



**NEW HAVEN PUBLIC SCHOOLS**  
**Head Start Board of Education Subcommittee Meeting**  
**Minutes**

Date: Wednesday, August 24, 2022  
Time: 4:30 p.m.-5:15 p.m.  
Location: Virtual meeting  
Zoom-# 860 3008 4179

Attendees: Mary Derwin, Director Head Start  
Matthew Wilcox, Board of Education Head Start

Called to Order at 4:15 p.m.

#### Introductions /Announcements

- Head Start will be monitoring enrollment as of September 1, 2022
- Programs under 50% enrollment will be placed on a plan of improvement
- OHS Prioritizing enrollment and safety
- Welcome Back kickoff at Common Ground HS

Review and approval of August 24, 2022, Subcommittee Meeting Minutes

#### Student Data

- Enrollment Report-278 students, 42 pending health review, 253 vacancies
- Outreach- was done at Stetson Library, Back to School Rally, Housing Authority and FAME Family Fun Day

#### Focus Area Debriefing

- Safety-report received detailing two concerns at Mayo during the FA2
- Safety focus of OHS- new reporting guidelines
- Signage-Observatory will be hung this week
- Playground Improvements-Lincoln Bassett, Truman, and Fair Haven approved  
Upcoming meeting with Rebecca Hunt, ABM executive Facility Manager  
Fencing will be added to the areas – change orders w/ O'Brien
- Staffing- two classrooms closed at Mayo  
Four FT teaching assistant vacancies  
Meeting with union 3429 to address PT flexibility and time extension for ParaPro

#### 3. Finance

- Review Statements
- State Grant will be set up soon
- COLA and Quality Improvement not yet received



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- Mr. Wilcox requested encumbrances be reflected on financial reports

### 9. Adjournment

Join Zoom Meeting:

<https://us02web.zoom.us/j/9614662454?pwd=eU5XazBlb2VZUUIxYVFNVXN3UFF4dz09>

Meeting ID: 961 466 2454 Passcode: uKRC3F