



NEW HAVEN PUBLIC SCHOOLS

## COVER SHEET

**Cover Sheet is an Internal Document for Business Office Use**

### Please Type

Contractor full name: Morris, Duffy, Alonso & Faley

Doing Business As, if applicable:

Business Address: 101 Greenwich St 22nd Floor New York, NY 10006

Business Phone:

Business email: [kpitcoff@mdafny.com](mailto:kpitcoff@mdafny.com)

Principal or Supervisor: Thomas Lamb, Chief Operating Officer

Agreement Effective Dates: From 07/01/2022 To 06/30/2023

Total amount: \$20,000.00

Funding Source & Acct # including location code:  
2022-2023 Operating Budget 19047700-56696

Description of Service: Please provide a one or two sentence description of the service. *Do not write, "See attached."*

Agreement with Morris, Duffy, Alonso & Faley, LLP. for legal services regarding litigation pending in New York court, for the period of July 1, 2022 to June 30, 2023, in an amount not to exceed \$20,000.00.

Submitted by: Thomas Lamb, Chief Operating Officer



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## Operations Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Thomas Lamb, Chief Operating Officer  
**Date:** July 25, 2022  
**Re:** Agreement with Morris, Duffy, Alonso & Faley (NY)

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Please **answer all questions** and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

**Contractor Name:** Morris, Duffy, Alonso & Faley

**Contractor Address:** 101 Greenwich St 22<sup>nd</sup> Floor New York, NY 10006

**Is the contractor a Minority or Women Owned Small Business?** Certified in New York State as a Minority and Women Owned Business Enterprise. Not certified in New Haven

**Renewal or Award of Contract/Agreement?** Renewal

**Total Amount of Contract/Agreement and the Hourly or Service Rate:** \$20,000.00

**Contract or Agreement #:** TBD

**Funding Source & Account #:** 2022-2023 Operating Budget 19047700-56696

### Key Questions:

**1. What specific service will the contractor provide:**

Morris, Duffy, Alonso & Faley, LLP to represent the Board in litigation pending in New York State court in which the Board of Education is a named defendant. The lawsuit alleges misconduct by a New Haven public Schools teacher during a Richard C. Lee High School Choir performance at Carnegie Hall in New York City in 1984. The matter is pending in New York State; the allegations are only viable due to a recent change in New York State law, which extended the statute of limitations in such matters.

**How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** This is an exempt professional services agreement. The firm was selected after it was recommended by one of the City's outside counsel and after the Corporation Counsel interviewed Attorney Pitcoff.

**2. If the vendor is not the lowest bidder or a State contract please answer the following:**



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## Operations Memorandum

- a. **Please explain why the vendor was chosen?** N/A
  - b. **Who were the members of the selection committee?** N/A
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** N/A
  4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** No.
  5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** N/A
  6. **Is this a service existing staff could provide? Why or why not?** No as the case must be handled by NY Attorneys regarding this case.