

**NEW HAVEN PUBLIC SCHOOLS
NEW HAVEN, CONNECTICUT**

INFORMATION ONLY: PERSONNEL REPORT OF THE SUPERINTENDENT **February 27, 2023**

RETIREMENT – Teacher:

<u>Name</u>	<u>Assignment:</u>	<u>Effective Date</u>
John Roy	Science Sound School General Funds 19041467-50115	01/20/2023

RETIREMENT – Non-Instructional Staff:

<u>Name</u>	<u>Assignment:</u>	<u>Effective Date</u>
Paul Lepri	Social Services Coordinator Gateway School Readiness Fees 25235553-00-50118	06/30/2023

RESIGNATION – Teacher:

<u>Name</u>	<u>Assignment:</u>	<u>Effective Date</u>
Orlando Rodriguez	Foreign Language James Hillhouse High School General Funds 19041762-50115	08/23/2022
Elizabeth Warren	Integrated Language Arts Wexler Grant School General Funds 19041632-50115	03/12/2023

RESIGNATION – Paraprofessional Staff:

<u>Name</u>	<u>Assignment:</u>	<u>Effective Date</u>
Melanie Hobson	Special Education Assistant Teacher Bishop Woods Executive Academy General Funds 19049043-50128	09/20/2022

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RESIGNATION – Non-Instructional Staff:

<u>Name</u>	<u>Assignment:</u>	<u>Effective Date</u>
Liliya Garipova	Administrative Analyst II Gateway ECS Alliance – Culture & Climate 25476108-00-50118	02/28/2023

FAMILY & MEDICAL LEAVE ACT: LEAVE OF ABSENCE REPORT

The following are listed for information only, having met the requirements for absence under the Family & Medical Leave Act. The dates listed are estimates only. They will remain on payroll so long as they have accrued sick days.

FMLA LEAVE OF ABSENCE – Executive Management:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Thomas Lamb	Chief Operating Officer Gateway General Funds 19047000-50110	11/23/2023-12/8/2022

FMLA LEAVE OF ABSENCE – Administrator:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Stephen Siena	Assistant Principal L.W. Beecher Magnet School General Funds 19044003-50113	12/07/2022-12/23/2022

NEW HAVEN PUBLIC SCHOOLS NEW HAVEN, CONNECTICUT

FMLA LEAVE OF ABSENCE – Teachers:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Daniel Berlingo	Kindergarten Benjamin Jepson Magnet School General Funds 19041018-50115	02/01/2023-03/07/2023
Tiffany Brown	Developmental Reading Truman School General Funds 19041329-50115	01/03/2023-03/31/2023
Maxwell Comando	History/Social Studies Metropolitan Business Academy General Funds 19041560-50115	02/22/2023-04/06/2023
Spenser Gerschefski	Grade 3 John S. Martinez General Funds 19041008-50115	01/11/2023-04/06/2023
Caitlin Innamorato	Grade 2 Davis Academy Magnet School Inter-District Funds 27041009-50115	03/09/2023-05/17/2023
Stefanie Liucci	Special Education Wilbur Cross High School General Funds 19049061-50115	10/31/2022-02/03/2023
Gissela Martinez	Grade 2 Bilingual Hill Central School General Funds 19041207-50115	10/05/2022-12/20/2022
Earl Mastri	Grade 4/5 Benjamin Jepson Magnet School Inter-District Funds 27041018-50115	01/09/2023-01/30/2023

**NEW HAVEN PUBLIC SCHOOLS
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FMLA LEAVE OF ABSENCE (cont') – Teachers:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cynthia Pagentine	Special Education Truman School General Funds 19049029-50115	12/21/2022-02/24/2023
Giuliana Prior	Grade 2 Clinton Ave School General Funds 19041006-50115	01/12/2023-04/17/2023
Lisa Woodard	Music Betsy Ross Arts Magnet School Inter-District Funds 27042255-50115	11/01/2022-12/23/2022
Tracy Zabin	Grade 2 Clemente Leadership Academy General Funds 19041042-50115	12/19/2022-02/14/2023

FMLA LEAVE OF ABSENCE – Paraprofessional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Alizey Gonzalez	Special Education Assistant Teacher John S. Martinez General Funds 19041008-50128	12/19/2022-03/24/2023
Ida Greene	Kindergarten Assistant Teacher Troup School Title 1 Schools 25315256-15-50128	11/30/2022-03/07/2023

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FMLA LEAVE OF ABSENCE – Non-Instructional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tina Curtis	Cook/Lead Clinton Ave School Food Services 25215200-06-50126	12/19/2022-01/16/2023
Deborah Ferriola	Cook/Lead Bishop Woods Executive Academy Food Services 25215200-43-50126	11/22/2022-02/28/2023
Joel Moncrease	School Security Officer Worthington Hooker School General Funds 19047338-50127	11/07/2022-02/10/2023

INTERMITTEN FMLA LEAVE OF ABSENCE – Executive Management:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Thomas Lamb	Chief Operating Officer Gateway General Funds 19047000-50110	12/09/2022-01/30/2023

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INTERMITTENT FMLA LEAVE OF ABSENCE – Teachers:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lynn Brunelli	Art Fair Haven School General Funds 19042116-50115	01/09/2023-06/30/2023
Katie Paradise	Science Troup School General Funds 19041415-50115	09/06/2022-06/30/2023
Liza Taracena	Foreign Language Truman School General Funds 19041729-50115	12/05/2022-05/05/2023
Chris Willems	Science Metropolitan Business Academy Inter-District Funds 27041460-50115	12/04/2022-06/30/2023

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MEDICAL LEAVE OF ABSENCE – Teachers:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer Berrios-Burgos	School Psychologist Itinerant General Funds 19049198-50115	11/28/2022-06/30/2023
Donna Carlson	Math/Science Betsy Ross Arts Magnet School Inter-District Funds 27041155-50115	11/28/2022-03/28/2023
Richard Coburn	Technology James Hillhouse High School General Funds 19042662-50115	11/07/2022-05/05/2023
Michelle Grant	Grade 1 Assistant Teacher Clemente Leadership Academy General Funds 19041042-50128	10/21/2022-02/28/2023
Zenobia Miller	Math Clemente Leadership Academy General Funds 19041142-50115	01/18/2023-04/25/2023
Katarzyna Sajdlowska	Science Betsy Ross Arts Magnet School Inter-District Funds 27041455-50115	11/28/2022-02/28/2023

MEDICAL LEAVE OF ABSENCE – Non-Instructional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Esther Pearson-Pinckney	Social Services Coordinator Gateway Head Start PA 22 Basic 25325279-00-50118	12/10/2022-02/03/2023

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PERSONAL LEAVE OF ABSENCE – Non-Instructional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tanisha Hill	School Health Assistant Wilbur Cross High School ECS Alliance – Culture & Climate 25476108-61-50124	01/27/2023-04/28/2023

RETURN OF LEAVE OF ABSENCE – Executive Management:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Thomas Lamb	Chief Operating Officer Gateway General Funds 19047000-50110	01/31/2023

RETURN OF LEAVE OF ABSENCE – Teachers:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Earl Mastri	Grade 4/5 Benjamin Jepson Magnet School Inter-District Funds 27041018-50115	01/31/2023
Cynthia Pagentine	Special Education Truman School General Funds 19049029-50115	02/27/2023
Kelsey Searles	Grade 4 Truman School General Funds 19042029-50115	01/20/2023
Laura Tortora	Kindergarten Worthington Hooker School General Funds 19041038-50115	02/27/2023
Tracy Zabin	Grade 2 Clemente Leadership Academy General Funds 19041042-50115	02/15/2023

**NEW HAVEN PUBLIC SCHOOLS
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RETURN OF LEAVE OF ABSENCE – Paraprofessional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Grant	Grade 1 Assistant Teacher Clemente Leadership Academy General Funds 19041042-50128	03/01/2023
Elbert Pegues	Special Education Assistant Teacher James Hillhouse High School Idea Part B Entitlement 25045034-62-50128	11/01/2022

RETURN OF LEAVE OF ABSENCE – Non-Instructional Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tina Curtis	Cook/Lead Clinton Ave School Food Services 25215200-06-50126	01/17/2023

**Dr. Iline Tracey, Ed.D.
Superintendent of Schools**



NEW HAVEN PUBLIC SCHOOLS

CONNECTICUT

Board of Education Meeting Motions Passed

February 13, 2023 via Zoom

I. Called to Order	The meeting was called to order at 5:35pm by President Rivera.
Board Members Present	Ms. Yesenia Rivera, President. Mr. Matthew Wilcox, Vice President Dr. Edward Joyner, Secretary Mayor Justin Elicker Dr. OrLando Yarborough III Mr. Darnell Goldson Dr. Abie Benitez
Board Members Absent	Ma'Shai Roman, Student Board Member Mr. Dave Cruz-Bustamante, Student Board Member
Others Present	Dr. Iline Tracey – Superintendent, NHPS Attorney Alexaides – Corporation Counsel, City of New Haven
II. Pledge of Allegiance	Dr. Joyner led the pledge of allegiance.
031 – 23 Executive Session pursuant to Conn. Gen. Stat. § 1-200(6)(A) concerning the employment (contract renewals) of public officers or employees Thomas Lamb, Viviana Conner and Dr. Michael Finley	On the motion by Mr. Goldson, seconded by Dr. Joyner to accept the Superintendent's recommendation to enter into new employment agreement contract with the following: <ul style="list-style-type: none"> • Mr. Thomas Lamb from July 1, 2023 through June 30, 2025 at \$160,000.00 • Ms. Viviana O'Conner from July 1, 2023 through June 30, 2025 at \$171,666.00 • Dr. Michael Finley from July 1, ,2023 through June 30, 2025 at \$171,666.00. Vote: Mr. Goldson, yes; Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Joyner, yes; Dr. Benitez, yes; Dr. Yarborough, yes; Ms. Rivera, yes.
032 - 23	On the motion by Mayor, Elicker to move the two-year employment contract agreement to one year. (There was no second so the motion failed)
IV. 033 - 23 i. Approval of Board Minutes – January 23, 2023	On the motion by Dr. Joyner, seconded by Mr. Wilcox to approve the minutes of January 23, 2023. Motion and second withdrawn for amendments.



NEW HAVEN PUBLIC SCHOOLS

CONNECTICUT

Board of Education Meeting Motions Passed

February 13, 2023 via Zoom

ii. Personnel Report – Dr. Iline Tracey 034 - 23	On the Motion by Mr. Wilcox seconded by Mr. Goldson to approve the Superintendent's Personnel Report. Mr. Wilcox, yes; Dr. Joyner, yes; Mayor Elicker, yes; Dr. Benitez, yes, Dr. Yarborough, yes, Ms. Rivera, yes; Mr. Goldson, yes. (pass
iii. 035 – 23 Discussion and Possible Action of Proposed New 2023-2024 Governance Schedule	On the Motion by Dr. Benitez to accept the proposed 2022 – 2023 Governance Committee schedule. Mr. Wilcox, yes; Dr. Joyner, yes; Mayor Elicker, yes; Dr. Benitez, yes, Dr. Yarborough, yes, Ms. Rivera, yes; Mr. Goldson. (passed)
iv. 036 - 23 Discussion and Possible Action of Special Graduation Requirements 2023	On the Motion by Dr. Benitez, seconded by Dr. Yarborough to approve the new special graduation requirements 2023. Mr. Wilcox, yes; Dr. Joyner, yes; Mayor Elicker, yes; Dr. Benitez, yes, Dr. Yarborough, yes, Ms. Rivera, yes; Mr. Goldson. (passed)
v. 037 - 23 Finance and Operations Committee – Mr. Matthew Wilcox	On the Motion by Mr. Wilcox, seconded by Dr. Yarborough to approve 17 Agreements and 4 Purchase Orders as listed by the F&O Committee Mr. Wilcox, yes; Dr. Joyner, yes; Mayor Elicker, yes; Dr. Benitez, yes, Dr. Yarborough, yes, Ms. Rivera, yes; Mr. Goldson. (passed)
XVII. 038 – 23 Adjournment	On the Motion to adjourned by Mr. Wilcox, seconded by Dr. Yarborough the meeting was adjourned by roll call at 10:15pm. Mr. Wilcox, yes; Dr. Joyner, yes; Mayor Elicker, yes; Dr. Benitez, yes, Dr. Yarborough, yes, Ms. Rivera, yes; Mr. Goldson. (passed)

"A video of this meeting is available the NHPS website, NHPS.net, Public Meeting

Respectfully Submitted
Myrtis Mason
Recording Secretary



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, February 21, 2023

ACTION ITEMS

A. INFORMATION ONLY:

1. Agreement with Lani Rosenberg, d/b/a Full of Joy Yoga (FOJY), to provide yoga and mindfulness sessions for students at High School in the Community, from March 14, 2023 to June 30, 2023, in an amount not to exceed \$3,825.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0066
2. Amendment #2 to Agreement #95713131 with State Education Resource Center, (SERC), to increase half day professional development sessions from 7 by 4 to 11 sessions, and to increase funding of \$9,800.00 by \$5,600.00 to \$15,400.00 with no change in funding source.
Funding Source: Title III Program Acct. #2518-5679-56694-0412



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday February 21, 2023

MINUTES

Present: Mr. Matthew Wilcox, Ms. Yesenia Rivera
Staff: Dr. Iline Tracey, Dr. Paul Whyte, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Ms. Linda Hannans, Mr. Thomas Lamb, Ms. Typhanie Jackson, Ms. Mary Derwin, Mr. Robert McClain, Mr. Pedro Mendia, Ms. Christine Bourne, Ms. Viviana Conner, Ms. Gilda Herrera, Mr. Robert Fanelli, Ms. Jennifer Graves, Ms. Kate Aniballi, Attorney Elias Alexiades, Mr. Thomas Platt

Call to Order: Mr. Wilcox called the meeting to order at 4:34 p.m. He explained that he will need to leave the meeting prior to 6:00 p.m., in order to attend the Board of Alders meeting. Ms. Rivera will chair in his absence.

Summary of Motions:

1. **Recommendation for Approval of Action Items:** A motion by Mr. Wilcox, seconded by Ms. Rivera, to Recommend Approval of 1 Abstract, 5 Agreements and 1 Purchase Order, passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. Information Only: Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Lani Rosenberg, d/b/a Full of Joy Yoga (FOJY), to provide yoga and mindfulness sessions for students at High School in the Community, from March 14, 2023 to June 30, 2023, in an amount not to exceed \$3,825.00. Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0066
2. Amendment #2 to Agreement #95713131 with State Education Resource Center, (SERC), to increase half day professional development sessions from 7 by 4 to 11 sessions, and to increase funding of \$9,800.00 by \$5,600.00 to \$15,400.00 with no change in funding source.
Funding Source: Title III Program Acct. #2518-5679-56694-0412

B. ABSTRACT:

1. Head Start Carryover Grant, in the amount of \$1,541,050.00 of which \$1,492,559.00 is designated for program operations, and \$48,491.00 is designated for training and technical assistance, from July 1, 2022 to June 30, 2023, was presented by Ms. Derwin who explained that the funds will be used to support playground improvements at Lincoln Bassett, Truman and Fair Haven schools.
Funding Source: U.S. Department of Head & Human Services Office of Head Start

C. AGREEMENTS:

1. Agreement with The Foundation of the Greater New Haven Chamber of Commerce, to manage the Science Fair Program, including Family Science Nights, mentoring, and the City-Wide Science Fair, from September 13, 2022 to June 30, 2023, in an amount not to exceed \$28,000.00 was presented by Mr. McCain who explained after individual school fairs, 225 projects will be selected to participate in the City-wide Science Fair, on May 15, 2023 at the Field House. In addition, the school invention convention will be included in the Science Fair this year.

Funding Source: Alliance Program

Acct. #2579-5319-56694-0000

Discussion: Mr. Wilcox recommended that a "Save the Date" notification be sent to Board of Education members so those interested can attend the event.

2. Agreement with Connecticut Education Network to provide a dedicated internet access from July 1, 2023 to June 30, 2028, in an amount not to exceed \$40,038.00 was presented by Ms. Herrera, who explained that the District will save \$7,000.00 per year and that the project was E-rate funded with E-rate paying 90% and the District paying 10% of the cost.

Funding Source: 2023-2024 Operating Budget

Acct. # 190-47200-52265

3. Agreement with Total Communications to provide router refresh installation and services for 48 sites, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$564,842.21 was presented by Ms. Herrera.

Funding Source: ARP ESSER Carryover Program

Acct. # 2553-6399-54413-0104

4. Agreement with American Evaluation Services, Inc., to provide grant evaluation services and the Final Performance Report for the 2017 cohort of the Magnet School Assistance Program Grant, from March 14, 2023 to June 30, 2023, in an amount not to exceed \$68,000.00 was presented by Ms. Redd-Hannans on behalf of Ms. Bonanno. She explained that the evaluation service is a federal grant requirement.

Funding Source: Magnet 17-22 Magnet Carryover Program

Acct. #2517-6258-56680-0000

5. Agreement with Manufacturers Training Group, LLC, to provide consulting services to support the development of two individual Digital Manufacturing and Engineering programs, from March 14, 2023 to June 30, 2023, in an amount not to exceed \$24,500.00 was presented by Mr. McCain on behalf of Ms. Bonanno.

Funding Source: ESSER II Program

Acct. #2552-6363-56697-0100

D. CHANGE ORDERS:

1. Change Order #2 to Contract #21687-3-5 with Sports Construction to increase funding amount from \$60,000.00 by \$25,000.00 to \$85,000.00 to cover costs incurred for bleacher move and equipment repairs was presented by Mr. Fanelli on behalf of Ms. Hunt. In response to questions, he confirmed that the amendment falls within the threshold for changes and that the new contract will be put out to bid for the upcoming years.

Funding Source: 2022-2023 Capital Projects

Acct. #3C22-2261-58101

II. DISCUSSION:

- **Series 3000 Policies:** Mr. Wilcox reported that the next set of draft policies was posted on the website and sent out to Board of Education members and staff for review. The policies will be reviewed for any changes at the next Finance & Operations Committee meeting. **No motion was made and no vote was taken.**

- **F&O Forms:** Mr. Wilcox reported that progress has been made on form revision. An update will be provided at the next meeting. **No motion was made and no vote was taken.**
- **January 2023 Budget Report:** Ms. Hannans reviewed the report, as posted, indicating total expenditures of \$139.2 million. Changes from previous forecast are related to salary increases for teachers due to the MOU for 6th class, updated vacancy needs to cover openings in full time positions and overtime costs due to vacancies. Utility costs rate increases are anticipated up to 50%. A discussion ensued. **No motion was made and no vote was taken.**
- **2023-2024 Draft Budget Presentation:** Dr. Tracey thanked Ms. Hannans, the finance team and other staff for their work in preparing the budget. Ms. Hannans reviewed the presentation, as posted, noting that the initial request for funds totals \$207,071,931.00, a difference of \$11,808,147.00 over last year. She noted a correction to be made on page 17. Ms. Hannans reported that this draft budget does not include results of Defining the Gap project, which will increase the request substantially. A discussion ensued. Mr. Wilcox requested the following edits in order to provide clarification:
 - Slide 12: a note explaining that the list is a sampling of schools, not the complete list.
 - Slide 13: indicate last year's budget request and amount received
 - Slide 17: note explaining that the proposed new items are not included in the \$207,071,931 budget request
 - Detail about the ESSER funds, including a summary of how grant is used and how draw downs work, in order to explain delays in spending.Mr. Wilcox also asked for an update on grant funds prior to going to the Board of Alders. A discussion ensued. No motion was made and no vote was taken.
- **Transportation Contract Update:** Mr. Lamb reported on the RFP development process and challenges. He introduced Mr. Platt, a representative of CESO, the contractor hired to develop the RFP. Mr. Platt discussed the possibility of segmenting the contract to allow contractors the opportunity to bid on smaller portions. He also discussed the City's requirement that buses are housed within City limits. A discussion ensued about the electrification of buses, risks and liability insurance and bus housing issues. Mr. Lamb reported the draft RFP should be completed by Friday, but he is waiting for Mr. Gormany to weigh in on the bus housing issue. **No motion was made and no vote was taken.**
- **Defining the Gap Project Update:** Ms. Jackson introduced Ms. Jennifer Graves, a teacher at the Dr. Mayo School Early Childhood School and Ms. Aniballi, Supervisor of School Psychology, to present data trends, staffing guidelines and staffing needs for Special Education, as posted on the website. Ms. Jackson reported that full staffing for Special Education would total in excess of \$7.8 million. **No motion was made and no vote was taken.**

Adjournment: Ms. Rivera adjourned the meeting at 6:07 p.m.

Respectfully submitted,
Ms. Patricia A. DeMaio



FINANCIAL REPORTS

January 31, 2023

New Haven Board of Education
Finance & Operations Committee Meeting

February 21, 2023

STRATEGIC PLAN : SY 2020-2024



NEW HAVEN PUBLIC SCHOOLS

Core Values

We believe...

1 Equitable opportunities create the foundation necessary for every child to succeed

3 High expectations and standards are necessary to prepare students for college and career

2 A culture of continuous improvement will ensure that all staff are learners and reflective practitioners

4 Collaboration and partnerships with families and the New Haven community will enhance learning and achievement



Mission

To provide all students in New Haven Public Schools with personalized, authentic, and engaging learning experiences through creativity, exploration, innovation, critical thinking, problem-solving, and high quality instruction. To foster a culture of continuous improvement through collaborative partnerships with staff, families, and the New Haven community. To support students' growth and development by utilizing the Whole Child Framework.

Vision

Our vision is to be a premier urban school district that ensures access to equitable opportunities and successful outcomes for all students as they prepare for college, career, and life.

Priority Areas for 2020-2024

- 1 Academic Learning**
- 3 Youth & Family Engagement**
- 5 Operational Efficiencies**

- 2 Culture & Climate**
- 4 Talented Educators**

WWW.NHPS.NET

- Monthly Financial Report General Funds as of January 31, 2023
- Monthly Financial Report Special Funds as of January 31, 2023

- Total expenditures through 1/31/23 are \$ 139.2 million.
- General Fund expenditures incurred through 01/31/23 are \$83.7 million or 42.9% of the adopted budget.
- Grant expenditures incurred through 01/31/23 are \$55.5 million or 32% of the current grant revenue.

Financial Report – General Fund January, 2023



Fiscal Year 2022-2023
Education Operating Fund (General Fund)
Monthly Financial & EOY Forecast Report (Unaudited) as of December 31, 2022

	FY2023 Adjusted Budget (A)	MONTHLY YTD Actuals (B)	YTD %	MONTHLY Encumbrances (C)	Available (A-B+C)	Full-Year Expenditure Forecast (F)	Full Year Variance (A-F)
Salaries							
Teacher Full-Time	\$76,863,045	(\$35,105,503)	45.67%	\$0	\$41,757,542	75,504,452	1,358,593
Admin & Management Full-Time	16,312,228	(9,716,376)	59.56%	0	6,595,852	17,523,221	(1,210,993)
Paraprofessionals	3,192,914	(1,954,479)	61.21%	0	1,238,435	3,811,421	(618,507)
Support Staff Full-Time	10,517,818	(5,895,051)	56.05%	0	4,622,767	10,436,415	81,403
Part Time & Seasonal	3,054,774	(952,838)	31.19%	(172,857)	1,929,080	2,626,704	428,070
Substitutes	1,000,000	(1,122,715)	112.27%	0	(122,715)	831,259	168,741
Overtime, Benefits, Other	3,726,650	(2,065,413)	55.42%	(50,732)	1,610,505	3,887,081	(186,581)
Total Salaries and Benefits	\$114,667,429	(\$56,812,374)	49.55%	(\$223,589)	\$57,631,466	\$ 114,620,554	\$ 20,725
Supplies and Services							
Instructional Supplies	\$3,473,396	(\$1,656,625)	47.69%	(\$1,097,387)	\$719,385	2,683,727	759,743
Tuition	21,549,657	(4,793,355)	22.24%	(23,834,610)	(7,078,308)	24,533,721	(2,984,064)
Utilities	11,527,000	(5,215,254)	45.24%	(5,732,341)	579,405	10,866,445	625,555
Transportation	26,629,696	(8,736,190)	32.81%	(23,412,763)	(5,519,258)	29,562,992	(2,937,296)
Maintenance, Property, Custodial	2,339,060	(910,888)	38.94%	(1,153,643)	274,528	1,990,661	361,147
Other Contractual Services	15,077,546	(5,646,550)	37.45%	(8,642,584)	788,412	15,545,937	(386,063)
Total Supplies and Services	\$80,596,355	(\$26,958,863)	33.45%	(\$63,873,327)	(\$10,235,835)	\$ 85,183,483	\$ (4,560,978)
General Fund Totals	\$195,263,784	(\$83,771,237)	42.90%	(\$64,096,916)	\$47,395,631	\$ 199,804,037	\$ (4,540,253)

- How to read the Monthly Financial and/or EOY Forecast Report (Unaudited) as of January 31, 2023 (letters refer to column letters on the prior page):
 - A- FY2023 Adopted Budget: These are the adopted totals for each category for FY 2022-23 (does not reflect any budget revisions)
 - B Monthly YTD Actuals: This is what was actually spent as of 1/31/23 without adjustments.
 - C Monthly Encumbrances: Any encumbrances which have been processed in Munis
 - (A-B+C) Available: What is available in Munis to spend as of 01/31/23.
 - F Full Year Expenditure Forecast – this is a projected expenditure by year end taking into consideration reimbursements and other adjustments (tuition reimbursements, revenue applied to each category, etc) This is not part of the actual expenditures, but rather where we expect to finally spend by 6/30/23 after these types of adjustments.
 - (A-F) Full Year Variance: With anticipated adjustments, where we will end the year after all costs and adjustments by category.
 - Monthly actual costs can be found in the next three slides (Monthly Financial Report (Unaudited) – January 31, 2023 in column “MTD Actual”



Fiscal Year 2022-2023
Education Operating Fund (General Fund)
Monthly Financial Report (Unaudited) - January 31, 2023

YTD by Period	Account Description	Adjusted Budget	YTD Actual	MTD Actual	Encumb.	Available Budget	% Used
Teachers Full-Time	Teachers	\$76,863,045	\$35,105,503	\$5,831,738	\$0	\$41,757,542	45.67
Admin & Management Full-Time	Salaries	1,121,118	627,953	86,736	0	493,165	56.01
	Directors Salaries	979,166	405,052	(2,193)	0	574,114	41.37
	Supervisor	2,305,273	1,353,356	169,260	0	951,917	58.71
	Department Heads/Principals/Aps	10,461,529	6,564,118	967,414	0	3,897,411	62.75
	Management	1,445,142	765,898	116,071	0	679,244	53.00
	Sub-Total	\$16,312,228	\$9,716,376	\$1,337,289	\$0	\$6,595,852	59.56
Paraprofessionals	ParaProfessionals	3,192,914	1,954,479	357,186	0	1,238,435	61.21
Support Staff Full-Time	Wages Temporary	479,059	294,967	57,174	-	184,092	61.57
	Custodians	4,360,565	2,752,642	372,796	0	1,607,923	63.13
	Building Repairs	767,430	436,943	72,580	0	330,487	56.94
	Clerical	2,569,935	1,329,006	207,101	0	1,240,929	51.71
	Security	2,245,816	1,021,398	142,848	0	1,224,418	45.48
	Truck Drivers	95,013	60,095	8,533	0	34,918	63.25
	Sub-Total	\$10,517,818	\$5,895,051	\$861,033	\$0	\$4,622,767	56.05
Part Time & Seasonal	Coaches	650,000	166,681	(1,500)	0	483,319	25.64
	Other Personnel	125,000	121,554	34,300	150,857	(147,411)	0.00
	Part-Time Payroll	2,033,331	643,179	38,150	22,000	1,368,152	32.71
	Seasonal	146,443	21,424	0	0	125,019	14.63
	Teachers Stipend	100,000	0	0	0	100,000	0.00
	Tutors	0	0	0	0	0	#DIV/0!
	Sub-Total	\$3,054,774	\$952,838	\$70,950	\$172,857	\$1,929,080	36.85



Substitutes	Substitutes	\$ 1,000,000	\$ 1,122,715	\$ 188,829	\$ -	\$ (122,715)	\$ 112
Overtime, Benefits, Other	Overtime	605,000	872,823	123,077	0	(267,823)	144.27
	Longevity	275,000	177,080	176,352	0	97,920	64.39
	Custodial Overtime	625,500	672,282	49,452	0	(46,782)	107.48
	Retirement	1,700,000	341,446	7,355	50,732	1,307,822	23.07
	Medical Supplies	0	0	0	0	0	0.00
	In-Service Training	0	0	0	0	0	0.00
	Employment Comp	495,000	1,632	438	0	493,368	0.33
	Professional Meetings*	26,150	150	0	0	26,000	0.57
	Sub-Total	\$3,726,650	\$2,065,413	\$356,674	\$50,732	\$1,610,505	56.78
	Salaries Sub-Total	\$114,667,429	\$56,812,374	\$9,003,699	\$223,589	\$57,631,466	49.74
Instructional Supplies	Equipment	320,009	7,257	(109,192)	168,283	144,469	54.85
	Computer Equipment	90,767	23,984	0	0	66,783	26.42
	Software	28,723	16,678	0	0	12,045	0.00
	Furniture	127,245	69,642	3,902	25,484	32,119	74.76
	Materials & Supplies Intruction	0	0	0	0	0	0.00
	Materials & Supplies Admin.	0	0	0	0	0	#DIV/0!
	Office/Classroom Supplies	0	0	0	0	0	0.00
	Testing Materials	82,600	0	0	0	82,600	0.00
	Education Supplies Inventory	565,159	377,058	15,674	68,183	119,918	78.78
	General/Office Supplies	1,284,976	808,233	92,066	585,687	(108,944)	108.48
	Academic Awards	0	0	0	0	0	0.00
	Books, Maps, etc.	0	0	0	0	0	0.00
	Textbooks	322,399	130,991	3,137	24,671	166,737	48.28
	Library Books	132,515	45,420	23,011	87,301	(205)	100.16
	Periodicals	2,000	0	0	0	2,000	0.00
	Other Materials & Supplies	0	0	0	0	0	0.00
	Duplicating & Photo Supplies	0	0	0	0	0	0.00
	Audio-Visual Supplies	0	0	0	0	0	0.00
	Communications/Websites	0	0	0	0	0	0.00
	Registrations, Dues & Subscrip.	143,985	74,195	4,371	14,448	55,342	61.56
	Student Activities	95,500	17,549	(1,950)	6,705	71,246	25.40
	Graduation	43,518	0	0	14,354	29,164	32.98
	Emergency Medical	209,000	85,619	1,476	102,271	21,110	89.90
	Printing & Binding	25,000	0	0	0	25,000	0.00
	Parent Activities	0	0	0	0	0	#DIV/0!
	Sub-Total	\$3,473,396	\$1,656,625	\$32,496	\$1,097,387	\$719,385	79.29



Tuition	Tuition	21,549,657	4,793,355	504,758	23,834,610	(7,078,308)	132.85
Utilities	Natural Gas	2,546,500	1,033,909	369,402	1,512,591	0	100.00
	Electricity	7,709,500	3,627,692	507,830	3,536,831	544,976	92.93
	Heating Fuels	10,000	0	0	0	10,000	0.00
	Water	265,000	132,121	31,955	267,879	(135,000)	150.94
	Telephone	646,000	226,856	24,100	242,476	176,668	72.65
	Telecommunications/Internet	90,000	28,473	0	18,577	42,950	52.28
	Sewer Usage	225,000	128,012	0	153,986	(56,999)	125.33
	Gas & Oil	35,000	38,190	6,890	0	(3,190)	109.11
	Sub-Total	\$11,527,000	\$5,215,254	\$940,178	\$5,732,341	\$579,405	94.97
Transportation	Milage	610,900	158,692	2,408	301,441	150,767	75.32
	Business Travel	4,000	1,609	(235)	1,193	1,198	70.05
	Transportation	14,703,984	5,315,734	1,714,471	10,638,382	(1,250,132)	108.50
	Special Education Transportation	5,198,895	1,779,847	1,133,447	5,458,053	(2,039,005)	139.22
	Transportation Technical Schools	552,480	183,910	58,727	987,040	(618,471)	211.94
	Transit Bus Passes	227,375	0	0	0	227,375	0.00
	Field Trips	181,945	17,411	3,797	59,089	105,445	42.05
	InterDistrict Transportation	1,289,000	(223,707)	425,961	2,561,746	(1,049,039)	181.38
	Outplacement Transportation	3,655,000	1,400,576	203,844	3,255,201	(1,000,777)	127.38
	Field Trips (Non-Public)	206,117	102,119	33,643	150,617	(46,619)	122.62
	Sub-Total	\$26,629,696	\$8,736,190	\$3,576,064	\$23,412,763	(\$5,519,258)	120.73
Maintenance, Property, Custodial	School Security	12,000	8,535	0	0	3,465	71.13
	Building & Grounds Maint. Supp.	100,000	95,535	10,647	39,952	(35,488)	135.49
	Custodial Supplies	488,000	295,619	31,473	150,881	41,500	91.50
	Light Bulbs	30,000	21,282	7,314	5,933	2,784	90.72
	Uniforms	22,252	28,683	28,683	17,511	(23,942)	207.59
	Moving Expenses	50,000	17,982	1,532	47,018	(15,000)	130.00
	Cleaning	26,000	16,000	10,000	0	10,000	61.54
	Repairs & Maintenance	102,808	35,673	13,074	7,881	59,254	42.36
	Building Maintenance	575,000	224,700	18,890	216,527	133,774	76.74
	Rental	120,000	13,719	14,661	7,331	98,950	17.54
	Rental of Equipment	8,000	2,257	0	9,743	(4,000)	150.00
	Maintenance Agreement Services	725,000	114,158	11,525	606,663	4,179	99.42
	Vehicle Repairs	80,000	36,745	13,279	44,203	(948)	101.18
	Rolling Stock	0	0	0	0	0	#DIV/0!
	Sub-Total	\$2,339,060	\$910,888	\$161,078	\$1,153,643	\$274,528	88.26



Other Contractual Services	Other Contractual Services *	4,652,612	1,606,461	448,102	1,585,567	1,460,584	68.61
	* Special Education	1,042,340	54,973	0	614,514	372,853	64.23
	*Facilities	7,220,558	3,140,955	443,067	5,376,733	(1,297,130)	117.96
	*IT	1,000,000	544,669	0	747,988	(292,657)	129.27
	Legal Services	534,036	182,801	67,249	250,399	100,836	81.12
	Other Purchased Services	17,500	6,917	817	14,627	(4,044)	123.11
	Postage & Freight	160,500	89,775	725	52,755	17,970	88.80
	Claims	450,000	20,000	0	0	430,000	4.44
	Contingencies	0	0	0	0	0	0.00
	Sub-Total	\$15,077,546	\$5,646,550	\$959,959	\$8,642,584	\$788,412	94.77
	Supplies & Services Sub-Total	\$80,596,355	\$26,958,863	\$6,174,533	\$63,873,327	(\$10,235,835)	112.70
	Combined Total	\$195,263,784	\$83,771,237	\$15,178,232	\$64,096,916	\$47,395,631	75.73

*** Breakout of Other Contractual Services by Department**

Reporting For Information Purposes Only - MTD Actuals for the Month referenced above.

Salaries

1. Based on current spending will need additional funds in the teacher's salaries due to an MOU for 6th class and updated vacancy needs; part time employee funds are needed to cover openings in full time positions.
2. Overtime budget for custodians and security due to staff shortages. ESSER funds are being used to support overtime costs for security and custodial needs as we await vacancies to be filled.

Non Personnel

1. Schools have received ESSER funds to cover instructional supply needs including technology and enrichment activities/field trips.
2. We will continue to look at anticipated rate increases for utilities (anticipated up to 50% increase) although warmer climate has reduced that need for this period. We will monitor each month to compare projection with actual costs and adjust our projections accordingly.

- **We continue to review all purchase orders and agreements to determine if absolutely necessary or can be deferred; at this time only emergency purchase orders are being approved against General Funds**
- **We continue to review all open purchase orders and utilizing special funds as appropriate.**
- **We have reprogrammed unspent grant funds to cover current needs where applicable**
- **We continue to review request to hire ensuring that the new hire is coming at a appropriate salary based on experience and looking at individual building needs**
- **We continue to monitor and request that all new grant applications that allow Indirect Costs to be included in the application**
- **We have surveyed comparable districts to determine if our tuition reimbursement rates are in line and review need for rate increase for the upcoming year**
- **We continue to use ARP ESSER funds to cover costs**
 - **Para's working as substitutes**
 - **Bus Monitors**
 - **Extra cleaning costs due to Covid (Buses & Buildings)**
 - **Custodial and Security Overtime due to Covid related instances**

Unknowns which may add additional costs



NEW HAVEN PUBLIC SCHOOLS

- **Increases in Utility (Gas, Oil, Electric)**
 - **Unemployment Costs**
 - **Increase in Outplacement/Open Choice Students and SPED Services from outside districts/agencies**
 - **Legal/Litigation Costs**
-
- **Keep in mind that the current budget reports are based year to date expenses and represent a snapshot in time. We also use historical data, current encumbrances and items within our control(known to us during the reporting period). We monitor closely and will continue to make changes as issues arise.**

Financial Report – Grants

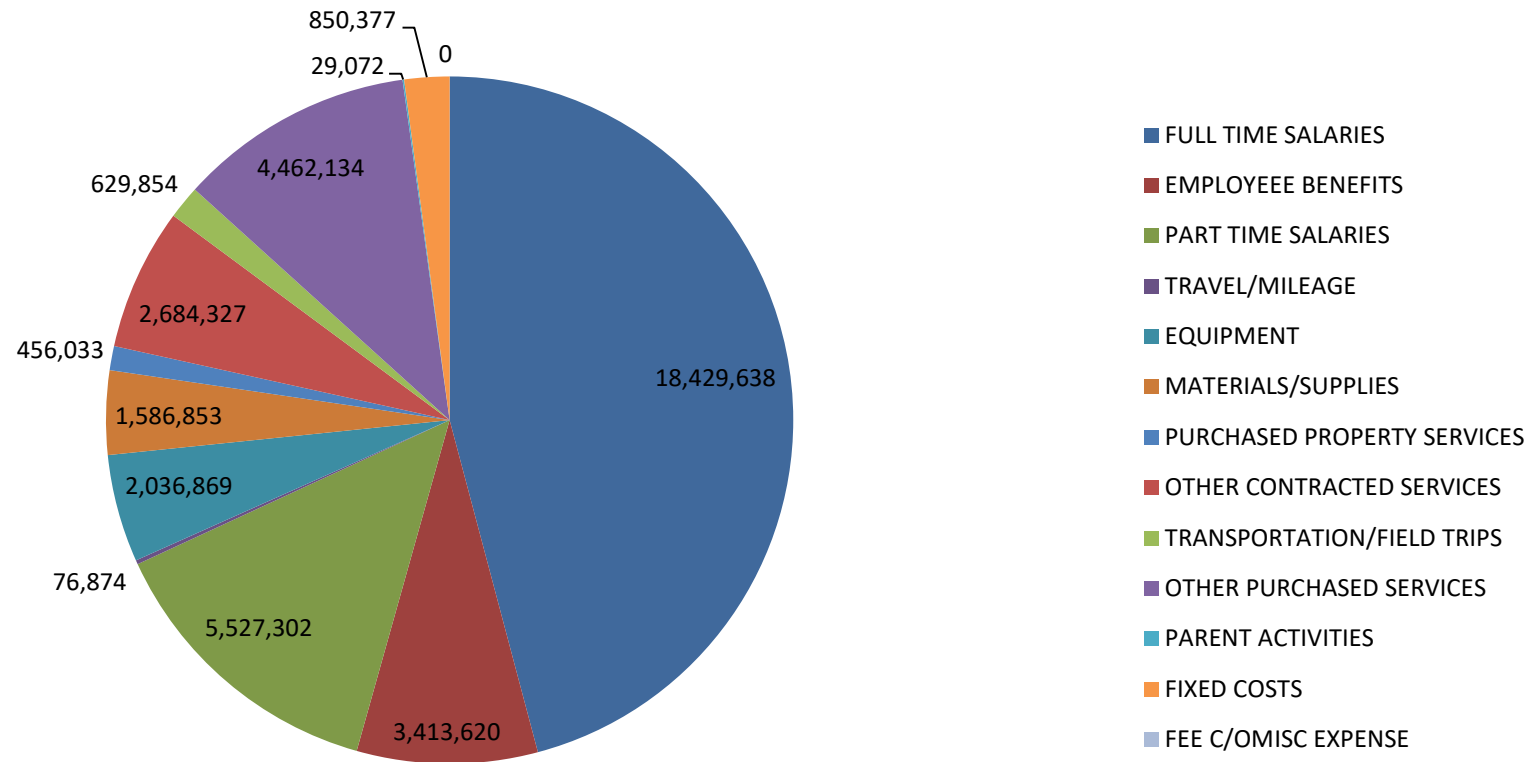
January 31, 2023



Fiscal Year 2022-23
Special Funds
Monthly Financial Report (Unaudited) as of January 31, 2023

	Budget	YTD Actuals	Encumbered	Available
Full Time Salaries	55,185,765	18,429,638.00	53,985.00	36,702,142
Employee Benefits	16,398,064	3,413,620.00	0.00	12,984,444
Part Time Personnel	26,441,272	5,527,302.00	0.00	20,913,970
Travel/Mileage	502,176	76,874.00	6,105.00	419,197
Equipment/Technology	12,784,744	2,036,869.00	1,366,775.00	9,381,100
Materials/Supplies	12,700,600	1,586,853.00	1,008,851.00	10,104,896
Purchased Property Services	1,149,409	456,033.00	234,160.00	459,216
Other Professional/Technical	18,919,523	2,684,327.00	6,148,290.00	10,086,906
Transportation/Field Trips	3,029,953	629,854.00	55,586.00	2,344,513
Other Purchased Services	25,313,403	4,462,134.00	6,474,397.00	14,376,872
Parent Activities	261,487	29,072.00	7,295.00	225,120
Fixed Costs	3,156,343	850,377.00	0.00	2,305,966
Fees/Misc Expenses/Student Activities	150,000	0.00	0.00	150,000
Grand Total	175,992,739	40,182,953	15,355,444	120,454,342

2022-23 GRANT FUNDED EXPENDITURES BY CATEGORY



- How to read the new grant revenue exhibit (letters refer to column letters on the prior page):
 - A The total amount we were awarded for the grant in 2021-22
 - B Because of Covid-19, we are permitted to roll over unexpended money in some grants in 2022-23. It ‘carries over’ to the next fiscal year.
 - C This is new funding we were awarded in 2022-23
 - D Funding we haven’t received yet, but expect to receive.
 - EC+D. The total new money we’ll receive for the grant this year.
 - FB+E. The sum of the carryover funds and the new money. This is what’s available to spend in 2022-23.
 - G E-A. This measures the change in new money only, and excludes the effect of the carryover.
 - H G/A. Calculates, on a percentage basis, the change in the new money year over year.

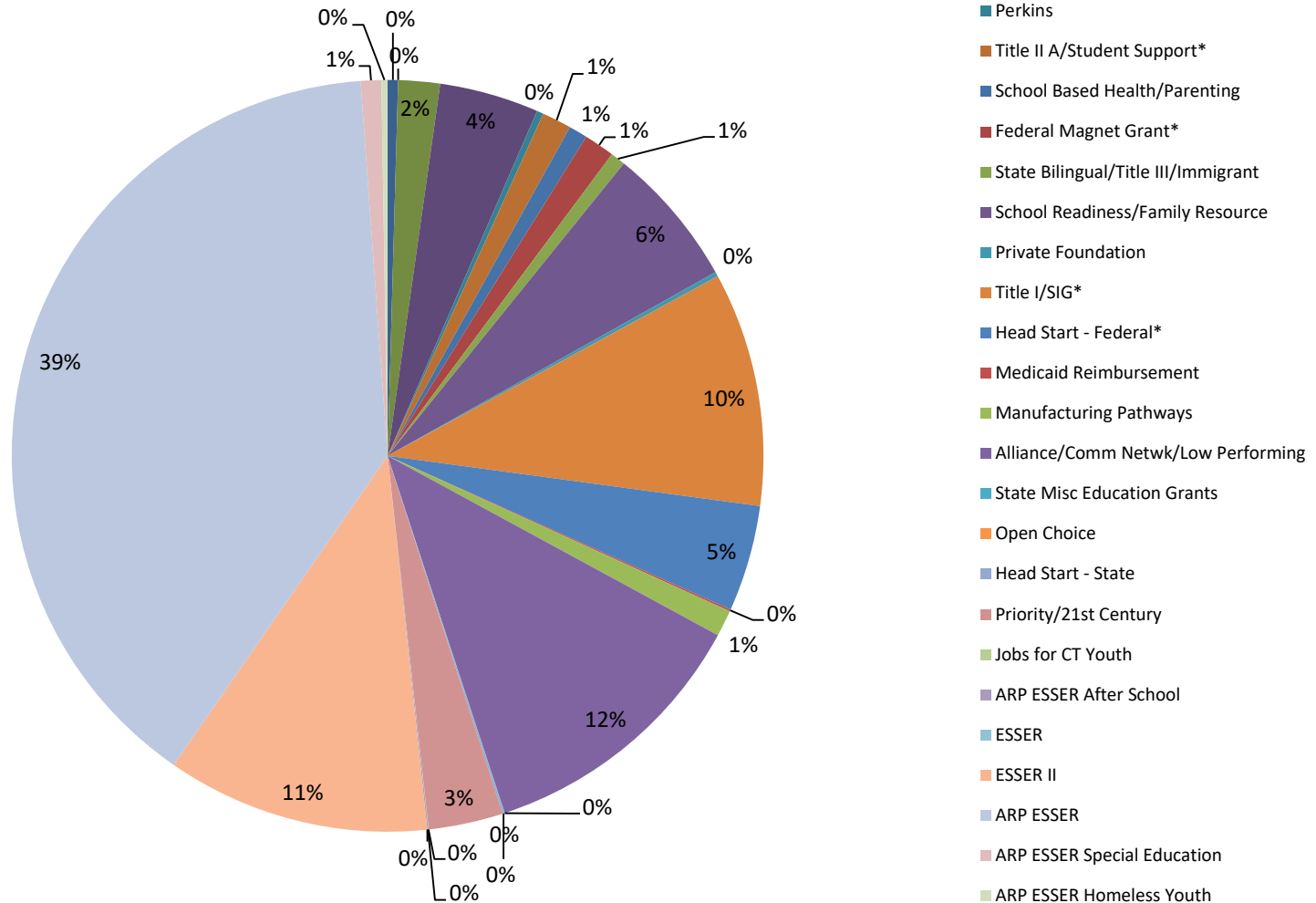


Fiscal Year 2022-23
Special Funds Revenue

	A	B	C	D	E	F	G	H
	FY 2021-22	Carryover	Received	Pending	Total	Total	YOY \$ Change	YOY
Common Titles	Funding	Funding	FY2022-23	Approvals	Anticipated	Available Funds	in New Funds	% Change
			Funding		New Funding	for 2022-23		
Law Education/School Security	\$787,061	\$787,061			\$0	\$787,061	(\$787,061)	0.0%
Impact Aid	\$10,303	\$0			\$0	\$0	(\$10,303)	-100.0%
Adult Education/Homeless*	\$3,242,672	\$60,000	\$3,106,223		\$3,106,223	\$3,166,223	(\$136,449)	-4.2%
IDEA*	\$7,332,434	\$620,604	\$6,916,475		\$6,916,475	\$7,537,079	(\$415,959)	-5.7%
Perkins*	\$652,073	\$0		\$505,020	\$505,020	\$505,020	(\$147,053)	-22.6%
Title II A/Student Support*	\$3,030,291	\$1,395,737	\$840,421		\$840,421	\$2,236,158	(\$2,189,870)	-72.3%
School Based Health/Parenting	\$1,399,459	\$17,814	\$1,394,594		\$1,394,594	\$1,412,408	(\$4,865)	-0.3%
Federal Magnet Grant*	\$4,972,659	\$2,320,724			\$0	\$2,320,724	(\$4,972,659)	-100.0%
State Bilingual/Title III/Immigrant	\$1,060,618	\$211,304	\$917,658		\$917,658	\$1,128,962	(\$142,960)	-13.5%
School Readiness/Family Resource	\$9,724,866	\$140,963	\$10,548,116		\$10,548,116	\$10,689,079	\$823,250	8.5%
Private Foundation	\$435,873	\$272,168	\$74,294		\$74,294	\$346,462	(\$361,579)	-83.0%
Title I/SIG*	\$16,717,400	\$4,415,582	\$13,346,044		\$13,346,044	\$17,761,626	(\$3,371,356)	-20.2%
Head Start - Federal*	\$7,686,198	\$1,828,788	\$6,235,156		\$6,235,156	\$8,063,944	(\$1,451,042)	-18.9%
Medicaid Reimbursement	\$219,642	\$0	\$149,415		\$149,415	\$149,415	(\$70,227)	-32.0%
Manufacturing Pathways	\$0	\$0	\$2,000,000		\$2,000,000	\$2,000,000	\$2,000,000	0.0%
Alliance/Comm Network/Low Performing	\$20,876,678	\$0	\$21,238,171		\$21,238,171	\$21,238,171	\$361,493	1.7%
State Misc Education Grants	\$29,417	\$5,017	\$32,855		\$32,855	\$37,872	\$3,438	100.0%
Open Choice	\$483,941	\$0			\$0	\$0	(\$483,941)	-100.0%
Head Start - State	\$248,714	\$0	\$130,759		\$130,759	\$130,759	(\$117,955)	-47.4%
Priority/21st Century*	\$6,037,905	\$216,710	\$5,440,480		\$5,440,480	\$5,657,190	(\$597,425)	-9.9%
Jobs for CT Youth	\$29,307	\$0	\$20,500		\$20,500	\$20,500	(\$8,807)	-30.1%
ARP After School	\$0	\$0	\$90,000		\$90,000	\$90,000	\$90,000	0.0%
ESSER*	\$1,750,667	\$0			\$0	\$0	(\$1,750,667)	-100.0%
ESSER II	\$37,398,032	\$19,981,102			\$0	\$19,981,102	(\$37,398,032)	-100.0%
ARP ESSER	\$80,017,233	\$69,214,187			\$0	\$69,214,187	(\$80,017,233)	0.0%
ARP ESSER Special Education	\$1,951,134	\$1,551,134			\$0	\$1,551,134	(\$1,951,134)	0.0%
ARP ESSER Homeless Youth	\$472,682	\$472,682			\$0	\$472,682	(\$472,682)	0.0%
	\$206,567,259	\$103,511,577	\$72,481,161	\$505,020	\$72,986,181	\$176,497,758	(\$133,581,078)	-64.7%

*As a result of Covid 19 federal grants were awarded an extension to spend funds in fiscal year 2020-21, 2021-22 and recently received extension into FY23

2022-23 FUNDED GRANT REVENUE AS OF January 31, 2023







NEW HAVEN PUBLIC SCHOOLS



New Haven Public Schools

Dr. Iline Tracey, Superintendent

Keisha Redd-Hannans, Assistant Superintendent of Curriculum, Instruction, and Assessment

Executive Director of Student Services, Typhanie Jackson

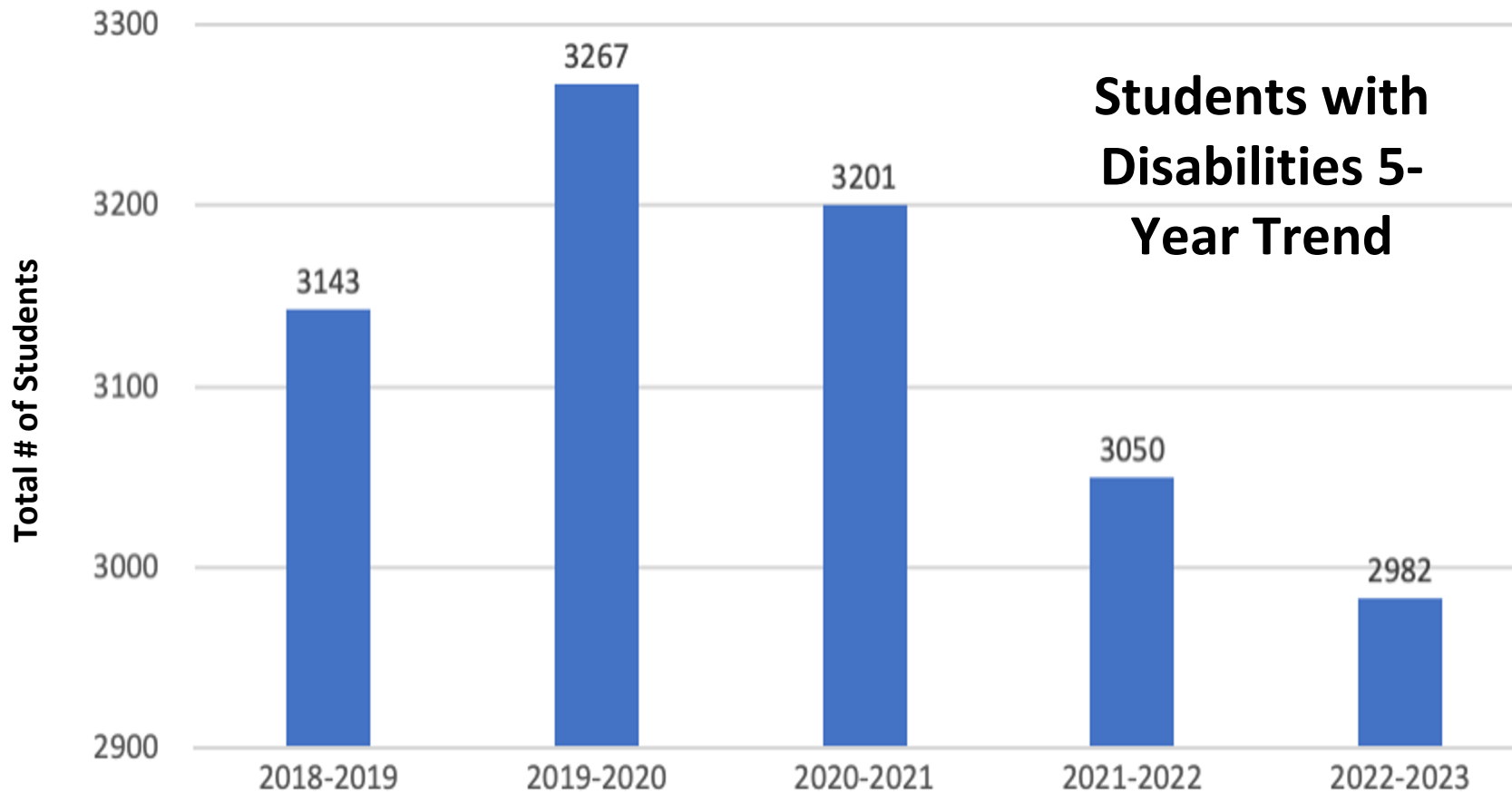
Dr. Mayo Teacher, Jennifer Graves

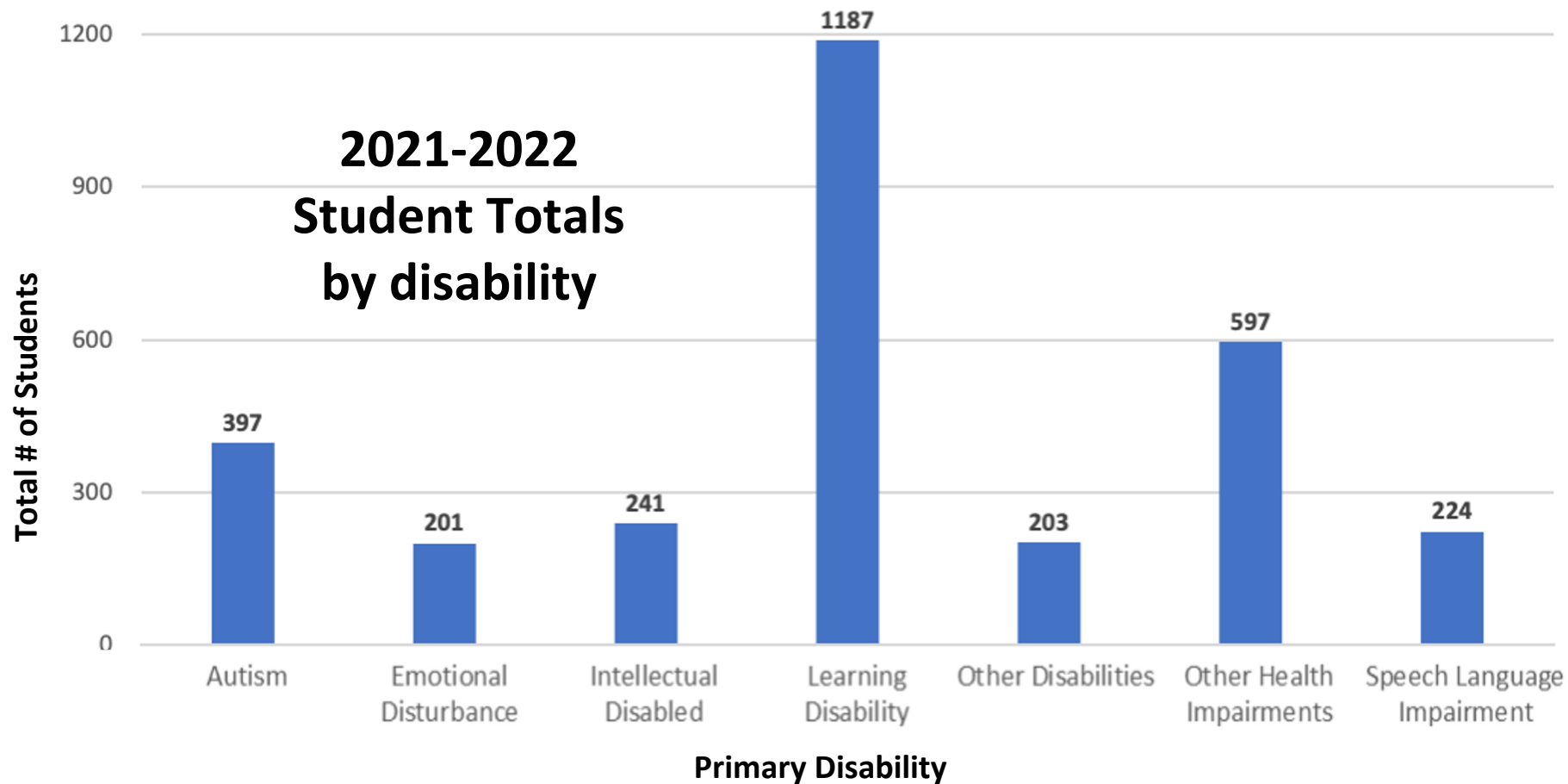
Students with Disabilities/Student Services

Staffing Guidelines Presentation

Data/Trends







Data/Enrollment Trends in Special Education

2021-2022 School Year	150 new students requiring specialized instruction
2022-2023 School Year	100 current registered Pre-K students with IEPs entering KDG
2022-2023 School Year seats	50 of those Pre-K students requiring self-contained KDG



Staffing Guidelines - Information for Consideration

- Increased number of students with low incidence disabilities (autism, MD, ID)
- Average number of students entering yearly exceeds 150
- Demands for special education teachers and SLPs greater than any other CSDE certification
- Increased SEL needs = SWK, School counseling needs
- National trends and guidelines



Staffing Guidelines

Position	Elementary Guidelines	High School Guidelines
Special Education (Resource)	Teacher to student ratio of 1:20; # of required hours in IEPs may influence ratio	Teacher-student ratio of 1:20; # of required hours in IEPs may influence ratio
Special Education (Self-Contained)	Teacher to student ratio of 1:10; alternative locations when ratio exceeded; 2 paraprofessionals per classroom and 3 paraprofessionals per autistic classroom	Teacher-student ratio of 1:10; alternative locations when ratio exceeded; 2 paraprofessionals per classroom and 3 paraprofessionals per autistic classroom
PPT Facilitator	1 FTE per school with adjusted caseload to accommodate for those extra responsibilities	1 FTE per school with adjusted caseload to accommodate for those extra responsibilities
Board Certified Behavior Analyst (BCBA)	1 FTE for every 3 specialized classrooms that program for students with disabilities	1 FTE for every 3 specialized classrooms that program for students with disabilities

Staffing Guidelines

Position	Elementary Guidelines	High School Guidelines
Social Worker	1 FTE for Elementary/Prek-8 Schools; 1.5 FTE for schools 600+	1 FTE for every 250 students
Speech/ Language Pathologist	Speech/Language Pathologist to student ratio of 1:45; # of required hours in IEPs may influence ratio; contractual services considered when ratio exceeded	Speech/Language Pathologist to student ratio of 1:45; # of required hours in IEPs may influence ratio; contractual services considered when ratio exceeded
Psychologist	Psychologist to student ratio of 1:45; # of required hours in IEPs may influence ratio; contractual services considered when ratio exceeded	Psychologist to student ratio of 1:45; # of required hours in IEPs may influence ratio; contractual services considered when ratio exceeded
School Counselor	1 FTE for Elementary/Pre K-8th School; 1.5 FTE for schools 600+	1 FTE for every 250 students

Staffing: Teachers and Paraprofessionals

The following slides represent examples of staffing gaps across schools based on proposed staffing guidelines.



Staffing Example: Teachers – K-8 Schools

K-8 Schools	Current (includes vacancies)	Staffing Guidelines	Difference (needed)
Barack Obama	4	5	+1
Benjamin Jepson Magnet	4	4.5	+.5
Hill Central Music Academy	3	4	+1
Truman School	4	4	0
Worthington Hooker School	2	2.5	+.5

SC - denotes schools with specialized, self contained classrooms

Staffing Guidelines - 1:20 (resource special education), 1:10 (specialized classrooms)

Total Needed - number of special education teachers needed to meet staffing guidelines = 30

Staffing Example: Teachers – High Schools

High Schools	Current (includes vacancies)	Staffing Guidelines	Difference (needed)
Engineering & Science University Magnet	3	3	0
James Hillhouse High School/ SC	11	13	+2
New Haven Academy Magnet	3	3.5	+.5
Sound School	3	4	+1
Wilbur Cross High School/ SC	14	16	+2

SC - denotes schools with specialized, self contained classrooms

Staffing Guidelines - 1:20 (resource special education), 1:10 (specialized classrooms)

Total Needed - number of special education teachers needed to meet staffing guidelines = 30

Staffing Example: Paraprofessionals – K-8 Schools

K-8 Schools	Current (includes vacancies)	Staffing Guidelines	Difference (needed)
Barnard Environmental Interdistrict Magnet	2	3	+1
Clemente Leadership Academy/ SC	4	5	+1
Clinton Avenue School/ SC	4	6	+2
Nathan Hale School/ SC	3	6	+3
Ross Woodward Classical	0	3	+3

SC - denotes schools with specialized, self contained classrooms

Staffing Guidelines - 2-3 per specialized, self-contained classroom; 3 for K-8; 2 for 9-12

Total Needed - number of special education teachers needed to meet staffing guidelines = 65

Staffing Example: Paraprofessionals – High Schools

High Schools	Current (includes vacancies)	Staffing Guidelines	Difference (needed)
Cooperative Arts & Humanities	0	2	+2
High School In The Community	1	2	+1
Hill Regional Career Magnet	0	2	+2
Metropolitan Business Academy	0	2	+2
Riverside Academy	1	2	+1

Staffing Guidelines - 2-3 per specialized, self-contained classroom; 3 for K-8; 2 for 9-12

Total Needed - number of special education teachers needed to meet staffing guidelines = 65

Staffing Example: Social Workers

K-8 & High Schools	Current (includes vacancies)	Staffing Guidelines	Difference (needed)
Wilbur Cross High School	4.5	6.5	+2
James Hillhouse High School	4	4.5	+.5
Fair Haven K-8 School	1	3	+2
Ross Woodward K-8 School	1	2.5	+1.5
Conte West Hills K-8 School	1	2.5	+1.5

Staffing Guidelines - ratio of 1 social worker to 250 students

Total Needed - number of social workers needed to meet staffing guidelines = 16.5

Summary Staffing Needs -Based on Guidelines

Staff Type	Staffing Need	Cost(w/o-Benefits)
Special Education Teacher	30	\$2,250,000
Special Education Paraprofessional	65	\$1,560,000
Social Workers	16.5	\$1,237,500
School Psychologists	6	\$450,000
Speech and Language Pathologists	20	\$1,500,000
School Counselors	11	\$825,000

******All CSDE certified staff calculated at \$75,000 salary, paraprofessional calculated at \$24,000******

Total Cost of Staffing Needs for Student Services: \$7,822,500

New Haven Public Schools Special Education Staffing

Teachers

**SC - denotes schools with specialized, self contained classrooms*

**Staffing Guidelines - 1:20 (resource special education), 1:10 (teachers in specialized classrooms)*

Schools	Current (Includes Vacancies)	Staffing Guidelines	Difference
Augusta Lewis Troup School	4	4	
Barack Obama	4	5	+1
Barnard	3	4	+1
Benjamin Jepson Magnet	4	4.5	+.5
Betsy Ross Arts Magnet	3	3	
Bishop Woods Architecture & Design Magnet/ SC	5	6	+1
Brennan Rogers School of Communication and Media/ SC	7	8	+1
Celentano School/ SC	7	8	+1
Clemente Leadership Academy/ SC	5	6	+1
Clinton Avenue School/ SC	6	7	+1
Conte West Hills School	3	4	+1
Cooperative Arts And Humanities High School	4	5	+1
Davis Street Arts & Academics	4	4	

Dr. Reginald Mayo Early Learning Center/ SC	7	8	+1
East Rock School/ SC	11	12	+1
Edgewood School	3	4	+1
Elm City Montessori	1	1.5	+5
Engineering & Science University Magnet School	3	3	
F.A.M.E.	3	4	+1
Fair Haven School/ SC	7	7	
Gateway To College	1	1	
High School In The Community	3	4	+1
Hill Central Music Academy	3	4	+1
Hill Regional Career Magnet	3	4	+1
James Hillhouse High School/ SC	11	13	+2
John C Daniels School of International Communication	3	4	+1
John S Martinez Sea & Sky STEM Magnet School	3	4	+1
King Robinson Interdistrict Magnet School	4	4	
Lincoln Bassett School/ SC	6	7	+1
LW Beecher Museum School of Arts & Sciences Magnet	3	4	+1
Mauro Sheridan Science, Technology & Communications	4	4	
Metropolitan Business Academy	4	5	+1
Nathan Hale School/ SC	5	6	+1

New Haven Academy Magnet	3	3.5	+ .5
Riverside Academy	3	3	
Ross Woodward Classical	3	4	+1
Sound School	3	4	+1
Truman School	4	4	
Wexler Grant School/ SC	5	5	
Wilbur Cross High School/ SC	14	16	+2
Worthington Hooker School	2	2.5	+ .5

***Total Number of special education teachers needed to meet staffing guidelines = 30**

Paraprofessionals

**Staffing Guidelines - 2-3 per specialized, self contained classroom, 3 for K-8 grade bands, 2 high school grade bands*

Schools	Current	Staffing Guidelines	Difference
Augusta Lewis Troup School	1	3	+2
Barack Obama/ SC	8	10	+2
Barnard Environmental Studies Interdistrict Magnet School	2	3	+1
Benjamin Jepson Magnet	4	5	+1
Betsy Ross Arts Magnet	4	-2	-2
Bishop Woods/ SC	3	6	+3

Brennan Rogers School of Communication and Media / SC	9	12	+3
Celentano School/ SC	4	7	+3
Clemente Leadership Academy/ SC	4	5	+1
Clinton Avenue School/ SC	4	6	+2
Conte West Hills School	2	4	+2
Cooperative Arts And Humanities High School		2	+2
Davis Street Arts & Academics	2	3	+1
Dr. Reginald Mayo Early Learning Center/ SC	5	7	+2
East Rock School/ SC	8	10	+2
Edgewood School	2	3	+1
Elm City Montessori		2	+2
Engineering & Science University Magnet School		2	+2
Fair Haven School/ SC	4	6	+2
F.A.M.E.	1	3	+2
Gateway To College			
High School In The Community	1	2	+1
Hill Central Music Academy	3	3	
Hill Regional Career Magnet		2	+2
James Hillhouse High School/ SC	12	14	+2
John C Daniels School of International Communication	2	3	+1

John S Martinez Sea & Sky STEM Magnet School	1	3	+2
King Robinson Interdistrict Magnet School	2	3	+1
Lincoln Bassett School/ SC	5	8	+3
LW Beecher Museum School of Arts & Sciences Magnet	3	3	
Mauro Sheridan Science, Technology & Communications	2	3	+1
Metropolitan Business Academy		2	+2
Nathan Hale School/ SC	3	6	+3
New Haven Academy Magnet	2	2	
Riverside Academy	1	2	+1
Ross Woodward Classical		3	+3
Sound School	1	2	+1
Truman School	2	3	+1
Wexler Grant School/ SC	3	4	+1
Wilbur Cross High School/ SC	12	15	+3
Worthington Hooker School		3	+3

***Total number of paraprofessionals to meet the staffing guidelines = 65**



NEW HAVEN PUBLIC SCHOOLS

***New Haven Public Schools
Alliance Goals Update
2022-2023***

Dr. Iline Tracey, Superintendent

Keisha Redd-Hannans, Assistant Superintendent of Curriculum, Instruction, and Assessment

Lynn Brantley, Supervisor of Literacy

Monica Joyner, Supervisor of Math

Gemma Joseph-Lumpkin, Chief of Family, Youth and Engagement

STRATEGIC PLAN : SY 2020-2024



NEW HAVEN PUBLIC SCHOOLS

Core Values

We believe...

1 Equitable opportunities create the foundation necessary for every child to succeed

2 A culture of continuous improvement will ensure that all staff are learners and reflective practitioners

3 High expectations and standards are necessary to prepare students for college and career

4 Collaboration and partnerships with families and the New Haven community will enhance learning and achievement



Mission

To provide all students in New Haven Public Schools with personalized, authentic, and engaging learning experiences through creativity, exploration, innovation, critical thinking, problem-solving, and high quality instruction. To foster a culture of continuous improvement through collaborative partnerships with staff, families, and the New Haven community. To support students' growth and development by utilizing the Whole Child Framework.

Vision

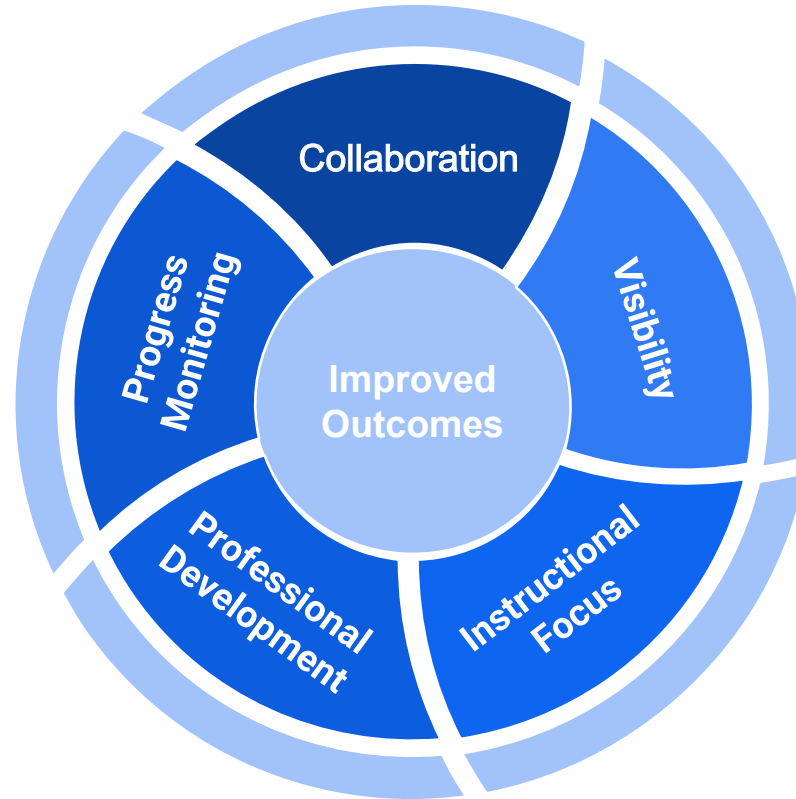
Our vision is to be a premier urban school district that ensures access to equitable opportunities and successful outcomes for all students as they prepare for college, career, and life.

Priority Areas for 2020-2024

- 1 Academic Learning**
- 3 Youth & Family Engagement**
- 5 Operational Efficiencies**

- 2 Culture & Climate**
- 4 Talented Educators**

WWW.NHPS.NET



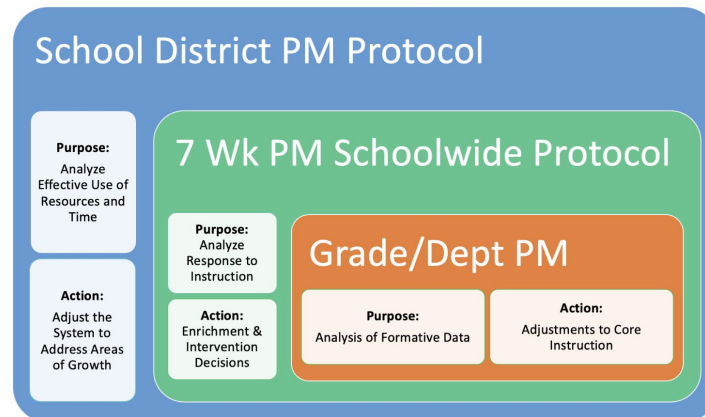
Focus Area 1:

- To strengthen and improve literacy instruction by continuing to adhere to the progress monitoring protocol, which is built on systems and structures that promote student progress across all domains within a Multi-Tiered Systems of Support (MTSS), with a particular focus on foundational skills.
- Improve implementation of the district wide priority on small group instruction in order to leverage the progress monitoring analysis to ensure that the instructional foci match student needs.
- To provide professional learning opportunities for teachers and school leaders on the seven components of reading.

- Progress Monitoring
- Foundations Refresh Training for Coaches, Teachers and Administrators
- Professional Development delivered through a common presentation to ensure cohesive instruction during district training (CIA)
- Piloting two sources for comprehensive reading program adoption
 - Walkthroughs with school administration and district team
 - Coach training at monthly meetings
 - Feedback sessions with teachers weekly
 - Collection of student work

Upcoming:

- LETRS training planned for:
 - 60 Literacy Leaders: coaches, teachers, support staff
 - 40 Administrators



A View Into Growth From Fall To Winter



Early reading data on the DIBELS Assessment shows an increase in proficiency for both K. and Gr. 1, increasing by 6% and 3%, respectively. Proficiency in Gr. 2 remained consistent, while Gr. 3 showed a slight drop.

All schools show an increase in proficient and advanced students and a drop in the below basic band for the Reading Inventory, Gr. 3-10

Deepening the knowledge of instructors



NEW HAVEN PUBLIC SCHOOLS

Strategy 2

Teacher Professional Learning	Teacher Winter Learning Academies
Oral Language/Phonemic Awareness K-6	The Science of Reading: Instructing for Text Comprehension
Phonics K-6	The Science of Reading: Phonics Instruction That Leads to Orthographic Mapping
Vocabulary K-6	The Science of Reading: Data-Driven Text Selection and Grouping
Independent Reading Through Book Clubs	Utilizing the Databases Across the Curriculum
Written Response to Text	Structured Literacy
	Listening to Students Read and Teaching Into Student Needs
Administrators Professional Development	District Literacy Leadership
Oral Language/Phonemic Awareness (K-8)	SOR Masterclass
Phonics (K-8)	LETRS Training
Vocabulary (K-8)	

Goal 2



NEW HAVEN PUBLIC SCHOOLS

Focus Area 2:

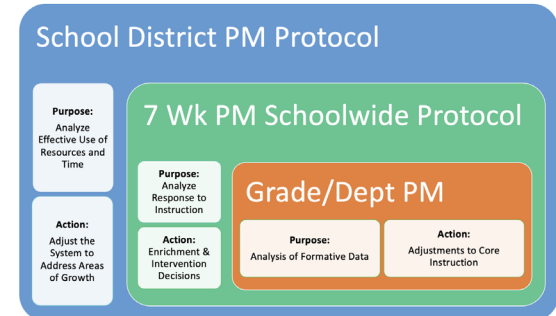
To strengthen and improve mathematics instruction by continuing to adhere to the progress monitoring protocol, which is built on systems and structures that promote student progress across all domains within a Multi-Tiered Systems of Support (MTSS)

Improve implementation of the district wide priority on small group instruction and the math department focus on academic discourse in order to leverage the progress monitoring analysis to ensure that the instructional foci match student needs.

To provide professional learning opportunities for teachers, coaches and school leaders on the most recent curriculum resources (iReady and enVisions) as well as the updated HS curriculum and best practices in mathematics.

- Progress Monitoring
- Common Morning Meeting slides in grades K-5
- *Family Newsletters - Coach Collaboration
 - K-5 by Unit
 - 6-8 Monthly
 - Contain ways families can impact math learning and promote development of the 8 Standards of Mathematical Practice
- Schools split into smaller cohorts for teacher CIA meetings - common presentation in smaller groups for deeper conversations and understanding
- *Collaborative Coach Walkthroughs with a focus on student discourse and fidelity of use of curriculum materials
- iReady walkthroughs with consultants, coaches and school leadership
- IReady Leadership Consultancies with individual schools to dive deep into data from walkthroughs and diagnostics in order to plan for the remainder of the school year
- Coaches providing model lessons as needed
- Teachers observing teachers as a learning tool

*New



*Collaborative Coach Walkthroughs with a focus on student discourse and fidelity of use of curriculum materials. See the walkthrough criteria [HERE](#)

Pedro is buying his Abuela flowers for her birthday. He buys her 6 pink flowers, and 4 orange flowers. How many flowers does he have in all?

$$\square + \square = \square$$

Number of the Day

Write it

Even

Odd

hundreds	tens	ones

=

 +

 +

Teachers observing teachers as a learning tool (in person and through virtual experiences) See a sample virtual experience [HERE](#)

[illegible]

Deepening the knowledge of instructors

Strategy 2

Teachers & Coaches	School Administrators
Course groups - curriculum & pacing revisions (HS)	An Administrator's Guide to iReady Data (K-8)
Redesigning HS Math Pathways (HS)	enVisions Look Fors: What you should see in the classroom (HS & 6-8 enVisions)
Using Discourse in Mathematics (K-8)	
IAB Changes (K-8)	District Math Leadership
Explore Learning: Gizmos, Reflex, Frax (Coaches)	NCTM Regional Conference & Exposition
Sequencing Student Ideas to Deepen Mathematical Reasoning (Coaches)	Analyzing Diagnostic 2 Data Results with your CT & RI iReady Partners
Teacher Winter Learning Academies	ATOMIC Conference (March)
iReady Academy - Basics	
Math Workshop/Planning for Small group instruction	
New Teacher Support Group	
Building Thinking Classrooms in Mathematics	

We're moving in the right direction!



**Morning
Meeting
Slides**

Significant positive impact on student confidence and participation during math learning.

**Median
Typical
Growth 55%**

Surpassed the midyear expectation of 50% growth.

**Grade Level
Growth**

Tier 1: 5% to 12%
Tier 2: 40% to 48%
Tier 3: 55% to 40%

**HS
Pathways**

Teacher teams, including our alternative HS and Adult Ed, have begun exploring the development of new HS Pathways

Focus Area 3:

Address chronic absenteeism by leveraging restorative practices to develop students sense of belonging and connection to school and classroom, strengthen districtwide and school based attendance teams to ensure foundational strategies of attendance are implemented, strengthen family engagement via home visits and welcoming school-based activities.

Focus Area 3:

- Strengthen family engagement
- Strengthen district-wide and school-based attendance teams
- Leverage restorative practices to develop students sense of belonging and connection to school and classroom

Family Engagement: Expand Outreach to Families by implementing NHPS Family Outreach Initiative

- Over 125 NHPS Teachers and staff are hired to work after school to help address the crisis levels of chronic absenteeism by expanding outreach efforts to families and implementing an evidence-based relational outreach approach
- Mandatory training offered through the CT State Department of Education's Learner Engagement Attendance Program and the NHPS Office of Youth, Family, and Community Engagement



Family Engagement: 150 participants in Virtual Training with CREC

- Teachers and staff are trained to use a range of strategies that include: Phone calls, virtual meetings (Zoom/Google Meets), and appointments with families at locations such as schools, libraries, or other mutually agreed-upon places where teachers and families can feel comfortable building relationships and working to re-engage young people with their school community.
- Teachers and staff are trained in family visits to a parent or guardian to strengthen the school-family relationship positively and relationally
- The conversation focuses on families' strengths, capabilities, and aspirations for their children. The visitors are there to learn from families, not to enforce attendance policies or sanctions.





Restorative Community Building Circles: 209

- **Circle Blasts with whole grades: 96 classrooms and 768 students impacted.**

Restorative Conferencing

- 148 individuals in pre conferences
- 42 conferences
- 38 agreements maintained

Staff Development

- 100% administrators trained

Staff Coaching

- 52 coaching sessions

Increase Staff to Support school-based attendance teams

Five additional Dropout Prevention Specialists hired to increase the total from 15 to 20. This reduces the dramatically spiked workload and allows our DPS specialists to engage deeply with school-based attendance teams to support students and connect with families.

- These additional staff are better equipped to support district attendance teams as they work now work to support no more than schools each.
- Parent Liaisons, Family Resource Center Coordinators, and Family Care Coordinators are also trained to reach out to families.
- Student attendance is organized into multi-level tiers so that attendance teams can implement targeted strategies: *on target, alert, at-risk, serious, severe, and extreme*



Expand Community Partnerships

- NHPS is expanding Youth Connect to intensively engage trusted community partners who can support the district's students who extremely chronically absent
- Over ten community partners are being vetted for Board of Education review and consideration. Partnerships will increase throughout the year.

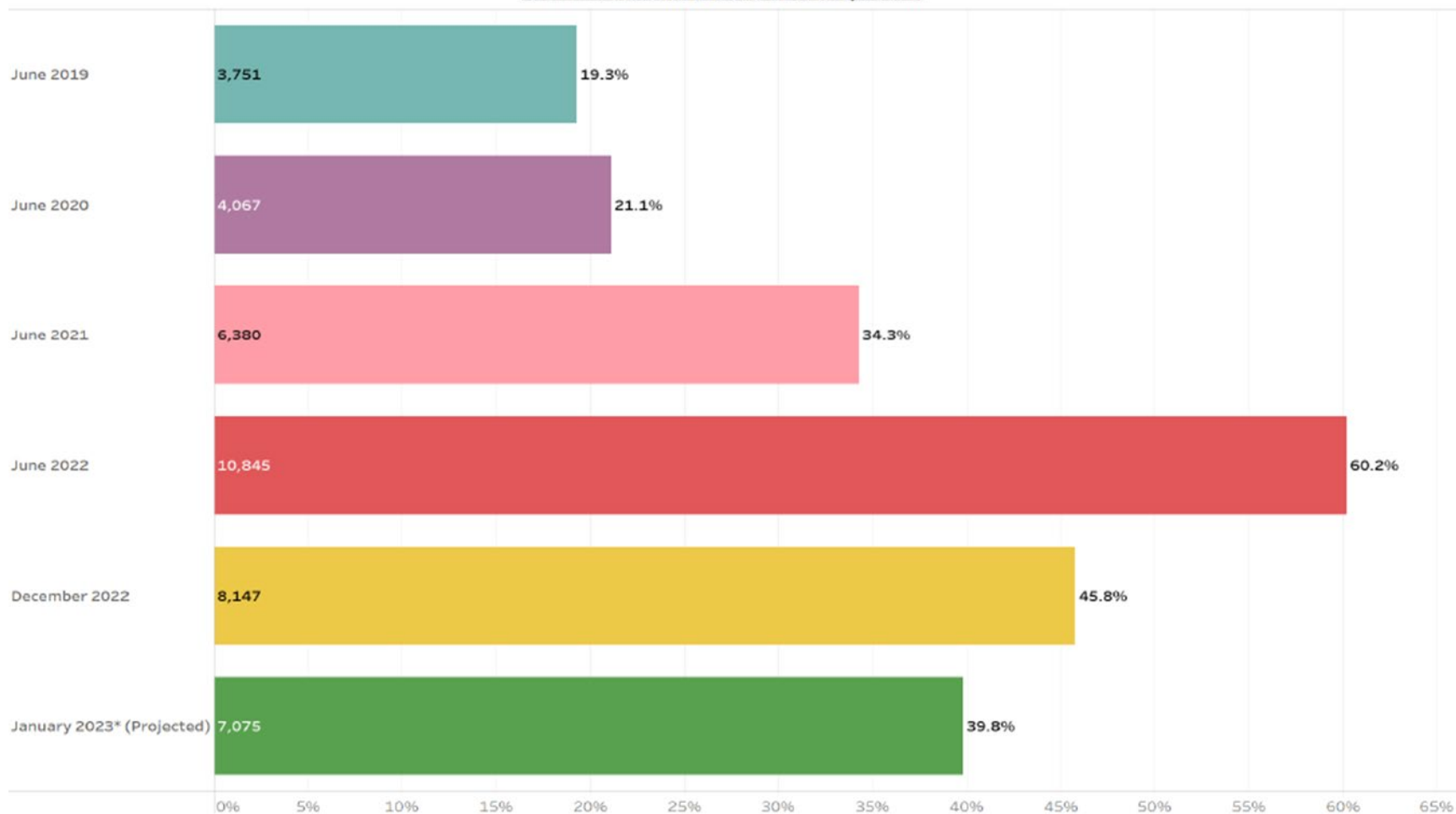


Implement Countdown to Success: The 90-day challenge:

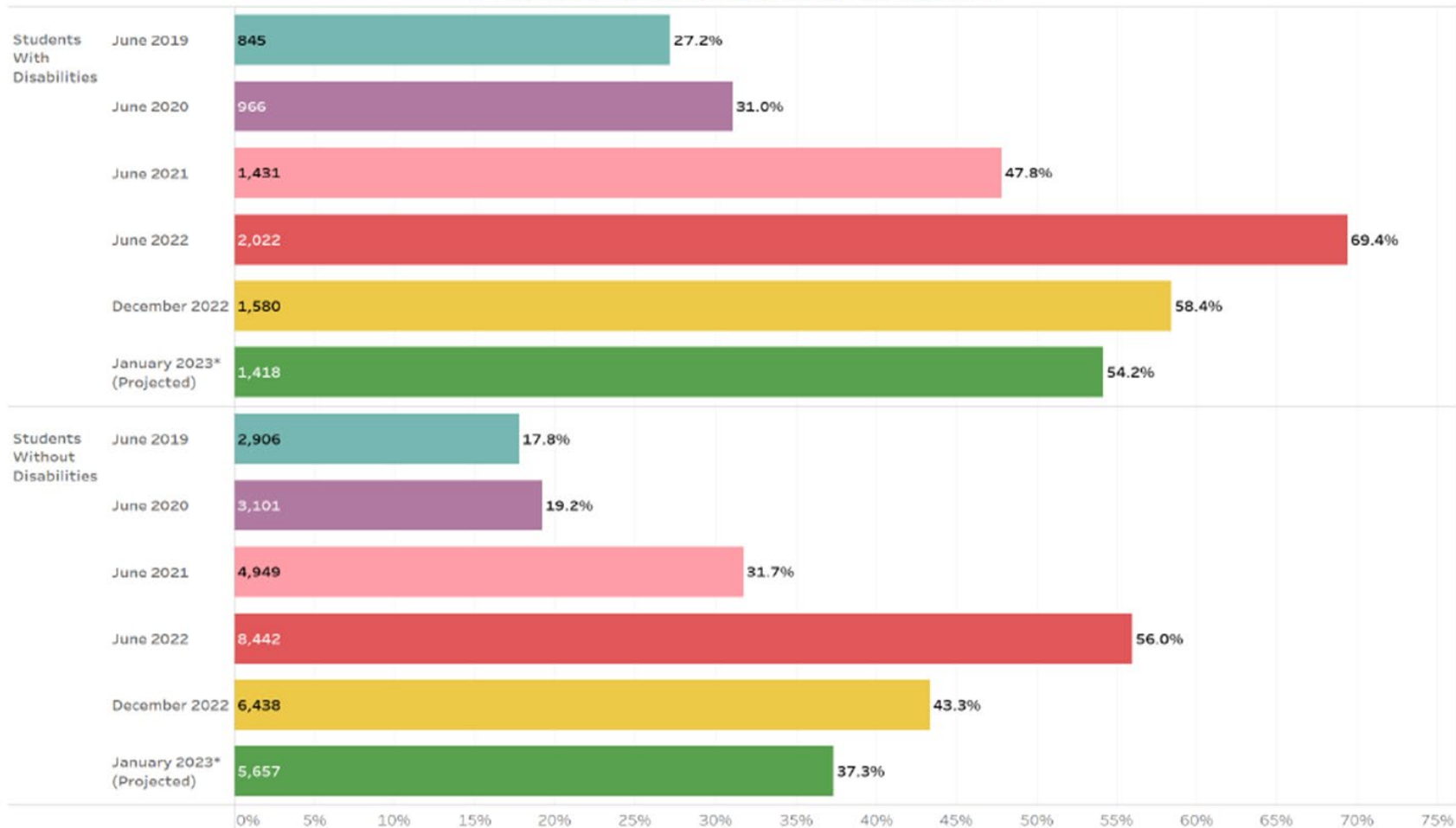
- Each school has a SMART goal to reduce their EOY chronic absenteeism rate by 12% from their 2nd marking period rate.
- Schools will reassess and strengthen their current strategies to improve attendance, including academic and Social-Emotional engagement, and student incentives including field trips, celebrations, festivities, awards, and prizes.
- Community Partners will sign-up to support the campaign with incentives, services, and donations.
- The campaign will culminate with a Districtwide Attendance Award Ceremony



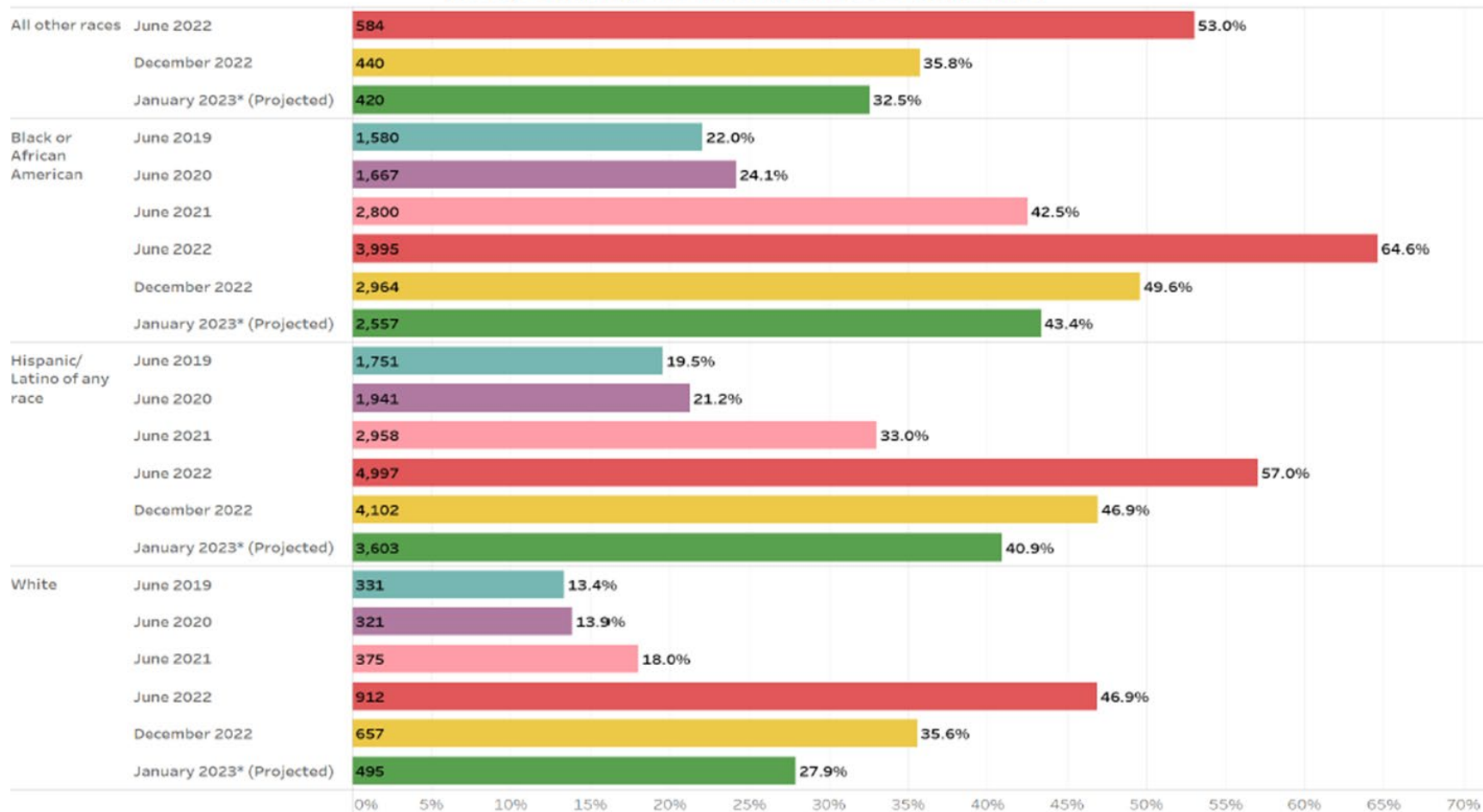
ALL NHPS Students Who Are Chronically Absent



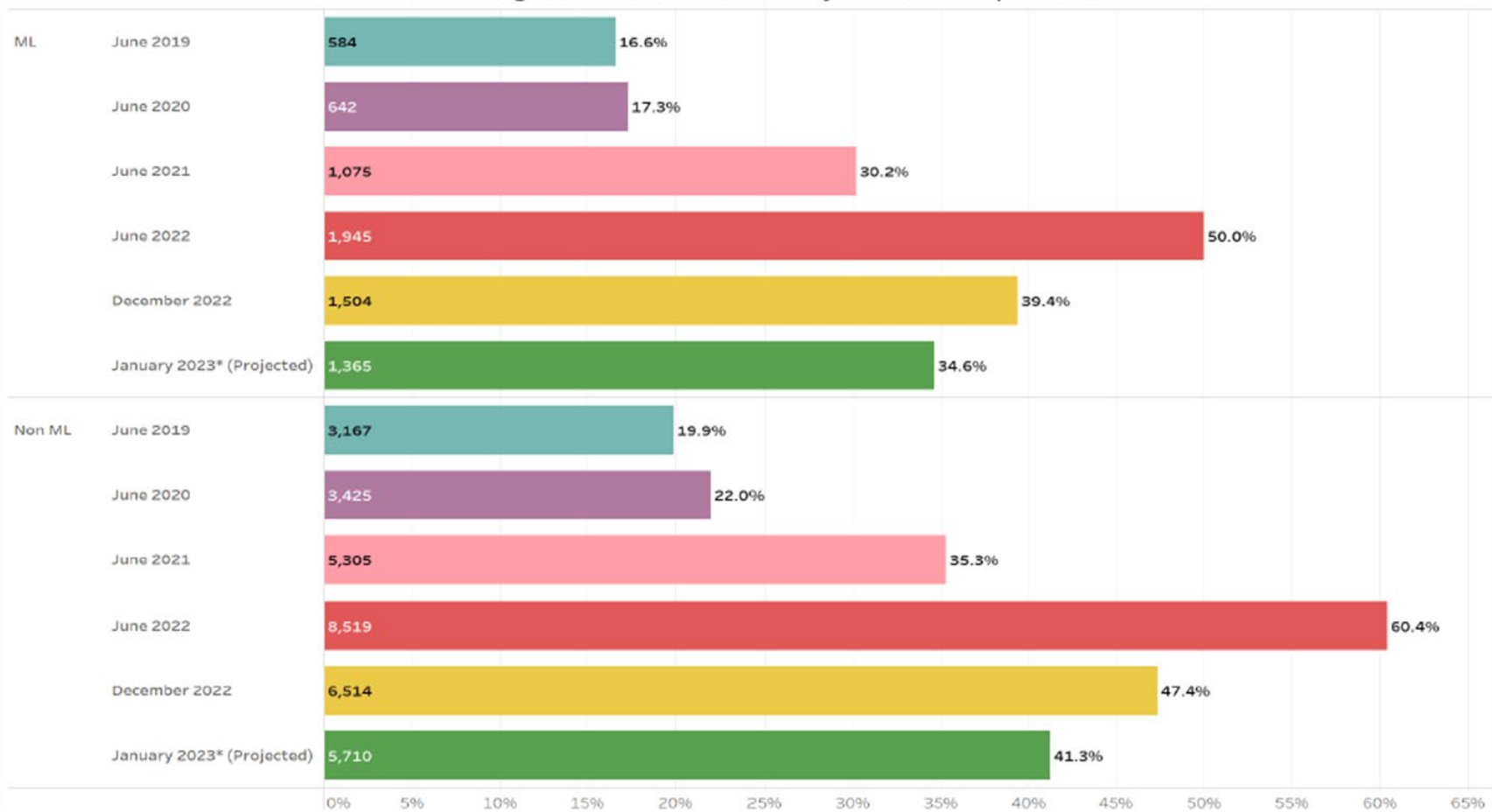
Students with Disabilities Chronically Absent Comparison



Race/Ethnicity Chronically Absent Comparison



Multilingual Learners Chronically Absent Comparison



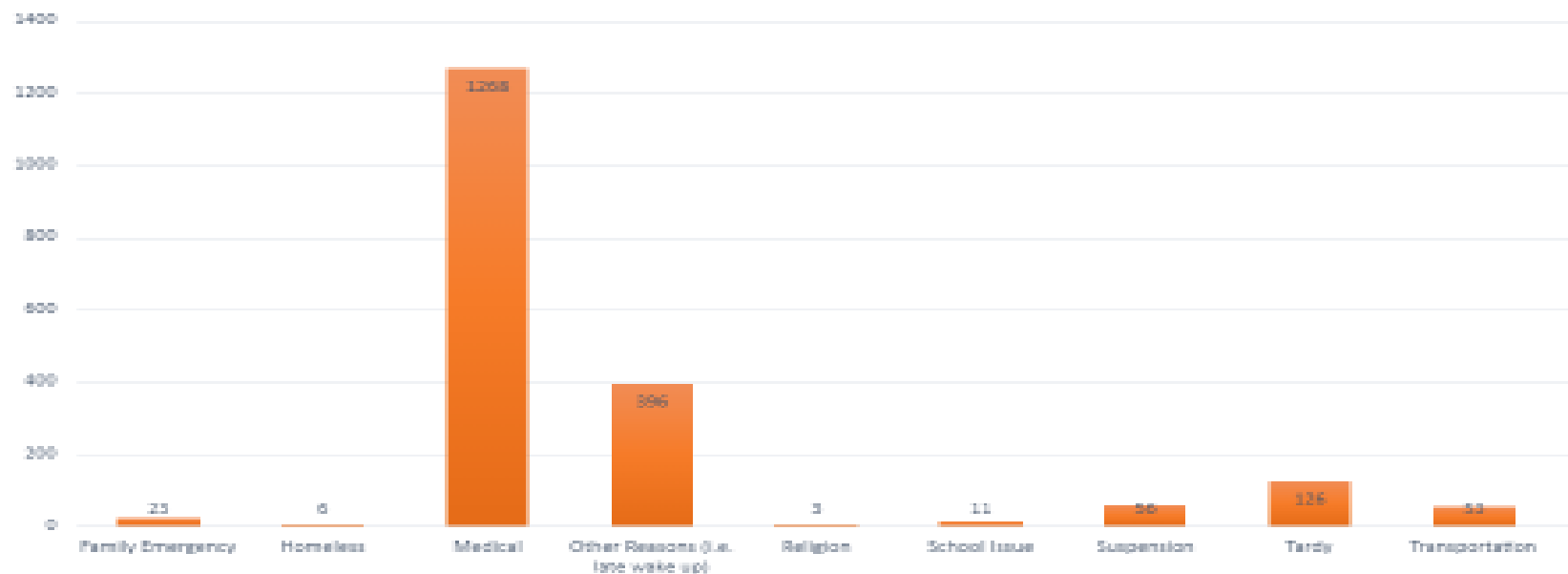


Grade Level Comparison

									Catego..	Reporting Peri..	CA	Ca %
Kindergarten	June 2022	733	60%						Kinder..	June 2022	733	59.7%
	December 2022	621	50%							December 2022	621	50.4%
	January 2023* (Projected)	572	46%							January 2023*..	572	46.3%
Grade 1	June 2022	662	56%						Grade 1	June 2022	662	56.1%
	December 2022	565	46%							December 2022	565	46.2%
	January 2023* (Projected)	511	41%							January 2023*..	511	41.5%
Grade 2	June 2022	785	58%						Grade 2	June 2022	785	57.6%
	December 2022	504	43%							December 2022	504	42.9%
	January 2023* (Projected)	455	38%							January 2023*..	455	38.3%
Grade 3	June 2022	726	53%						Grade 3	June 2022	726	53.3%
	December 2022	568	43%							December 2022	568	42.9%
	January 2023* (Projected)	512	38%							January 2023*..	512	38.3%
Grade 4	June 2022	726	55%						Grade 4	June 2022	726	54.8%
	December 2022	534	40%							December 2022	534	39.8%
	January 2023* (Projected)	490	36%							January 2023*..	490	36.1%
Grade 5	June 2022	766	55%						Grade 5	June 2022	766	55.1%
	December 2022	527	40%							December 2022	527	39.7%
	January 2023* (Projected)	485	36%							January 2023*..	485	36.5%
Grade 6	June 2022	783	55%						Grade 6	June 2022	783	54.6%
	December 2022	575	41%							December 2022	575	40.7%
	January 2023* (Projected)	485	34%							January 2023*..	485	34.4%
Grade 7	June 2022	876	59%						Grade 7	June 2022	876	59.3%
	December 2022	633	45%							December 2022	633	44.5%
	January 2023* (Projected)	553	39%							January 2023*..	553	38.9%
Grade 8	June 2022	898	57%						Grade 8	June 2022	898	57.1%
	December 2022	643	44%							December 2022	643	44.3%
	January 2023* (Projected)	542	37%							January 2023*..	542	37.4%
Grade 9	June 2022	1,117	65%						Grade 9	June 2022	1,117	65.0%
	December 2022	921	52%							December 2022	921	51.9%
	January 2023* (Projected)	778	44%							January 2023*..	778	44.3%
Grade 10	June 2022	982	67%						Grade 10	June 2022	982	66.8%
	December 2022	763	50%							December 2022	763	49.8%
	January 2023* (Projected)	637	42%							January 2023*..	637	42.5%
Grade 11	June 2022	834	66%						Grade 11	June 2022	834	66.4%
	December 2022	663	50%							December 2022	663	50.5%
	January 2023* (Projected)	541	42%							January 2023*..	541	41.7%
Grade 12	June 2022	969	78%						Grade 12	June 2022	969	77.6%
	December 2022	652	51%							December 2022	652	51.1%
	January 2023* (Projected)	514	41%							January 2023*..	514	41.0%



Reasons for Chronic Absenteeism January 2023 Based on 2,100 Families Reporting





DATE: February 24, 2023

TO: Tom Lamb, Chief Operating Officer
New Haven Public Schools

FROM: Tom Platt, Senior Vice President
CESO Transportation, LLC

SUBJECT: Transportation Solicitation Progress Report

CESO began the transportation vendor solicitation project with an initial project kickoff discussion on January 30, 2023 in which the goals and objectives and an approximate timeline for completion were established. This was followed the next day by a discovery meeting with NHPS Transportation staff in which the CESO project team was able to familiarize itself with the structure of transportation services in the system. As a final preparatory step, CESO requested and received a baseline dataset that describes the transportation routes and schedules, and copies of the current contract documentation. With this background work completed, CESO began work to develop an initial set of draft solicitation documents.

The background discovery work, coupled with CESO's experience and expectations, led to several factors that must be considered in achieving the goals and objectives for this solicitation. The primary objective is to enhance the competitive landscape in a way that gives assurance to the NHPS that it is receiving the highest possible value from its transportation vendor. The initial draft documents focused on the following factors:

- Service segmentation – CESO is of the belief that a single system-wide solicitation for all related services will fail to result in multiple bids or proposals. Instead, CESO is proposing to segment the service to allow for more and smaller vendors to participate.
- Unique New Haven Requirements – CESO considered each of the current contract requirements in the development of the first draft documents, including making such modifications as we believe are necessary to support the overarching objective for enhanced competition. Chief among these is the requirement to house all service vehicles within the municipal boundaries of New Haven. CESO is proposing that this restriction be eased to allow, at least in the first year of the agreement, for vehicles to be housed within a defined radius of New Haven. The primary concern here is whether new vendors could feasibly locate, lease/buy, and stand-up a suitable location within the city prior to the start of the contract term given the timeline available.
- A path to electrification – The current fleet is conventionally fueled. CESO understands the requirement for future electrification, but also recognizes that achieving this requires a rational and achievable transition approach given the



complexities and costs involved. The draft document includes recommended language to facilitate this transition.

The first draft of a Request for Proposal and associated draft contract document were submitted by CESO on February 14, 2023. Following this submittal, a series of three discussions were conducted on February 17th and 21st with staff, and also on the 21st with the Finance and Operations Committee.

Between the meetings of the 17th and 21st a second draft of the RFP and contract were produced and submitted for review and comment. As of this date a third and final draft is being created that incorporates the comments, feedback, thoughts, and ideas from staff. This input has been invaluable in reconciling the objectives and CESO approach to the needs of the NHPS and City of New Haven requirements.

Current expectations include finalizing the RFP for release on or about March 1, 2023. The schedule of events following release will include a pre-proposal conference, an opportunity for vendors to submit questions and receive responses from the City, and a total of approximately four weeks for vendors to prepare their responses. We anticipate setting a proposal due date on or about March 31, 2023. Following receipt there will be a concentrated period of proposal review and scoring followed by recommendations for award of contracts.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

SECOND READING

P5118.1(a)

Students

Homeless Students

The Board shall make reasonable efforts to identify homeless children and youths within the district, encourage their enrollment in school and eliminate existing barriers to their education, which may exist in district policies or practices, in compliance with all applicable federal and state laws.

- A. **Records** – The selected school for the homeless student shall enroll the child or youths even in the absence of records normally required for enrollment. The last school in which the student was enrolled shall be contacted to obtain records.
- B. Other enrollment requirements that may constitute a barrier to the education of the homeless child or youth may be waived at the discretion of the Superintendent.
- C. **Grade Level Placement** – If the District is unable to determine the student's grade level due to missing or incomplete records, the District shall administer tests or utilize other reasonable means to determine the appropriate grade level for the child.
- D. Fees and charges, which may present a barrier to the enrollment or transfer of a homeless child or youth, shall be waived.
- E. Transportation services must be comparable to those provided other students in the selected school. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations.
- F. Official school records, policies, and regulations shall be waived at the discretion of the Superintendent, in compliance with federal and state regulations.
- G. **Immunization Records** – The District shall make a reasonable effort to locate immunization records from information available. The District's liaison shall assist the parent/guardian in obtaining the necessary immunizations and records. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provisions of Board of Education policy on immunizations.
- H. Other barriers to school attendance by homeless children or youth may be waived at the discretion of the Superintendent of Schools.

Further, it is the policy of the Board of Education that no child or youth shall be discriminated against or stigmatized in this school district because of homelessness. Homeless students, as defined by federal and state statutes, residing within the district or residing in temporary shelters in the district are entitled to free school privileges.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

SECOND READING

P5118.1(b)

Students

Homeless Students (continued)

Homeless students shall not be separated from the mainstream school environment on the basis of their homelessness. Such students shall have access to education and other services they need to meet the same challenging State academic standards to which all students are held.

Homeless students within the district not placed in a shelter remain the district's responsibility to provide continued educational services. Such services for the child may be:

1. continued in the school ("school of origin") that the student attended when permanently housed or the school of last enrollment; or
2. provided in the school that is attended by other students living in the same attendance area where the homeless child lives.

To the extent feasible, a homeless child will be kept in the school of origin, unless it is against the wishes of the parent/guardian. If placement in the school of origin is not feasible, the homeless student must be placed in the school that is attended by other students living in the same attendance area in which the homeless child lives.

The District will provide a written explanation, including the right to appeal, whenever the District sends a homeless student to a school other than the school of origin, a school requested by the parent/guardian or unaccompanied youth.

Homeless children shall be provided educational services that are comparable to those provided to other students enrolled in the District, including but not limited to, Title I, transportation services, compensatory educational programs, gifted and talented, special education, ESL, health services and food and nutrition programs, and preschools operated by the District, if they meet the established criteria for these services.

The Superintendent of Schools or his/her designee, shall refer identified homeless children under the age of eighteen who may reside within the school district, on a case-by-case basis, when there is reasonable suspicion of neglect or abuse, to the Connecticut Department of Children and Families (DCF). (Homelessness by itself does not automatically mean that abuse or neglect exists.)

The district administration shall attempt to remove existing barriers to school attendance by homeless emancipated minors and youth eighteen years of age:

1. The selected school for the homeless child shall enroll the child, even in the absence of records normally required for enrollment. The last school enrolled shall be contacted to obtain records.
2. Other enrollment requirements that may constitute a barrier to the education of the homeless child or youth may be waived at the discretion of the Superintendent. If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize other reasonable means to determine the appropriate grade level for the child.

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

P5118.1(c)

Students

Homeless Students (continued)

3. Fees and charges, which may present a barrier to the enrollment or transfer of a homeless child or youth, may be waived at the discretion of the Superintendent.
4. Transportation services must be comparable to those provided other students in the selected school. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations. If the school of origin is in a different school district from where the homeless child or youth is currently living, both school districts shall agree on a method for sharing the responsibility and costs, or share the costs equally.
5. Official school records policies and regulations shall be waived at the discretion of the Superintendent, in compliance with federal statutes.
6. The district shall make a reasonable effort to locate immunization records from information available. The District's liaison shall assist the parent/guardian in obtaining the necessary immunizations and records. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provisions of Board of Education policy on immunizations.
7. The Board will provide any homeless student, who is not in the physical custody of a parent/guardian, full access to his/her educational records, including medical records, in the Board's possession.
8. Other barriers to school attendance by homeless children or youth may be waived at the discretion of the Superintendent of Schools.
9. The District will treat information about a homeless child or youth's living situation as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA). Such information shall not be deemed to be directory information.

Any homeless child or youth denied school accommodations shall continue in attendance or be immediately enrolled in the school selected by the child in the school district. The homeless child or youth or the parent/guardian of such homeless individual shall be provided with a written explanation of the reasons for the denial of accommodations in a manner and form understandable to such homeless child or youth or parent/guardian. Information shall also be provided regarding the right to appeal the decision of the denial of accommodations. The homeless child or youth shall be entitled to continue in attendance in the school district during all available appeals.

In addition, if a homeless child or youth is denied school accommodations, such homeless child or youth shall be entitled to a hearing conducted pursuant to C.G.S. 10-186.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

SECOND READING

P5118.1(d)

Students

Homeless Students (continued)

The District's educational liaison for homeless children is **appointed by the superintendent**. The liaison must assist homeless children and youth, as described within the administrative regulations, in the placement/enrollment decisions, considering the youth's wishes and provide notice of appeal under the Act's enrollment disputes provisions. The liaison shall also participate in State provided professional development programs for local liaisons.

Students residing in a temporary shelter are entitled to free school privileges from the district in which the shelter is located or from the school district where they would otherwise reside if not for the placement in the temporary shelter. The district in which the temporary shelter is located shall notify the district where the student would otherwise be attending. The district so notified may choose to either:

1. continue to provide educational services, including transportation between the temporary shelter and the school in the home district; or
2. pay tuition to the district in which the temporary shelter is located.

The Superintendent shall develop regulations, to ensure compliance with applicable statutes in the implementation of this policy.

(cf. 5143 - Student Health Assessments and Immunizations)

(cf. 5146 - Child Abuse and Neglect)

Legal Reference:

Connecticut General Statutes

4-176e to 4-180a Agency hearings.

4-181a contested cases. Reconsideration. Modifications.

10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission. Transfers. (as amended by PA 19-179)

10-253(e) School privileges for children in certain placements, non-resident children and children in temporary shelters. (as amended by PA 17-194)

17a-101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surroundings without court order.

17a-103 Reports by others.

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

SECOND READING

P5118.1(e)

Students

Homeless Students

Legal Reference: Connecticut General Statutes (continued)

17a-106 Cooperation in relation to prevention, identification and treatment of child abuse and neglect.

46b-120 Definitions.

PA 17-194 An Act Concerning Access to Student Records for Certain Unaccompanied Youths.

PA 19-179 An Act Concerning Homeless Students' Access to Education

McKinney-Vento Homeless Assistance Act, (PL 107-110-Sec 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95.

Federal Register: McKinney-Vento Education for Homeless Children and Youths Program, Vol. 81, No. 52, 3/17/2016.

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g.)

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. Implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008, December 2, 2011.

Policy adopted:

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