

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Literacy Volunteers of Greater New Haven AMENDMENT #: 1
GRANT # if applicable: 11000-17030-2023-84004-170013 AGREEMENT #: 95018127

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: State Adult Education –Cooperating Eligible Entity DATE: 6/6/23

FUNDING SOURCE FOR AGREEMENT: 2503-5018

ACCT # FOR AGREEMENT: 2503-5018 50112 \$38,614
2503-5018 50128 \$42,363

ORIGINAL AMOUNT OF AGREEMENT: \$80,977

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$80,977

_____ACTUAL OR _____ESTIMATE

AMOUNT OF THIS AMENDMENT: \$6,066.00

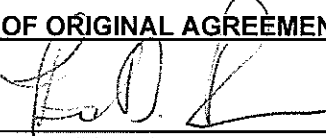
___X___ INCREASE OR _____DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$87,043

FUNDING SOURCE & ACCT # <u>FOR AMENDMENT</u> :	2503-5018-50112	\$39,836
	2503-5018-50128	\$46,076
	2503-5018-59935	\$ 1,131

DESCRIPTION AND NEED FOR AMENDMENT: Final State award \$85,912 plus prior year adjustment of \$1,131 resulted in additional funds being allocated to Literacy Volunteers.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE:  5-6-23
(Name) (Date)

Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

TO: Michelle Bonora
FROM: Linda T. Hannans
DATE: June 6, 2023
SUBJECT: Budget Revision - 2022-23 Literacy Volunteers
July 1, 2022 - June 30, 2023
#11000-17030-2023-84004-170013

The State has revised the final budget for the Literacy Volunteers Program. The revised amount is \$85,912 plus \$1,131 which is a prior year adjustment. Listed below is the revised budget.

Fund 2503
900-5018

Literacy Volunteers

Location/Project code 0053

50112 Executive Director
50128 Education Aides
59935 Prior Yr Funds

<u>Current</u>	<u>Revised</u>
\$ 38,614	39,836
42,363	46,076
-	1,131
<u>\$ 80,977</u>	<u>\$ 87,043</u>

Since these funds are awarded to New Haven Adult Education - Cooperating Eligible Entity the New Haven Public Schools receives the grant, we as the fiduciary subcontract the funds to Literacy Volunteers of Greater New Haven.

LTH: dsw

- cc: Dr. I. Tracey
- Dr. P. Whyte
- Dr. M. Finley
- J. Mazyck
- P. DeMaio
- L.D. Perno
- T. McCutchen
- C. Laffitte

Grant # 093-11000-17030-2023-84004-170013
Federal Tax I.D. Number: 06-0968986
FUNDING SOURCE: Fund 2503-900-5018

95018127

AGREEMENT

This agreement is made between the New Haven Board of Education and Literacy Volunteers of Greater New Haven for basic literacy and ESL tutoring services to be provided by Literacy Volunteers of Greater New Haven, funded by the State Adult Education Cooperating Eligible Entity Grant, to be conducted at 4 Science Park, New Haven, CT 06511 (see attached).

TERMS

1. The New Haven Board of Education agrees to pay the following costs for the aforementioned project with said costs not to exceed (\$80,977) Eighty Thousand Nine Hundred Seventy Seven and no cents for the 12 month period commencing July 1, 2022 and ending June 30, 2023.

50112 Executive Director	\$ 38,614
50128 Education Aides	\$ 42,363

2. Literacy Volunteers of Greater New Haven agrees to provide a line item report:
for the quarter ending September 30, 2022 by October 30, 2022;
for the quarter ending December 31, 2022 by January 17, 2023;
for the quarter ending March 31, 2023 by April 17, 2023;
for the quarter ending June 30, 2023 by July 17, 2023;
to the Attention of Central Office Business Director – Special Funds, New Haven Public Schools
Business Office, 54 Meadow Street, New Haven, CT 06519.

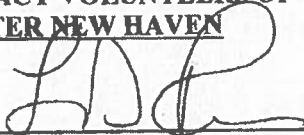
3. Literacy Volunteers of Greater New Haven agrees to use said funds only for the purpose of funding the "Literacy Volunteers of Greater New Haven Program."

4. Literacy of Greater New Haven agrees to make financial records available to the New Haven Board of Education independent auditor for the purpose of conducting an audit of expenditures of funds for Literacy Volunteers of Greater New Haven.

5. The New Haven Board of Education agrees to forward the following payments(*) to the attention of Louis D. Perno, Executive Director, Literacy Volunteers of Greater New Haven, for the purpose of funding the "Literacy Volunteers of Greater New Haven Program."

November 4, 2022	\$26,992
January 24, 2023	\$26,992
April 24, 2023	\$26,993

**LITERACY VOLUNTEERS OF
GREATER NEW HAVEN**



**Louis D. Perno, Executive Director
Literacy Volunteers of Greater New Haven**

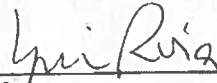
10-10-22

DATE

06-0968986

Federal I.D. or Social Security Number

NEW HAVEN PUBLIC SCHOOLS



**President
New Haven Board of Education**

10/24/2022

DATE



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

TO: Michelle Bonora
FROM: Linda T. Hannans
DATE: October 6, 2022
SUBJECT: 2022-23 Literacy Volunteers
July 1, 2022 - June 30, 2023
#11000-17030-2023-84004-170013

The State has approved \$80,977 for the Literacy Volunteers Program.
Listed below is the approved budget.

Fund 2503

Literacy Volunteers

900-5018

Location/Project code 0053

50112	Executive Director
50128	Education Aides

Current

\$ 38,614
42,363
<u>\$ 80,977</u>

Since these funds are awarded to New Haven Adult Education - Cooperating Eligible Entity the New Haven Public Schools receives the grant, we as the fiduciary subcontract the funds to Literacy Volunteers of Greater New Haven.

LTH: dsw

cc: Dr. I. Tracey
Dr. P. Whyte
Dr. M. Finley
P. DeMaio
L.D. Perno
T. McCutchen
C. Laffitte



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Literacy Volunteers of Greater New Haven
Date: October 12, 2022
Re: Agreement between NH BOE and Literacy Volunteers of Greater NH

Please ***answer all questions and attach any required documentation as indicated below.*** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Literacy Volunteers of Greater New Haven
2. **Description of Service:** Free basic literacy and ESOL services to adults from Greater New Haven.
3. **Amount** of Agreement and hourly or session cost: \$80,977
4. **Funding Source** and account number: State Dept. of Education; Grant #093-11000-17030-2023-84004-170013
5. Approximate number of staff served through this program or service: 6
6. Approximate number of students served through this program or service: 375

This agreement is made between the New Haven Board of Education and Literacy Volunteers of Greater New Haven for basic literacy and ESL tutoring services to be provided by Literacy Volunteers of Greater New Haven, funded by the State Adult Education Cooperating Eligible Entity Grant, to be conducted at 4 Science Park, New Haven, CT 06511