

MEMORANDUM

Joseph Barbarotta
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Facilities Services



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To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval – Renewal of Contract for On Call Electrical Repair Services

Meeting Date: May 2, 2022

cc: John Barbarotta, Luz Perez

For consideration and approval of the Renewal of Contract #21706-3-4 to **Pasquariello Electric**, 1 Biashop Lane Madison, Ct, 06443, CT for On Call Electrical Repair Services for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$150,000.

Funding Source: 2022-2023 Capital Projects 3C22-2261-58101

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**
The service is to perform electrical services that are beyond the scope of our in house electricians.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**
The contractor's performance is inspected by the board of education electricians as well as the Building department inspectors.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**
The contract is a renewal and the amounts remain the same as last year. Last year the contract was awarded to the lowest of (5) total bidders and decreased by \$9.00 per hour for regular time and increased by \$11.00 per hour for overtime hours. The contract reflects a **12.43% decrease overall**. This contract is used to perform electrical work that requires pulling permits and often is associated with liability factors that our in house electricians are not prepared to deal with.