



NEW HAVEN PUBLIC SCHOOLS

COVER SHEET

Contractor Full Name:		Pro-Mech Inc
Doing Business As, if applicable:		
Business Address:		102-D Filley Street Bloomfield CT. 06002
Business Phone:		860-243-3952
Business email:		promechinc@comcast.net
Principal or Supervisor:		Tom Lamb

Agreement Effective Dates:	1/23/23	to	6/30/23
----------------------------	---------	----	---------

Total amount:		\$608,760.00
Funding Source(s) & Acct # including location code:		2553-6399-58101-0106

Description of Service:

Please provide a one or two sentence description of the service.

This project is for the replacement of the failed dehumidification system at the John Martinez School pool. The scope of this project is to replace all rusted and rotting ductwork and paint ceiling, trusses, decking and other currently painted areas.

Submitted by: Rebecca Hunt



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Rebecca Hunt, Executive Director of Facilities
Date: 1/3/2023
Re: Contract to replace the failed dehumidification system at John Martinez School Pool.

Please **answer all questions** and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

Contractor Name: Pro-Mech Inc

Contractor Address: 102-D Filley Street Bloomfield Ct 06002

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Contract #21822

Total Amount of Contract/Agreement and the Hourly or Service Rate: \$608,760.00

Contract or Agreement #: City Contract #21822

Funding Source & Account #: 2553-6399-56997-0106

Key Questions:

1. **What specific service will the contractor provide:** to replace the failed dehumidification system at John Martinez School Pool, replace all rusted, rotted ductwork and paint ceiling, trusses, decking and other currently painted areas.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** Sealed Bid Contract #21822
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
 - a. Please explain why the vendor was chosen?
 - b. Who were the members of the selection committee?
4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?**



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** Not renewal project specific services.

6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** Project specific services to be provided, no comparison available of previous years.

7. **Is this a service existing staff could provide? Why or why not?** No the extent of work required for the pool, specialized services are required for repairs.