

Before School



After School

NEW HAVEN PUBLIC SCHOOLS



Gemma Joseph Lumpkin

Chief of Youth, Family and Community Engagement

September 7, 2021



ATTEND. CONNECT. ENGAGE.
A.C.E. FOR LEARNING

Call for Support @ 475-220-1734
NHPS OFFICE OF YOUTH, FAMILY & COMMUNITY ENGAGEMENT

Overview

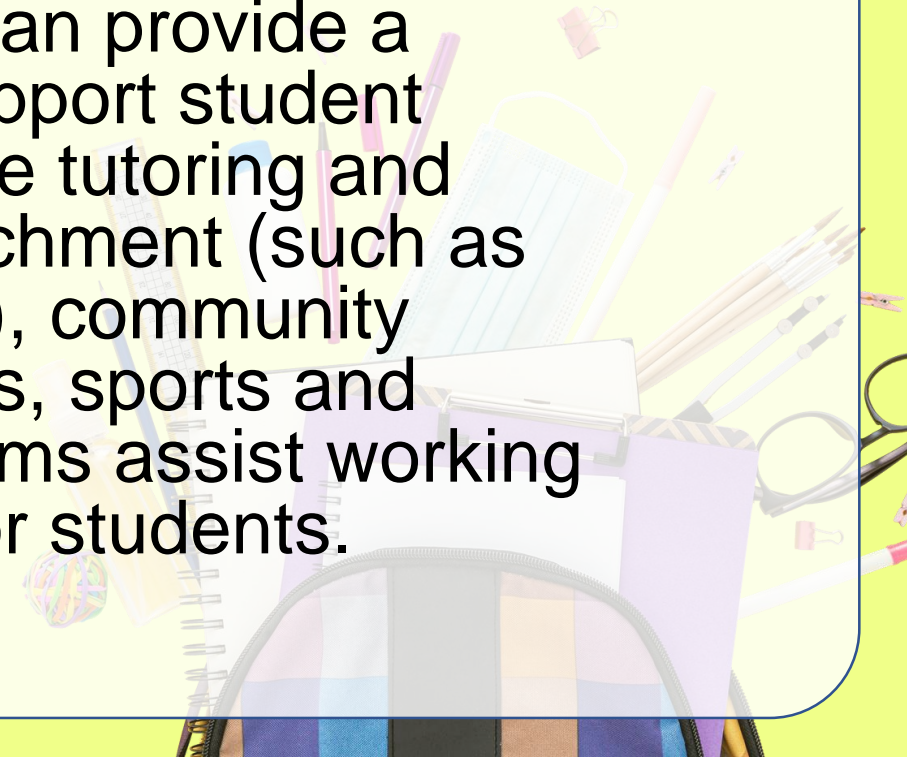
The After-School Grant Program was established by the Connecticut General Assembly for the purpose of creating high-quality after-school programs outside of regular school hours. After-school programs are defined as programs that take place when school is not in session (e.g., during before and after school, summer recess periods and school breaks) and provide educational enrichment and recreational activities for students in Grades K-12 and have a parent involvement component.



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Program Overview

- According to the CSDE --After-school programs provide students with academic enrichment opportunities, as well as additional activities designed to complement the districts' academic programs. These programs, located in elementary, secondary, or other facilities, can provide a broad variety of high-quality services to support student learning and development. Services include tutoring and mentoring, homework help, academic enrichment (such as hands-on science or technology programs), community service opportunities, as well as music, arts, sports and cultural activities. At the same time, programs assist working parents by providing a safe environment for students.

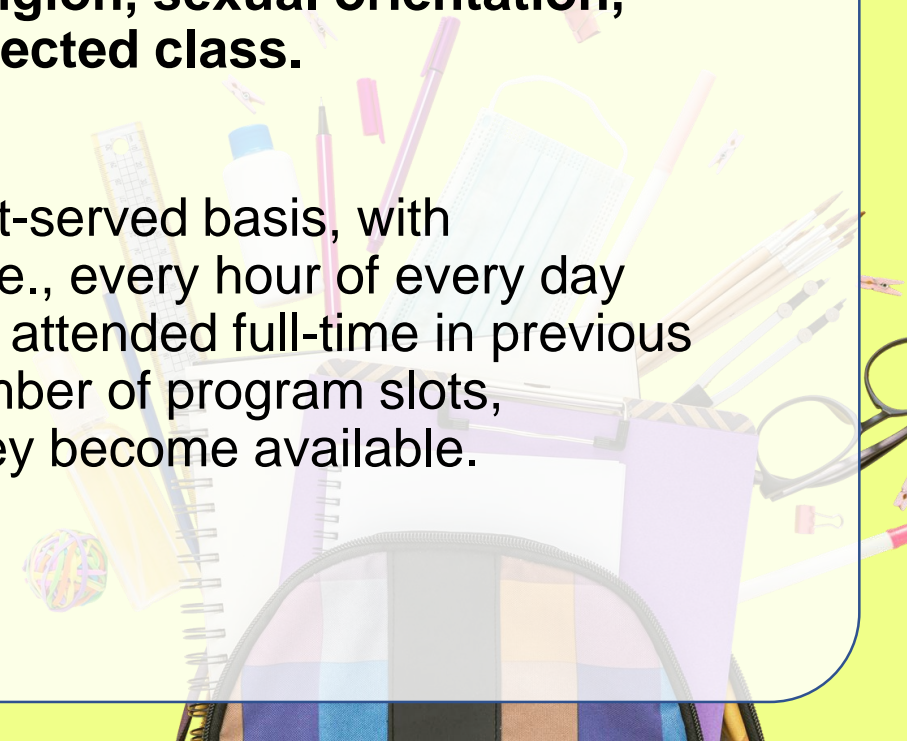


Program and Process Requirements

The participating NHPS schools shall take great care to ensure that the methods used to recruit students and families to the After School satisfy the following criteria:

- **Provides notice to the families of all eligible students, the program's hours of operation, its expectations, and the registration process, in both English and Spanish.**
- **Does not discriminate based on race, national origin, religion, sexual orientation, gender identity or expression, disability, or any other protected class.**

Students are to be enrolled in the program on a first-come-first-served basis, with preference given to students who commit to attend full-time (i.e., every hour of every day the program is open) and to the siblings of students who have attended full-time in previous years. If the number of students who register exceeds the number of program slots, programs shall maintain a waitlist to fill program spaces as they become available.



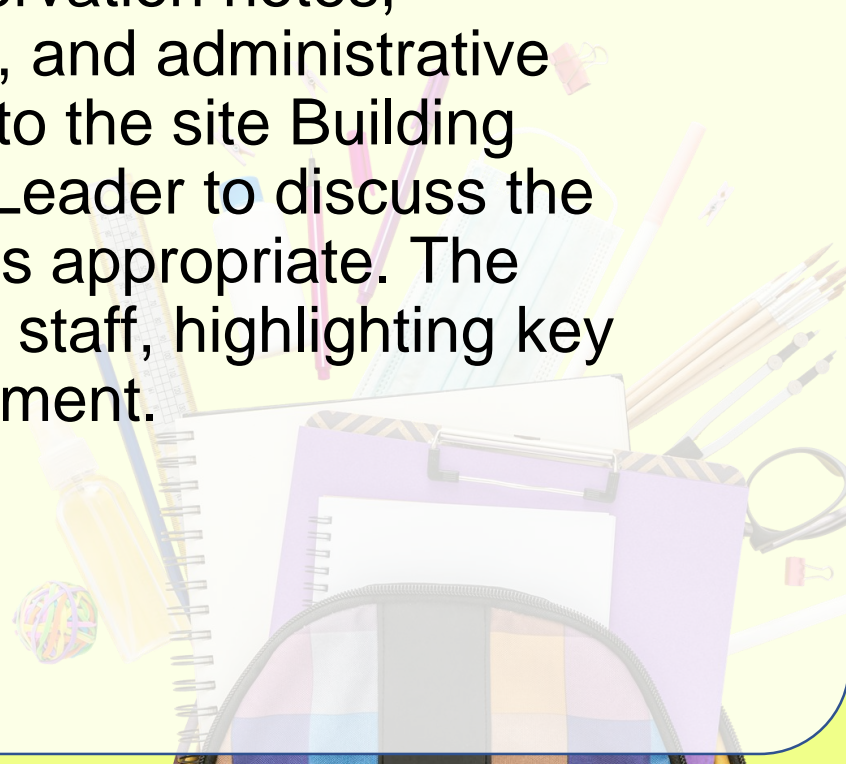
Program and Process Requirements

NHPS After School Programs use data and assessment reports to promote quality improvement in several ways:

- Site staff members (e.g., data staff, Building Leaders), Central Office staff members, and program consultants review program data in Cayen at least monthly to identify opportunities for improvement. These stakeholders communicate monthly – if not more frequently – to plan program improvements to address any issues illuminated by the data.
- Building Leaders for each site lead a self-assessment each year using the Assessment of Program Practices Tool (APT). This process involves the Building Leader and at least one other program stakeholder (e.g., program or school staff person, school administrator, parent) choosing one day to observe arrival time, transitions, homework time, one activity, and pick-up time using standardized observation criteria. After the observation, the reviewers compare scores and identified strengths and recommendations for improvement. The Building Leader then completes an APT. Summary Report – which includes an Action Plan for addressing weaknesses – that is shared with Central Office and program consultants (who provide input on the Action Plan, as needed), as well as with the Quality Advisor.

Program and Process Requirements

A consultant conducts an un-announced site visit to each NHPS site at least once per school year. The consultant uses the APT to observe arrival time, transitions, homework time, at least one activity, and pick-up time, and conducts a brief, informal interview with the Building Leader. The consultant then writes a site visit report, including detailed observation notes, observation recommendations, administrative notes, and administrative recommendations. The consultant sends the report to the site Building Leader and Principal, and encourages the Building Leader to discuss the findings and recommendations with program staff, as appropriate. The consultant also shares the report with Central Office staff, highlighting key findings and recommendations for program improvement.

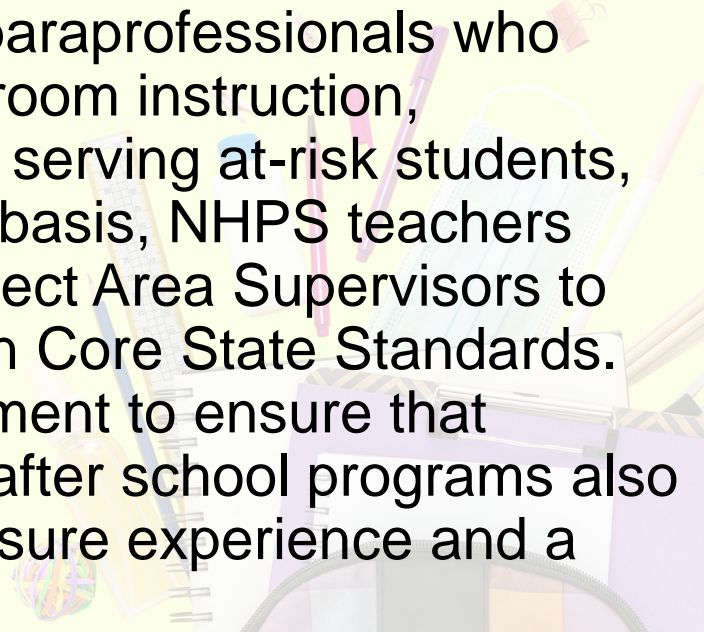
A decorative illustration in the bottom right corner of the slide. It features a purple spiral-bound notebook with a white sheet of paper on top. Various school supplies are scattered around and on the notebook, including several pens and pencils in different colors (blue, pink, orange), a yellow highlighter, a pair of glasses, a small colorful ball, and a pink paper clip. The background of the illustration is a soft, light blue and purple gradient.

Program and Process Requirements

Professional Development and Training

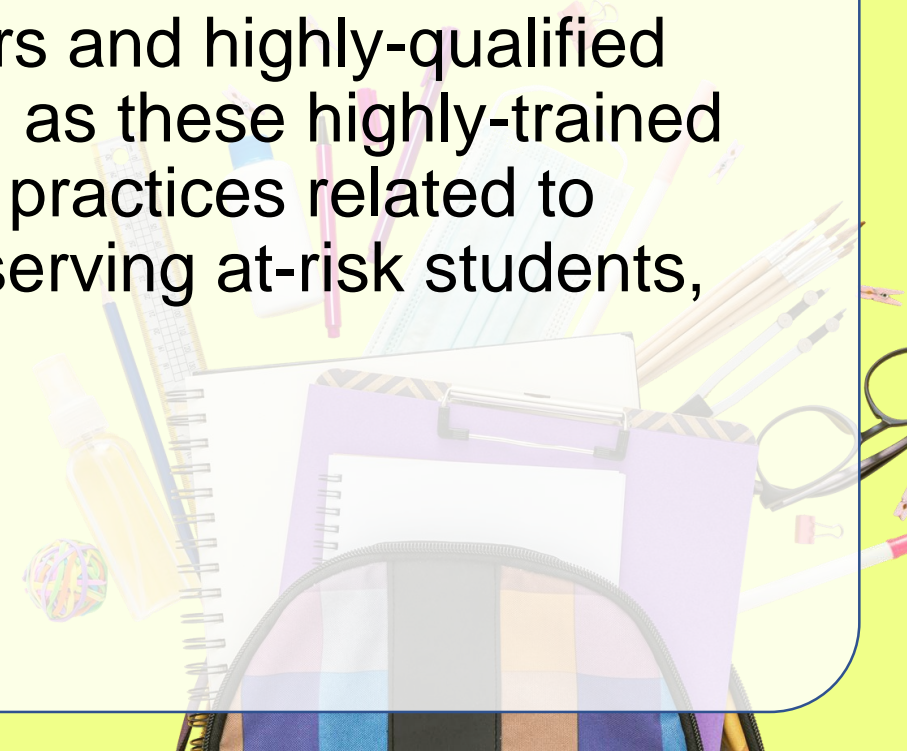
NHPS provides a host of both required and elective professional development and training opportunities to ensure that program staff have the skills they need to provide exceptional programming, as well as a solid understanding of the purpose, goals, policies, procedures, and expectations of the after school program.

Most after school staff members are NHPS teachers or paraprofessionals who have received extensive education and training on classroom instruction, classroom management strategies, cultural competency, serving at-risk students, and the Common Core State Standards. On an ongoing basis, NHPS teachers receive professional development from district-level Subject Area Supervisors to ensure that instructional practices align with the Common Core State Standards. Teachers also receive school-level professional development to ensure that instruction aligns with school and student needs. NHPS after school programs also carefully vet community members and partner staff to ensure experience and a positive track record working with the target population.



Program and Process Requirements

The Building Leader from each school, as part of their responsibility to manage partnerships, shall inform each of their partners about professional development and training opportunities available through the programs, and shall invite and encourage partner staff who serve students in the after-school program to attend. Partner staff will also benefit from the presence of school-day teachers and highly-qualified paraprofessionals in their after-school activities, as these highly-trained instructional staff are encouraged to share best practices related to classroom management, cultural competency, serving at-risk students, and the Common Core State Standards.



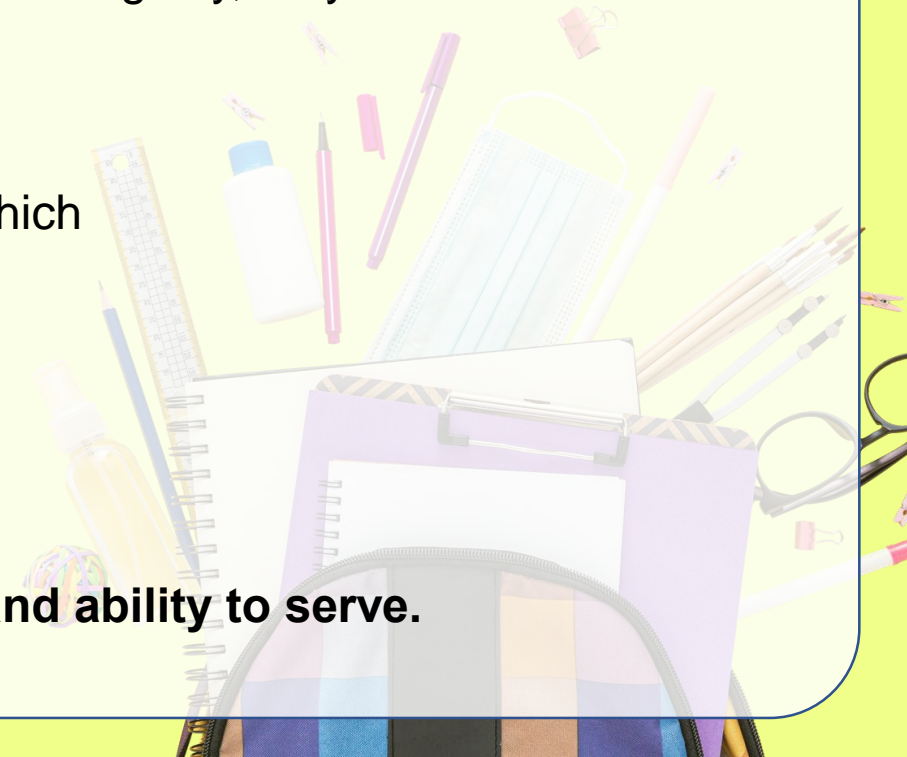
Program and Process Requirements

Background Checks

All After School programs staff and volunteers are required to submit to state and federal criminal record checks, as well as a record check of the Department of Children and Families (DCF) Child Abuse and Neglect Registry. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may work or volunteer for a NHPS 21st Century program.

All newly hired personnel are required to complete a hiring packet, which includes the following items:

- **Fingerprint card;**
- **Release of information form;**
- **DCF release of information form; and**
- **Other items related to the potential employee's qualifications and ability to serve.**

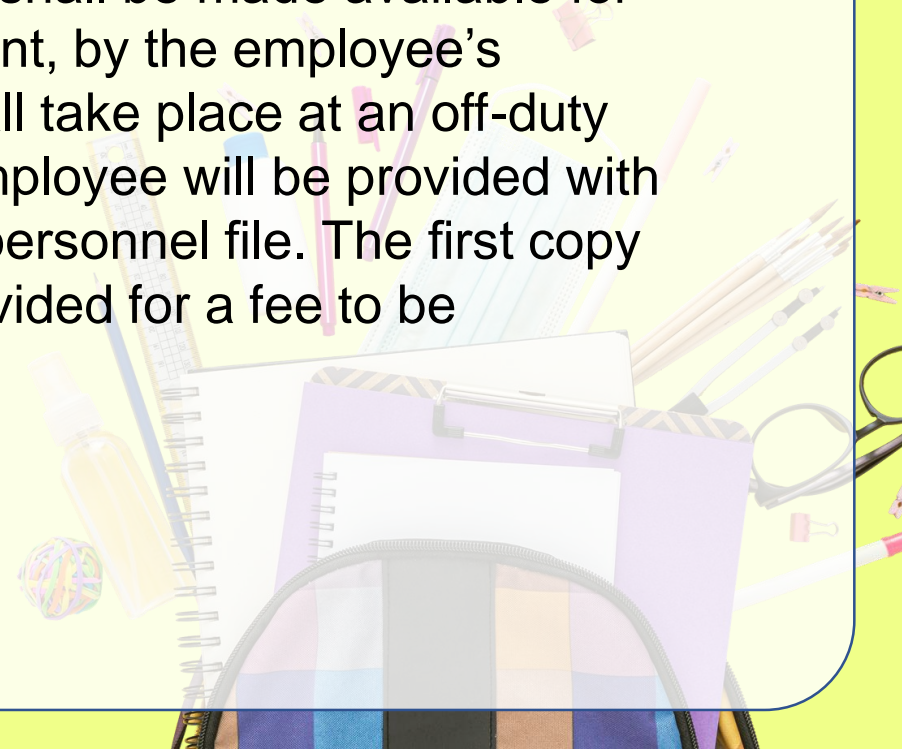


Program and Process Requirements

Staff Personnel Files

In accordance with state and federal law, personnel files shall be maintained for all current NHPS employees, as well as for all NHPS employees who quit, are terminated, or who retire.

All materials contained in an NHPS employee's personnel file shall be made available for inspection by the employee and/or, with the employee's consent, by the employee's collective bargaining representative, if any. The inspection shall take place at an off-duty time in the presence of an administrator. Upon request, the employee will be provided with copies of any record or report maintained in said employee's personnel file. The first copy will be provided free of charge. Subsequent copies will be provided for a fee to be determined by the New Haven Board of Education.

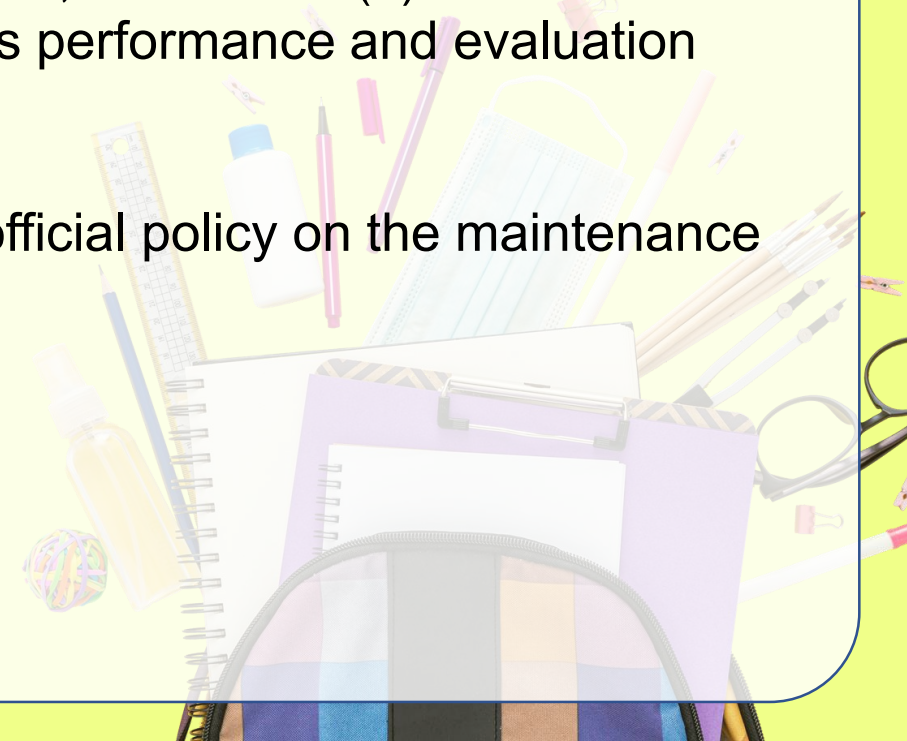


Program and Process Requirements

An employee, as well as their collective bargaining representative (if any), will receive written notification (sent by certified U.S. mail) if a request is made for disclosure of the employee's personnel files or any documents, records, reports, or other items contained within the employee's personnel files. The records will be disclosed unless written objection is received from the employee or their representative within seven (7) business days from receipt of the notice, or, if there is no evidence of receipt of said written notice, within nine (9) business days after the notice was sent. In no case shall an employee's performance and evaluation records be released without the employee's written consent.

This policy aligns with the New Haven Board of Education's official policy on the maintenance of NHPS personnel records.

All programs must follow Covid 19 Requirements.



Contractor Selection

- Meeting with potential community partners
- Release RFQ to community partners
- Collection of RFQ's
- Review and scoring
- Create a list of scores from RFQ's
 - Those from 90 to 100- highly qualified
 - Those from 70 to 90- qualified, we work with them on how to improve
 - Those from 0 to 69- not qualified
- Our scoring team were central office leadership and YFCE staff
 - Ivelise Velazquez
 - Keisha Hannans
 - Gemma Joseph Lumpkin
 - Arthur Edwards
 - Kermit Carolina
 - Lysie Rodriguez



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Forms Utilized in the Process

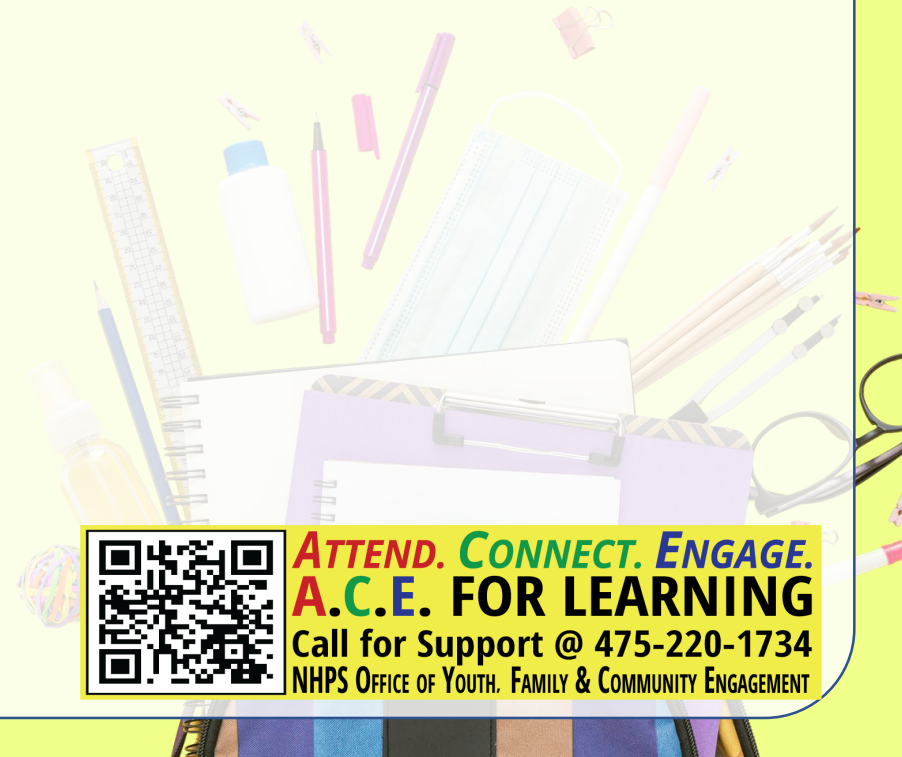
RFQ- Request for Qualifications

- Document attached

Proposals of services from community partners

Deadlines

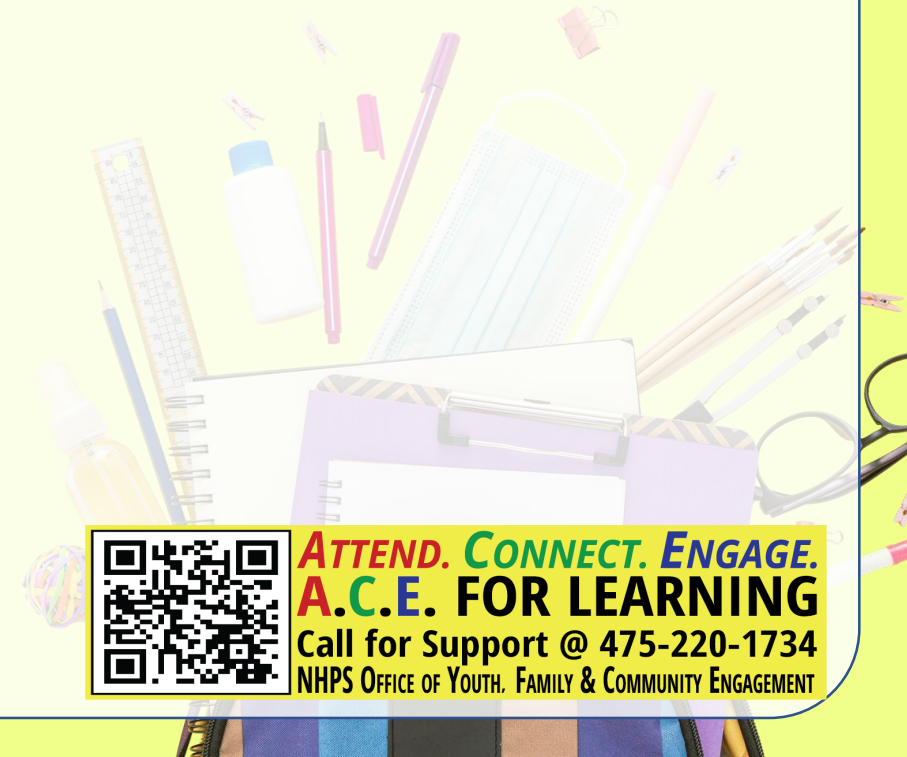
Two week deadline from the needed date



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How programs are distributed by school and funding source?

Please, see the attached spreadsheet.



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For Before School programs – what can we provide – or do we need an outside agency managing those programs?

- We try to expand to our lead partners, example: Arte Inc.
- We look to our extended schools, if we have 21st Century funds, as they cut certain amount during the 4th year and 50% on the 5th year, we try to leverage with the funds
- Another tier of approach is what schools can be supported by our programs
- We need a combination of in school staff and outside agencies managing this programs.



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Thank You



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New Haven Public Schools Extended School Programs



New Haven Public Schools

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
Barnard	21st Century CLC Grant - Integrated Refugee and Immigrant Services (IRIS)	Monday - Thursday(am)	8:00am-9:00am	Application Pending	21st Century-State After School Grant	50
		Monday - Thursday(pm)	3:30 - 5:00pm			
Beecher	Early Morning Literary Club- AM Program	M - F (am)	6:30 - 9:00am		Privately Funded	30
	Extended Day (from Early Morning) Literary Club- PM Program	M - F (pm)	3:45 - 5:30pm		Privately Funded	30
	Beecher Dance Team	Saturday	9:00am -12:30pm		No Charge	20-35
	Park/Recreation Open Gym	M - F	5:00 - 9:00pm		City Program	
	Math Counts	Thursday	4:00 - 5:30pm		No Charge	15
	*Infinite Illusions Drill Team	M - F	6:00 - 7:30pm	* Drill Team is on the schedule 5 days a week but the program told me they are only here Tues.-Thurs evenings		
Betsy Ross	No After School Programs at Betsy Ross					
Bishop Woods	Middle School Clubs	Tues. & Thurs	3:00-4:00pm	Multiple Facilitators	21st Century - Community Learning Center Grant	40
	The Young, The Beautiful Movement - Leadership Development for Middle School Girls	Monday - Wednesday	3-5:30 pm		Extended Day Grant	15
	Cooking - Middle School Club	Tuesdays	3:00-4:00pm		Food Corps - Fresh Foods Grant	15
	Girls Scouts	Thursdays - Grades 3-5	3:00-4:00pm		Free - Girl Scouts of America	9
	Boys and Girls Club	Mon- Friday	3:00-5:30 pm		21st Century- Community Learning Center Grant	54

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
Brennan/Rogers	Homework Club, Fitness, Basketball, Art	TBD	3:30 - 5:00			50
	21st Century CLC Grant - Better Tomorrows	Monday - Thursday(am)	8:00am-9:00am	Application Pending	21st Century-State After School Grant	
		Monday - Thursday(am)	3:30 - 5:00pm			
Career	Extended Day Academy	Tuesday - Thursday	2:30 - 3:30 pm		Interdistric Magnet Funds	Varies
	SAT Academy	Friday (8 Sessions Jan-Mar)	3:00 - 6:00 pm		RISE Network Grant	50
Celentano	Yale’s J Zamp	Monday-Friday (7th/8th Graders)	2:30-5:30			
	Mr. Bosley’s “Life Skills Camp”	Tuesday - Wednesday-Thursday	3:00-4:30		2579 5326 56694	21
	Pre-K 3 and 4 After-School	Monday-Friday	2:30-5:30			
	21st Century CLC Grant - Little Scientists	Monday - Thursday(pm)	2:15-5:00	Application Pending	21st Century-State After School Grant	50
Clemente						
Clinton	LEAP	M-Th	2:45 - 6:00			
	Cougar Club	T, W, Th	3:00-5:00			
	Rec Basketball Clinic	M-F	5:00 -9:00			
Columbus	Big Brother/Big Sisters	Tuesdays	3:00 - 5:00			
	Recycling Club & Math Counts	Wednesdays	3:00 - 5:00			
	21st Century After School Grant - Little Scientists	Monday - Thursday	3:00-5:00	Started Dec, 2019	21st Century-State After School Grant	50
	ARTE, Inc.	Thursdays	3:00 - 5:00	Starts November 7th		
Conte	Morning Program	M-F	7:30 - 9:00	The weekly cost of the Morning program is \$30.00 per child		
	Afterschool program	M-F	3:30 – 5:00	After school is \$40.00 per child		
COOP	Dwight Hall at Yale	Tues, Wed, and Thurs	2:30-4:30			
Cross	Cheerleading	M-F	3:00 - 5:00			

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
Cross	Cross Country Team, Football, Volleyball, Swim Team, Girl & Boys Soccer, Drama Club, Engineering, Weight Lifting, Dance Team, One Step, Arabic Club, Student Council, National Honors Society, World Language Honors Society, Best Buddies, Cross in Action Club & C4D	M-F	3:00 - 5:00			
Davis	21st Century Before and After School Program	M-F	8:00-9:00 am 3:30 - 5:30 pm		21st Century	165
East Rock	DREAM Academy - 21st Century Sponsored	Monday through Friday				75
	Latin - Yale Sponsored	Tuesdays (4th – 6th)	2:15-4:00			
	East Rock Record - Yale Sponsored	Thursdays (3rd – 8th)	2:15-4:00			
	The Adventures Club - Mr. Kennedy (Math Teacher)	Wednesdays (6th – 8th)	2:15-4:00			
	21st Century Program East Rock Staff, Kids Kraze	M - F (K – 5th)	2:15-5:30			
	Math Counts	Thursdays	2:15-4:00	Starts in November		
Edgewood	Edgewood PTA Aftercare, LLC	Monday - Friday	7:00-8:20am, 2:50-6:00pm	This program is a separate organization form the school that operates in our building to serve our families	Parents	65

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
	The Monk Center, LLC	Monday - Friday	2:50-6:00	This program is a separate organization form the school that operates in our building to serve our families	Parents	30
	Teacher STEAM Activities	Various	3:00 -4:30	Magnet Grant	As per our STEAM Grant, teachers are able to design related activities for students after school	30
Elm City Montessori						
ESUMS						
Fair Haven	Family Resource Center	Tuesday - Thursday (K-1)	3:00-4:45		Title 1	
	LEAP	Monday - Thursday (Grades 1 - 7)	3:00-6:00		N/A	
	21st Century After School Grant - Alliance Childrens Theatre	Monday - Thursday	3:00-5:15	Started Dec, 2019	21st Century- State After School Grant	50
HSC	Eagle Time	Monday-Thursday	until 4:00			
Hill Central	Music Enrichment	Wed.	3:30-5:30		2579-5326-50136 (EDA)	10
	Creative Writing	Tues./Thurs.	3:30-4:30		2579-5326-50136 (EDA)	15
	Dance Club	Wed.	3:30-5:30		2579-5326-50136 (EDA)	15
	Early Learners Tutorial	Wed./Fri	3:30-5:30		2579-5326-50136 (EDA)	15
	Math Tutorial	Mon./Tues./Thurs.	3:30-5:30		2579-5326-50136 (EDA)	20
	Math/Homework Help/Athletics	Tues./Wed./Thurs./Fri.	3:30-5:30		2579-5326-50136 (EDA)	15
	Play'n Learn To Read	Mon. thru Fri.	8:00-9:00am		2579-5326-50136 (EDA)	15

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
	Literacy/Math/Homework Help	Mon. thru Fri.	3:30-5:30		2579-5326-50136 (EDA)	20
	Literacy/Math/Homework Help	Mon. thru Fri	3:30-5:30		2579-5326-50136 (EDA)	20
Hillhouse						
Hooker	PTA-RUN AFTERSCHOOL PROGRAMS				Parent Funded	
	Chinese	Fridays	3-4:30pm			7
	Art Club. A. Sculpture	Thursdays	3-4:00pm			15
	B. Painting and Drawing	Tuesdays	3-5:30pm			10
	C. Print Making	Wednesdays	3-4:00pm			8
	Tennis	Wednesdays	3-5:30pm			
	Spanish	Tuesdays	3-4:30pm			10
			4-5:30pm			16
	Spanish	Thursdays	3-4:30pm			11
			4-5:30pm			13
	Hip Hop	Mondays	3:15-4:15pm			12
			4:30-5:30pm			15
	Soccer	Thursdays and Fridays	3-4:30pm			24
	Art Club	Wednesdays	3-5:30pm			
	Nature's Explorers	Mondays	3-5:30pm			30
	Taekwondo	Wednesdays	3:15-4pm			17
		Fridays	3:15-4pm			31
	Ukelele Club	Tuesdays	4:15-5:00pm			9
	Extended Day Physical Education	Thursdays	3-5:30pm			50
	DoSo Music, guitar	Fridays	3:15-4pm			6
			4:15-5pm			4
	SCHOOL- RUN AFTERSCHOOL				Parent Funded	
	Math Counts	Fridays	3-5:30pm			
	Running Club	Tuesdays and Thursdays				
	Chess Club	Wednesdays	3-5:30pm			
	Robotics	Thursdays	3-5:30pm			

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
	Latin	Wednesdays	4-5:00pm			18
	Science Club		3-5:30pm			
Jepson	Yearbook Club	Thursday	8am		Interdistrict	6
	Homework Club	Wednesday	3:45pm		Interdistrict	16
	Board Games	Tues/Thurs	3:45pm		Interdistrict	18
	Arabic Club	Tuesday	3:45pm		Interdistrict	18
	Math Counts Club	Tuesday	3:45pm		Interdistrict	10
	Middle School Basketball	Thursday/Friday	3:45pm		Interdistrict	20
John Daniels	21st Century -Arts for Learning, ARTE	Monday - Friday	3:00-5:30	Starting in November it will include Monday	21st Century-Community Learning Center Grant	75
John Martinez	Community Matters	Wednesdays	3-415		United way	20
	SDC Basketball	Wednesdays	3-445		United way	20
	Math Counts, Tutoring	Tuesday, Wednesday, Thursday	3-430		Title 1	40
King/Robinson						
Lincoln-Bassett	No After School Programs at Lincoln Bassett					
Mauro/Sheridan	PreK	M-F	until 5:30		Magnet Funds	60
	Daedream– through Parks and Rec	M-F	until 6:30		Park and Rec	96
	Shakespeare	M-F	until 5:30		Magnet Funds	34
	Journalism	M-F	until 5:30		Volunteers	12
	Chess Club	M-F	until 5:30		Volunteers	Varies
	After School Care Program	M-F	until 5:30		Outside Organization	
Metropolitan						
Nathan Hale	Highfliers	M-F	until 4:00			
NH Academy	Art & Activism Club; Urban Debate League Practice	Mondays	2:30-4	Teachers hold after-school help sessions on Tuesdays, Thursdays and Fridays till 4		
	Future Project	Tuesdays	2:30-4			

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
	Film Club	Thursdays	2:30-4			
	D&D club	Thursdays	2:30-4			
	Future Project	Thursdays	2:30-4			
	E-Sports	Fridays	2:30-4			
	GSA	Fridays	2:30-4:30			
Quinnipiac	Quinnipiac Stem Club Invention	M-TH	until 5			
Riverside	Riverside does not have any after school programs currently.					
Ross/Woodward	Bridges of Hope	Tuesdays and Thursdays	5 – 7	Café	Unknown (Yale?)	25
	RW Cheerleading	Wednesday	3:45 – 5:00	Gym Foyer/Café	Private	16
	RW Basketball	Wednesday/Friday	3:45 – 5:30	Gym	Athletics Stipend	15
	After School Staff Meetings	Mondays	3:45 – 5:15	Media center/Cafe	NA	NA
	Occasional Climate and PTO events	Days Vary	times vary	Varied	PTO/School Based Fund	Varies
Strong	N/A					
Sound						
Troup	Robo Achievers	Monday, Wednesday, Friday	3:00 - 5:00		21st Century After School Programs	84
	The Monk Center, LLC	Monday, Tuesday, Wednesday, Friday	3:00 - 5:00		21st Century After School Programs	
	Destiny Dreamers	Monday and Thursday	3:00 - 5:00		21st Century After School Programs	
	Zumba	Monday and Thursday	3:00 - 5:00		21st Century After School Programs	
	Homework Help	Tuesday and Wednesday	3:00 - 5:00		21st Century After School Programs	
	Education and the Arts	Tuesday and Thursday	3:00 - 5:00		21st Century After School Programs	
	Crochet	Tuesday and Thursday	3:00 - 5:00		21st Century After School Programs	
	Student Government	Tuesday and Thursday	3:00 - 5:00		21st Century After School Programs	
	Poetry	Tuesday and Thursday	3:00 - 5:00		21st Century After School Programs	

School	Program Name	Day(s)	Time	Notes	Funding Source	Amount of Students Served
	Basketball	Monday to Friday	3:00 - 5:00		21st Century After School Programs	
	Jumpstart to Success	Tuesday and Thursday	3:00 - 5:00		Title 1 After School	10 max
	High School Prep	Tuesday and Thursday	3:00 - 5:00		Title 1 After School	10 max
	Student Leadership	Tuesday and Thursday	3:00 - 5:00		Title 1 After School	10
	LEAP	Monday and Thursday	3:00 - 6:30			
Truman	Girls on the Run	Monday & Wednesdays 3rd-5th Grade	3-4:30 *	*PARENTS HAVE TO PICK UP THEIR CHILD FROM TRUMAN		
	Girl Scouts	Tuesdays 4th -6th Grd	3-4:30 *			
	Girl Scouts	Thursdays K-3rd Grd	3-4:30 *			
	Soccer	Tuesdays & Thursdays 6th ,7th & 8th Grd	3:15-4:30 *			
	Big Brother Big Sisters	Thursdays K-4th Grd	3-4:30 *			
	ARTE	Tuesday & Thursdays 2nd -5th Grd	3-4:30 *			
At Yale University	Squash Haven			*PARENT HAVE TO PICK UP THEIR CHILD FROM YALE		
	New HYTES – Tennis Program	MONDAY, TUESDAYS, WEDNESDAYS AND THURSDAYS		*PARENT HAVE TO PICK UP THEIR CHILD FROM YALE		
West Rock	Eli Whitney Museum	Tuesdays-Thursday	3:30-4:30			
Wexler	21st Century	M-Th	2:30-5:00		21st Century Grant	150 approx
	The Kids Craze	M-F	2:30-5:30		Commissioners Network	36-40
	ConnCAT	M-F	4:00-5:30		Commissioners Network	10-Mar
	Wexler Basketball Program	M - T	3:30 - 5:00			

Revised February 11, 2020



NEW HAVEN PUBLIC SCHOOLS

**New Haven Public Schools
Office of Youth Family and Community Engagement**

The New Haven Public Schools (NHPS) is committed to strengthening the resources available for New Haven youth by bringing together, families, community, schools, peers, government, neighbors and connecting and focusing these efforts so that they are collective, cumulative, consistent and effective. NHPS manages a variety of state and federal grants that support these goals, helping provide a wide range of services to our students and their families, and is currently reviewing the qualifications of potential partners to help carry out future grant funded initiatives or collaborate on district initiatives. We are currently requesting qualifications for the 2021-2021 school year from service providers in the areas of focus listed below:

Summer Programming
Afterschool Enrichment Programs
Homeless Students
Students in Foster Care
Chronic Absenteeism
Parent Engagement
Youth Development
Restorative Practices
Drop Out Prevention
Mentoring/Tutoring

If you or your organization would like to be considered as a partner or provider for summer programs and/or the 2021-2022 NHPS school year, please complete the attached Request for Qualifications form, with supporting documents, and submit it via the following link _____ or email to Keisha Redd-Hannans at Keisha.hannans@new-haven.k12.ct.us and cc: Zoraida Berríos at zoraida.berrios@new-haven.k12.ct.us on or before 4:00pm April 30th, 2021. Because of the unique goals and requirements of different grants, there are no uniform provider qualifications, and each respondent will be evaluated based on how well they align with the needs of a particular grant.

Please note that submission does not guarantee a future partnership with the Office of Youth, Family and Community Engagement or the New Haven Public Schools. Future grant opportunities are contingent on availability of funds and submission of the RFQ guarantees only that your submitted materials will be read and considered.

Thank you for your interest in partnering with the New Haven Public Schools.

Respectfully Submitted

Iline P. Tracey
Superintendent of Schools





NEW HAVEN PUBLIC SCHOOLS

**New Haven Public Schools
Office of Youth Family and Community Engagement**

New Haven Public Schools Summer and Afterschool programs encompass a broad range of focus areas including academic support, mentoring, positive youth development, arts, sports and recreation, apprenticeships, workforce development programs, and programs for homeless youth.

The activities children and youth engage in outside of school hours are critical to their overall development, highlighting the need for quality afterschool programs. Effective afterschool programs can improve classroom behavior, school attendance, and academic aspirations and reduce the likelihood that a student will drop out.

New Haven Public Schools (NHPS) Summer and After-School Programs are primarily funded through grants from the United States Department of Education (USDOE) and the Connecticut State Department of Education (CSDE). The USDOE and the CSDE provide funds to school districts that collaborate with community partners to provide safe and educationally enriching alternatives for children and youth during non-school hours. The funds are awarded to specific school sites through a competitive process. The base grants that the USDOE and CSDE awards to NHPS for summer and Afterschool programs represent four funding sources:

- 1 Extended School Hours Grant for K-12 schools are state funds. ESH grants are one-year renewable funding sources (CSDE).
- 2 21st Century Community Learning Center (21st CCLC) grants for K-8 schools are federal funds. 21st CCLC grants are awarded based on a highly competitive application process, and last for five years (CSDE).
- 3 State After-School Grants (SAG) for K-12 schools are federal funds. SAG grants are awarded based on a highly competitive application process, and last for two years (CSDE).
- 4 Elementary and Secondary School Emergency Relief Fund (ESSER II)
ESSER II funds will provide funding to address learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, disengaged youth, students experiencing homelessness, and children and youth in foster care (USDOE).





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NHPS directly applies for these grant funds from the USDOE and CSDE, and grant funds are received and managed by the school district. NHPS contracts a portion of grant funds to agencies to provide summer and Afterschool programming in close partnership with schools.

Local Agencies submit grant applications to apply for competitive NHPS dollars on behalf of the Afterschool programs. Schools and selected agencies are strongly encouraged to develop long-term partnerships that last over the course of the grant cycles.

Additionally, agencies leverage other funding and resources to support high quality programs,

+3+

* including private grant dollars, volunteers, and other in-kind resources. Leveraging additional resources on behalf of the summer and Afterschool programs are an essential function of the community partners because of the reality that state and federal summer and Afterschool grant dollars alone are often inadequate to run a high-quality program.

Because of the unique goals and requirements of different grants, there are no uniform provider qualifications, and each respondent will be evaluated based on how well they align with the needs of our students.





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NHPS/YFCE – IMPORTANT DATES

April 8, 2021 - NHPS Community Partners' Conference for all organizations interested in applying. Applicants are asked to review the entire RFQ document completely before attending the Conference. The link to the conference will be forwarded to the contact of the agency on file.

- Session: 2:00 pm – 4:00 pm

April 14, 2021 - Request for Qualifications ("RFQ") released

April 30, 2021 - Request for Qualifications ("RFQ") Deadline – at **4:00 pm**.

A completed RFQ application package can be submitted via _____ or a hard copy can be emailed to Keisha.hannans@new-haven.k12.ct.us and cc: Zoraida.Berrios@new-haven.k12.ct.us.

***Applications submitted by any other means or after 4:00 p.m.**

On Friday, April 30, 2021 may not be accepted.

May 3 - 7, 2021 - RFQ applications screening and scoring of Agencies RFQ submissions

June 21, 2021 - Deadline for proposed summer programming agreements to be presented to Finance and Operations Committee

Thursday, July 1, 2021 - Friday, July 30, 2021 (Tentative) – Summer programs start and end dates





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Request for Qualifications Form
School Year 2021-2022
July 1, 2021-June 30, 2022

Please answer the questions below. If additional space is needed, please attach additional pages as needed.

1. Organization Name:

2. Contact Information:

a. Street Address

City/Town

State

Zip Code

Phone:

Fax:

Mobile Number:

b. Director's Name

Email

Phone Number

c. Name of Person Submitting RFP:

Email

Phone Number

3. Mission of Organization:





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4. Overview of Organization's Scope of Services:

5. NHPS is seeking partners who can deliver high quality before and after school programming including weekend, school breaks, and summer programming. To become a partner, an organization must demonstrate a strong track record of serving children and families effectively. Select the NHPS program activities your program supports.

- ☐ Summer Programming
- ☐ Extended School Hours, Afterschool, Saturday Academy
- ☐ Homeless Students and Students in Foster Care
- ☐ Chronic absenteeism
- ☐ Parent Engagement
- ☐ Youth Development
- ☐ Restorative Practices
- ☐ Drop Out Prevention
- ☐ Mentoring
- ☐ Tutoring
- ☐ Program Evaluation Grant Writing





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6. Please check the box (es) detailing which program you propose to provide services for and describe the programming for the proposed period(s).

Summer ☐

NHPS 2021-2022 School Year ☐

If you checked the summer box - Please check all boxes your organization would be available to provide services for the 2021 summer programs:

☐ 8am – 12pm ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

☐ 12pm – 4pm ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Please describe the programming your organization proposes during the summer, and how many students can be served:





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FOR SUMMER PROGRAMS: If you provide OTHER EXISTING SUMMER programs through your organization, NHPS might be able to provide scholarships to a limited number of students for programs already in existence. If this applies to you, how many spots in your program are you able to set aside for New Haven students ONLY? List the name of the program(s) and number of slots

If you checked the box for the 2021-2022 School Year - Please describe the programming your organization proposes:





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7. Service Category (check all grade levels your agency is interested in serving):

· Pre K-4 ☐

· Grades 5-8 ☐

· Grade 9-12 ☐

NOTE: Only one application needs to be completed if more than one service category is checked.

8. Are you currently an NHPS Partner? Yes ☐ No ☐

9. Have you served as an NHPS community partner before in past years?
Yes ☐ No ☐

If so, please identify the years and durations served.





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10. Do you currently serve in any other school districts besides NHPS? Yes ☐ No ☐ If yes, please list all school districts your organization has provided programming.

11. How many school sites does your agency have the capacity to serve? (Please check one)

1 ☐

2-4 ☐

5-9 ☐

10+ ☐

Please briefly explain your rationale for this number of sites.





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12. Please check the activities you offer

AFTER-SCHOOL ACTIVITIES BY CATEGORY

CATEGORY	ACTIVITIES	x
Academic Support	Academic Enrichment Learning, Tutoring, Expanded Library Services, Supplementary Education Services, Homework Support, Credit Recovery, Reading & Literacy, Math, Science	<input type="checkbox"/>
Recreation/ Physical Activity	Cooperative Games, Dance, Martial Arts, Swimming, Intramural Sports, Sports Leagues	<input type="checkbox"/>
Enrichment	Arts and Cultural Activities, Health and Nutrition Education, Substance Abuse & Drug Prevention, Violence Prevention, Counseling & Character Education	<input type="checkbox"/>
College and Career	Career & Job Training, Entrepreneurial Education, Technology/Telecommunications Training, Community Service & Service Learning, Internships and Apprenticeships	<input type="checkbox"/>
Leadership Development	Peer Mentoring, Peer Tutoring, Youth-Led Community Service	<input type="checkbox"/>
Science Technology Engineering Math	Gardening, Coding, Robotics, Sewing, Forensics	<input type="checkbox"/>
Outdoor Education	Community Mapping, Hiking, Camping, Kayaking	<input type="checkbox"/>



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13. a. Provide a detailed narrative for each activity or program type checked in question Use additional pages or attach narrative if needed:

b. Submit agency literature describing activities offered and/or provide agency's web site address:

14. Describe Program Goals:

15. Explain the anticipated outcomes of the program:





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16. Explain how these outcomes will be measured:

17. Describe how success will be monitored on a regular basis:





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18. a. Describe who will staff the program (Bilingual staff – please specify language/s), certified teachers, tutors, coaches, mentors, volunteers, parents, trained staff, etc.).

b. Does your organization perform certified background checks of your employees?

19. What is the staff/student ratio per session?

20. Describe parent engagement activities your agency can offer, if any. Use additional pages or attach narrative if needed:





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21. How will your agency ensure that all of your after-school staff have baseline knowledge and understanding of youth development best practices? Discuss how your agency will utilize the CT Afterschool Network, or other resources, to build the capacity of your staff to achieve NHPS standards for continuous quality improvement of youth development practices?

22. RFQ respondents must submit a detailed safety plan to protect staff, children, and their families from the spread of COVID-19 and have a response plan in place for if/when a student, teacher, or staff member tests positive for COVID-19. This plan should be developed in collaboration with state and local public health departments. **Please submit plan with the RFQ. If a plan is not submitted the RFQ will not be accepted.**

(Please visit the CT Afterschool Network Site @ <http://ctafterschoolnetwork.org/> to review resources and information regarding afterschool programming)



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RFQ SIGNATURE PAGE

Additional Documents: Please submit a copy of the following with your RFQ application:

- Certificate of Insurance
- Notarized Disclosure Form
- W9 Form
- Covid -19 Safety Plan

Print Name

Signature

Title

Date

Name of Organization

- Please note that submission does not guarantee a future partnership with the Office of Youth, Family and Community Engagement or the New Haven Public Schools. Future grant opportunities are contingent on availability of funds and submission of the RFQ guarantees only that your submitted materials will be read and considered.

Thank you for your interest in partnering with New Haven Public Schools-Office of Youth, Family and Community Engagement Department.





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<u>Scoring Grid</u> <u>(0-6 points=Below Average - 7 points =Average - 8-9 points = Good 10 points =Outstanding)</u>			
NAMES OF ORGANIZATIONS			
1	<i>RFQ Demonstrates an understanding of student needs and a clear approach to addressing those needs</i>		
2	<i>Responses align with district policy and district priorities</i>		
3	<i>Organizational provides structure and a staffing plan that supports high quality staffing and programming</i>		
4	<i>Provides plan to evaluate and measure the progress and final outcome of programming?</i>		
5	<i>Program provides opportunity for students to engage in quality enrichment activities and improve academically.</i>		
6	<i>RFQ response includes supplemental documents requested</i>		
7	<i>The proposal includes a Family Engagement plan</i>		
8	<i>Organization has experience providing services for New Haven Public School, other school districts and/or communities.</i>		
9	<i>Organization demonstrates the ability to engage in collaborative efforts</i>		
10	<i>Organization has the ability to sustain programming</i>		
Organization Scores			
<u>Highly Recommended: 90-100 points</u> - Community organization has demonstrated a strong commitment to serve as a NHPS partnering agency and provide a high standard of services for NHPS students and families.			
<u>Recommended: 70-89 points</u> - Community organization has adequately demonstrated its capacity to serve as an NHPS partner and to fulfill the organizations responsibilities based on responses in the submitted RFQ.			
<u>Not Recommended: 0-69 points</u> - Community organization has not adequately demonstrated its capacity to serve and/or to fulfill most of the responsibilities outlined by NHPS in this RFQ. Organizations receiving this not recommended status will not be included in the list of qualified community organizations that will be shared with Principals and stakeholders. An organization receiving this not recommended status may submit another RFQ at a future date when NHPS opens up a new RFQ cycle, if the organization has made significant improvements in strengthening its capacity to serve in the NHPS community partner role.			

Office of Youth, Family and Community Engagement





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SCORING SUMMARY

The Request for Qualifications (RFQ) application scoring system uses a 10-point scale for overall program review criteria. For scoring purposes, ratings are in whole numbers only (no decimal ratings). The scale is used by the assigned reviewers to evaluate (at least) six individual criteria

1. Informative – Organization provides detailed information requested in the RFQ
2. Alignment with NHPS priorities
3. Impact of programming and evaluation plan
4. Organizations years of service, staffing plan, trainings, and credentials
5. Provides opportunities for students and families to engage in academic, enrichment, and recreational activities
6. Sustainability

Reviewers should consider the strengths and weaknesses within each criterion. For example, a major strength may outweigh minor and correctable weaknesses.

Preliminary Scoring

- Reviewers should consider the full range of the rating scale and the scoring descriptors in assigning individual final scores
- Committee members score organizations individually.

Overall Scoring

- Reviewers must provide comments for a score when the rating is poor.
- Discussed applications receive numerical impact scores from all eligible raters (e.g., without conflicts of interest)
- Reviewers are guided to use the full range of the rating scale to better discriminate among applications
- Reviewers should feel free to assign the score that they believe best represents the impact of the application.
- After the meeting, individual reviewer scores will be added and averaged to determine the final score
- The range for overall final scores is 0 – 100 points.

