

For: Office Use Only

Vendor No.	Date Entered

Mail
 Fax
 Email

Vendor:
 NCS Pearson, Inc
 P. O. Box 599700
 San Antonio, TX 78259

CITY OF NEW HAVEN
 Department of Education
 54 Meadow St., New Haven, CT 06519
VENDOR PURCHASE ORDER

SPECIAL FUNDS

Fiscal Year: **2023-2024**

P.O.
▲
This number must appear on all invoices and package of shipment

**PURCHASE ORDERS NOT
 COMPLETED AND DELIVERED
 WITHIN 60 DAYS ARE
 AUTOMATICALLY CANCELLED**

Deliver To:
 T. Jackson/M. Abbott
 New Haven BOE
 54 Meadow Street, 3rd floor
 New Haven, CT 06519

Date Prepared	Fund	Agency	Program	Object	Project Code
07/20/23	2552	900	6363	56697	0490

Quantity	Description	Unit Cost	Total Cost
12,000	This is a renewal for Review 360 Platform for all schools in the district.		
1	12,000 Review 360 General Education Subscription 23/24 Renewal 5,200 review 360 Student Code Conduct - Item # A103000227538	3.25 5,200.00	39,000.00 5,200.00
	It is a web based program that will offer a reliable and consistent method of communication between educators, administrators, and caregivers.		
	This will support the Tier level of support for students relating to SEL areas of focus.		
PLEASE NOTIFY BUSINESS OFFICE IF YOUR TOTAL COST EXCEEDS OUR TOTAL AMOUNT BEFORE SHIPPING Name: Derricka Suggs Email: derricka.suggs@new-haven.k12.ct.us Phone: 1-475-220-1383			

Authorized Supervisor's Signature	Business Office Approval	Principal's Signature	TOTAL AMOUNT	\$44,200.00
Date:	Date:	Date: 7/11/23	SUBMIT PURCHASE ORDERS TO: SpecialfundsPO@new-haven.k12.ct.us	

FOR PAYMENT: Send Your Invoice Electronically or By Mail:
 Email: NHinvoice@newhavenct.gov
 Mail: New Haven Public Schools, Attn: Dept. of Special Funds
 54 Meadow Street, New Haven, CT 06519
 Fax: 1-203-946-5740



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: NCS Pearson, Inc,

Doing Business As, if applicable:

Business Address: P. O. Box 599700, San Antonio, TX 78259

Business Phone: 800-627-7271

Business email: michael.grau@pearson.com

Funding Source & Acct # including location code: ESSER III, account #,
2552-6363-56697, Location Code: 0490

Principal or Supervisor: Typhanie Jackson, Executive Director of Special
Education and Student Services Department

Agreement Effective Dates: From August 28, 2023. To June 30, 2024.

Hourly rate or per session rate or per day rate. License renewal for
12,000 general education subscriptions at a rate of \$3.25 each 5,200 review
360 for Student Conduct Code.

Description of Service: Please provide a one or two sentence description of
the service. *Please do not write "see attached."*

This is a web-based program that will offer a reliable and consistent method
of communication between educators, administrators and care-givers.

Submitted by: Typhanie Jackson Phone: 475-220-1760



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Typhanie Jackson, Executive Director of SPED and Student Services
Date: July 20, 2023
Re: Contract – NCS Pearson, Inc (Review 360)

Please **answer all questions and attach any required documentation as indicated below.** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** NCS Pearson, Inc
2. **Description of Service:** This is a web-based renewal for Review 360 Platform for educators in the district, this program that will offer a reliable and consistent method of communication between educators, administrators and care-givers. 12,000 review general education renewal, 5,200 review 360 Student Conduct Code.
3. **Amount** of Agreement and hourly or session cost: \$44,200
4. **Funding Source** and account number: ESSER III, account # 2552-6363-56697, Location Code: 0490
5. Approximate number of staff served through this program or service: 12,000
6. Approximate number of students served through this program or service: 12,000 students
7. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much?
Renewal/no increase
 - b. What would an alternative contractor cost: Comparable cost
 - c. If this is a continuation, when was the last time alternative quotes were requested? Annually
 - d. For new or continuation: is this a service existing staff could provide. If no, why not? Renewal

8. Type of Service:

Answer all questions:

- a. Professional Development? No
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No
- b. After School or Extended Hours Program? No
- c. School Readiness or Head Start Programs? No
- d. Other: (Please describe)

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? No
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national?
No
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? Renewal
- f. If it is a renewal/continuation has cost increased? If yes, by how much?
- g. Will the output of this Agreement contribute to building internal capabilities?
If yes, please explain: N/A
Yes, this platform allows educators to access learning modules. The topics of building capabilities relate to identifying strategies to support students with self-regulation and self-management. There are also modules that support learning how to create a classroom environment that is supportive to all learners. This can be individual learning that leads to schools based professional learning opportunities.

10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: To provide licenses to support all related staff members to score and evaluate students within NHPS.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? Sole Source.
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? This contractor was selected because they are the company that provides this service.
- d. Who were the members of the selection committee that scored bid applications? N/A
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department.

11. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? To provide licenses to support all related staff members to score and evaluate students.
 - b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. Feedback and reporting from staff members.
 - c. How is this service aligned to the District Continuous Improvement Plan? This district continuous improvement plan is to provide licenses to school social worker, school psychologists and speech and language pathologists by NCS Pearson, Inc.
12. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound as it provides fundamental licenses to score and evaluate students in our school district.
13. What are the implications of not approving this Agreement? The implication of not approving this agreement is that we may not meet the legal requirements to provide evaluations and scoring to our students by related staff members.



Pearson

QUOTE / PROFORMA

Customer Bill-to:
New Haven Public Schools
54 MEADOW ST
New Haven CT, 06519-1783

Attention:

Customer Ship-to:
New Haven Public Schools
54 MEADOW ST
New Haven CT, 06519-1783

Attention:

NCS Pearson, Inc.
P.O Box 599700,
San Antonio, TX 78259
Tel: 800-627-7271
Tax ID No:
41-0850527

Quote/Proforma Number : 207789
Date : 06-JUL-2023
Customer Account# : 551233
Sales Order Number : 207789
Customer PO# : R360 23/24 RENEWAL
Currency : USD
Shipment Terms : Paid
Customer Tax Number :
Number of Pages : Page 1 of 2

Prices will be honored for 60 days from price quote date.
This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items) :	12001
Other Charges :	USD \$0.00
Net Amount :	USD \$44,200.00
Tax Total :	USD \$0.00
Quote/Proforma Total :	USD \$44,200.00
Amount Due :	USD \$44,200.00

REMITTANCE INFORMATION	
Make Checks Payable to: 13036 COLLECTION CENTER DRIVE CHICAGO 60693 NCS Pearson, Inc.	Bank Wire to: Bank of America N A 071000039 A/C No: 8188105388 SWIFT : 071000039



Pearson

Quote/Proforma Number: 207789

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Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
A103000227538	REVIEW360 GENERAL EDUCATION SUBSCRIPTION RENEWAL	12000	3.25	NET	0.00	\$39,000.00
R360IMPSCC	Review360 Student Code of Conduct	1	5200.00	NET	0.00	\$5,200.00

*** IMPORTANT CUSTOMER MESSAGES ***

R360 23/24 RENEWAL

Subtotal		Total Other Charges	Total Tax	Total Due
USD	\$44,200.00	USD	USD	USD
		\$0.00	\$0.00	\$44,200.00

QUOTE/PROFORMA TOTALS

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:

<https://www.pearsonassessments.com/footer/terms-of-sale---use.html>

For questions, please visit our support site at

<https://www.pearsonassessments.com/contact-us.html>