



NEW HAVEN PUBLIC SCHOOLS

Minutes
New Haven Public Schools Head Start
Board of Education Subcommittee Meeting

Date: Thursday, July 16, 2020
Time: 5:00 p.m.
Location: Virtual meeting
Zoom-# 83932162377

Attendees Pamela Augustine-Jefferson, Director of Early Learning Programs
Matthew Wilcox, Board of Education member, Head Start Subcommittee Chairperson
Elizabeth Gaffney, Head Start Director
Eddie Blue- Policy Council Chairperson
Monique Brunson, Principal, Dr. Reginald Mayo Early Learning School
Brian Zahn, New Haven Register

The meeting was called to order at 5:05 p.m.

I. Introductions/Announcements/Approval of Minutes

- June 18, 2020 Sub-committee Meeting minutes were unanimously accepted

II. Early Childhood: Head Start Reopening Plan:

- Following district reopen plan
- Anticipating 10 children in classroom to begin
- Children and staff will be kept in cohort: one lead teacher, one full- time assistant and one part-time assistant
- Matt Wilcox: awaiting a final decision on the plan to be used
- Head Start received complete funding
- Limit access to buildings

III. Enrollment Report

- Funded enrollment 531 students
- Current enrollment for 2020-2021: 215
- Vacancies 179
- Eligible: 47
- Waitlist: 105 students
- Anticipated openings based on promotions to Kindergarten 215
- Use of INFO-SNAP/PowerSchool for online registration and community outreach events

IV. Policy Council Report

- Mr. Blue shared parent concerns of returning in person
- Questions around masks and other PPEs
- Cleaning protocols



NEW HAVEN PUBLIC SCHOOLS

- Bus transportation: what will it look like, cleaning in between students
- V. ChildPlus:
 - Ms. Gaffney shared the upcoming leadership team training
 - ChildPlus contract will save the program about \$10,000 per year
 - Switching to ChildPlus will allow teachers to access both educational data and demographic data
 -
- VI. Deficiency: Active Supervision
 - Leadership team working on draft corrective action plan
 - Date of review and how it will take place will be determined by Region One
- VII. COVID-19 One Time Funds
 - \$466,647 COVID relief and response funds allotted to program
 - Used for nursing staff to prep for return of children
 - Head Start ten month leadership worked for two weeks to prep materials for return to school.
- VIII. Finance
- IX. Focus Area One Review: Debrief
 - Awaiting results
- X. Status of Head Start Sub-committee
 - Ms. Gaffney shared making it an Early Learning Committee would work to unify the three funding sources
 - Ms. Brunson and Ms. Augustine-Jefferson shared due to corrective action it should remain Head Start only
 - Committee will remain Head Start and topic to be revisited in October 2020

Next meeting: August 20,2020

Include agenda item-future of this subcommittee meeting, will it become Early Learning meeting or remain focused on Head Start

The meeting was adjourned at 6:00 p.m.



NEW HAVEN PUBLIC SCHOOLS