



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director  
NHPS Food Service  
P: (475) 220-1610  
F: (203) 946-7650

**m**  
**To:** New Haven Board of Education Finance and Operations Committee  
**From:** **Thomas Lamb, Chief Operating Officer**  
**Gail Sharry, Executive Director**  
**Michael Gormany, City Budget Director**  
**Date:** **Wednesday, June 02, 2021**  
**Re:** **Award of Contract for NHPS Food Service for Food Service Uniforms for FY 2021-22**

**Executive Summary:** Approval is requested for an award of contract(s) under RFP# 2021-05-1375 for the purchase of Food Service uniforms for FY 2021-22

City Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
45086	Mag & Son LLC	171 Pascone Pl.	Newington CT 06111	45,000		Award
<b>Grand Total Awards</b>				<b>45,000.00</b>		

**Contract or Agreement #:** TBD

**Funding Source & Account #:** 25215200-55586

**Key Questions:** (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
  - a. The vendor will provide uniform services for cafeteria workers. Uniforms include polo shirts, aprons, hats, and chef coats.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**



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- a. The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?**
  - a. This is not applicable as this is a new award.
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
  - a. This is not applicable as this is a new award.
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
  - a. Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.
  - b. Materials and Supplies has increased from an overall pricing standpoint, especially due to the pandemic.
  - c. The contractor(s) have been used in prior years with no issues.
6. **Is this a service existing staff could provide? Why or why not?**
  - a. No. Food Service must provide uniforms for the Cafeteria and other staff.

FOOD SERVICE UNIFORMS FOR FY 2021-22  
**2021-05-1375 MAG AND SON**

Status	#	Item/Description	Item Specification	Quantity Required	Unit Measure	Unit Price	Total Cost
SHORT SLEEVE POLO UNIFORM SHIRT	#1-1	Small	Small	75	EA	\$11.2400	\$ 843.00
SHORT SLEEVE POLO UNIFORM SHIRT	#1-2	Medium	Medium	150	EA	\$11.2400	\$ 1,686.00
SHORT SLEEVE POLO UNIFORM SHIRT	#1-3	Large	Large	300	EA	\$11.2400	\$ 3,372.00
SHORT SLEEVE POLO UNIFORM SHIRT	#1-4	Extra Large	Extra Large	125	EA	\$11.2400	\$ 1,405.00
SHORT SLEEVE POLO UNIFORM SHIRT	#1-5	XXL	XXL	40	EA	\$12.2300	\$ 489.20
SHORT SLEEVE POLO UNIFORM SHIRT	#1-6	XXXL	XXXL	30	EA	\$14.2400	\$ 427.20
SHORT SLEEVE POLO UNIFORM SHIRT	#1-7	XXXXL	XXXXL	20	EA	\$15.2400	\$ 304.80
LONG SLEEVE POLO UNIFORM SHIRT	#2-1	Small	Small	75	EA	\$9.9600	\$ 747.00
LONG SLEEVE POLO UNIFORM SHIRT	#2-2	Medium	Medium	100	EA	\$9.9600	\$ 996.00
LONG SLEEVE POLO UNIFORM SHIRT	#2-3	Large	Large	150	EA	\$9.9600	\$ 1,494.00
LONG SLEEVE POLO UNIFORM SHIRT	#2-4	Extra Large	Extra Large	100	EA	\$9.9600	\$ 996.00
LONG SLEEVE POLO UNIFORM SHIRT	#2-5	XXL	XXL	30	EA	\$11.5800	\$ 347.40
LONG SLEEVE POLO UNIFORM SHIRT	#2-6	XXXL	XXXL	20	EA	\$11.8400	\$ 236.80

**FOOD SERVICE UNIFORMS FOR FY 2021-22**  
**2021-05-1375 MAG AND SON**

Status	#	Item/Description	Item Specification	Quantity Required	Unit Measure	Unit Price	Total Cost
<b>LONG SLEEVE POLO UNIFORM SHIRT</b>	#2-7	<b>XXXXL</b>	XXXXL	20	EA	\$12.2500	\$ 245.00
<b>SHORT SLEEVE CHEF COAT</b>	#3-1	<b>Small</b>	Small	10	EA	\$17.7000	\$ 177.00
<b>SHORT SLEEVE CHEF COAT</b>	#3-2	<b>Medium</b>	Medium	20	EA	\$17.7000	\$ 354.00
<b>SHORT SLEEVE CHEF COAT</b>	#3-3	<b>Large</b>	Large	20	EA	\$17.7000	\$ 354.00
<b>SHORT SLEEVE CHEF COAT</b>	#3-4	<b>Extra Large</b>	Extra Large	25	EA	\$17.7000	\$ 442.50
<b>SHORT SLEEVE CHEF COAT</b>	#3-5	<b>XXL</b>	XXL	10	EA	\$19.2500	\$ 192.50
<b>SHORT SLEEVE CHEF COAT</b>	#3-6	<b>XXXL</b>	XXXL	10	EA	\$20.2500	\$ 202.50
<b>SHORT SLEEVE CHEF COAT</b>	#3-7	<b>XXXXL</b>	XXXXL	10	EA	\$21.5900	\$ 215.90
<b>LONG SLEEVE CHEF COAT</b>	#4-1	<b>Small</b>	Small	10	EA	\$19.6500	\$ 196.50
<b>LONG SLEEVE CHEF COAT</b>	#4-2	<b>Medium</b>	Medium	15	EA	\$19.6500	\$ 294.75
<b>LONG SLEEVE CHEF COAT</b>	#4-3	<b>Large</b>	Large	20	EA	\$19.6500	\$ 393.00
<b>LONG SLEEVE CHEF COAT</b>	#4-4	<b>Extra Large</b>	Extra Large	10	EA	\$19.6500	\$ 196.50
<b>LONG SLEEVE CHEF COAT</b>	#4-5	<b>XXL</b>	XXL	10	EA	\$21.5000	\$ 215.00

FOOD SERVICE UNIFORMS FOR FY 2021-22

**2021-05-1375 MAG AND SON**

Status	#	Item/Description	Item Specification	Quantity Required	Unit Measure	Unit Price	Total Cost
LONG SLEEVE CHEF COAT	#4-6	XXXL	XXXL	10	EA	\$22.6700	\$ 226.70
LONG SLEEVE CHEF COAT	#4-7	XXXXL	XXXXL	10	EA	\$24.2000	\$ 242.00
HATS AND APRONS	#5-1	ADJUSTABLE BIB STYLE APRON	With two pockets	450	EA	\$7.4500	\$ 3,352.50
HATS AND APRONS	#5-2	UTILITY APRON	White adjustable	450	EA	\$7.6000	\$ 3,420.00
HATS AND APRONS	#5-3	HAT	Black adjustable baseball hat	100	EA	\$5.7000	\$ 570.00
HATS AND APRONS	#5-4	VISOR	Black adjustable visor	100	EA	\$6.0000	\$ 600.00

\$ 24,064.75