



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Joseph Barbarotta
Date: 07/06/2021
Re: Elevator Contract

Contractor Name: Kone, Inc.

Contractor Address: PO Box 7247 Philadelphia, PA, 19170-6082

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Renewal of City Contract

Total Amount of Contract/Agreement and the Hourly or Service Rate: Not to exceed \$215,000

Contract or Agreement #: US Communities Contract

Funding Source & Account #: 3C22-2261-58101

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:** Elevator repairs and maintenance on a district-wide scope.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** This is a US Communities Contract and has been vetted by the City of New Haven.
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** The vendor has proven to be very responsive and reliable and has proven to be skilled at their craft.
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** All rates remain the same as the previous year.
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** N/A

6. **Is this a service existing staff could provide? Why or why not?** No, this is a skilled profession that requires a high degree of training and expertise.