



NEW HAVEN PUBLIC SCHOOLS

COVER SHEET

Contractor Full Name:		Innovative Engineering Services LLC
Doing Business As, if applicable:		
Business Address:		33 North Plains Industrial Road Wallingford Ct 06492
Business Phone:		203-467-4370
Business email:		tmassaro@iesllc.biz
Principal or Supervisor:		Tom Lamb

Agreement Effective Dates:	2/13/23	to	6/30/23
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Total amount:		\$200,000.00
Funding Source(s) & Acct # including location code:		ARP ESSER 2553-6399-56697-0470

Description of Service:

Please provide a one or two sentence description of the service.

To provide the school district with on call engineering service on as need basis, complete professional, mechanical, electrical, life safety, security, AV plans and reports and other related professional services to assist the NHBOE with the planning, design and construction of various building projects
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Submitted by: Rebecca Hunt



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Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Rebecca Hunt
Date: 2/6/23
Re: F&O Agenda Item/For Approval
Award of Contract for on call mechanical engineering services

Please answer all questions and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

Contractor Name: Innovative Engineering Services LLC

Contractor Address: 33 North Plains Industrial Road Wallingford Ct 06492

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Award of Contract

Total Amount of Contract/Agreement and the Hourly or Service Rate: \$200,000.00

Contract or Agreement #: 2022-12-1499

Funding Source & Account #: ARP ESSER 2553-6399-56697-0470

Key Questions:

1. What specific service will the contractor provide: On Call Mechanical Engineering Services
2. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: RFP
3. If the vendor is not the lowest bidder or a State contract please answer the following:
 - a. Please explain why the vendor was chosen? RFP
 - b. Who were the members of the selection committee? Purchasing Department
4. If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement? No
5. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much? **NA**
6. If this Contractor is New has cost for service increased from previous years? If yes, by how much? **NA**



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Operations Memorandum

7. Is this a service existing staff could provide? Why or why not? **NA**