



NEW HAVEN PUBLIC SCHOOLS

**Head Start Board of Education Subcommittee Meeting
Minutes
Thursday, July 21, 2022, 5:00-6:00 p.m.**

Date: Thursday, June 16, 2022
Time: 5:00 p.m.
Location: Virtual meeting
Zoom-# 860 3008 4179

Attendees: Mary Derwin, Administrator Early Learning Department
Matthew Wilcox, Board of Education member, Head Start Subcommittee
Chairperson

1. Call to Order-The meeting was called to order at 5:03 p.m.
2. Introductions /Announcements
 - State Head Start Grant Received FY23-\$130,759, account being set up in State of CT Egrants system
 - Federal Head Start - Grant carry-over FY23-verbal- should receive in two weeks
 - Monitoring Results-shared with Leadership Teams-District and Head Start
 - All staff must be re-fingerprinted other than those who were hired within th
3. Review and approval of June 17, 2022, Subcommittee Meeting Minutes
4. Student Data
 - Enrollment Report- current enrollment 235 students
 - Vacancies: Mayo-209
 - Fair Haven-14
 - Jepson 50/50-1
 - Lincoln Bassett-11
 - Martinez-32
 - Truman-29
 - Total-230**
 - Recruitment- Calendar has been created for recruitment at school sites, community events, businesses/partners
5. Policy Council Meeting Report

- Meetings are not held during the summer

6. Updates:

- Central Office Move- June 17, 2022, completed, all staff have transitioned.
Awaiting punch list items and IT functions; scan and fax
- Furniture- delivered- 2 minor repairs needed, interactive boards installed

7. Finance

- A review was held with Regional Office to answer questions regarding requests
 - Projected Carry Over -report submitted
 - COLA
 - Carry Over-Spending Plan

9. Adjournment- meeting was adjourned at 5:40 p.m.