



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Glen Worthy
Date: December 17, 2020
Re: Jose H. Sala, Jr.-JROTC

Contractor Name: Jose H. Sala, Jr.

Contractor Address: 121 Spring Glen Dr., Meriden CT 06451

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Yes

Total Amount of Contract/Agreement and the Hourly or Service Rate: Total amount: of Seven Thousand, Two Hundred and Eleven Dollars and Thirty Eighty Cents (\$7,211.38) per month. Total compensation advanced by the Board under this contract shall be Fifty Two Thousand, Eight Hundred Forty Dollars and Twenty Eight Cents (\$52,840.28).

Contract or Agreement #:

Funding Source & Account #: General funds-190-433-62-50135

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide: Instructor for the JROTC program at Hillhouse High School.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: Sole source**
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement? This is a renewal of an existing contract and the program is satisfactory.**
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much? No**
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much? No**

6. **Is this a service existing staff could provide? Why or why not? No. The instructor must have a military background.**



DEPARTMENT OF THE ARMY
2nd ROTC Brigade
U.S. Army Cadet Command
Building 5212, Maryland Avenue
Joint Base McGuire-Dix-Lakehurst, NJ 08640-5057

REPLY TO
ATTENTION OF:

29 October 2020

2d Brigade JROTC

PRINCIPAL
James Hillhouse H.S
480 Sherman Parkway
New Haven, CT 06511

Dear Principal:

Congratulations on the designation of your Junior Reserve Officers' Training Corps (JROTC) unit as a Junior ROTC "**Honor Unit with Distinction**" during School Year 2020 – 2021. The Department of the Army presents this award to the JROTC units that maintain an exceptionally high standard of performance.

The evaluation of JROTC units is a multi-faceted process which supports the accreditation of JROTC Programs under the oversight of Cadet Command.

Your JROTC Program's designation of "**Honor Unit with Distinction**" represents a significant achievement and your unit is commended for a job well done. Your Senior Army Instructor will be able to nominate candidates for acceptance to the Military Service Academies. His / Her nomination is equivalent to a recommendation from a Senator or Congressman. Additionally, I congratulate the students and faculty for their excellent support of their JROTC program.

We will provide Permanent Orders and an "**Honor Unit with Distinction**" certificate to your Senior Army Instructor. If you have any questions concerning the JROTC Program of Accreditation, please contact me at 609-562-4448.

Brenda Gainey

Brenda Gainey
Chief, JROTC

Copy Furnished:
Senior Army Instructor



USA CADET COMMAND, SECOND BRIGADE

THE UNITED STATES ARMY RESERVE OFFICERS' TRAINING CORPS

HONOR UNIT WITH DISTINCTION

AWARDED TO

JAMES HILLHOUSE HIGH SCHOOL

FOR THE SCHOOL YEARS

2020 - 2021

In recognition of

Exceptional Performance in all areas of the Junior ROTC Program

Brenda Gainey
CHIEF, 2ND BRIGADE, JROTC

sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Contractor: Jose H. Sala, Jr.
121 Spring Glen Dr.
Meriden, CT 06451

Board: Dr. Iline Tracey
Superintendent of Schools
Gateway Center
54 Meadow Street
New Haven, CT 06519

IN WITNESS WHEREOF, the parties have executed five (3) counterparts of this Agreement as of the day and year first above written.

WITNESS:

NEW HAVEN BOARD OF EDUCATION

BY: _____
Yesenia Rivera, President

Date: _____

WITNESS:

CONTRACTOR

BY: 
Jose H Sala, Jr.

Date: 12/16/2020