



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, June 15, 2020

Virtual Meeting

MINUTES

Present: Mr. Matthew Wilcox, Chair; Ms. Yesenia Rivera, Mr. Larry Conaway, Mr. Darnell Goldson
Staff: Dr. Iline Tracey, Mr. Philip Penn, Attorney Michael Pinto, Ms. Patricia DeMaio, Ms. Keisha Redd Hannans, Ms. Typhanie Jackson, Ms. Sue Peters, Mr. Erik Patchkofsky, Ms. Lynn Brantley, Mr. Joseph Barbarotta,
Guest: Mr. Louis Perno, Literacy Volunteers

Call to Order: 4:32 p.m.

Adjournment: 6:19 p.m.

Mr. Wilcox recused himself from discussion and decisions on the Agreement with Clifford Beers Guidance Clinic. Ms. Rivera led discussion and vote on this Agreement.

Two Motions for Recommendation of Approval:

1. **Recommend Approval of Agreement #8 with Clifford Beers Guidance Clinic:** A motion by Ms. Rivera, seconded by Mr. Conaway, to Recommend Approval of an Agreement with Clifford Beers Clinic, passed by Roll Call vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Recused.
2. **Recommend Approval of 4 Abstracts, Agreements # 1-7 and Agreement # 9-12 and, 3 Change Orders:** A motion by Mr. Wilcox to recommend Approval of 4 Abstract, Agreements #1-7 and Agreements # 9-12, and 3 Change Orders, passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. ACTION ITEMS

A. INFORMATION ONLY: The Committee did not have questions for the Information Only items approved by Dr. Iline Tracey, Superintendent:

1. **SUPERINTENDENT APPROVED** an Agreement with Area Cooperative Educational Services, (ACES), to provide a professional development series on CELF standards and the needs of English language learners, from November 19, 2019 to June 3, 2020 in an amount not to exceed \$11,000.00.
Funding Source: Commissioner’s Network-Clinton Program **Acct. #2547-6211-56694-0006**
2. **SUPERINTENDENT APPROVED** an Agreement with Connecticut Children’s Museum to provide 8 online bilingual workshops to early care and education teachers, from May 6, 2020 to June 30, 2020 in an amount not to exceed \$4,000.00.

Funding Source: Quality Enhancement Program

Acct. #2523-5385-56697

3. **SUPERINTENDENT APPROVED** an Agreement with Connecticut Orthopaedic Specialist, P.C. to provide one physician to attend all New Haven High School home football games other requested athletic events, from August 1, 2020 to June 30, 2021, in an amount not to exceed \$8,400.00.

Funding Source: 2020-2021 Operating Budget

Acct. #190-40400-56694

4. **SUPERINTENDENT APPROVED** an Agreement with Stephen Updegrave, MD to serve as Medical Director for the Riverside School Health Center and provide clinical and health related consultation, from August 20, 2020 to June 30, 2021, in an amount not to exceed \$8,000.00.

Funding Source: School Health Center Program

Acct.# 2512-5124-56694

B. ABSTRACTS: (4)

1. **TO RECOMMEND APPROVAL** of the Abstract, School Health Center Grant, presented by Ms. Peters in the amount of \$1,344,594.00 for July 1, 2020 to June 30, 2021.

Funding Source: Connecticut State of Public Health

2. **TO RECOMMEND APPROVAL** of the Abstract, Individuals with Disabilities Education Act, (IDEA), Section 619, presented by Ms. Jackson in the amount of \$114,297 for July 1, 2020 to June 30, 2021.

Funding Source: Connecticut State Department of Education

Presenter: Ms. Typhanie Jackson

Document Link: IDEA619

3. **TO RECOMMEND APPROVAL** of the Abstract, Individuals with Disabilities Education Act, (IDEA), Section 611 presented by Ms. Jackson in the amount of \$6,223,373 for July 1, 2020 to June 30, 2021.

Funding Source: Connecticut State Department of Education

Presenter: Ms. Typhanie Jackson

Document Link: IDEA611

4. **TO RECOMMEND APPROVAL** of the Abstract, Priority School District School Accountability/Summer School Grant, presented by Ms. Brantley in the amount of \$380,911.00 for July 1, 2020 to June 30, 2021.

Funding Source: Connecticut Department of Education

- C. AGREEMENTS (12 Total in Two votes:** 1) Agreement #8 Recommended for Approval on a motion by Ms. Rivera, seconded by Mr. Conaway; Mr. Wilcox Recused; 2) Agreements #1-7 and 9-12 Recommended for Approval on a motion by Mr. Wilcox

1. **TO RECOMMEND APPROVAL** of an Amendment #1 to Agreement with #95018382 with Literacy Volunteers of Greater New Haven, presented by Mr. Perno to increase funding of \$43,522.00 by \$33,100.00 to \$76,622.00, including a prior year adjustment of \$483.00, reflecting a final award for the State Adult Education Cooperating Eligible Entity Grant.

Funding Source: State Adult Education Cooperating Eligible Entity Program

Acct # 2503-5018-50112 (\$21,010.00); **Acct. #**2503-5018-50128 (\$47,922.00)

Acct. # 2503-5018-51809 (\$ 7,207.00); **Acct. #**2503-5018-59935 (\$ 483.00)

2. **TO RECOMMEND APPROVAL** of an Agreement with American Red Cross presented by Mr. Worthy to provide training courses for Hillhouse students interested in Nurse Assistant certification programs, from August 31,

2019 to June 12, 2020, in an amount not to exceed \$29,270.00.

Funding Source: School Improvement Grant- Hillhouse Program

Acct. #2546-6265-56694-0062

Presenter: Mr. Glen Worthy

Document Link: RedCross

3. **TO RECOMMEND APPROVAL** of an Agreement with Learning Innovation Catalyst, LLC presented by Ms. Redd-Hannans, to provide professional development and training to support student-centered remote, blended and personalized learning, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$269,000.00.
Funding Source: 2020-2021 Operating Budget/CARES Act Program **Acct. #**190-41000-56694
Presenter: Ms. Keisha Redd-Hannans **Document Link:** Learning
4. **TO RECOMMEND APPROVAL** of an Agreement with Michele Cormier to develop presented by Mr. Patchkofsky, coordinate and supervise New Haven Public Schools Sport Medicine Program and Athletic Training Services, from August 1 2020 to June 30, 2021 in an amount not to exceed \$75,000.000.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-40400-56689
Presenter: Mr. Erik Patchkofsky **Document Link:** Cormier
5. **TO RECOMMEND APPROVAL** of an Agreement with Marina Dubrovsky presented by Mr. Patchkofsky to provide athletic training services for all sport team and events, from August 1, 2020 to June 30, 2021, in an amount not to exceed \$45,000.00.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-40400-56689
Presenter: Mr. Erik Patchkofsky **Document Link:** Dubrovsky
6. **TO RECOMMEND APPROVAL** of an Agreement with Hugh Shapiro presented by Mr. Patchkofsky to provide athletic training services for all sport teams and events, including the prevention care and rehabilitation of student athletes at Wilbur Cross High School, from August 1, 2020 to June 30, 2021, in an amount not to exceed \$52,500.00.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-40400-56689
7. **TO RECOMMEND APPROVAL** of an Amendment #2 to Agreement with CT Department of Public Health, presented by Ms. Peters to increase funding of \$1,340,602.00 by \$3,912.00 to \$1,344,594.00 to reflect legislative approved cost savings allocation for the remainder of the grant.
Funding Source: School Health Center Program **Acct. #**2512-5124
8. **TO RECOMMEND APPROVAL** of an Agreement with Clifford Beers Guidance Clinic, presented by Ms. Peters to provide licensed mental health providers to serve students enrolled in School Health Centers at Clinton Avenue and Fair Haven Schools, from July 1, 2020 to June 30, 2021, in an amount not to exceed \$83,958.00.
Funding Source: School Health Center Program **Acct. #** 2512-5124-56694
9. **TO RECOMMEND APPROVAL** of an Agreement with Cornell Scott Hill Health Center, presented by Ms. Peters to provide licensed staff and medical and mental health services to students enrolled in School Health Center at Roberto Clemente, King Robinson, Truman, Troup, Brennan-Rogers, Hill Central and Davis Street schools, from July 1, 2020 to June 30, 2021, in an amount not to exceed \$402,400.00.
Funding Source: School Health Center Program **Acct. #** 2512-5124-56694
Presenter: Ms. Sue Peters **Document Link:** CornellScott
10. **TO RECOMMEND APPROVAL** of an Agreement with Fair Haven Community Health Center presented by Ms. Peters to provide licensed staff and medical, mental health and dental services to students enrolled in School Health Centers at Fair Haven, Clinton Avenue, Wilbur Cross, John Martinez, and Columbus schools, from July 1,

2020 to June 30, 2021 in an amount not to exceed \$195,843.00.

Funding Source: School Health Center Program

Acct. #2512-5124-56694

11. **TO RECOMMEND APPROVAL** of an Agreement with Yale-New Haven Hospital presented by Ms. Peters to provide licensed staff, medical and mental health services to students enrolled in School Health Centers at Mauro-Sheridan, Barnard, Hillhouse, Troup and Career, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$372,289.00

Funding Source: School Health Center Program

Acct. #2512-5124-56694

Presenter: Ms. Sue Peters

Document Link: Yale

12. **TO RECOMMEND APPROVAL** of an Agreement with Medical Billing of CT presented by Ms. Peters to provide billing services for medical, behavioral and dental services School Health Center at Riverside and six school dental clinics, from July 1, 2020 to June 30, 2021 in an amount not to exceed 8% of gross insurance reimbursements for services, \$2.00 per encounter claim/or \$150 per month if minimum of 50 claims is not submitted, and a onetime fee of up to \$5,000.00 to convert records.

Funding Source: Medicaid Account Program

Acct. #2534-5408-56694

D. CHANGE ORDERS (3)

1. **TO RECOMMEND APPROVAL** of Change Order #1 to Contract #21575-2-2 with Clearwater Industries, presented by Mr. Barbarotta to increase funding of \$60,000.00 by \$15,400.00 to \$75,000.00 for replacement of water treatment equipment for cooling towers and boilers.

Funding Source: Capital Funds

Acct. #3C20-2073-58708

2. **TO RECOMMEND APPROVAL** of Change Order #2 to Contract #50477-2-2 with Tri State Plumbing presented by Mr. Barbarotta to increase funding of \$115,000.00 by \$3,710.23 to \$118,710.23 for backflow preventer replacement, Bowen Field pump, Hillhouse fountain and sink replacements.

Funding Source: Capital Funds

Acct. #3C19-1983-58101

3. **TO RECOMMEND APPROVAL** of Change Order #1 to Contract #40107936 with Kone Elevator presented by Mr. Barbarotta to increase funding of \$150,000.00 by \$54,414.70 to \$204,414.70 to provide emergency repairs at Barnard School.

Funding Source: Capital Funds

Acct. #3C19-1983-58101 (\$ 4,414.70);

Acct. #3C20-2071-58101 (\$50,000.00)

II. DISCUSSION

- **May 2020 Financial Results:** Mr. Penn reviewed a budget presentation with breakdown of General Fund and Special Fund expenditures.
- **Deficit Update:** Mr. Penn reported that the projected deficit has decreased by \$1.1 million versus the prior month's report, with the total deficit now at \$1.467, 973. He anticipates additional savings before the end of the year. Key drivers for the budget include: utility savings, assumed credit to transportation costs from ongoing negotiations, a slight deterioration in payroll lines and less favorable estimate of tuition costs. Mr. Penn projected that there is a possibility that the deficit will be further reduced to under \$1 million by the end of June.

- **2020-2021 Budget:** Mr. Penn reviewed a presentation on the 2020-2021 Budget. He noted that the District initially asked the Alders for \$199,019,490.00. The Board of Alders approved \$189,218,697.00, a difference of \$9,800,793.00. With projected Non-Alliance new spending and estimates of part time payroll, the total deficit is \$10,500,723.00. Mr. Penn reviewed several strategies for mitigating the deficit as outlined in the presentation which would provide a savings of \$9.3 million. Dr. Tracey noted that staff wanted Board of Education feedback on these strategies before moving forward with implementation. Committee members asked for more detailed information so that members could discuss at the next Board of Education meeting. Members concurred that they want to focus on strategies that have the least impact on the classroom.
- **Eco-Urban Credit:** Mr. Penn and Attorney Pinto discussed the need to address a large credit the vendor owes the district. The credit arises from two factors: The vendor's contract has a provision for payment in advance of work and the contractor was unable to perform work because schools were closed; this situation created a large credit owned. In the past the district allowed the credit to be applied to summer cleaning hours. However, this year, the district is owed a credit of more than 20,000 hours or more than \$540,000.00. Mr. Penn has asked that \$50,000.00 credit be applied to the June bill and then, he recommended allowing the firm to apply the remaining credit on a monthly basis through December 2020; the vendor has agreed to negotiate. Mr. Penn and Attorney Pinto asked for a member of the Finance & Operations Committee to participate in negotiation meetings with the vendor. Mr. Conaway and Ms. Rivera indicated interest in participating; Mr. Wilcox agreed. Members concurred that the invoices should be monitored more closely in the future to avoid large accumulation of hours.

Respectfully submitted,

Patricia A. DeMaio