



NEW HAVEN PUBLIC SCHOOLS

COVER SHEET

Contractor Full Name:		Ruotolo Mechanical
Doing Business As, if applicable:		
Business Address:		29 Printers Lane New Haven Ct 06519
Business Phone:		203-772-1563
Business email:		contact@ruotolomechanical.com
Principal or Supervisor:		Tom Lamb

Agreement Effective Dates:	2/1/23	to	6/30/23
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Total amount:		\$51,975.00
Funding Source(s) & Acct # including location code:		3C22-2261-58101

Description of Service:
Please provide a one or two sentence description of the service.

Replacement of booster pump to improve water pressure for sinks and toilets flushing at John Daniels.

Submitted by: Rebecca Hunt



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Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Rebecca Hunt, Executive Director of Facilities
Date: 1/17/2023
Re: Contract to replace the replace booster pump to improve water pressure for sinks and toilets at John Daniels

Please **answer all questions** and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

Contractor Name: Ruotolo Mechanical

Contractor Address: 29 Printers Lane New Haven Ct 06519

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Contract #21820

Total Amount of Contract/Agreement and the Hourly or Service Rate: \$51,975.00

Contract or Agreement #: City Contract #21820

Funding Source & Account #: 3C22-2261-58101

Key Questions:

1. **What specific service will the contractor provide:** to replace the booster pump to improve water pressure for sinks and toilets at John Daniels.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** Sealed Bid Contract #21820
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
 - a. Please explain why the vendor was chosen?
 - b. Who were the members of the selection committee?
4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** N/A
5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** N/A
6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** Booster Pump replacements are project specific per the school, no comparison is available.



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Operations Memorandum

7. **Is this a service existing staff could provide? Why or why not?** Due to the extent of specialized work required to perform work, a vendor is brought in to perform work.