500	Hartland Public Schools	\$ 1,229.29
06900	Killingly Public Schools	\$ 2,532.11
06901	St. James School	\$ 1,252.95
07200	Ledyard Public Schools	\$ 4,192.77
07300	Lisbon Public Schools	\$ 15,084.56
07400	Litchfield Public Schools	\$ 12,097.27
07700	Manchester Public Schools	\$ 298,124.23
07800	Mansfield Public Schools	\$ 10,217.57
08000	Meriden Public Schools	\$ 368,734.45
08300	Middletown Public Schools	\$ 118,586.42
08400	Milford Public Schools	\$ 3,686.25
08500	Monroe Public Schools	\$ 4,153.53
08600	Montville Public Schools	\$ 4,859.21
08800	Naugatuck Public Schools	\$ 22,599.59
09200	New Hartford School Lunch	\$ 6,362.00
09300	New Haven School Lunch	\$ 1,459,990.64
09500	New London School Lunch	\$ 16,472.78
09600	New Milford School Lunch	\$ 85,732.03
09700	Newtown School Lunch	\$ 28,747.42
09900	North Branford School Lunch	\$ 9,055.84
10100	North Haven School Lunch	\$ 17,851.85
10200	North Stonington Lunch	\$ 933.72
10300	Norwalk Public Schools	\$ 70,971.39
10400	Norwich School Lunch	\$ 191,745.50
10700	Orange School Lunch	\$ 15,351.68
11000	Plainville Community Schools	\$ 34,277.50
11100	Plymouth School Lunch	\$ 4,545.39
11600	Putnam Board of Education	\$ 22,858.16
11800	Ridgefield School Lunch	\$ 4,363.76

Meals Emergency Operating Costs Reimbursement Program
List of Eligible School Food Authorities, Fiscal Year 2021-22 School

Sponsor ID	Sponsor Name	Eligible Reimbursement
11900	Rocky Hill School Lunch Program	\$ 30,870.98
12400	Seymour School Lunch	\$ 50,751.93
12600	Shelton School Lunch	\$ 28,429.20
12800	Simsbury School Lunch	\$ 33,961.48
13100	Southington School Lunch	\$ 17,791.11
13200	South Windsor Board of Education	\$ 13,948.34
13300	Sprague School Lunch	\$ 6,032.12
13400	Stafford School Lunch	\$ 3,223.02
13500	Stamford School Lunch	\$ 330,587.63
13700	Stonington School Lunch	\$ 745.40
13800	Stratford School Lunch	\$ 234,979.53
14000	Thomaston School Lunch	\$ 24,333.36
14100	Thompson School Lunch	\$ 145.90
14200	Tolland School Lunch	\$ 1,214.83
14300	Torrington School Lunch	\$ 246,541.93
14400	Trumbull School Lunch	\$ 21,454.77
14600	Vernon School Lunch	\$ 66,281.03
14700	Voluntown Public Schools	\$ 6,593.11
14800	Wallingford Board of Education	\$ 58,808.26
15100	Waterbury School Lunch	\$ 1,156,116.28
15114	Children's Community School	\$ 16,716.93
15200	Waterford School Lunch	\$ 1,298.31
15300	Watertown School Lunch	\$ 55,357.49
15400	Westbrook School Lunch	\$ 13,439.29
15500	West Hartford School Lunch	\$ 84,146.27
15600	West Haven School Lunch	\$ 408,108.90
15900	Wethersfield School Lunch	\$ 45,834.46
16300	Windham School Lunch	\$ 161,599.07
16400	Windsor Public Schools	\$ 81,562.97
16500	Windsor Locks School Lunch	\$ 52,876.18
16600	Wolcott School Lunch	\$ 32,458.81
16700	Woodbridge School Lunch	\$ 8,855.78
20700	Region District #7 School Lunch	\$ 11,173.00
20900	Region District #9 School Lunch	\$ 11,235.47
21000	Region District #10 School Lunch	\$ 24,161.03
21300	Region District #13 School Lunch	\$ 11,027.73

**Meals Emergency Operating Costs Reimbursement Program
List of Eligible School Food Authorities, Fiscal Year 2021-22 School**

Sponsor ID	Sponsor Name	Eligible Reimbursement
21400	Region District #14 School Lunch	\$ 5,389.86
21500	Region District #15 School Lunch	\$ 12,474.74
21700	Region District #17 School Lunch	\$ 1,220.05
21800	Region District #18 School Lunch	\$ 347.73
24100	CREC	\$ 229,272.47
24400	ACES	\$ 78,354.70
24500	LEARN	\$ 144,888.99
25300	EASTCONN	\$ 50.82
26400	Integrated Day Charter School	\$ 2,376.19
26500	Interdistrict School for Arts and Communication	\$ 17,660.40
26800	Common Ground High School	\$ 10,737.47
26900	The Bridge Academy	\$ 16,223.10
27900	Amistad Academy	\$ 92,645.80
28000	New Beginnings Family Academy, Inc.	\$ 54,973.69
28100	Elm City College Preparatory School	\$ 64,257.63
28300	Park City Prep Charter School, Inc.	\$ 29,245.42
28500	Achievement First Bridgeport Academy, Inc.	\$ 90,529.35
28600	Highville Charter School, Inc.	\$ 46,263.71
29000	Brass City Charter School	\$ 38,551.79
29400	Great Oaks Charter School	\$ 23,930.84
29700	Capital Preparatory Harbor School, Inc.	\$ 40,013.07
30101	CT Technical High School System	\$ 584,108.25
33602	Department of Correction	\$ 16,832.26
34701	Department of Children and Families	\$ 2,531.69
35701	Judicial Department	\$ 10,103.19
90100	Norwich Free Academy	\$ 39,731.19
97201	Children's Center	\$ 1,202.60
97301	Adelbrook, Inc. - The Children's Home	\$ 138.41
98101	Waterford Country School	\$ 2,339.05
98601	Klingberg Family Center	\$ 7,211.27

Total Reimbursements \$ 11,598,330.59

Meals Emergency Operating Costs Reimbursement Program List of Eligible School Food Authorities, Fiscal Year 2021-22 School

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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