

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: The Monk Center for Academic Enrichment and Performing Arts AMENDMENT #: 1

GRANT # if applicable: _____ AGREEMENT #: 96363029

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: ESSER II DATE: 08/16/2022

FUNDING SOURCE FOR AGREEMENT: ESSER II

ACCT # FOR AGREEMENT: 2552-6363-56694-SS34

ORIGINAL AMOUNT OF AGREEMENT: \$ 32,497.92

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 32,497.92

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 13,000.00

X INCREASE OR _____ DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 45,497.92

FUNDING SOURCE & ACCT # FOR AMENDMENT:

- ESSER II: 2552-6363-56694-SS34 (\$32,497.92)
- 21st Century C/O Cohort 16: 2579-6417-56694-0009: Davis- 30 students, total of 13 days (\$5,200)
- 21st Century C/O Cohort 17.1: 2579-6420-56694-0032: Wexler Grant- 30 students, total of 13 days (\$5,200) (\$5,200)
- 21st Century C/O Cohort 18.1: 2579-6418-56694-0002: Barnard- 15 student, total of 13 days (\$2,600)

DESCRIPTION AND NEED FOR AMENDMENT: This amendment will increase the scope of service to provide up to 75 students after school programming from September 13 – September 30, 2022 (13 sessions). \$200 for (1) hour session, servicing 15 students. Davis will be serviced for 2 hours a session, 30 students in total. Wexler Grant will be serviced for 2 hours a session, 30 students in total. Barnard will be serviced for 1 hour, 15 students in total. Increasing funding of \$32,497.92 by \$13,000.00 for a total of \$45,497.92

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE:  8/16/22
(Name) (Date)

Owner/Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)



August 11, 2022

Dear Christian,

The Monk Center for Academic Enrichment and Performing Arts is proud to partner with the New Haven Public Schools. Our dedicated staff welcomes the opportunity to bring fun, enrichment experiences to area students, and we thank you for this opportunity.

PROPOSAL:

Fee: \$200.00 per 1 hr. Session for up to 15 students

The Monk Center proposes providing arts and academic enrichment modules two or more days per week, two or more hours per day. We are prepared to provide instruction to several groups of students simultaneously. Groups will be limited to fifteen students and will be grade level specific.

Curriculum Module Menu:

• Literacy, Technology, and Film Production:

(Grades 2-8)

Students will use iPads, and other technology to enhance creativity and social-emotional development. Students will read group novels and adapt creative ideas presented in literature to short films. Students will work in small groups to write scripts, block scenes, act, direct, shoot, and edit movies. Students will use iMovie to film movie trailers and/or short films. At the module's completion, students will receive a copy of their group's movie. (A Film Premiere is a possibility.)

• Dance: (Grades K-8)

(2 Days per Week)

Students will develop kinesthetic intelligence, learn to express themselves, and learn to communicate within the constraints of the medium of the body. Students will learn HBCU Style dance, Hip Hop, Ballet, Modern, and/ or Jazz two days a week.

• Pre-Engineering: (Grades K-8)

Using play as a learning medium, students will have fun learning basic engineering concepts. They will explore and create while building various structures both large and small. Students will use higher order thinking skills while collaborating with peers on the construction of marble raceways, simple machines, large creative structures, tents made from ball and rod sets, and remote-controlled Lego vehicles. Students will enjoy other construction and STEM activities, as well.

• **Future Physicians: (Grades K-8)**

Students will utilize human anatomy aprons, human anatomy models, research skills, online games, working stethoscopes, blood pressure cuffs, blood oxygen oximeter, books, videos, and more to learn about the human body, its systems, and their functions.

• **Chess: (Grades 3-8)**

Students will learn to strategize, concentrate, think logically, overcome obstacles, identify patterns, and categorize information while playing chess. Students will develop problem-solving skills while improving patience, focus, and self-discipline.

• **Creative Writing and Spoken Word: (Grades 4-8)**

Students will learn to express their world through spoken word poetry. Students will have the opportunity to process and express their world as they know it and to reflect upon its issues and ills through creative writing and spoken word.

Constitutional Law and Mock Trial: Grades (4-8)

Students will learn the basics of civil and criminal law. Students will argue assault and battery, larceny from a person, larceny from a building, vandalism, and other cases. Students will role play plaintiffs, defendants, witnesses, jurors, and attorneys.

Vendor Qualifications:

Marcella Monk Flake:

CT State Professional Educator's Teacher Certification,

BA, Childhood Development

MA, Holistic Thinking

Sixth Year Degree: Educational Leadership and Policy Studies

37 Years of Teaching Experience NHPS

25 Plus Years Talented and Gifted (TAG) Program

Owner/Director: The Monk Center for Academic Enrichment and Performance Arts, LLC

Executive Director: Monk Youth Jazz and STEAM Collective, Inc.

Thank you for your time and consideration.

Sincerely,

Marcella Monk Flake

AGREEMENT# 96363029



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Marcella Monk Flake

Doing Business As, if applicable: The Monk Center for Academic Enrichment and Performing

Arts Business Address: 150 Fountain Terrace, New Haven, CT 06515

Business Phone: (203) 675-3155

Business email: monkcenter2015@gmail.com

Funding Source & Acct # including location code:

- ESSER II: 2552-6363-56694-SS34

Principal or Supervisor: Gemma Joseph Lumpkin

Agreement Effective Dates: From 07/01/2022. To 09/30/2022.

Rate per day: \$1,354.08 per day (\$45.13 per student/each day.; Each day consist of 6.5 hours, 24 days x \$1, 354.08

Total amount: **\$32,497.92**

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

The Monk Center for Academic Enrichment and Performing Arts will provide summer programming for up to 30 students at Davis School grades 1-8 from July 5, 2022 – August 5, 2022. Monk Center offerings will support NHPS students by offering STEM, reading support, as well as enrichment activities such as Visual and Performing Arts. All enrichment activities are designed to nurture and develop critical thinkers, creative problem solvers, and productive members of a pluralistic society. Students will be provided the opportunity to engage in Human anatomy and Physiology where they learn about the human body and its various functions, Choral Music where they will practice reading, listening, and social-emotional skills while participating in choral music, Pre-engineering and Coding will use various building sets and STEM toys such as, Think Fun Gravity Maze, Lego Chain Reaction, Huaker Magnetic Balls and Rods, Dominoes, and various coding robots to encourage critical thinking and creative problem solving. Literacy and Video Production where students will participate in book clubs and will re-write all or portions of books for adaptation to film, and dance where students will learn various genres of dance not limited to, but including Hip Hop.

Submitted by: Gemma Joseph Lumpkin Phone (475) 220-106

Michela Bonanno-jl

AGREEMENT# 96363029



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

The Monk Center for Academic Enrichment and Performing Arts

FOR DEPARTMENT/PROGRAM:

Youth Family and Community Engagement

This Agreement entered into on the 13 day of June 2022, effective *(no sooner than the day after Board of Education Approval)*, the 14 day of June, 2022, by and between the New Haven Board of Education (herein referred to as the "Board" and, The Monk Center for Academic Enrichment and Performing Arts located at, 150 Fountain Terrace, New Haven, CT 06515 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$1,354.08 per day (6.5hrs), for a total of 32,497.92.

The maximum amount the contractor shall be paid under this agreement: Thirty-two thousand, four hundred-ninety-seven dollars and ninety-two cents (\$32,497.92). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by ESSER II Program of the New Haven Board of Education, Account Number: 2552-6363-56694 Location Code:SS34

This agreement shall remain in effect from July 1, 2022 to September 30, 2022

SCOPE OF SERVICE: *Please provide brief summary of service to be provided.*

The Monk Center for Academic Enrichment and Performing Arts will provide summer programming for up to 30 students at Davis School grades 1-8 from July 5, 2022 August 5, 2022. Monk Center offerings will support NHPS students by offering STEM, reading support, as well as enrichment activities such as Visual and Performing Arts. All enrichment activities are designed to nurture and develop critical thinkers, creative problem solvers, and productive members of a pluralistic society. Students will be provided the opportunity to engage in Human anatomy and Physiology where they learn about the human body and its various functions, Choral Music where they will practice reading, listening, and social-emotional skills while participating in choral music, Pre-engineering and Coding will use various building sets and STEM toys such as, Think Fun Gravity Maze, Lego Chain Reaction, Huaker Magnetic Balls and Rods, Dominoes, and various coding robots to encourage critical thinking and creative problem solving. Literacy and Video Production where students will participate in book clubs and will re-write all or portions of books for adaptation to film, and dance where students will learn various genres of dance not limited to, but including Hip Hop.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

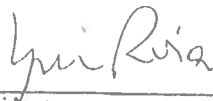
HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

May 20, 2022
Date

Marcella M. Flake
Contractor Printed Name & Title
Executive Director
Owner



President
New Haven Board of Education

6-13-2022

Date



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



Scope of Services

The Monk Center for Academic Enrichment and Performing Arts, LLC will provide summer programming at Davis School from July 5, 2022-August 5, 2022. Monk Center offerings will support the NHPS students by offering a STEM component and reading support as well as enrichment activities such as Visual and Performing Arts. All enrichment activities are designed to nurture and develop critical thinkers, creative problem solvers, and productive members of a pluralistic society. Staffing, instructional materials, and supplies are covered by the contract allocation.

This summer our Talented and Creative Youth Camp students will explore Black History through music, dance, and drama. Students will explore the music of African Americans prior to 2000, with emphasis on Jazz, Motown, and the protest songs of the 60's and 70's.

Younger students will explore "Bubble Gum Soul," and the music of child musicians such as Sugar Chile Robinson, young Sammy Davis Jr., and young Michael Jackson. Students will select songs that appeal to them and prepare to perform their favorites at the end-of-summer performance.

Students will also participate in choral music and will learn and practice harmonic vocals. Selected Broadway, film, gospel, and inspirational music will also be performed by students at our performance.

Dance is a large part of our summer program and students will be taught by two dance instructors. Students will learn modern, hip-hop, and HBCU style dance. Students will be encouraged to choreograph dance routines with their instructors for our performance.

Although immersed in the arts, students will have time during their day to participate in STEM activities. We utilize building sets, robots, Legos, Kinex, and more. We use play as a learning medium and students are encouraged to engage in collaborative and exploratory play. Also, this summer, we will feature a chess instructor who is presently coaching a nine year-old chess phenom.

To improve literacy, we provide a literacy and "film" module for all campers. Students are encouraged to read and work in small groups to adapt their favorite books to video.

Lastly, at the end of our five weeks, family and community members will be invited to our Summer Showcase, where students will perform their songs, dances, and skits. In our finale, our young singers will have the opportunity to perform with a live full band.

The Monk Center for Academic and Performing Arts

(203) 675-3155