

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: Head Start Federal Grant

Grant Source and Agency: United States Department of Health & Human Services

Total Amount Requested: \$5,743,498

Due Date of Application:
4/1/2020

System Contact: Elizabeth C Gaffney

Telephone #: (475) 220-1467

Description of Project: This grant covers the budget period from July 1, 2020 through June 30, 2021. The Federal award number is 01CH010905-02-00 in the amount of \$5,676,564 for Program Operations and \$66,934 in Training and Technical Assistance. This grant allows for the continuity of high quality comprehensive early childhood education and support for children and families in the city of New Haven. It encompasses Head Start operations as well as training and technical assistance in the New Haven Public School sites. This program provides for 531 Head Start slots in six sites.

TARGET: Schools/Unit: Pre Kindergarten

No. of Students: Grade Level(s): 531 Pre-K

Eligibility Criteria: Income eligibility as required by Head Start and residency requirements; as well as age.

GRANT PERIOD:

From: 7/1/2020

To: 6/30/2021

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:

Elizabeth Gaffney

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1

ABSTRACT TIMETABLE

Return to: _____

Received: _____

Board of Education FINANCE
& OPERATIONS Meeting Date 5/4/20

Board of Education
Meeting Date: 5/11/20

Due Date to Grantor: _____

REVIEW

Grants Manager Patricia A. DeMaio

Finance Manager

Linda Hannans

Human Resource Manager _____

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SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
1		Administrators	\$117,300
16	1	Teachers	\$969,386.
7		Management	\$458,532.
45		Paraprofessionals	\$1,341,897
9		Other Personnel	\$370,590.
	41	Part-time Personnel	\$365,040.
		Stipend	\$
		Longevity	\$33,904.
		Educational Incentive	\$9,000
78	42	SUBTOTAL	3,665,649.

NON PERSONNEL

	COST
Supplies & Materials	\$
Student Transportation	\$303,927
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$65,410
Equipment	\$
Mileage	\$
Technical and Teaching Assistance	\$66,934
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$436,271.

FIXED COSTS:

Health Benefits 41%	\$1,350,251.
Pension (Paras & Mgmt.) 2%	\$37,201.
FICA/Medicare 7.65%	\$216,443.
FICA/Medicare 1.45%	\$14,686.
Workmen's Compensation	\$22,997
SUBTOTAL	\$1,641,578
TOTAL PERSONNEL & FIXED COSTS	\$ 5,307,227

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other:** and **All Non- Personnel items.** If additional space is needed, continue to next page.

- Personnel: Funds will cover the cost of personnel listed above for the Head Start programs located at: Dr. Mayo School, Fair Haven, Jepson, John S. Martinez, Wexler Grant, Lincoln-Bassett and Truman.
- Non-Personnel:
 - Independent Contractor funds will cover mental health services, program assessment tools and web-based management systems

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SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☐ None ☒ Yes Explain: Federal Head Start

Linkage with other programs: ☐ None ☒ Yes Explain: Basic Head Start

Local Fiscal costs, (include renovation): ☐ None ☒ Yes Explain: Non-Federal Share

Future local personnel obligations: ☒ None ☐ Yes Explain: _____

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|--|--|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input checked="" type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input checked="" type="checkbox"/> Advisory Committee | <input checked="" type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | | <input type="checkbox"/> Dissemination |

ADDITIONAL RESTRICTIONS OR CONCERNS

SUBMITTING ADMINISTRATOR: _____

Signature

Date

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SECTION IV: PROPOSED PERSONNEL

List, individually, each position proposed by this grant application. If no personnel, please indicate N/A in the chart below

F/T	P/T	Classification	Position Description	Duration of Proposed Service	Proposed Employee	Current NHPS Employee Yes/No	If Yes Current Employee Number
1		Administrator	Director of NHPS Head Start	July 1, 2020- June 30, 2021		Yes	
16	1	Teachers	16 Certified Teachers 3.5 Coaches	July 1, 2020- June 30, 2021		Yes	
7		Management	Asst Director, Project Site Director, Health Coordinator, ERSEA Coordinator, Fiscal Officer, Analyst II, Asst Family Service Coordinator	July 1, 2020- June 30, 2021		Yes	
9		Clerks	Data Control Clerk, Admin Asst, II, Admin Asst I, Social Workers, Nurses	July 1, 2020- June 30, 2021		Yes	
45	38	Paraprofessionals	Outreach Workers, Lead Teachers, Assistant Teachers	July 1, 2020- June 30, 2021		Yes	
	3	others	.5 CNN .5LPN	July 1, 2020- June 30, 2021		Yes	

V. PROPOSED CONTRACTS

List **individually**, each contract that will be prepared by this proposed project. If contractors will not be utilized, please indicate **N/A** in the chart below.

	Brief Description of Service	Proposed Pay Rate	Proposed Total
NULINX	COPA web-based systems information : subscription		\$15,000
Mental Health Contract	Mental health clinician that services children and families on site. Mandated by Head Start	\$100 per hour	\$26,950
TS GOLD	Assessment Tools: subscription		\$11,960
Pascal Learning DBA Ready Rosie	Parent/family curriculum and implementation: Subscription		\$11,500

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. **Please state specific goals for this grant or the grant period.**
 - 95% of students will be ready to succeed by the end of kindergarten
 - 95% of students will achieve math and literacy standards
 - The achievement gap will be no more than 5% for defined student subgroups
 - 95% of students will master the necessary social skills for success in school and life
 - 95% of students entering 9th grade will graduate ready for college, post-secondary education, military or the workforce

- a. **If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:**

Teaching Strategies Gold Fall 2019-2020			
Focus Area	Below	Meeting	Exceeding
Social Emotional	163	179	50
Cognitive	180	173	33

Physical	120	228	40
Literacy	194	123	26
Language	149	175	23
Math	226	131	30
Spanish Language	25	26	
Spanish Literacy	33	18	

Teaching Strategies Gold Winter 2019-2020			
Focus Area	Below	Meeting	Exceeding
Social Emotional	119	237	122
Cognitive	127	267	83
Physical	68	290	120
Literacy	177	213	38
Language	109	246	74
Math	190	218	69
Spanish Language	15	37	14
Spanish Literacy	27	33	6

2. How does this grant address School Reform goals?

New Haven Public Schools provide a developmentally appropriate classroom experience for three and four year old preschool students. School reform goals are addressed through rigorous implementation of a standard-based curriculum, differentiated instruction and the use of developmentally appropriate assessments aligned to state and local standards. Personalized learning and individual instruction is used to meet the need of all learners. All work addresses the New Haven Public School's goals. All instruction is aligned with the Head Start Early Learning Outcomes Framework and the Connecticut Early Learning Development Standards.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

In order to support comprehensive services throughout this proposed program, we have built a structure for education, family, health, mental health, nutrition, and disabilities services support that allows for faithful implementation of our programmatic approach throughout our service area. As noted above, our budget also includes funding \$66,934.00 for Training and Technical Assistant (T/TA) across our program, to keep our staff fully up-to-date and informed of Head Start Performance Standards, program expectations, and best practices in early education family services, health, and other programmatic areas.

Our staff ratios are designed to support a model that is not only compliant with Head Start standards but that allows for an efficient, effective and comprehensive level of service for each child and family attending our program. Our Head Start classrooms will have minimum ratios of 1:10 where rooms serve a majority of four year-old children (maximum group size of 20), and 1:8, where classrooms serve a majority of three-year old children (maximum group size: 17). We anticipate that this program will serve mostly four year-old children throughout the district. Each classroom will have one lead teacher with a minimum credential requirement of a bachelor's degree in early childhood education; classrooms at the Mayo School will have state-certified teaching staff in addition to these minimum qualifications. Classrooms will also feature one assistant teacher with a minimum credential of a Child Development Associate Credential (CDA) with a preschool focus, and a part-time aide assigned to each individual classroom, with "floater" aides at larger centers and one "floater" assistant teacher at Mayo School. This staffing arrangement will allow for fully supported classrooms, particularly during times of transition (meals, bathroom breaks, recess, etc.) over the course of the day.