



NEW HAVEN PUBLIC SCHOOLS

## Operations Memorandum

**To:** New Haven Board of Education Finance and Operations Committee

**From:** Joseph Barbarotta

**Date:** 2/28/2022

**Re:** Booster Pump Installation Mauro Sheridan School

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**Contractor Name:** Ruotolo Mechanical Inc.

**Contractor Address:** 29 Printers Lane New Haven, Ct. 06519

**Is the contractor a Minority or Women Owned Small Business?** No

Renewal or Award of Contract/Agreement? Agreement Award of Contract

**Total Amount of Contract/Agreement and the Hourly or Service Rate:** Not to Exceed \$41,065.00

**Contract or Agreement #:** 21783

**Funding Source & Account #:** 3C20-2071-58101

**Key Questions:** (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

- 1 What specific service will the contractor provide?** SERVICES INCLUDED  
Purchase and install booster pump for the domestic water inlet at Mauro Sheridan School
- 2 .How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** This contractor was chosen via the City of New Haven Purchasing Department Bid process. This contractor was the lowest of three bidders.
- 3 If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** N/A
- 4 If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**  
N/A
- 5 If this Contractor is New has cost for service increased from previous years? If yes, by how much.** This is a new service so we don't have previous costs.

- 6 **Is this a service existing staff could provide? Why or why not?** No existing staff is not trained and does not possess the knowledge, equipment and materials necessary to perform this work.



## Contract Award Memo FOR VEOCI ENTRY

TO:	Luz Perez		
CC;			
From:	John Barbarotta	Signature:	<i>John Barbarotta</i>
Date:	01/01/2022		
Contract Name:	Mauro Sheridan Booster Pump Replacement		
Contract #:	21783		
Fund:	General:	Capital:	Special:
		✓	
Account #:	3C202071-58101		
Amount of Contract:	\$41,065		
Contract Term:	Start Date:	March 1, 2022	End Date: August 30, 2022
Vendor Code:	New		
Contractor's Name:	Ruotolo Mechanical Inc.		
Contractor Email:	<a href="mailto:contact@ruotolomechanical.com">contact@ruotolomechanical.com</a>		
Contractor Contact:	Ron Ruotolo		
Address:	29 Printer's Lane		
City, State, ZIP:	New Haven, CT 06519		
Telephone:	203-772-1563		
Contract Synopsis/Purpose:	Replace the booster pump in order to improve water pressure and toilets flushing. This has been an ongoing problem at the school.		