



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: PowerSchool Group LLC

Doing Business As, if applicable:

Business Address: PO Box 398408, San Francisco, CA 94139-840

Business Phone: 888-265-7641 or Fax – 916-357-9934

Business email: ar@powerschool.com

SS# OR Tax ID #:

Funding Source & Acct # including location code: 190-419-00-56694

Principal or Supervisor: Michele Sherban, Ed.D.

Agreement Effective Dates: From 07/15/2021. To 06/30/2022.

Hourly rate or per session rate or per day rate.

Total amount: \$27,432.77

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

Renewal of Unified Talent (TalentEd) Perform, educator evaluation platform.

Submitted by: Michele Sherban Phone: 475-220-1160



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations
Committee
From: Michele Sherban, Ed.D.
Date: July 19, 2021
Re: F & O Agenda Item Request/Approval
PO for PowerSchool LLC – Unified Talent Perform

Please ***answer all questions and attach any required documentation as indicated below.*** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** PowerSchool Group LLC
2. **Description of Service:** Unified Talent Perform, a customized performance evaluation software system to New Haven Public Schools, annual renewal. Sole Source #29081
3. **Amount of Agreement and hourly or session cost:** \$27,432.77
4. **Funding Source and account number:** 190-419-00-56694
5. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much? Cost has increased by \$2032.06 over 20-21 rate.
 - b. What would an alternative contractor cost: Typical low end rates for this service are \$2-3/employee per month plus a setup fee of approximately \$2000 which would put annual costs in the range of \$48,000.

- c. If this is a continuation, when was the last time alternative quotes were requested? Alternative quotes have not been requested since this system was implemented in 2012.
- d. For new or continuation: is this a service existing staff could provide. If no, why not? This is not a service that existing staff could provide. Our IT department does not have the capacity to develop an application to duplicate this service.

6. Type of Service:

Answer all questions:

- a. Professional Development? No
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not?
- b. After School or Extended Hours Program? no
- c. School Readiness or Head Start Programs? no
- d. Other: (Please describe) secure access for all certified employees to an evaluation platform. Educator evaluation is required by state statute.

7. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? no
- b. Is the Contractor Local? no
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national?
no
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? Annual renewal
- f. If it is a renewal/continuation has cost increased? If yes, by how much?
\$2032.06
- g. Will the output of this Agreement contribute to building internal capabilities?
If yes, please explain: no

8. Contractor Selection:

Answer all questions

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. TalentEd Perform was purchased by PowerSchool because it was one of the leading performance evaluation platforms for the K-12 market.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? When TalentEd was initially selected it was through Sole Source.
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: When we initially sought to implement an online evaluation system in 2011 we sought quotes, at the time TalentEd was the only platform specifically designed for K-12 Educator evaluation and price was significantly less than systems designed for other industries. In its current state the system has been highly customized to meet our specific needs.

9. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? Access to a proprietary educator evaluation platform that is customized to meet New Haven's specific needs. Feedback from users on ease of use will be used to monitor performance as well as monitoring for any outages of service.
 - b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. No disruptions to service were experienced during the 2020-21 school year.
 - c. How is this service aligned to the District Continuous Improvement Plan? Educator Evaluation is required by state statute.
10. Why do you believe this Agreement is fiscally sound? It continues to be fiscally sound. The product has continued to improve with input from users with small increases in cost over time.
11. What are the implications of not approving this Agreement? If this purchase order is not approved we will lose our access to an online educator evaluation system that has been customized to meet our changing needs.

For: Office Use Only

Vendor No.	Date Entered

Mail Fax Email

CITY OF NEW HAVEN
 Department of Education
 54 Meadow St., New Haven, CT 06519
VENDOR PURCHASE ORDER

P.O.
▲ This number must appear on all invoices and package of shipment

**PURCHASE ORDERS NOT
 COMPLETED AND DELIVERED
 WITHIN 60 DAYS ARE
 AUTOMATICALLY CANCELLED**

GENERAL FUNDS

Fiscal Year: 2021-2022

Vendor:

PowerSchool Group LLC
 PO Box 398408
 San Francisco, CA 94139-840

Deliver To:

New Haven Public Schools
 54 Meadow St
 New Haven, CT 06519

Date Prepared	Agency	Program	Location	Object
07/19/20	190	419	00	56694

Quantity	Description	Unit Cost	Total Cost
1	Unified Talent (TalentEd) Perform Sync District	0.00	0.00
1	Unified Talent (TalentEd) Perform Annual Subscription 7/1/2020 - 6/30/2021	27,432.77	27,432.77
	Sole Source #29081x		0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
	Shipping Charge		

PLEASE NOTIFY BUSINESS OFFICE IF YOUR TOTAL COST EXCEEDS OUR TOTAL AMOUNT BEFORE SHIPPING

Robyn Odei-ntiri Email: robyn.odei-ntiri@nhboe.net Phone: 475-220-1361

Authorized Supervisor's Signature Michele Sherban 7/19/20	Business Office Approval 7/19/20	Principal's Signature 7/19/20	TOTAL AMOUNT \$ 27,432.77
tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.	

FOR PAYMENT: Send Your Invoice Electronically or By Mail:
 Email: NHInvoice@new-havenct.gov
 Mail: New Haven Public Schools, Attn: Dept. of General Funds
 54 Meadow Street, New Haven, CT 06519
 Fax: 1-203-946-7436



Invoice

Date: 06/25/2021
 Invoice#: **INV267072**
 Due Date: 07/15/2021
 EIN#: 47-4429364
 Customer ID: 10003377

Bill To

Michele Sherban-Kline
 New Haven Public School District
 54 Meadow Street
 New Haven CT 06519
 United States

Ship To

Michele Sherban-Kline
 New Haven Public School District
 54 Meadow Street
 New Haven CT 06519
 United States

PO#	Quote#	Customer Success Manager			
	Q-439770	Lu Ann Carter			
Product Description	Qty	Unit	Tax	Unit Price	Extended Price
SW-TE-S-TE1920: Unified Talent (TalentEd) Perform Sync District Invoice Period: 07/15/2021 - 07/14/2022	1	Each	0%	0.00	\$0.00
SW-TE-S-TE1020: Unified Talent (TalentEd) Perform District Invoice Period: 07/15/2021 - 07/14/2022	1	Each	0%	27432.77	\$27,432.77

Subtotal	Tax Total	Total (USD)
\$27,432.77	\$0.00	\$27,432.77
		Amt. Due (USD)
		\$27,432.77

Pay Now

Thank you for your business

Remit by Check (US Mail Only): PowerSchool Group LLC PO Box 398408 San Francisco, CA 94139-840	Remit by Check (Courier): Wells Fargo Lockbox Services Dept #38408 3440 Walnut Ave, Bldg A, Window H Fremont, CA 94538	Remit by Wire or ACH: Wells Fargo Bank, NA Account Name: PowerSchool Group LLC ABA Routing No: 121000248 Account No: 4633847017 SWIFT: WFBIUS6S (Include invoice number in transmission)	Customer Service: ar@powerschool.com 888-265-7641 (Toll-Free) 916-357-9934 (Fax)
--	---	--	--

This is your annual support/subscription/hosting renewal. To avoid cancellation of your phone support, product updates or hosted products, please work with your Director of Technology or appropriate business person to approve a purchase order and payment for this annual recurring invoice.

Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually) , or, if a lower maximum rate is established by law, then such lower maximum rate.