



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Interservice Clubs Committee of New Haven, Inc.

Doing Business As, if applicable:

Business Address: 886 Mapledale Road, Orange, CT 06477

Business Phone: 203-799-2150

Business email: jakeurban13@gmail.com

Funding Source & Acct # including location code: Alliance – Academics Program,
account # 2547-6107-56694

Principal or Supervisor: Erik Patchkofsky

Agreement Effective Dates: From 10/13/21 To 06/30/22.

Hourly rate or per session rate or per day rate. \$166.6667

Total amount: \$5,000

Description of Service: to allow New Haven Public Schools Students who participate in Project Pride, the use of the ropes course, hiking trails and other facilities at Camp Cedarcrest (including main pavilion, dining Hall and Kitchen, Arts and Craft building, baseball field and bathroom).

Submitted by: Erik Patchkofsky Phone: 475-220-1100/203-848-0425



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Erik Patchkofsky, Athletic Director
Date: November 15, 2021
Re: Interservice Clubs Committee of New Haven, Inc.

Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Interservice Clubs Committee of New Haven, Inc.
2. **Description of Service:** to allow New Haven Public Schools Students who participate in Project Pride, the use of the ropes course, hiking trails and other facilities at Camp Cedarcrest (including main pavilion, dining Hall and Kitchen, Arts and Craft building, baseball field and bathroom).
3. **Amount** of Agreement and hourly or session cost: \$5,000.00 – Session \$166.6667
4. **Funding Source** and account number: 2547-6107-56694-0000
5. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much? No Increase (2017-last agreement)
 - b. What would an alternative contractor cost: N/A
 - c. If this is a continuation, when was the last time alternative quotes were requested? N/A
 - d. For new or continuation: is this a service existing staff could provide. If no, why not?
No, use of facility (Camp Cedarcrest).
6. **Type of Service:**
Answer all questions:
 - a. Professional Development?
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? N/A
 - b. After School or Extended Hours Program? N/A
 - c. School Readiness or Head Start Programs? N/A
 - d. Other: (Please describe) N/A
7. **Contractor Classification:**
Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? Yes, local
- d. Is the Contractor a public corporation? Yes
- e. Is this a renewal/continuation Agreement or a new service? New (last agreement 2017)
- f. If it is a renewal/continuation has cost increased? If yes, by how much? N/A
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: New Haven Students will get the experience in use of the high and low ropes course challenges and hiking trails.

8. Contractor Selection:

Answer all questions

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. Provides the location to ensure the success of the program.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? Sole Source.
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: Local Business and New Haven Public Schools Rope Course is located at Camp Cedarcrest

9. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? The contractor provides the facility (Camp Cedarcrest) for collaborative learning.
- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. N/A
- c. How is this service aligned to the District Continuous Improvement Plan? Provides the New Haven Students with social/emotional learning.

- 10. Why do you believe this Agreement is fiscally sound? New Haven Students that participated in the Project Pride Program will be provided with the use of the facility and all amenities of Camp Cedarcrest to give the student rope course challenges, hiking trails experience and overnight camp.
- 11. What are the implications of not approving this Agreement? Not approving this agreement would deny inner city students the opportunity to learn, communicate, and collaborate in a setting that is unique to New Haven Students. Camp Cedarcrest provides a true outdoor adventure education environment.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

INTERSERVICE CLUBS COMMITTEE OF NEW HAVEN, INC.

FOR DEPARTMENT/PROGRAM:

Department of Physical Education, Health/Athletics/Floyd Little Athletic Center

This Agreement entered into on the 28th day of July 2021, effective (*no sooner than the day after Board of Education Approval*), the 13th day of October, 2021, by and between the New Haven Board of Education (herein referred to as the “Board” and, Interservice Clubs Committee of New Haven, I located at, 886 Mapledale Road, Orange, CT 06477 “herein referred to as the “Contractor”.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$166.6667 per day, hour or session, for a total of 30 days, hours or sessions.

The maximum amount the contractor shall be paid under this agreement: Five Thousand Dollars and No Cents (\$ 5,000.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Alliance – Academics Program of the New Haven Board of Education, **Account Number:** 2547-6107-56694 **Location Code:** 0000.

This agreement shall remain in effect from October 13, 2021 to June 30, 2022.

SCOPE OF SERVICE: The Board shall be provided with access to and use of Camp Cedarcrest property for its students, specifically students who participate in Project Pride. Said access and use shall, in general, consist of use of the Camp Cedarcrest property and facilities including: main pavilion, dining hall and kitchen, Arts and Crafts building, baseball field, bathroom facilities; and, rope course and hiking trails.

Exhibit A: Scope of Service: Please attach Contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.


Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education ***prior to service start date***. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this Agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board shall insure and/or indemnify the Contractor and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Board or its guests, invitees, employees or agents. Further, the Board covenants and agrees that it shall hold the Contractor and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Board's breach of this Agreement or based upon the conduct of the Board, or its guests, invitees, agents or its employees or arising out of in connection with their activities under this Agreement.

TERMINATION: The Board may cancel this Agreement for any reason upon thirty (30) days' prior written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Michael Muttitt, President
The Inter-service Clubs of New Haven,
Incorporated

10/29/2021

Date

Yesenia Rivera, President
New Haven Board of Education

Date

Revised: 10/27/21



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

THE INTER-SERVICE CLUBS COMMITTEE OF NEW HAVEN, INC.

SCOPE OF SERVICE

The Inter-service Clubs Committee of New Haven, Incorporated ("Interservice Clubs") have agreed to permit the New Haven Board of Education (the "Board") to have access to and use of the Ropes Course and other facilities, including the main pavilion, dining hall and kitchen, Arts and Crafts building, baseball field, bathroom facilities and hiking trails (collectively the "Other Facilities") at Camp Cedarcrest as is set forth in the Agreement between the Board and Interservice Clubs (the "Agreement") to which this Scope of Service is attached; and in consideration for Interservice Clubs' agreement to allow certain students who are enrolled in the New Haven Public Schools, specifically students who participate in Project Pride, to use said, Ropes Course and Other Facilities, the Board agrees to pay for the general maintenance and upkeep of said Ropes Course as described herein; and

In consideration for Interservice Clubs' agreement to allow certain students who are enrolled in the New Haven Public Schools, specifically students who participate in Project Pride, to use said Ropes Course, the Board agreed to pay for the overnight trips to said Ropes Course in the amounts further described herein.

ACCESS TO AND USE OF SITE BY THE BOARD OF EDUCATION

201. The Board shall be provided with access to and use of Camp Cedarcrest Ropes Course and Other Facilities for its students, specifically students who participate in Project Pride. Said access and use shall, in general, consist of use of the Camp Cedarcrest Ropes Course and Other Facilities on dates and times to be mutually arranged between the parties.

202. It is agreed by the parties hereto that the Board will be responsible for all fees, costs, safety reports, repairs and expenses relating to the maintenance and upkeep of the Ropes Course and associated area.

203. The Interservice Clubs or its designee shall have full and complete access to and use of the Ropes Course and associated equipment during any period and time in which the Board does not have access to and use of the Rope Course.

204. During its access to and use of the Ropes Course, the Interservice Clubs or its designee shall have sole control and authority over the operation of said Ropes Course.

205. During its access to and use of the Ropes Course, the Board shall have sole control and authority over the operation of said Ropes Course.

206. The Board and Interservice Clubs shall use the Ropes Course only in accordance with the purposes stated herein.

207. Notwithstanding Interservice Clubs' rights to access and use of the Ropes Course under the terms and conditions set forth herein, the Board and its agents, employees, and independent contractors designated by the Superintendent of Schools, shall have the right to enter upon Camp Cedarcrest for purposes related to the maintenance and upkeep of the Ropes Course, at mutually agreed upon times between The Interservice Club and the Board, provided, that in entering upon the property the persons shall not unreasonably interfere with the Interservice Clubs' use of any areas of Camp Cedarcrest.

208. The Board shall have the affirmative duty to inspect the Ropes Course prior to each use by the students of the Board as to its condition for the intended uses and overall safety by said students. The Interservice Clubs shall not be responsible for the Board's students while using the Ropes Course. In addition, the Board shall provide trained and certified instructors, as required, to be in attendance at all times said Ropes Course is in use by students of the Board. The Interservice Clubs will not at any time, provide staffing or supervision for the Board's use of Ropes Course or Other Facilities.

209. The Ropes Course shall be annually inspected by an Association Challenge Course Technology (ACCT) certified company for the contract year, prior to the use of the Ropes Course. A copy of the ACCT inspection report for the current year will be presented to the Interservice Clubs in a timely manner when completed as listed above.

SECTION 3: COMPENSATION FOR PROJECT PRIDE ROPES COURSE TRIPS

301. The Board shall compensate Interservice Clubs for satisfactory performance for the services up to the amount of **\$5,000.00 total** for use of the Ropes Course by Project Pride for up to a **maximum thirty (30) day-event uses**. **This will consist of 10 day trips in the fall and 20 day trips in the spring.** The

compensation is further set forth in the Agreement this Scope of Service is attached to.

302. Trips to the Ropes Course and Other Facilities shall be arranged by the parties at mutually agreed upon days and times. The Interservice Clubs shall give, as much as reasonably possible, priority to Project Pride in scheduling such trips. This scheduling shall be done at the beginning of each school year whenever possible, but no later than 14 days prior to the proposed date of use.

303. Each day use event shall consist of use of the property listed herein for a time period generally lasting from 9am-2pm each day. Overnight use is not covered in this Scope of Service and may be arranged at mutually agreed upon dates for an additional charge.

304. Any day use events cancelled due to inclement weather, scheduling conflict, lack of transportation, or other unforeseen circumstances may be rescheduled at mutually agreed upon date(s) by the Interservice Clubs and the Board. However, the Board shall be responsible for the entire fee (as set forth in the Agreement) even if rescheduling is not possible and/or all day use trips are not completed.

305. Additional day use trips to the Ropes Course and Other Facilities beyond the (10) ten fall and (20) twenty-day use trips noted in this agreement (section 301) may be arranged by the parties on such dates and times as are mutually agreed upon. Such additional trips shall be at the rate of \$400 per trip.

306. Additional use of the Camp Cedarcrest property, Ropes Course and/or Other Facilities by New Haven Public Schools student not enrolled in the Project Pride program, shall not be covered under this Scope of Service or the Agreement and will be subject to separate fees and contracts not addressed herein. This includes students not enrolled in Project Pride that are facilitated by Project Pride instructors.

SECTION 4: INSURANCE

401. The Board shall carry public liability insurance with a minimum limit of One Million Dollars and No Cents (\$1,000,000.00) to cover personal injury and property damage. Said insurance shall cover the Board's students' use of the Ropes Course, Other Facilities and campgrounds. Such insurance shall remain in effect for the duration of the Agreement. Upon execution of the Agreement, the Board will promptly provide the Interservice Clubs with a copy of the policy of insurance. The Board shall not change the terms and conditions of the insurance policy, except

upon the prior written approval of the Interservice Clubs, which approval shall not be unreasonably withheld.

402. Any and all concurrent or additional insurances the Interservice Clubs may possess that covers participant use of the facility or camp groups shall be secondary to the Boards insurance.

SECTION 5: TERMS AND CONDITIONS

501. This Scope of Service and the Agreement, and the terms and conditions thereto and any claims arising there from, shall be governed by Connecticut law. Interservice Clubs and the Board shall comply with all applicable laws, ordinances, and codes of the State of Connecticut.

502. The parties agree that they waive a trial by jury as to any and all claims, causes of action or disputes arising out of the Agreement or this Scope of Service or services to be provided pursuant to the Agreement or this scope of Service. Notwithstanding any such claim, dispute, or legal action, Interservice Clubs and the Board shall continue to perform services under the Agreement or this Scope of Service in a timely manner, unless otherwise directed by the other party to the Agreement and this Scope of Service.

503. The Board and Interservice Clubs each binds itself, its partners, successors, assigns and legal representatives to the other party to the Agreement and this Scope of Service and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement and this Scope of Service.

504. The Agreement and the Scope of Service incorporate all the understandings of the parties hereto as to the matters contained herein and supersedes any and all agreements reached by the parties prior to the execution of this Agreement, whether oral or written, as to such matters.

505. If any provision of the Agreement or this Scope of Service is held invalid, the balance of the provisions of the Agreement and this Scope of Service shall not be affected thereby if the balance of the provisions of the Agreement or the Scope of Service would then continue to conform to the requirements of applicable laws.

506. Any waiver of the terms and conditions of the Agreement or this Scope of Service by either of the parties hereto shall not be construed to be a waiver of any other term or condition of the Agreement or this Scope of Service.

507. The Board and Interservice Clubs may, from time to time, request changes in terms and conditions of the Agreement or the Scope of Service. Such changes, which are mutually agreed upon by and between the Board and Interservice Clubs, shall be incorporated in written amendments executed by both parties to the Agreement or Scope of Service as applicable.

508. References herein in the masculine gender shall also be construed to the feminine gender.

509. Except as otherwise specifically provided in the Agreement or Scope of Service, whenever under the Agreement or Scope of Service approvals, authorizations, determinations, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the Board or Interservice Clubs, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Interservice Clubs: Michael Muttitt, President
Interservice Clubs
886 Maple Road
Orange, CT. 06477

Board: Mr. Erik Patchkofsky, Director
Department of Physical Education/Athletics
New Haven Board of Education
480 Sherman PKWY
New Haven, CT 06511

CONTRACTOR ASSESSMENT

Vendor Name: Interservice Clubs Committee of New Haven, Inc.,

Project Description: To allow New Haven Public School students who participate in Project Pride the use of ropes course, hiking trails and other facilities

Evaluator: Typhanie Jackson

Date: November 16, 2021

	Unacceptable			Excellent		Not applicable
	1	2	3	4	5	N/A
Quality of contractor's Work						
1. Attendance				X		
2. Effectiveness of consultation					X	
3. Ability to communicate with staff and parents					X	
4. Monitor and maintain social emotional behavioral records					X	
5. Appropriate recommendations for student programming					X	
Working relationship of contractors with district						
6. Timely submission of department data					X	
7. Positive feedback from staff and families					X	
8. Collegial, collaborative relationships with building professionals					X	
Implementation of practice across the district						
9. Flexibility in scheduling					X	
10. Team work with teacher and other professionals					X	
11. Individual/building training of social emotional behavioral strategies					X	



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 1000571086
Oct. 27, 2014 LTR 4168C 0
06-0621276 000000 00
Input Op: 0752251710 00039613
BODC: TE

**INTER-SERVICE CLUBS COMMITTEE OF
NEW HAVEN INC
PO BOX 686
ORANGE CT 06477-0686**

010039

Employer Identification Number: xxxxxxxxx

**Person to Contact: CUSTOMER SERVICE
Toll Free Telephone Number: 1-877-829-5500**

Dear INTER-SERVICE CLUBS COMMITTEE :

This is in response to your Oct. 16, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in MARCH, 1958.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

1000571086

Oct. 27, 2014 LTR 4168C 0

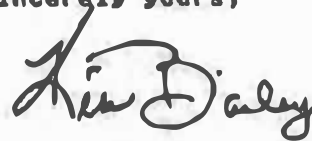
XXXXXXXXXX 000000 00

Input Op: 0752251710 00039614

INTER-SERVICE CLUBS COMMITTEE OF
NEW HAVEN INC
PO BOX 686
ORANGE CT 06477-0686

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Kim D. Bailey
Operations Manager, AM Operations 3

CITY OF NEW HAVEN

New Haven, Connecticut 06510



DISCLOSURE & CERTIFICATION AFFIDAVIT

EVERY SECTION MUST BE COMPLETED

For help completing this form contact 203-946-8201

Contractor/Vendor Name:	Inter-Service Clubs Committee of New Haven, Inc.
Address:	PO Box 686 Orange, CT 06477-0686
Telephone and/or Fax #:	203-925-9494
Email Address:	jtraester@ctcpa.com
Contact Person:	Jim Traester

For the purposes of this Disclosure and Certification Affidavit, the following definitions apply:

(a)	"Person" means one (1) or more individuals, partnerships, corporations, associations, or joint ventures.
(b)	"Contract" means any agreement or formal commitment entered into by the city to expend funds in return for work, labor, services, supplies, equipment, materials or any combination of the foregoing, or any lease, lease by way of concession, concession agreement, permit, or per agreement whereby the city leases, grants or demises property belonging to the city, or otherwise grants a right of privilege to occupy or to use said property of the city.
(c)	"City" means any official agency, board, authority, department office, or other subdivision of the City of New Haven.
(d)	"Affiliate Entity" means any entity listed in sections 9 or 10 below or any entity under common management with the Contractor.

State of	Connecticut	County of	New Haven
1.	James E Traester (type or print your name above)		being first duly sworn, hereby deposes and says that:
1.	I am over the age of 18 and understand the obligations of making statements under oath; I understand that the City of New Haven is relying on my representations herein.		
2a.	I am the corporate secretary or majority owner (including sole proprietorship) of <i>Traester</i>		Inter-Service Clubs Committee of New Haven, Inc. Insert Company Name above
2b.	Or I am an individual and my name is:		if an individual, insert your name above
3.	I am fully informed regarding the preparation and terms of the above referenced agreement (the "Agreement") and of all pertinent circumstances related thereto.		
4.	Please select the applicable representation(s) regarding taxes or, if none of the below are accurate, attach an explanation of the status of the relevant tax obligations to this Affidavit (mark an "X" in the appropriate box or "NA" if none apply).		
4a.	<input type="checkbox"/> As required by Conn. Gen. Stat. §12-41, the Contractor (and each owner, partner, officer, authorized signatory or Affiliate Entity of the Contractor) has filed a list of taxable personal property with the City of New Haven for the most recent grand list and all taxes are current.		
4b.	<input checked="" type="checkbox"/> The Contractor (including any owner, partner, officer or authorized signatory thereof) is not required to file a list of taxable personal property with the City of New Haven for the most recent grand list and does not owe any back taxes to the City of New Haven, either directly or through a lease or other agreement.		
4c.	<input type="checkbox"/> The Contractor or an owner, partner, officer, representative, agent or Affiliate Entity of the Contractor either i) has a PILOT agreement with the City of New Haven or ii) owes back taxes and has executed an agreement with the City of New Haven to pay said back taxes in installment payments. Such agreement is attached and incorporated herein by reference and the payments under said agreement are not in default.		
5.	<input checked="" type="checkbox"/> Other than as may be described in section 4 above, the Contractor (including any owner, partner, officer, other authorized signatory, or Affiliate Entity) does not have any outstanding monetary obligations to the City of New Haven.		
6.	Please select the applicable representation about the Contractor's business registration:		
6a.	<input checked="" type="checkbox"/> Contractor is a Connecticut corporation, partnership, limited liability company or sole proprietorship and its Connecticut Secretary of the State Business ID #:		0056179 Insert State Registration # above
6b.	<input type="checkbox"/> Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship but is registered to do business in the State of Connecticut. The Contractor's Connecticut Secretary of the State Business ID #:		Insert State Registration # above
6c.	<input type="checkbox"/> Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship and is not registered to do business in the State of Connecticut. The Contractor is registered in the State of:		Please insert State name above
Contractor has confirmed with the Connecticut Secretary of the State that the services it will provide pursuant to the Agreement do not constitute doing business in the State of Connecticut and no registration with the Connecticut Secretary of the State is required. Contractor does otherwise have the following State of Connecticut registrations, certificates or approvals relevant to the Agreement (if not applicable, state N/A).			

7. The following list is a list of the names of all persons affiliated with the business of the Contractor who are also affiliated with the City of New Haven. For purposes of this Affidavit, "affiliated with the business of the Contractor" includes any current or former employee (including officers) of the Contractor or any owner, board member or agent of the Contractor, or of any subsidiary or parent company of the Contractor, and "affiliated with the City of New Haven" means any employee, agent, public official, board member, commissioner or any other person serving in an official capacity for or on behalf of the City of New Haven. If none state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	City Affiliation Role & Time Frame	Contractor Affiliation Role & Time Frame	DOB
1	None			
2				

8. The following list is a list of all contracts in which either the Contractor, any person affiliated with the business of the Contractor or an Affiliate Entity of the Contractor provides, or has provided, services or materials to the City within one (1) year prior to the date of this disclosure. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name of Contractor or Affiliate	Affiliation (if applicable)	Contract Number	DOB
1	None			
2				

9. The Contractor possesses an ownership interest in the following business organizations. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Organization Name	Address	Type of Ownership
1	None		
2			

10. The following persons and/or entities possess an ownership interest in the Contractor. If the Contractor is a corporation, list the names of each stockholder whose shares exceed twenty-five (25) percent of the outstanding stock. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	Title	% of Ownership	DOB
1	None			
2				

11. If the Contractor conducts business under a trade name, the following additional information is required: the place where such entity is incorporated or is registered to conduct such business; and the address of its principal place of business, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	TRADE NAME	PLACE OF INCORPORATION/REGISTRY	PRINCIPAL PLACE OF BUSINESS
1	None		
2			

I hereby certify that I am duly authorized to sign this Affidavit and that the person who will sign the Agreement with the City on behalf of the Contractor will be duly authorized to execute the same. I hereby further certify that the statements set forth above are true and complete on the date hereof and that I, or another authorized individual of the Contractor, will promptly inform the City, in writing, if any of the information provided herein changes or is otherwise no longer accurate at any point during the execution of the above referenced Agreement. I understand that any incorrect information, omission of information or failure of the Contractor to update this information, as described in the foregoing sentence, may result in the immediate termination of any and all agreements the Contractor has with the City of New Haven and disqualification of the Contractor to further contract with the City.

Signature & Title of person completing this form:		James E. Traester Treasurer	
THIS FORM MUST BE NOTARIZED		NOTARY SEAL (if available)	
Signature of Notary:		MARGO E. CUPOLE	
Subscribed and sworn to, before me on this:		4 th Day of	November 2021
My Commission Expires:			

MARGO E. CUPOLE
NOTARY PUBLIC

This form should be mailed or emailed to the City of New Haven or included with a specific solicitation.

(This form shall be updated if the Agreement contemplated hereby is not executed within six months of the date hereof.)