



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Please Type

Contractor full name: SERC (State Education Resource Center)

Doing Business As, if applicable:

Business Address: 100 Roscommon Drive, Suite 110 Middletown CT, 06457

Business Phone: 1-860-632-1485 x 365

Business email: mcknight@ctserc.org

SS# OR Tax ID #: 47-2462116

Funding Source & Acct # including location code: Pending

Principal or Supervisor: David Diah

Agreement Effective Dates: From May/27/2020. To June/30/2020.

Hourly rate or per session rate or per day rate.

Total amount: \$50,000.00 (\$11,300.00 for professional development and \$38,700.00 for resources)

Pricing structure

Proposed rates:

SERVICES for 2019/2020

Budget Racial Equity Sessions:

- Exploring Concepts About Race and Racism to Improve Teaching and Learning \$2,850.
- Using Different Perspectives to Explore How We Show Up to Improve Teaching and Learning \$2,850.
- Engaging Families across Race, Culture and Language: Evidence based practice to increase student achievement (90 minute session) \$950.
- The Impact of childhood trauma for students of color (2 sessions- 90 minutes each) \$1,90
- Wired from Birth/Executive functioning: what does race and culture have to do with it? (90 minute session) \$950.

Teaching & Learning:

- Let's talk Equitable, Inclusive Learning Environments \$2,850.

Behavior Supports & SEL:

- Restorative Practices in Crisis \$950.

Total amount: \$11,300.

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

Due to COVID-19, SERC will broaden the scope of services to engage Wexler-Grant Community School with professional learning sessions offering support and resources to improve student achievement.

Submitted by: David Diah Phone: 475-220-5600



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Wexler-Grant Community School
Date: May 27, 2020
Re: SERC (State Education Resource Center) - Totaling \$50,000

Executive Summary/ Statement: (Please provide 1-2 sentences describing the Service – do not leave blank):

Approval is requested for an Agreement by and between the New Haven Board of Education and SERC (State Education Resource Center), to engage Wexler-Grant Community School with professional learning sessions offering support and resources to improve student achievement.

Due to the current Pandemic and school closings throughout the state, all meetings will be held via Zoom and will be virtual in nature until otherwise indicated by the CSDE.

Amount of Agreement and the Daily, Hourly or per Session Cost: \$11,300.00 – professional development. \$33,700.00 for Resources

Proposed rates:

SERVICES for 2019/2020

Budget Racial Equity Sessions:

- Exploring Concepts About Race and Racism to Improve Teaching and Learning \$2,850.
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Behavior Supports & SEL:

- Restorative Practices in Crisis \$950.

Total amount: \$11,300.

Funding Source & Account #: Pending

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. Please describe how this service is strategically aligned to the District Continuous Improvement Plan?

This service is strategically aligned to the District Continuous Improvement Plan with school reforms goals around focusing on the whole child. Social Emotional health is critical to the success of each child. This service will engage teachers and staff with professional learning opportunities and discussion around Racial Equity, Teaching and Learning, Special Education, Behavior Supports & SEL and Student & Family Engagement which overall addresses SEL of student achievement, increases in prosocial behaviors, improves student attitudes toward school, and reduces depression and stress among students. All meetings will be held via Zoom and will be virtual in nature until otherwise indicated by the CSDE.

2. What specific need will this contractor address?

From May 27, 2020 to June 30, 2020, SERC (State Education Resource Center) will partner with Wexler- Grant to support with providing services such as follows:

- Provide customized virtual trainings for school based teams.
- Provide Virtual Technical Assistance to selected staff.
- Will inform school of any pre-work required for full participation.
- Training teachers to deliver explicit lessons that teach social and emotional skills.

3. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:

The Connecticut States Department of Education (CSDE) selected the contractor since the award was initially awarded to the CSDE who in turn, selected Clinton Avenue School as one of the recipients of an allotment.

4. If this is a continuation service, when was the last time the alternatives were sought? N/A.
5. What specific skill set does this contractor bring to the project? See attached SERC Proposal.

SERC works collaboratively with school districts, state agencies, and other partners to help build systems of support for individuals with a range of needs and abilities, birth to adult. SERC uses a variety of professional learning models to enhance the capacity of educators and use

strategies and techniques that meet the unique learning goals of every individual. They have developed a comprehensive series of programmatic offerings to ensure advancing family and student engagement in the educational process. These efforts fulfill SERC's statutory obligation to support educational equity and excellence. SERC works closely with schools and districts implementing an evidence-based, multi-tiered professional development framework that builds capacity in participants.

6. How does this contractor fit into the project as a whole? (Please attach a copy of the contractor's resume):

SERC will engage teachers and staff with professional learning sessions offering support and resources to improve student achievement. SERC will offer technical assistance topics such as racial equity, teaching and learning, special education, behavior supports and SEL and student & family engagement. This ties into supporting the vision of the School Continuous Improvement Plan. SERC employs experts in each field of study with targeted professional development and coaching opportunities for all participants.

7. Is this a new or continuation service? New Service.

8. If this is a continuation service has cost increased?

a) If yes, by how much? N/A

b) What would an alternative contractor cost? N/A

c) Is this a service existing staff could provide? Why or why not? N/A

9. Evidence of Effectiveness: How will the contractor's performance be monitored and evaluated?

SERC will be evaluated by administration/staff through feedback and teacher/staff survey after each professional learning sessions. The impact will be measured in teacher implementation and effectiveness and student outcomes. We will follow the impact of student behavior and student outcomes.

10. If a continuation service, attach a copy of the previous evaluations or archival data demonstrating effectiveness. (If archival data includes lengthy reports, syllabi, training materials, etc., please have a copy available for review) N/A.

11. If the service is a professional development program, can the training be provided internally, by district staff?

a) If not, why not? Based on student achievement data, professional learning in specific areas is needed to address the needs of the school. Supports in providing PD align to the data and needs assessment is essential in improving student's outcome.

b) How will the output of this Agreement contribute to building internal capabilities? After receiving professional learning support and feedback, the goal will be that the administration,

instructional coaches and teachers will be able to do this without assistance and there is a gradual release as Wexler Grant School Community continues with providing professional learning opportunities and discussion around Racial Equity, Teaching and Learning, Special Education, Behavior Supports & SEL and Student & Family Engagement.

12. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound because of the necessary investment in the future of the coaches and teachers in improving students' overall outcome.

13. What are the implications of not approving this Agreement? The lack of instructional support and professional learning for coaches and teachers will result in student flatlining, possible regression and lack of effectiveness to drive academic and improved student behavior forward as well as to address some of the culture and climate assessments needs in our school. In these unprecedented times these professional development opportunities will build capacity in staff around the SEL development of our children and the impact that the school shut down and other traumatic experiences impact their ability to learn and cope.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

(SERC - State Education Resource Center)

FOR DEPARTMENT/PROGRAM:

(Wexler Grant Community School)

This Agreement entered into on the 27 day of May 2020, effective (*start date no sooner than the day after Board of Education Approval*), on the 27 day of May 2020, by and between the New Haven Board of Education (herein referred to as the “Board” and, SERC (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$11,300 for professional learning sessions offering support and resources to improve student achievement from May 27, 2020 through June 30, 2020. The maximum amount the contractor shall be paid under this agreement: Eleven thousand, three hundred dollars (\$11,300). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by **Commissioner’s Network Program** of the New Haven Board of Education, **Account Number:** Pending **Location Code:** 0032

This agreement shall remain in effect from May 27th, 2020 to June 30th, 2020.

SCOPE OF SERVICE: *Please describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached as Exhibit A).*

Please do not leave this section blank

Due to the current Pandemic and school closings throughout the state, all meetings will be held via Zoom and will be virtual in nature until otherwise indicated by the CSDE.

Amount of Agreement and the Daily, Hourly or per Session Cost:

Proposed rates:

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- Provide customized virtual trainings for school based teams.
- Provide Virtual Technical Assistance to selected staff.
- Will inform school of any pre-work required for full participation.

Total amount: \$11,300.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education ***prior to service start date***. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided

however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Contractor Signature

President
New Haven Board of Education

Date

Date

Ingrid M. Canady, Executive Director
Contractor Printed Name & Title

Revised: 5/11/20



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. § 10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant to this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.