



NEW HAVEN PUBLIC SCHOOLS

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m
To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Tuesday, June 15, 2021
Re: Award of Contract for NHPS Food Service for Dairy and Juice Products

Executive Summary: Approval is requested for an award of contract under RFP# 2021-05-**1380** to **the sole bidder** for the purchase of dairy and juice products for NHPS Food Service for FY 2021-22.

City Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
55212	Guida Seibert Dairy Inc	433 Park Street	New Britain, CT 06050	900,000		Award
Grand Total Awards				900,000.00		

Contract or Agreement #: TBD

Funding Source & Account #: 25215200-55587

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):



1. What specific service will the contractor provide:
 - a. The vendor will provide dairy and juice products for NHPS Meal Program.
2. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? **Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.
3. If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?
 - a. This is not applicable as this is a new award.
4. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?
 - a. This is not applicable as this is a new award.
5. If this Contractor is New has cost for service increased from previous years? If yes, by how much?
 - a. Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.
 - b. Food cost has increased from an overall pricing standpoint, especially due to the pandemic.
 - c. The contractor(s) have been used in prior years with no issues.
6. Is this a service existing staff could provide? Why or why not?
 - a. Not applicable

**FOOD SERVICE DAIRY AND JUICE PRODUCTS
2021-05-1380 GUIDA**

ITEM NUMBER	ITEM DESCRIPTION	Unit Measure	Unit Price
#1-1	1 percent Milk, 8oz, carton - White	EA	\$0.2230
#1-2	1 percent Milk, 8oz, carton - Chocolate, low sugar 20 grams or less	EA	
#1-3	1 percent Milk, 4oz, carton	EA	\$0.1320
#1-4	1 percent Milk, 8oz carton Shelf Stable - White	EA	
#1-5	1 percent Milk, 8oz carton Shelf Stable - Chocolate, low sugar 20 grams or less	EA	
#1-6	1 percent Milk, quart	EA	\$0.9600
#1-7	Lactaid 8oz	EA	\$0.6820
#1-8	Ricemilk Original 8 fl oz	EA	
#1-9	Skim Milk 128 oz.	EA	\$3.1600
#1-10	Skim Milk quart	EA	\$0.9190

**FOOD SERVICE DAIRY AND JUICE PRODUCTS
2021-05-1380 GUIDA**

ITEM NUMBER	ITEM DESCRIPTION	Unit Measure	Unit Price
#1-11	Skim Milk, 8oz carton (white)	EA	\$0.2110
#1-12	Skim Milk, 8oz carton (Chocolate), low sugar 20 grams or less	EA	\$0.2250
#1-13	Soy milk Original, 8 fl oz	EA	
#1-14	2 percent Milk, 128 ounces/Gallon	EA	\$3.5240
#1-15	Whole Milk, 8 oz carton	EA	\$0.2530
#1-16	Whole Milk, quart	EA	\$1.0690

#2-1	100 Percent Orange Juice 4oz	EA	\$0.2009
#2-2	100 Percent Orange Juice 8oz	EA	\$0.2747
#2-3	100 Percent Orange Juice Gallon	EA	\$3.7182
#2-4	100 Percent Orange Juice quart	EA	\$1.1253

**FOOD SERVICE DAIRY AND JUICE PRODUCTS
2021-05-1380 GUIDA**

ITEM NUMBER	ITEM DESCRIPTION	Unit Measure	Unit Price
#2-5	100 Percent Apple Juice 4oz	EA	\$0.1185
#2-6	100 Percent Apple Juice 8oz	EA	
#2-7	100 Percent Grape Juice 8oz	EA	

#3-1	Butter Blend 1lb pack	EA	
#3-2	Cream Cheese pc's, 100- 1oz/cs	CS	
#3-3	Creamers 400 box	CS	\$13.1660
#3-4	Creamers Reduced Fat 400 box	CS	
#3-5	Creamers Shelf Stable 400 box	CS	

#4-1	Yogurt 4oz cup (Assorted flavors)	CS	
#4-2	Water 8oz	EA	