



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Public Schools Board of Education
From: Mary Derwin, Supervisor New Haven Public Schools Head Start
Subject: Board of Education Approvals for Funding Application
Date: March 16, 2023

On behalf of the New Haven Public Schools Head Start Program, Grant 01CH010905, I am requesting Board of Education approval for:

- Submission of a funding application to the Office of Head Start for the continuation grant for Head Start Basic funds in the total amount of \$6,235,156. This is comprised of \$6,168,222 for program operations and \$66,934 for training and technical assistance, for the project period of July 1, 2023 through March 30, 2024.

The associated notice to apply and attestation are attached. The Head Start Policy Council approved this application at the February 27, 2023, meeting. Please have Ms. Yesenia Rivera sign the enclosed attestation of approval and return to me. This document is a required element of the application submission outlined in the Head Start Grant Guidance. Feel free to reach out with any questions or concerns. Thank you.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

December 21, 2022

Grant No. 01CH010905

Dear Head Start Grant Recipient:

An application for funding for the upcoming budget period must be submitted by April 1, 2023.

The following table reflects the annual funding and enrollment levels available to apply for:

| Funding Type | Head Start |
|-----------------------------------|--------------------|
| Program Operations | \$6,168,222 |
| Training and Technical Assistance | \$66,934 |
| Total Funding | \$6,235,156 |

| Program | Head Start |
|---------------------------|-------------------|
| Federal Funded Enrollment | 531 |

Period of Funding: 07/01/2023 - 04/30/2024

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Application Instructions are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Resources" section of the HSES.

Please contact Devin Jones, Head Start Program Specialist, at 617-565-2441 or devin.jones@acf.hhs.gov or Jeffrey Arciero, Grants Management Specialist, at 617-565-2446 or jeffrey.arciero@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current budget period.

Program Improvement (One-Time) Requests

Grant recipients encountering program improvement needs that cannot be supported by the agency budget are invited to apply for one-time funding. This funding must be applied for separately through the appropriate amendment in HSES. Program Improvement requests are prioritized and subject to funding availability. For questions regarding program improvement needs and requests, please contact the regional office.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Marina Winkler/

Marina Winkler
Regional Program Manager
Office of Head Start



NEW HAVEN PUBLIC SCHOOLS

**Approval of Submission of Head Start Grantee
City of New Haven in New Haven County, Connecticut**

We, the members of the Board of Education for the New Haven Public Schools Head Start Program grant #: 01CH01090503C3, approve the submission of the continuation application to the Administration for Children and Families, Office of Head Start, for the City of New Haven in New Haven County requesting a budget in the total amount of \$6,235,156. \$6,168,222 is allotted for program operations and \$66,934 is the allotted funding for training and technical assistance for the Head Start Program, grant period dated July 1, 2023 – June 30, 2024.

New Haven Public Schools, Board of Education President

Date



NEW HAVEN PUBLIC SCHOOLS

Approval of Submission of Head Start Grantee
City of New Haven in New Haven County, Connecticut

We, the members of the Policy Council for the New Haven Public Schools Head Start Program grant #: 01CH01090503C3, approve the submission of the continuation application to the Administration for Children and Families, Office of Head Start, for the City of New Haven in New Haven County requesting a budget in the total amount of \$6, 235,156 of which \$6,168,222 is for program operations and \$66,934 is for training and technical assistance for the Head Start Program, grant period dated July 1, 2023 – June 30, 2024.

Adrienne Rima

New Haven Public Schools, Policy Council Chair

3/9/23

Date