



NEW HAVEN PUBLIC SCHOOLS

Head Start Board of Education Subcommittee Meeting Minutes

Date: Thursday, January 19, 2023

Time: 5:00-6:00 p.m.

Virtual meeting held via Zoom:

<https://us02web.zoom.us/j/9614662454?pwd=eU5XazBlb2VZUUIxYVFNVXN3UFF4dz09>

Meeting ID: 961 466 2454 Passcode: uKRC3F

Attendees: Matt Wilcox, Chairperson

Mary Derwin, Head Start Supervisor

Pamela Augustine Jefferson, Director of Early Learning

1. Call to Order

The Head Start Subcommittee meeting was called to order at 5:03 p.m.

2. Announcements

- OHS federal masking mandate was lifted as of January 6, 2023
- Policy Council meeting will vote to decide if membership want to have students continue to mask due to current health conditions
- Staff can not be required to wear masks- personal choice of union membership, City of New Haven Policy
- Mayor Elicker is asking for Aldermanic approval for Mr. Wilcox to retain his BOE seat- pending approval
- Mr. Wilcox has asked for Dr. Yarborough III to be appointed and transition to Head Start Subcommittee Chair position but he will remain active

3. Review and approval of December, 2022, Subcommittee Meeting Minutes

The minutes were approved without any amendments.

4. Student Data

- Enrollment Report
    - Mayo- 286 students
    - Fair Haven-27 students
    - Jepson-8 students
    - Lincoln Bassett-13 students
    - Martinez- 50 students
    - Truman- 50 students
    - Total- 434 students 97 vacancies
- Several withdrawals as a result of flu vaccination requirement.

5. Policy Council Meeting – December-Governance training

- Presentation was done by Deb Bankauskas, T&TA OHS
- 23 families attended



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### 6. OHS Focus

- Enrollment- programs under 50% of funded enrollment will be targeted for plan of improvement...we are currently at 82% enrollment
- CLASS-PD January 18, 2023 for teachers  
Certified observer training- T & TA-four managers will be attending

### 7. Updates:

- Facilities- materials for playground projects have been ordered  
State quotes will be sought for Truman, Fair Haven, and Lincoln Bassett fencing  
Will pursue improvement of green space at Mayo to promote play with natural elements
- Staffing vacancies- two FT teaching assistants at satellite sites  
One certified teacher Mayo  
One FT coach at Mayo
  - ERSEA Manager- applied for FMLA
- New Hires-
  - Two teachers hired for Dr. Mayo building as of 1/23/23 opening up 34 slots
  - One PT LPN

### 8. Finance

- Statements for all accounts were reviewed.

### 9. Adjournment

- Meeting was adjourned at 5:55 p.m.