



NEW HAVEN PUBLIC SCHOOLS

Connecticut

**Food Service Committee
Regular Meeting Minutes
Wednesday October 13, 2021 via Zoom**

I. Call to Order: The meeting was called to order at 5:04 p.m. by Mr. Larry Conaway.

Attendance: Mr. Thomas Lamb (Chief Operating Officer), Mr. Larry Conaway (Chair), Mr. Matt Wilcox (Vice-Chair), Ms. Susan Harris, Luz Holmes, Maria Karas, Ms. Gail Sharry

II. Introductions and Announcements: Mr. Conaway introduced himself. Afterward, attendees and members of the committee took turns introducing themselves.

III. Update on Known District Food Gaps for 2021-2022 School Year: Ms. Sharry reported the following dates for food gaps during the 2021-2022 school year:
November 25-26 (Thanksgiving Recess)
December 24-31 (Christmas Recess)
February 21-25 (February Recess)
April 15-22 (April Recess)
Mr. Lamb requested the school calendar be e-mailed to the Food Service Task Force with these dates highlighted. The team hopes to continue the discussion with Mr. Billy Bromage during the November Food Service Task Force meeting. Mr. Bromage reported via e-mail that the immediate goal of his team is to provide meals during the Christmas break.

IV. Life-Threatening Allergy Advocacy Peer Group: A meeting is scheduled for October 15, 2021 with the Senior Management Team including Typhanie Jackson to discuss the implementation, logistics, and responsible parties involved with creating the peer group. Mr. Lamb will give an update during the November Food Service Task Force meeting.



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V. Update on Finalizing Life-Threatening Food Allergy Management Plan Including Implementation, Forms, and Website Posting:

Mr. Lamb will be discussing this line item during the October 15, 2021 meeting with the Senior Management Team. Mr. Wilcox and Mr. Conaway expressed their concern in getting the plan posted on the website as soon as possible.

VI. Update on Food Policies:

Progress is being made in the finalization of the food policies. The current plan is being edited to meet the needs of the New Haven Board of Education. The following policies are currently being reviewed:

- A. Code of Conduct
 - B. Vending Machines
 - C. Connecticut list of acceptable foods and beverages that can be sold as fundraisers, such as hot chocolate, and when such items can be sold
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VII. Other Business:

The Food Service Task Force e-mail list will be reviewed during the November meeting.

NEXT MEETING: The next meeting is scheduled for Wednesday, November 10, 2021 at 5:00 p. m. Agenda items are due to the Chair (Mr. Larry Conaway) and Vice-Chair (Mr. Matt Wilcox) by 10:00 a.m. on Wednesday, November 3, 2021.

Adjournment:

On the Motion by Mr. Conaway to adjourn at 5:40 p.m.

Respectfully Submitted,

Cheryl Myers

Cheryl Myers
Central Kitchen Clerk