



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
P: (475) 220-1610
F: (203) 946-7650

To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Tuesday, June 14, 2022
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Bread and Bakery Products

Executive Summary: Approval is requested for an award of contract(s) under RFP# 2022-05-1448 for the purchase of bread and bakery products (fresh and frozen) for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
44625	Lupi	169 Washington Avenue	New Haven CT 06519	\$125,000		Award

Contract or Agreement #: TBD

Funding Source & Account #: 25215200-55587

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. **The vendor(s) will provide fresh bread and bakery products (i.e., dinner rolls, hamburger buns, sandwich bread, etc.) to NHPS Food and Nutrition program.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. **The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
 - a. **This is not applicable as this is a new award.**



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4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
 - a. **This is not applicable as this is a new award.**

5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
 - a. **Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.**
 - b. **Food cost has increased from an overall pricing standpoint, especially due to the pandemic.**
 - c. **The contractor(s) have been used in prior years with no issues.**

6. **Is this a service existing staff could provide? Why or why not?**
 - a. **Staff could not perform these services as this is an RFP for fresh bread products.**

Contract Number 2022-05-1448
Contract Name Bread and Bakery Items
Contract Period July 01, 2022 to June 30, 2023
Contractor Lupi
Award Amount \$125,000.00

Category	#	Item/Description	Item Specification	Unit Measure	Unit Price	Case Packing Size	Case Price	Vendor Code or Stock No. (This is product number must appear on the invoice). If you do not have a product code use TBD	Bid
Delivery Option	3	Delivery Item	Option 1 - Once a week On Monday (Tuesday if Monday is a holiday): Option 2 - Twice a Week on Monday and Thursday: Option 3 - Daily Delivery	Delivery				Option #3	B
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-1	Whole Grain White Bread Sliced	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	Slice					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-2	Whole Grain White Bread Gluten Free	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	Slice					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-3	100% Whole Wheat Bread	slice must meet a 1 oz grain equivalent	Slice					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-4	WG Wheat Kaiser Roll Sandwich Roll	Whole grain 2 oz eq grain	Roll	\$0.3541	84	\$29.4000	WHRS	B
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-5	Whole Grain Dinner Roll 1 oz eq grain	Whole grain 1 oz eq grain	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-6	Whole Grain Dinner Roll, 2 oz eq grain	Whole grain 2 oz eq grain	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-7	Whole Grain Hamburger Bun Sliced	Whole grain 2 oz eq grain	Bun					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-8	Whole Grain Hamburger Bun Sliced	Whole grain 1.75 oz eq grain	Bun					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-9	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 2 oz eq grain	Bun					NB

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Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-10	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 1.75 oz eq grain	Bun					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-11	Whole Grain Pita Bread	1 serving 1/2 pita 2 oz eq grain, whole grain	Pita					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-12	Wheat Wrap 12 In	must be a minimum 51% whole grain	Wrap					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-13	Wheat Wrap 10 In	must be a minimum 51% whole grain	Wrap					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-14	Wheat Wrap 08 In	must be a minimum 51% whole grain	Wrap					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-15	Whole Grain Hot Dog Roll	Whole grain 2 oz eq grain	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-16	Whole Grain Wheat Roll	Whole Grain Wheat Roll, 2oz equal 2 grain, Chabaso 34700 or equal	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-17	Whole Grain Wheat Dinner Roll,	Whole Grain Wheat Dinner Roll, 1z equals 1.5 Grain, Chabaso 34705 or equal	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-18	Whole Grain Mini Sub Roll	Whole grain 2 oz eq grain	Roll	\$0.3300	84	\$27.7200	WMNS	B
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-19	Whole Grain Hard Roll	Whole grain 2 oz eq grain	Roll	\$0.3500	84	\$29.4000	WHRS	B

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Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-20	Hamburger Roll	White Bun 2oz 1pk Frz CP72, individually packed	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-21	Whole Grain Stone Ground Ciabatta Roll	Whole Grain Stone Ground Ciabatta Roll, 20Z EQUALS 2.5 Grain, Chabaso 34710 or equal	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-22	Whole Grain Multi Grain Roll	Whole Grain Multi Grain Roll, 2 oz equals 2.75 Grain, Chabaso 32455 or equal	Roll					NB
Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)	#1-23	Whole Grain Powerberry Roll	Whole Grain Powerberry Roll, 2oz equals 2 Grain, Chabaso 32460 or equal	Roll					NB
Frozen Bread Products	#2-1	Whole Grain White Bread Sliced	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	Slice					NB
Frozen Bread Products	#2-2	Whole Grain White Bread Gluten Free	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	Slice					NB
Frozen Bread Products	#2-3	100% Whole Wheat Bread	slice must meet a 1 oz grain equivalent	Slice					NB
Frozen Bread Products	#2-4	WG Wheat Kaiser Roll Sandwich Roll	Whole grain 2 oz eq grain	Roll					NB
Frozen Bread Products	#2-5	Whole Grain Dinner Roll 1 oz eq grain	Whole grain 1 oz eq grain	Roll					NB
Frozen Bread Products	#2-6	Whole Grain Dinner Roll, 2 oz eq grain	Whole grain 2 oz eq grain	Roll					NB
Frozen Bread Products	#2-7	Whole Grain Hamburger Bun Sliced	Whole grain 2 oz eq grain	Bun					NB
Frozen Bread Products	#2-8	Whole Grain Hamburger Bun Sliced	Whole grain 1.75 oz eq grain	Bun					NB

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Frozen Bread Products	#2-9	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 2 oz eq grain	Bun					NB
Frozen Bread Products	#2-10	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 1.75 oz eq grain	Bun					NB
Frozen Bread Products	#2-11	Whole Grain Pita Bread	1 serving 1/2 pita 2 oz eq grain, whole grain	Pita					NB
Frozen Bread Products	#2-12	Wheat Wrap 12 In	must be a minimum 51% whole grain	Wrap					NB
Frozen Bread Products	#2-13	Wheat Wrap 10 In	must be a minimum 51% whole grain	Wrap					NB
Frozen Bread Products	#2-14	Wheat Wrap 08 In	must be a minimum 51% whole grain	Wrap					NB
Frozen Bread Products	#2-15	Whole Grain Hot Dog Roll	Whole grain 2 oz eq grain	Roll					NB
Frozen Bread Products	#2-16	Whole Grain Ciabatta Roll	WG Ciabatta Roll, 2 oz, equals 2.5 grain, Chabaso 33900 or equal(6ct)	Roll					NB
Frozen Bread Products	#2-17	Whole Grain Garlic roll	Whole Grain Garlic roll, 1.3oz equals 1.5Grain, Chabaso 34360 or equal	Roll					NB
Frozen Bread Products	#2-18	Whole Grain Wheat Roll	Whole Grain Wheat Roll, 2oz equal 2 grain, Chabaso 34700 or equal	Roll					NB
Frozen Bread Products	#2-19	Whole Grain Wheat Dinner Roll,	Whole Grain Wheat Dinner Roll, 1z equals 1.5 Grain, Chabaso 34705 or equal	Roll					NB
Frozen Bread Products	#2-20	Whole Grain Mini Sub Roll	Whole grain 2 oz eq grain	Roll					NB
Frozen Bread Products	#2-21	Whole Grain Hard Roll	Whole grain 2 oz eq grain	Roll					NB
Frozen Bread Products	#2-22	Hamburger Roll	White Bun 2oz 1pk Frz CP72, individually packed	Roll					NB
Frozen Bread Products	#2-23	Whole Grain Stone Ground Ciabatta Roll	Whole Grain Stone Ground Ciabatta Roll, 2OZ EQUALS 2.5 Grain, Chabaso 34710 or equal	Roll					NB

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Frozen Bread Products	#2-24	Whole Grain Multi Grain Roll	Whole Grain Multi Grain Roll, 2 oz equals 2.75 Grain, Chabaso 32455 or equal	Roll					NB
Frozen Bread Products	#2-25	Whole Grain Powerberry Roll	Whole Grain Powerberry Roll, 2oz equals 2 Grain, Chabaso 32460 or equal	Roll					NB
Individually Wrapped Products (Frozen)	#3-1	Whole Grain Hoagie Roll, IW	Whole grain 2 oz eq grain, approximate 6 inch length	PKG					NB
Individually Wrapped Products (Frozen)	#3-2	Whole Grain Hamburger Bun, IW	Whole Grain 2 oz grain	PKG					NB
Suplimental Item	S1		Italian Breads						
Suplimental Item	S1		Dinner Rolls						
Suplimental Item	S1		Sliced Bread 2LB						
Suplimental Item	S1		Fresh Dough						