

# ABSTRACT

## SPECIAL FUND PROPOSAL

### Section I. BASIC INFORMATION

**Proposed Project Title:** NHPS Head Start State Service G1 (Expansion)  
(Lincoln Bassett)

**Grant Source and Agency:** Connecticut State Department of Education

**Total Amount Requested:** \$126,006      **Due Date of Application:**  
July 1, 2021

**System Contact:**  
Mary Derwin

**Telephone #:** (203) 980-5065

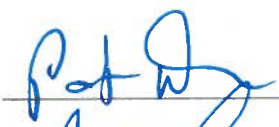

**Description of Project:**

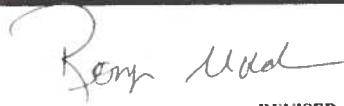
This project is designed to expand comprehensive Head Start services to both children and families of New Haven Public Schools program by seventeen students at Lincoln Bassett School. The classroom will operate a six-hour day on a school year schedule. The program offers not only early childhood education but a full range of health, nutritional, social and emotional development as well as a family educational component and social service support. To increase children's background knowledge, visiting field trips as well as virtual field trips will be organized. Family events will be held to encourage family engagement and support the home school connection.

**TARGET: Schools/Unit:** 1  
**No. of Students:** 17      **Grade Level(s):** Pre-K  
**Eligibility Criteria:** Income eligibility as required by Head Start as well as residency and age requirements.

|   |
|---|
| <b>GRANT PERIOD:</b><br>(07/01/21)<br>(06/30/22)<br><br><input type="checkbox"/> New  |
| <input checked="" type="checkbox"/> Continuation<br><br><b>Previous Bd. of Ed. Approval:</b>  |
| <input type="checkbox"/> Planning   |
| <input checked="" type="checkbox"/> Operational   |
| <b>Bd. of Ed. Information</b>   |
| <input checked="" type="checkbox"/> Action<br><input type="checkbox"/> Information<br><input type="checkbox"/> Support<br><br><input type="checkbox"/> Competitive<br><input type="checkbox"/> Entitlement<br><input checked="" type="checkbox"/> Grant |

Mary Derwin

| CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1   |  |
|---|--|
| ABSTRACT TIMETABLE  | REVIEW   |
| <b>Return to:</b> _____<br><b>Received:</b> _____<br><b>Board of Education FINANCE &amp; OPERATIONS Meeting Date:</b> <u>6/21/21</u><br><b>Board of Education Meeting Date:</b> <u>6/28/21</u><br><b>Due Date to Grantor:</b> _____ | <b>Grants Manager</b> <u></u><br><b>Finance Manager</b> <u></u><br><b>Human Resource Manager</b> _____ |

 6/4/2021

**Proposed Project Title:** NHPS Head Start State Service (Expansion)  
 (Lincoln Bassett)

**Total Amount Requested:** \$126,006

**Proposed Grant Receiving Agency:** Basic Head Start

**SECTION II: FISCAL INFORMATION**

**PERSONNEL**

| # FT | #PT |                     | COST            |
|------|-----|---------------------|-----------------|
|      |     | Administrators      | \$              |
|      |     | Teachers            | \$              |
|      |     | Management          | \$              |
| 2    |     | Paraprofessionals   | \$ 67,568       |
|      |     | Clerks              | \$              |
| 2    |     | Others -PT          | \$ 16,848       |
|      |     | Stipend             | \$              |
|      |     | Longevity           | \$ 575          |
|      |     | Education Incentive |                 |
|      |     | <b>SUBTOTAL</b>     | <b>\$84,991</b> |

**NON-PERSONNEL**

|                                 | COST           |
|---------------------------------|----------------|
| Supplies & Materials            | \$1000         |
| Student Transportation          | \$             |
| Staff Travel                    | \$             |
| Internal Evaluation             | \$             |
| External Evaluation             | \$             |
| Independent Contractors         | \$             |
| Equipment                       | \$             |
| Other (Field Trips/Parent Eng.) | \$ 3881        |
| Indirect Costs, if allowed      | \$             |
| <b>TOTAL NON- PERSONEL</b>      | <b>\$ 4881</b> |

**FIXED COSTS:**

|  |                  |
|--|------------------|
| Health Benefits                          | \$ 27,703        |
| Pension (Paras & Mgmt.)                  | \$ 1351          |
| FICA/Medicare                            | \$ 6502          |
| Workmen's Compensation                   | \$ 578           |
| <b>SUBTOTAL</b>                          | <b>\$36,134</b>  |
| <b>TOTAL PERSONNEL &amp; FIXED COSTS</b> | <b>\$121,125</b> |

**Notes:**

- 1) **Total Personnel and Non-Personnel columns must equal grant total.**
- 2) **The Abstract budget must be aligned with the Grant Application budget/ED114.**
- 3) **All applications should budget for staff development (stipends) and evaluation wherever appropriate.**

**SECTION IIA: BUDGET EXPLANATION**

The following categories must be explained:

**All Personnel:** explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

Personnel: (Two paraprofessionals-1 lead teacher, 1 assistant teacher) (2 part time teacher aides) 100% Grant Funded

- Lead teacher will maintain and facilitate a learning environment that supports the emotional, physical and intellectual development of each child.

- Assistant teacher will maintain and facilitate a learning environment that supports the emotional, physical and intellectual development of each child.
- Two part-time teachers' aides will maintain and facilitate a learning environment that supports the emotional, physical and intellectual development of each child.

Supplies:

- This is a classroom that requires disposable supplies each year e.g. crayons, markers, paint, paper and will order didactic materials to expand teaching and learning opportunities.

Other:

- Virtual and in person field trips will be utilized to increase student background knowledge as well as develop vocabulary.
- Family Science/Literacy events will be held to strengthen home-school connection and build family engagement.

NHPS Head Start State Service (Expansion)

**Proposed Project Title:** (Lincoln Bassett)

**Total Amount Requested:** \$126,006

**Proposed Grant Receiving Agency:** Basic Head Start

**SECTION III: SYSTEM OBLIGATIONS**

**Project support from other programs:**     None     Yes    **Explain:** Federal Head Start

**Linkage with other programs:**             None     Yes    **Explain:** Basic Head Start

**Local Fiscal costs, (include renovation):**     None     Yes    **Explain:** Non-Federal Share

**Future local personnel obligations:**         None     Yes    **Explain:**

**PROJECT OR GRANT REQUIREMENTS**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Local Maintenance          | <input type="checkbox"/> Replication        | <input checked="" type="checkbox"/> Parent Involvement       |
| <input type="checkbox"/> In-Service Training        | <input type="checkbox"/> Advisory Committee | <input checked="" type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved |   | <input type="checkbox"/> Dissemination                       |

**ADDITIONAL RESTRICTIONS OR CONCERNS**

SUBMITTING ADMINISTRATOR:

*Mary Derwin*  
Signature

6/1/21  
Date

Proposed Project Title: NHPS Head Start State Service (Expansion)  
(Lincoln Bassett)

Total Amount Requested: \$126,006

Proposed Grant Receiving Agency: Basic Head Start

**SECTION IV: PROPOSED PERSONNEL**

List, **individually**, each position proposed by this grant application. If no personnel, please indicate N/A in the chart below

| F/T | P/T | Classification      | Position Description | Duration of Proposed Service | Proposed Employee | Current NHPS Employee Yes/No | If Yes Current Employee Number |
|-----|-----|---------------------|----------------------|------------------------------|-------------------|------------------------------|--------------------------------|
| 1   |     | Paraprofessional    | Lead Teacher         | Full Day School Year         | Brenda McDuffie   | yes                          | 2914                           |
| 1   |     | Paraprofessional    | Assistant Teacher    | Full Day School Year         | Rosalie Blue      | yes                          | 41819                          |
|     | 2   | Part time Assistant | Part time assistants | Part time School year        | TBD               | No                           |                                |
|     |     |                     |                      |                              |                   |                              |                                |
|     |     |                     |                      |                              |                   |                              |                                |
|     |     |                     |                      |                              |                   |                              |                                |
|     |     |                     |                      |                              |                   |                              |                                |
|     |     |                     |                      |                              |                   |                              |                                |
|     |     |                     |                      |                              |                   |                              |                                |

**V. PROPOSED CONTRACTS**

List individually, each contract that will be prepared by this proposed project. If contractors will not be utilized, please indicate N/A in the chart below.

| Proposed Independent Contractor | Brief Description of Service | Proposed Pay Rate | Proposed Total |
|---------------------------------|------------------------------|-------------------|----------------|
| N/A                             |                              |                   |                |
|                                 |                              |                   |                |
|                                 |                              |                   |                |
|                                 |                              |                   |                |
|                                 |                              |                   |                |
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|                                 |                              |                   |                |
|                                 |                              |                   |                |
|                                 |                              |                   |                |
|                                 |                              |                   |                |

**VI. ADDITIONAL INFORMATION:**

**Please Answer All Questions -- Use Additional Pages if Necessary**

**1. Please state specific goals for this grant or the grant period.**

This project is designed to expand comprehensive Head Start services to both children and families of New Haven Public Schools program by seventeen students at Lincoln Bassett School. The classroom will operate six-hours/day on a school year schedule. The program offers not only early childhood education but a full range of health, nutritional, social, and emotional development services. It also provides a family educational component and social service support. This classroom has been funded historically by the State Head Start Services Grant. Student outcome goal : Ninety percent of rising kindergarten students will demonstrate school readiness in the domains of; approaches to learning self-regulation, social emotional development, language and literacy, cognition including math and science, and physical development as reported by the Desired Results Developmental Profile (DRDP).

**a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:** This classroom has been funded historically by the State Head Start Services Grant. This will be a third-year continuation of the existing two year grant. The 2021-2022SY will be the third fiscal year covered by the grant. This is a modification the CSDE has made because of the pandemic.

**2. How does this grant address School Reform goals?**

The grant addresses the goals of increasing student achievement, culture, climate as well as family and community engagement. This proposal utilizes highly engaging materials and lessons to deepen teacher practice and student achievement. New Haven Head Start will

maintain fidelity to federal Head Start Program Performance Standards by utilizing Creative Curriculum as the curriculum for the Head Start program located at Lincoln Bassett for the 2021-2022 school year. The program will continue to incorporate STEM based learning and learning through nature, utilizing the Connecticut Science Center for field trips as well as family engagement evenings.

3. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

The project is designed to enhance the learning experiences for the Head Start students at the Lincoln Bassett Preschool as well as their families and teaching staff. This grant is a continuation of the existing program. The grant will continue to capitalize on the learning that has occurred throughout the New Haven Public Schools Head Start program. Children and families will be able continue to access the comprehensive services of Head Start. There will be a continued emphasis on STEM and hands-on learning coupled with family engagement.

### **REQUIRED:**

**A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.**