



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING**

Monday, June 1, 2020

Virtual Meeting

MINUTES

**Present:** Mr. Matthew Wilcox, Chair; Ms. Yesenia Rivera, Mr. Larry Conaway  
**Staff:** Dr. Iline Tracey, Mr. Philip Penn, Attorney Michael Pinto, Attorney Elias Alexiades, Ms. Patricia DeMaio, Ms. Keisha Redd Hannans, Dr. Paul Whyte, Dr. Richard Therrien, Ms. Jessica Haxhi, Ms. Typhanie Jackson, Ms. Gemma Joseph Lumpkin, Mr. Joseph Barbarotta, Mr. Anthony Latella, Ms. Denise Duclos, Ms. Gail Sharry, Mr. Michael Gormany, Mr. Arthur Edwards  
**Guest:** Ms. Kelly Wuzzardo, Shubert Theatre

**Call to Order:** 4:33 p.m.  
**Adjournment:** 6:19 p.m.

**Motion to Recommend Approval:** A motion by Mr. Conaway, seconded by Ms. Rivera to **Recommend Approval of 4 Abstracts, 7 Agreements and 5 Contracts**, passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

**Motion to Table Contracts # 6-21:** A motion by Ms. Rivera, seconded by Mr. Conaway to **Table 16 Contracts** (Items # 6-21), passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Yes.

**Motion to Adjourn:** A motion by Ms. Rivera to adjourn the meeting at 6:19 p.m., was seconded by Mr. Wilcox and passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes; Mr. Conaway, Yes.

**A. INFORMATION ONLY – The Superintendent Approved (3):**

1. Agreement with Voiance Language Services, LLC to provide telephone-based interpretation and document translation services for more than 200 languages, from July 1, 2020 to June 30, 2021, in an amount not to exceed \$8,000.00.  
**Funding Source:** Title IVA Program **Acct. #2511-6269-56694-0000**
2. Agreement with Connecticut Children’s Museum, to provide 40 workshops for early childhood educators and to maintain the Early Childhood Resource Center curriculum and resources, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$15,000.00.  
**Funding Source:** Quality Enhancement Program **Acct. #2523-5385-56697-0000**
3. Agreement with Richard DelVecchio, DDS to provide clinical oversight and consultation for six school dental clinics, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$10,000.00.  
**Funding Source:** Medicaid Program **Acct. # 2534-5408-56694**

**ABSTRACTS: (4)** Ms. Gemma Joseph Lumpkin presented the following Abstracts and answered committee questions:

1. **RECOMMENDED APPROVAL** Abstract, Extended School Hours Grant, in the amount of \$329,185.00 for July 1, 2020 to June 30, 2021.  
**Funding Source:** Connecticut State Department of Education
2. **RECOMMENDED APPROVAL** Abstract, 21<sup>st</sup> Century Community Learning Center – Davis/Bishop Woods Grant, in the amount of \$146,250.00 for July 1, 2020 to June 30, 2021.  
**Funding Source:** Connecticut State Department of Education
3. **RECOMMENDED APPROVAL** Abstract, 21<sup>st</sup> Century – Troup/Wexler Grant in the amount of \$190,000.00 for July 1, 2020 to June 30, 2021.  
**Funding Source:** Connecticut State Department of Education
4. **RECOMMEND APPROVAL** Abstract, 21<sup>st</sup> Century – Barnard/Brennan/Celentano Grant, in the amount of \$200,000.00 for July 1, 2020 to June 30, 2021.  
**Funding Source:** Connecticut State Department of Education

**B. AGREEMENTS (7)**

1. **RECOMMEND APPROVAL** Amendment #1 to Agreement #9623345 with Buck Institute for Education, to decrease funding of \$16,500.00 by \$12,000.00 to \$4,500.00 and to change the rate of \$4,125.00 per day for 4 days, to \$225.00 per hour for 20 hours with no change in Funding Source or Acct#, was presented by Ms. Redd-Hannans  
**Funding Source:** Magnet 16-19 Clemente C/O Program **Acct. #2517-6233-56694-0042**
2. **RECOMMEND APPROVAL** Agreement with Tiffany Beech to provide speech-language pathology services for students, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$108,290.00 was presented by Ms. Jackson.  
**Funding Source:** 2020-21 Operating Budget **Acct. # 190-490-56694**
3. **RECOMMEND APPROVAL** Agreement with Bonnie Ray, to provide Sign-Language Interpreting services to deaf or hearing impaired students, from July 1, 2020 to June 30, 2021, in an amount not to exceed \$85,500.00 was presented by Ms. Jackson.  
**Funding Source:** 2020-21 Operating Budget **Acct.# 190-490-56694**
4. **RECOMMEND APPROVAL** Amendment #2 to Agreement #96108452 with Area Cooperative Educational Services, (ACES), to decrease total funding of \$290,290.00 by \$24,310.00 to \$265,980.00 due to a decrease in the number of days worked by 1 BA from 182 days to 36 days at 1 day per week; and to correct the number of BT workers from 2 BT to 3 BT works, was presented by Ms. Jackson.  
**Funding Source:** Alliance Program (\$265,980.00) **Acct. #2547-6108-56694-0420**
5. **RECOMMEND APPROVAL** Agreement with CT Association for the Performing Arts, (CAPA), to provide planning, management and services for COOP High School theaters and designated arts related facilities, from July 1, 2020 to June 30, 2021, in an amount not to exceed \$119,583.00, was presented by Mr. Pinto.  
**Funding Source:** 2020-21 Operating Budget **Acct. #190-47000-56694**

6. **RECOMMEND APPROVAL** Agreement with DePino, Numez and Biggs, LLC, to provide Lobbying and related services from July 1, 2020 to June 30, 2021, in an amount not to exceed \$50,000.00, was presented by Attorney Pinto.

**Funding Source:** 2020-21 Operating Budget

**Acct. #**190-47000-56694

7. **RECOMMEND APPROVAL** "Healthy Food Certification State" Addendum to Agreement for Child Nutrition Programs (ED-099) for Board certification regarding (1) implementation of a Healthy Food Option; (2) to allow Food Exemptions; and (3) to allow Beverage Exemptions, was presented by Attorney Pinto.

**C. CONTRACTS (21: 5 Recommended for Approval; 16 Tabled)**

1. **RECOMMEND APPROVAL** Renewal of Contract #70195103 with Lindenmeyr Munroe to provide Color and Speciality Paper supplies for FY2020-21, in an amount not to exceed \$269,412.15 was presented by Mr. Latella

**Funding Source:** 2020-2021 Operating Budget.

**Acct. #**190-47800-55520

2. **RECOMMEND APPROVAL** Renewal of Contract with Aircare Environmental Services, Inc., to provide On-Call Hood Cleaning Services for the Food Service for FY 2020-2021, in an amount not to exceed \$60,000.00 was presented by Mr. Gormany.

**Funding Source:** Food Service Program

**Acct. #**2521-5200-56623

3. **RECOMMEND APPROVAL** Renewal of Contract with Encore Holding, LLC, to provide On-Call Kitchen Suppression Repairs for Food Service for FY2020-2021, in an amount not to exceed \$50,000.00 was presented by Mr. Gormany.

**Funding Source:** Food Service Program

**Acct. #** 2521-5200-56623

4. **RECOMMEND APPROVAL** Award of Contract for the purchase of bread and bakery products for the Food Service Program from Lupi's Inc., Thurston Foods, Inc., Chabasso Bakery, in the amount of \$250,000.00 for FY2020-21 was presented by Mr. Gormany.

**Funding Source:** Food Service Program

**Acct. #**2521-5200-55587

5. **RECOMMEND APPROVAL** Renewal of Contract to Lindley Food Service, to provide unitized breakfast and lunch kits for the Food Service Program for FY 2020-21, in an amount not to exceed \$1,900,000.00 was presented by Mr. Gormany.

**Funding Source:** Food Service Program

**Acct. #** 2521-5200-55587

**TABLED ITEMS:**

Mr. Barbarotta presented **Draft Contracts # 6-21**. The Committee Tabled the Contracts and will review for approval once the final drafts are prepared by Corporation Counsel:

6. **TABLED** Award of Contract #50477 to Tri State Maintenance Services, LLC for On Call Plumbing Repair Services for FY 2020-21, in an amount not to exceed \$100,000.00 was presented by Mr. Barbarotta

**Funding Source:** 2020-21 Capital Projects

7. **TABLED** Renewal of Contract #21579-2-2 to CT Controls Corp, for On Call HVAC Controls Services for FY 2020-21, in an amount not to exceed \$200,000.00.

**Funding Source:** 2020-2021 Operating Budget

**Acct. #** 190-47400-56624

8. **TABLED** Award of Contract #50471 to Lior Excavating, LLC, for On Call Asphalt and Concrete Services for FY2020-21, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2020-2021 Capital Projects
9. **TABLED** Award of Contract to New Haven Pictograph for On Call Audio Visual Services for FY2020-21, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2020-2021 Capital Projects
10. **TABLED** Renewal of Contract #21566A-2-2 to Amazon Landscaping Design, LLC for On Call Landscaping for FY2020-21, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2020-2021 Operating Budget **Acct. #190-47400-56662**
11. **TABLED** Award of Contract #21566A to Cheapscares Landscaping for On Call Landscaping for FY 2020-21, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2020-2021 Operating Budget **Acct. # 190-47-4700-56662**
12. **TABLED** Award of Contract #21559 to Connecticut Pest Elimination Inc. for On Call Pest and Rodent Control for FY2020-21, in an amount not to exceed \$35,000.00.  
**Funding Source:** 2020-2021 Operating Budget **Acct. #190-47400-56662**
13. **TABLED** Award of Contract #21587 to Eagle Rivet Roof Service for On Call Roofing Services for FY2020-21, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2020-2021 Capital Projects
14. **TABLED** Award of Contract #21549-2-2 to EnviroMed Services, Inc., for On Call Asbestos and Environmental Management Services for FY2020-21, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2020-2021 Capital Projects
15. **TABLED** Renewal of Contract #21558 to Hillyard, Inc. d/b/a Rovic for Gym Floor Refinishing for FY2020-21, in an amount not to exceed \$30,000.00.  
**Funding Source:** 2020-2021 Capital Projects
16. **TABLED** Award of Contract #21556 to HI Way Safety Systems for On Call Line Stripping for FY2020-21, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2020-2021 Capital Projects
17. **TABLED** Award of Contract #21554 to Life Safety SVC & Supply LLC for On Call Fire Extinguisher Services for FY2020-21, in an amount \$25,000.00.  
**Funding Source:** 2020-2021 Capital Projects
18. **TABLED** Award of Contract #21578 to Pasquariello Electric for On Call Electrical Repair Services for FY2020-21, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2020-2021 Capital Projects
19. **TABLED** Award of Contract #50449 to Lior Excavating for On Call Sidewalk Repairs for FY2020-21, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2020-2021 Capital Projects

20. **TABLED** Award of Contract #21588 to East Shore Glass, Inc. for On Call Glass Repairs for FY2020-2021, in an amount not to exceed \$95,000.00.  
**Funding Source:** 2020-2021 Operating Budget **Acct. #**190-47400-566624
21. **TABLED** Award of Contract #50449 to White Owl Construction for On Call Sidewalk Repairs for FY2020-21, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2020-2021 Capital Projects  
**Presenter:** Mr. Joseph Barbarotta **Document Link:** WhiteOwl

**DISCUSSION:**

- **Draft Memo for Operations:** A draft Memo for use with submissions from Operations departments was presented by Ms. DeMaio. She explained that the current memo is geared toward contractors who provide programmatic or curriculum support. The draft memo is geared toward Operations and addresses questions frequently asked by Board of Education members. The Committee approved use of the memo, to become effective immediately.
- **Update on Board of Alders Budget Decision:** Mr. Penn reported that the Board of Alders approved a \$1 million increase, significantly below Mayor Elicker's recommended increase and the Board of Education's request. The funding shortage creates a \$10.8 million deficit for FY20-21. Mr. Penn reported that the District will realize a \$1.8 million savings from Transportation which will reduce the deficit to \$8.0 million. Mr. Penn and Dr. Tracey reported on the District's effort to implement mitigation strategies which include asking departments for 5% reductions and addressing part-time personnel costs. However, they noted that all mitigation plans must be assessed for long and short term impact. They continue to meet with the unions and are working on strategies. Committee members concurred that staff should revisit recommendations from the Budget Mitigation Committee and look at short and long term strategies over the next few years.
- **Legal Fees:** Mr. Pinto presented a report on Legal Fees for FY 2020. Mr. Wilcox reported that Board members have asked for a report with more detail. He recommended that staff revise the report and resubmit for Board review.
- **Update on Food Service Program:** Mr. Gormany reviewed a financial report, projecting a deficit of \$2,034,690.00 for the Food Service Program. Due to Covid 19 and the food distribution program currently in place, the cost to maintain staffing levels exceeds revenues to support the program. There are some maintenance expenses that will be lower than anticipated to help offset the deficit and, some costs can be covered under the FEMA reimbursement account. Those efforts will reduce but not eliminate the deficit. Mr. Gormany explained that nationwide Districts are faced with the same revenue losses Covid 19. In the past, NHPS Food Service Program was been self-sufficient, not requiring General Fund support. Mr. Gormany discussed several options that could be considered to help mitigate the deficit which include a "loan" from the General Fund with specific terms and conditions, and deadline for repayment. Mr. Penn and Mr. Gormany will prepare a report for the full Board of Education with recommendations.

Respectfully submitted:

Patricia A. DeMaio