



NEW HAVEN PUBLIC SCHOOLS

**Head Start Board of Education Subcommittee Meeting
Minutes**

Date: Thursday, June 15, 2023

Time: 5:00-6:00 p.m.

Location: Virtual meeting via Zoom

Meeting ID: 961 466 2454 Passcode: uKRC3F

Attendees: Mary Derwin, Director Head Start

Matthew Wilcox, Board of Education Head Start Chair

Call to Order – The meeting was called to order at 5:03 p.m.

Introductions /Announcements-There were no new announcements.

Review and approval of May 26, 2023, Subcommittee Meeting Minutes-The meeting minutes were approved without any amendments.

Student Data

- Enrollment Report
 - Mayo-342 students
 - Fair Haven-29 students
 - Jepson-8 students
 - Lincoln Bassett- 16 students
 - Martinez-51 students
 - Truman-49 students
 - Total- 495 Students
- Withdrawals for the 22-23SY 54 students
- Recruitment needed for 23-24SY 365

Policy Council Meeting – Summer Officers’ Meeting to be held in August

OHS updates

- Shine Early Learning—contract for grant writing and community assessment signed and submitted to F& O
- Program Information Report submitted June 30

Updates:

- Facilities-beginning required inventory, template approved
 - waiting for completion of fencing at Fair Haven and Truman playgrounds
- Staffing- applicants for Project Site Director

Finance

- Review Statements
- COLA-submitted, not yet received
- Continuation Grant- submitted, not yet received
- HS State of CT Continuation grant- approved

Competitive Grant Discussion

- Inquiry into adding an additional classroom at a community site-possibly Hill Central or F.A.M. E. in response to community needs
- Mr. Wilcox suggested leveraging re-competition to make changes to the job descriptions and organizational chart
- Innovation and creativity needed to grant- cannot resubmit same proposals
- Explore transitional classrooms at Mayo for students in third year do to age change for kindergarten
- Explore extended school day at large sites- limited number of slots- challenges with staffing/security

2. Adjournment- The meeting was adjourned at 6:10 p.m.