

# ABSTRACT

## SPECIAL FUND PROPOSAL

### Section I. BASIC INFORMATION

**Proposed Project Title:** NHPS Arabic Program QFI Grant

**Grant Source and Agency:** Qatar Foundation International, LLC

**Total Amount Requested:** \$37,137

**Due Date of Application:**  
3/16/23

**System Contact:** Jessica Haxhi, Supervisor of World Languages

**Telephone #:** 475-220-1405

**Description of Project:** Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

These funds will be used to fund a part-time Arabic Teacher for younger grades at Jepson, a part-time Arabic position for Hill Regional Career, and Arabic Festivals held at Wilbur Cross, Hill Regional Career, and Jepson. Districtwide Arabic class students will be invited to the festivals.

**TARGET: Schools/Unit:** 2 schools

**No. of Students:** approximately 60

**Grade Level(s):** 4-12

**Eligibility Criteria:** this is a private foundation, competitive grant

**GRANT PERIOD:**

From: (mm/dd/year): 8/1/2023

To: (mm/dd/year): 6/30/2024

New

Continuation

**Previous Bd. of Ed. Approval:**

Planning

Operational

**Bd. of Ed. Information**

Action

Information

Support

Competitive

Entitlement

Grant

**PROPOSAL DEVELOPERS:**  
Jessica Haxhi

**CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1**

**ABSTRACT TIMETABLE**

**Return to:** \_\_\_\_\_

**Received:** \_\_\_\_\_

**Board of Education FINANCE & OPERATIONS Meeting Date** 4/17/23

**Board of Education Meeting Date:** 4/24/23

**Due Date to Grantor:** \_\_\_\_\_

**REVIEW**

**Grants Manager** 

**Finance Manager** 

**Human Resource Manager** \_\_\_\_\_

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**SECTION II: FISCAL INFORMATION**

**PERSONNEL**

# FT	#PT		COST
		Administrators	\$
	2	Teachers	\$31,050
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
		Stipend	\$
		Longevity	
		<b>SUBTOTAL</b>	<b>\$31,050</b>

**NON PERSONNEL**

	COST
Supplies & Materials	\$2,300
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$1200
Equipment	\$
Other	\$
Indirect Costs, if allowed	\$
<b>TOTAL NON- PERSONEL</b>	<b>\$3,500</b>

**FIXED COSTS:**

Health Benefits*	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare* P/T	\$ 2,375.33
Workmen's Compensation* P/T	\$ 211.14
<b>SUBTOTAL</b>	<b>\$ 2,586.47</b>
<b>TOTAL PERSONNEL &amp; FIXED COSTS</b>	<b>\$37,136.47</b>

**Notes:**

- 1) **Total Personnel and Non Personnel columns must equal grant total.**
- 2) **The Abstract budget must be aligned with the Grant Application budget/ED114.**
- 3) **All applications should budget for staff development (stipends) and evaluation wherever appropriate.**

**SECTION IIA: BUDGET EXPLANATION**

The following categories must be explained:

**All Personnel:** explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down percentages and **amounts to be paid by grant and by NHPS.** **Other;** and **All Non- Personnel items.** If additional space is needed, continue to next page.

**Summary of Grant History:**

This grantor, Qatar Foundation International, first funded Arabic instruction in NHPS during the 2018-19 school year with a full-time position at Wilbur Cross High School. In 2019-20, they again funded the Wilbur Cross position and supported part of the FAME (Columbus) part-time Arabic position. In 2020-21, we were able to move the Wilbur Cross Arabic position to General Funds when a world language opening became available. In 2020-21, QFI paid for 100% of a part-time Arabic teacher at FAME; in 2021-22, they paid for a full-time itinerant teacher between FAME and Celentano. This year, we are able to move that position to general funds.

This year, we are asking QFI to continue to fund a part-time Arabic position at Jepson to ensure that they can have a K-8 Arabic program. We have added a request for funding for an Arabic Festival and staff activity as well the Annual Wilbur Cross Arabic Festival. In addition, Hill Regional Career has requested to have Arabic language instruction due to their rising Arabic speaker population. This part-time teacher will be able to interact with Arabic speakers and families, organize an Arabic Festival, and provide Arabic instruction to new learners.

On the attached budget submitted to QFI, you can see how the amounts and percentages are described in the grant application. Here is a written explanation of what QFI will fund, if the grant is received:

**Personnel:**

**Part-Time Salary and Fixed Costs**

The grant covers 100% of the salary and fixed costs for a part-time Arabic teacher for grades 1-5 for Jepson (\$17,550, plus \$1,342.58 FICA, plus \$119.34 Workman's Compensation), as well as a part-time Arabic teacher for Hill Regional Career (\$13,500 for 15 hours/week, plus \$1,032 FICA, plus \$91.80 Workman's compensation)

**Non-Personnel Items:**

**Arabic Festival:**

The grant includes \$1,000 each for Arabic Festivals at Wilbur Cross, Hill Regional Career, and Jepson. This includes \$600 for supplies (craft supplies, paper plates, food, etc.) and. All students learning Arabic districtwide will be invited to the different festivals. In addition, we requested \$200 in food supplies for a staff event at Jepson, to help the staff learn more about the Arabic Language and Culture to support the K-8 program.

**Independent Consultants:**

\$1200 in funds to pay for a professional performers for the Arabic Festivals and a guest speaker honorarium for the speaker at the Jepson staff event.

**\*In-Kind Contributions**

**Full-Time Teachers:**

QFI allows NHPS to use the existing world languages general funds positions of the Arabic teacher at Wilbur Cross, the Arabic itinerant between FAME and Celentano, and the Arabic Teacher at Jepson Grades 6-8 as an in-kind contribution toward this grant (no additional cost to NHPS).

**Attendance at Poetry Contest and Rhyme Celebration:**

Using Title IVA funds, NHPS will provide 100% of the costs of transportation and entry fees for students in these Arabic programs to attend the Connecticut Council of Language Teacher's Rhyme Celebration and Poetry Contest.

**Classroom Supplies:**

The schools will provide up to \$500 of consumable supplies for instruction, such as paper, notecards, crayons, colored pencils, etc.

NHPS Arabic Program QFI Grant

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**SECTION III: SYSTEM OBLIGATIONS**

**Project support from other programs:**     None     Yes    **Explain:**

**Linkage with other programs:**             None     Yes    **Explain:**

**Local Fiscal costs, (include renovation):**     None     Yes    **Explain:**

**Future local personnel obligations:**         None     Yes    **Explain:**

Qatar Foundation International would like us to show a transition to supporting these part-time positions over the next 2 years, as we have done in the past. They are very willing to work with us on this timeline and have allowed us to use an existing General Funds positions in Arabic as our in-kind contribution.

**PROJECT OR GRANT REQUIREMENTS**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication        | <input type="checkbox"/> Parent Involvement       |
| <input type="checkbox"/> In-Service Training          | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved   |   | <input type="checkbox"/> Dissemination            |

**ADDITIONAL RESTRICTIONS OR CONCERNS**

**SUBMITTING ADMINISTRATOR:** \_\_\_\_\_ Jessica Haxhi \_\_\_\_\_ April 3,  
2022 \_\_\_\_\_

**Signature**

**Date**

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**SECTION IV: PROPOSED PERSONNEL**

List, **individually**, each position proposed by this grant application. **If no personnel**, please indicate N/A in the chart below

F/T	P/T	Classification	Position Description	Duration of Proposed Service	Proposed Employee	Current NHPS Employee Yes/No	If Yes Current Employee Number
	1	Part-time Arabic Teacher	Hill Regional Career	8/25/2023-6/30/2024	TBD		
	1	Part-time Arabic teacher	Jepson	8/25/2023-6/30/2024	TBD		

**V. PROPOSED CONTRACTS**

List **individually**, each contract that will be prepared by this proposed project. **If contractors will not be utilized**, please indicate **N/A** in the chart below.

Proposed Independent Contractor	Brief Description of Service	Proposed Pay Rate	Proposed Total
Kelvia Flores	Professional Performer of Arabic Dance (4 performances at Arabic Festival)	\$400/day	\$400
TBD			

**VI. ADDITIONAL INFORMATION:**  
**Please Answer All Questions -- Use Additional Pages if Necessary**

**1. Please state specific goals for this grant or the grant period.**

**During the 2023-24 school year, the Arabic program will:**

- Offer Arabic instruction in grades K-8 at Jepson with the help of a part-timer for the younger grades. This will enable students to build skills at a younger age and expand their opportunity to reach a high level of proficiency by the end of high school, up to the Seal of Biliteracy level.
- Hold an “Arabic Festival” at Wilbur Cross, Hill Regional Career, and Jepson to celebrate the language and culture citywide, as well as other special events to build and showcase the program.
- Act as a support and resource for Arabic-speaking students and families at Wilbur Cross, Hill Regional Career, Jepson, Celentano, FAME, ESUMS, and other Arabic speaking families in the district.

**2. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:**

**During the 2022-23 year, the QFI grant funded the following:**

- Engaged 39 students in grades 6-8 in Arabic instruction at FAME and Celentano with Itinerant teacher, Soha Osman. She also engaged students and families through Padlets, phone calls, and videos of students speaking Arabic.
- Engaged all students at Jepson in the learning of Arabic – our first K-8 sequential program.
- The Wilbur Cross Arabic Festival will be held on May 26<sup>th</sup>, with attendance by students from FAME, Celentano and Jepson.

**3. How does this grant address School Reform goals?**

Through this grant, students have the opportunity to begin language study in kindergarten, thereby making it more likely that they attain Level IV and/or the Seal of Biliteracy in high school. In addition, having a part-time Arabic speaker at Hill Regional Career High School will allow us to better engage families who speak Arabic there while offering another language choice to students. As a less-commonly taught language, Arabic is a unique language to have on high school transcripts, possibly increasing students’ college acceptance potential. It opens doors to careers and opportunities in our New Haven community and worldwide.

In addition, students who learn Arabic at Wilbur Cross, Hill Regional Career, FAME, Celentano, Jepson, and ESUMS, will have the opportunity to attend the various Arabic Festivals and experience the food, dance, and culture of the Arabic-speaking world as they apply what they have learned in classes. These experiences build school Culture and Climate by increasing understanding of our Middle Eastern and Moslem students.

**4. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

High-quality world language instruction motivates students, develops intercultural competence, and improves their problem-solving skills, creative thinking capacity, memory functions, and verbal and spatial abilities (<https://www.actfl.org/resources/guiding-principles-language-learning/benefits-language-learning>) The study of Arabic, in particular, has the potential to make students stand out on their college transcripts. It strengthens their interactions with the Arab community in our schools and city. At the districtwide Arabic Festival, students and staff throughout the school as well as students learning Arabic across the district will have the chance to experience Arabic language and culture firsthand. Finally, having Arabic speakers available at these schools improves parent relations with Arabic-speaking families.

**REQUIRED:**

**A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.**