



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday, May 1, 2023

MINUTES

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera  
**Staff:** Dr. Iline Tracey, Dr. Paul Whyte, Dr. Michael Finley, Ms. Keisha-Redd Hannans, Ms. Patricia DeMaio, Mr. Thomas Lamb, Ms. Viviana Conner, Ms. Edith Johnson, Ms. Jessica Haxhi, Ms. Gemma Joseph-Lumpkin, Mr. Christian Tabares, Ms. Shubhra Gupta, Mr. Carl Carangelo, Mr. Jamar Alleyne, Attorney Elias Alexiades

**Call to Order:** Mr. Wilcox called the meeting to order at 4:32 p.m.

**Summary of Motions:**

- 1.) **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Ms. Rivera, to Recommend Approval of **11 Agreements, 2 Contracts and 2 Healthy Food Certifications**, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.
- 2.) **Motion to Move Draft Block 3 Series 3000 Policies to Governance Committee:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to send draft **Series 3000 policies #3313, #3313.1, #3320, #3324, #3326, and #3326.1**, to the Governance Committee for review, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.
- 3.) **Motion to Adjourn:** A motion by Dr. Yarborough, seconded by Mr. Wilcox, to adjourn the meeting at 5:14 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:** Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Sean Thomas Allen, Sr., to provide interactive presentations on Implicit Bias and Equity, for Title I School parents and students, from May 1, 2023 to June 10, 2023, in an amount not to exceed \$1,500.00.  
Funding Source: Title I Program Acct. #2531-5256-56694-0108
2. Agreement with Hernando Diosa, to provide copies of his book, *Determinación*, and conduct an intensive 3-week reading and writing experience for three upper-level native/heritage speaker and AP Spanish classes at Hillhouse High School, from May 15, 2023 to June 9, 2023, in an amount not to exceed \$8,000.00.  
Funding Source: Title I Program Acct. #2531-5265-56694-0062

**B. AGREEMENTS:**

1. Agreement with Area Cooperative Education Services, (ACES), to provide a coaching seminar for Central Office staff, school staff and teacher leaders, from September 3, 2023 to June 30, 2024, in an amount not to exceed \$76,000.00 was presented by Ms. Johnson who answered questions about the professional development program. Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0410
2. Amendment #2 to Agreement #96363143 with The Monk Center for Academic Enrichment and Performing Arts, to expand the Scope of Service to include an after-school music and art programs at East Rock Park and the Dixwell/Yale community Center; and, to increase funding of \$90,000.00 by \$15,270.00 to \$105,270.00 from May 9, 2023 to June 30, 2023 was presented by Ms. Joseph-Lumpkin and Mr. Tabares, who corrected the total and funding source information as follows:

Funding Sources:

|                           |  |
|---------------------------|--|
| ESSER II Program          | Acct. #2552-6363-56697-0009 (\$10,000.00)        |
| ESSER II Program          | Acct. #2552-6363-56697-0002 (\$10,000.00)        |
| ESSER II Program          | Acct. #2552-6363-56697-0032 (\$10,000.00)        |
| ARP ESSER III C/O Program | Acct. #2553-6399-56697-0000 (\$60,000.00)        |
| <b>ESSER II Program</b>   | <b>Acct. #2552-6363-56697-0444 (\$15,270.00)</b> |

**Items 3-6 – Infant/Toddler Agreements:** Ms. Gupta presented the items, explaining that the State awarded additional dollars for increased infant/toddler spaces. In addition, the State awarded funds to the providers for facility changes needed to accommodate the increased number of spaces. Ms. Gupta explained that each provider was allowed by the State to select the time frame covered by the award amounts. As a result, the Agreements have different start dates. **Correction:** The dates of services were corrected on the Action Item listing to reflect the dates listed in the Agreements.

3. Agreement with Auntie Rose Child Care and Development Center, to provide 11 full day/full year infant/toddler spaces and a one- time payment of \$150,000.00 to cover costs of setting up an Infant/Toddler room, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$298,000.00.

Funding Sources:

|  |  |
|--|--|
| Infant/Toddler Expansion Phase 2 Program | Acct. #2090-6442-56697-0442 (\$148,000.00) |
| Infant/Toddler Facilities Grant Program  | Acct. #2090-6443-56697-0442 (\$150,000.00) |

4. Agreement with Creative M.E., to provide 16 full day/full infant toddler spaces, and a one-time payment of \$150,000.00 to cover costs of setting up an Infant/Toddler room, from March 1, 2023 to June 30, 2023, in an amount not to exceed \$222,000.00.

Funding Sources:

|  |  |
|--|--|
| Infant/Toddler Expansion Phase 2 Program | Acct. #2090-6442-56697-0442 (\$ 72,000.00) |
| Infant/Toddler Facilities Grant Program  | Acct. #2090-6443-56697-0442 (\$150,000.00) |

5. Agreement with The Little Schoolhouse, to provide 16 full day/full year infant/toddler spaces and a one-time payment of \$150,000.00, to cover costs of setting up an Infant/Toddler room, from February 1, 2023 to June 30, 2023, in an amount not to exceed \$240,000.00.

Funding Sources:

|  |  |
|--|--|
| Infant/Toddler Expansion Phase 2 Program | Acct. #2090-6442-56697-0442 (\$ 90,000.00) |
| Infant/Toddler Facilities Grant Program  | Acct. #2090-6443-56697-0442 (\$150,000.00) |

6. Agreement with Central CT Coast YMCA, to provide 16 full day/full year infant/toddler spaces and a one-time payment of \$150,000.00 to cover costs of setting up an Infant/Toddler room, from February 1, 2023 to June 30, 2023, in an amount not to exceed \$240,000.00.

Funding Source: Infant/Toddler Expansion Phase 2 Program Acct. #2090-6442-56697-0442 (\$ 90,000.00)  
 Infant/Toddler Facilities Grant Program Acct. #2090-6443-56697-0442 (\$150,000.00)

**Items 7-11 – School Readiness Amendments:** Ms. Gupta presented Amendments 7-11, explaining that the Early Childhood Council had reduced unfilled slots from providers and reallocated them to other providers, which resulted in a decrease in funding. In answer to Committee member questions, she explained that the Infant/Toddler and School Readiness programs served different age group, which explains two different action items for The Little Schoolhouse provider.

7. Amendment #2 to Agreement #96340147 with Morning Glory Early Learning Center to decrease funding of \$291,635.99 by \$33,464.70 to \$257,635.99, to reflect the reallocation of 8 School Readiness spaces to other providers, from March 31, 2023 to June 30, 2023.

Funding Source: School Readiness Program Acct. #2523-5384-56697-0442

8. Amendment #2 to Agreement #95384025 with St. Aedan Pre-School, to decrease funding of \$669,529.97 by \$42,388.62 to \$627,141.35, to reflect the reallocation of 9 School Readiness spaces to other providers, from March 31, 2023 to June 30, 2023.

Funding Source: School Readiness Program Acct. #2523-5384-56697-0442

9. Amendment #2 to Agreement #95384028 with Central CT Coast YMCA to decrease funding of \$310,506.65 by \$25,540.78 to \$285,965.87, to reflect the reallocation of 11 School Readiness spaces to other providers, from March 31, 2023 to June 30, 2023.

Funding Source: School Readiness Program Acct. #2523-5384-56697-0442

10. Renewal of Agreement with H.D. Segur, Inc. for Student Accident Insurance in an amount not to exceed \$45,000.00 from July 1, 2023 to June 30, 2024 was presented by Mr. Carangelo who explained that the insurance company was the lowest bidder; costs had not increased over previous year and the vendor is utilized by the City.

Funding Source: 2023-2024 Operating Budget Acct. #190-44000-56683

11. Amendment #3 to Agreement with Baystate Interpreters, Inc. to increase funding amount from \$45,000.00 by \$15,000.00 for a total amount of \$60,000.00, to cover additional costs incurred for increased SPED document translations was presented by Ms. Haxhi. A discussion ensued about the need for interpreters, the degree of professionalism and overall performance of the contractor versus a previous contractor.

Funding Source: 2022-2023 Operating Budget Acct. # 190-41700-56697 (\$25,000.00)  
 IDEA Program Acct. # 2504-5034-56903-0000 (\$20,000.00)  
**2022-2023 Operating Budget Acct. # 190-41700-56697 (\$15,000.00).**

### C. CONTRACTS:

1. Award of Contract 21835 with Barrett, Inc. for Hillhouse Auditorium Roof Replacement, in an amount not to exceed \$292,600.00, from May 1, 2023 to June 30, 2023 was presented by Mr. Lamb who corrected the end date to July 30, 2023. He provided documentation from City of New Haven Purchasing which allows fiscal year cross over of grant funds for this type of project.

Funding Source: ESSER II Carryover

Acct. #2553-6399-56697-0474

**Correction:** After the meeting, the **funding source was corrected** to ARP ESSER III Carryover, Acct. #2553-6399-56697-0474.

2. Award of Contract 50600 with Mechanical Heating and Air Conditioning, Inc. to provide general mechanical repairs and maintenance services, in an amount not to exceed \$200,000.00, from May 1, 2023 to June 30, 2023 was presented by Mr. Alleyne who corrected the contract amount from \$200,000.00 to \$100,000.00. He will provide corrected backup documentation.

Funding Source: 2022-2023 Capital Projects

Acct. # 3C20-2074-58101

- D. HEALTHY FOOD CERTIFICATION:** Mr. Lamb presented the certifications, indicating that the State requires approval in of two sections, as indicated below:

To approve the “Healthy Food Certification Statement” – Addendum to an Agreement for Child Nutrition Programs (ED-099), NHBOE must vote (1) the participation in the healthy food option; (2) to allow Food and Beverage Exemptions; as follows:

“Pursuant to C.G.S. Section 10-215f, the NHBOE certifies that:

1. “Pursuant to C.G.S. Section 10-215f, the NHBOE certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

To approve the “Healthy Food Certification Statement” – Addendum to an Agreement for Child Nutrition Programs (ED-099), *NHBOE must vote on; (B) to allow Food and Beverage Exemptions; as follows:*

2. The NHBOE It will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales. “

The HFC statement it is part of the CT State Department of Education’s Online Application and Claiming Systems for Child Nutrition Programs. Hard copies of the form are no longer required but statement must be presented and approved by vote from the school district board of education.

## II. DISCUSSION:

- **Series 3000 Policies – Block 3:** Mr. Wilcox noted no questions or further feedback about policy drafts, as previously posted and presented. A motion by Mr. Wilcox, seconded by Dr. Yarborough, to send draft **Series 3000 policies #3313, #3313.1, #3320, #3324, #3326, and #3326.1**, to the Governance Committee for review, passed

unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Mr. Wilcox indicated that the will forward the policies to the Governance Committee and administrative staff.

**Adjournment:** A motion by Dr. Yarborough, seconded by Mr. Wilcox, to adjourn the meeting at 5:14 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio