



NEW HAVEN PUBLIC SCHOOLS  
**AGREEMENT COVER SHEET**

**Cover Sheet is an Internal Document for Business Office Use**

**Please Type**

Contractor full name: Foundation for the Arts & Trauma, Inc.

Doing Business As, if applicable:

Business Address: 19 Edwards St., New Haven, CT 06511

Business Phone: 203-624-2146

Business email: ptsdcenter1@sbcglobal.net

SS# OR Tax ID #: ~~XXXXXXXXXX~~

Funding Source & Acct # including location code: Elementary & Secondary School  
Emergency Relief Fund II 2552-6363-56694-SS44

Principal or Supervisor: Cari Strand

Agreement Effective Dates: From 07/06/21. To 08/04/21.

Hourly rate or per session rate or per day rate: \$1083.33/ day; 2.4 counselors/day for  
12 days

Total amount: no more than \$13,000

Description of Service: Please provide a one or two sentence description of the  
service. *Please do not write "see attached."*

(1) Strong Leaders Program (ALIVE) – 3-week group program for up to 12  
students to process individual and collective trauma and create project to give  
to school.

(2) Individual ALIVE Counselor will be present at summer school to provide  
socioemotional support to students as needed.

Submitted by: Cari Strand Phone: 475-220-6200



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Cari Strand, Building Leader, HSC  
**Date:** June 21, 2021  
**Re:** Foundation for the Arts & Trauma, Inc. ESSER II Agreement

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Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Foundation for the Arts & Trauma, Inc.

**Description of Service:** Three week group program for up to 12 students to process individual and collective trauma and create project to give to school; plus socioemotional support for students in need. The Strong Leaders summer program encourages students to connect through sharing true stories of overcoming adversity. Using drama, writing, and other creative arts, students will reflect on how traumatic and adverse experiences can affect behaviors and success at school, and how these experiences can be overcome through relationship and community. This will culminate in a final project to give back to their school community as part of the BRIDGE orientation for sophomores and freshmen in the 2021-22 school year. The program takes place four mornings per week over three weeks. In recognition of their hard work and to increase accessibility, students are paid for their time.

2. **Amount** of Agreement and hourly or session cost: \$1083.33 per day x 12 days; total no more than \$13,000.

3. **Funding Source** and account number: Elementary & Secondary School Emergency Relief Fund II 2552-6363-56694-SS44

4. **Continuation/renewal or new Agreement?**

**Answer all questions:**

- a. If continuation/renewal, has the cost increased? If yes, by how much? New agreement
- b. What would an alternative contractor cost: there are not alternative contractors for this service locally
- c. If this is a continuation, when was the last time alternative quotes were requested?

- d. For new or continuation: is this a service existing staff could provide. If no, why not? The ALIVE staff running our STRONG summer camp program are trained clinicians who bring a skill set that our faculty does not have. Though we have school social workers and psychologists in New Haven, they are not trained in the arts-integrated trauma therapy that ALIVE provides.

**5. Type of Service:**

**Answer all questions:**

- a. Professional Development?
  - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No, as it is a summer program and only a limited number of staff will be included.
- b. After School or Extended Hours Program? Summer program
- c. School Readiness or Head Start Programs? N/A
- d. Other: (Please describe) this summer program is in direct alignment with managing student stress and trauma resulting from living through a global pandemic.

**6. Contractor Classification:**

**Answer all questions:**

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? Yes, local.
- d. Is the Contractor a public corporation? Yes
- e. Is this a renewal/continuation Agreement or a new service? New service.
- f. If it is a renewal/continuation has cost increased? If yes, by how much? N/A
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: The ALIVE STRONG program is designed to help students cope with trauma and stress, both significant factors in attendance and behavior. This program is aligned with the new NHPS Code of Conduct restorative practices. Students in this program will present their work to the student body as a whole in the fall, and continue to serve as role models for other students experiencing toxic stress.

**7. Contractor Selection:**

**Answer all questions**

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume.

Each clinician at the Post Traumatic Stress Center undergoes rigorous training in principles and techniques of Trauma Centered Psychotherapy. This approach uses active trauma inquiry to quickly address the ways in which one's trauma is interfering with their present well-being. Clinicians are trained in EMDR and the Counting Method, rapid methods of desensitization. The ALIVE Program has serviced HSC for 8 years, providing specialized trauma-informed services aimed at students experiencing high levels of toxic stress that interfere with their ability to learn.

- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? Sole Source.
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: The ALIVE program has provided therapeutic services to

students in NHPS, including HSC, for many years with excellent results on their own surveys and school climate surveys. Their arts-infused therapeutic services grounded in theater, writing, and other creative arts is particularly appealing to and effective with high school students.

## 8. Evidence of Effectiveness & Evaluation

### Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? The work of this contractor through the ALIVE program has contributed to a decrease in chronic absenteeism of over 40%, increase in students completing 10<sup>th</sup> grade social justice symposium and 12<sup>th</sup> grade Senior Capstone projects by over 50%, and increase in student magnet applications by 25%. The need is to continue these gains, both as articulated by the Next Generation Accountability System of CSDE and the evaluation of the MSAP grant. Measurement of this program will be by student evaluations and project-based evaluation.
  - b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness.
  - c. How is this service aligned to the District Continuous Improvement Plan? The 2020-2024 Strategic lists decreasing chronic absenteeism, presenting Capstone Project with 21<sup>st</sup> Century Competency Rubrics, with Culture and Climate as a priority area. We are also making social-emotional learning central to our programming in response to the pandemic. All of these are aligned with the work of the contractor.
9. Why do you believe this Agreement is fiscally sound? To be able to get the core product of a strategic and meaningful summer program and do so in a way that will support student development of crucial 21<sup>st</sup> Century Skills and social-emotional skills at this cost is fiscally sound. Payment is at standard rate for this contractor over many years, and covers only the specific activities provided, and not general operating costs.
10. What are the implications of not approving this Agreement? If not approved, HSC students will not have the opportunity to learn and grow in their ability to cope with stress this summer. They will be less prepared for academic learning and self-management when the school year starts, and they will be less prepared to serve as social-emotional role models for their peers.

Rev: 8/10/2020



NEW HAVEN PUBLIC SCHOOLS

**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

**Foundation for the Arts and Trauma Inc**

FOR DEPARTMENT/PROGRAM:

**High School in the Community (HSC)**

This Agreement entered into on the day of 6<sup>th</sup> day of July 2021, effective (*no sooner than the day after Board of Education Approval*), the 13<sup>th</sup> day of July, 2021, by and between the New Haven Board of Education (herein referred to as the “Board” and, Post Traumatic Stress Center/ALIVE Program located at, 19 Edwards St., New Haven, CT 06511 (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required the amount of \$1,083.33 per day, for a total of 12 days.

The maximum amount the contractor shall be paid under this agreement: Thirteen Thousand dollars (\$13,000). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

**Fiscal support** for this Agreement shall be by Elementary & Secondary School Emergency Relief Fund II **Program** of the New Haven Board of Education, **Account Number:** 2552-6363-56694 **Location Code:** SS44.

This agreement shall remain in effect from July 06, 2021 to July 23, 2021.

**SCOPE OF SERVICE:** *Please provide brief summary of service to be provided.*

**Exhibit A: Scope of Service:** *Please attach contractor’s detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.*

The Strong Leaders summer program encourages students to connect through sharing true stories of overcoming adversity. Using drama, writing, and other creative arts, students will reflect on how traumatic and adverse experiences can affect behaviors and

success at school, and how these experiences can be overcome through relationship and community. This will culminate in a final project to give back to their school community as part of the BRIDGE orientation for sophomores and freshmen in the 2021-22 school year. The program takes place four mornings per week over three weeks. In recognition of their hard work and to increase accessibility, students are paid for their time.

***Exhibit B: Student Data and Privacy Agreement: Attached***

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

David R. Johnson PhD, Director

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

6/21/21

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

David R. Johnson PhD, Director  
Contractor Printed Name & Title

Revised: 11/27/19



NEW HAVEN PUBLIC SCHOOLS

## EXHIBIT B

### STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.



5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

# *Foundation for the Arts and Trauma Inc.*

*19 Edwards Street, New Haven, Connecticut 06511*

*203-624-2146*

## Strong Leaders Summer Program

### Scope of Services

The Strong Leaders summer program encourages students to connect and learn new coping strategies through sharing true stories of overcoming adversity. Using drama, writing, and other creative arts, students will reflect on how traumatic and adverse experiences can affect behaviors and success at school, and how these experiences can be overcome through relationship and community. This will culminate in a final project to give back to their school community as part of the BRIDGE orientation for sophomores and freshmen in the 2021-22 school year. The program takes place four mornings per week over three weeks.

### Staff and Cost

2.4 staff will conduct the program for up to 12 High School in the Community students. Staff will also be available to counsel students in the general summer school program as needed. Services will include 115.2 hours total at \$112.75/hour (2.4 counselors x 48 hours each) which will cover all materials, supervision, travel, preparation, and coordination with school personnel, for a total of no more than \$13,000, or \$1083.33 per day.

### Dates

The Strong Leaders Program will be conducted from July 6 through July 23, from 9 am to 1 pm, four days a week.

Sincerely,



David Read Johnson PhD  
CEO