



NEW HAVEN PUBLIC SCHOOLS  
**AGREEMENT COVER SHEET**

**Cover Sheet is an Internal Document for Business Office Use**

**Please Type**

Contractor full name: Flock Theatre

Doing Business As, if applicable:

Business Address: 10 Prospect St. New London, CT 06320

Business Phone: 860-443-3119

Business email: flocktheatre@hotmail.com

Funding Source & Acct # including location code: Magnet 17-22 Edgewood Creative STEM, 2517 900 6260 56694 0012

Principal or Supervisor: Dr. Nicholas Perrone

Agreement Effective Dates: From 01/11/22 to 3/11/22

Hourly rate or per session rate or per day rate. \$100.00 per session x 30 sessions  
Total amount: \$3000.00

Description of Service: Please provide a one or two sentence description of the service. This is a theater residency program focusing on connecting Literacy, SEL and the Arts. Students will write, direct, create props and engage other students in a production of their own creation for a final performance task.

Submitted by: Jubie Lopez Phone: 8-1436



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Edgewood Creative Thinking through STEAM Magnet School  
**Date:** 10/6/21  
**Re:** Flock Theatre

---

Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Flock Theatre
2. **Description of Service:** Theatre Residency
3. **Amount** of Agreement and hourly or session cost: \$3000.00 total (30hrs x \$100.00per hr.)
4. **Funding Source** and account number: Magnet 17-22 Edgewood Creative STEM, 2517 900 6260 56694 0012
5. Approximate number of staff served through this program or service: 3
6. Approximate number of students served through this program or service: 54
7. **Continuation/renewal or new Agreement? New Agreement**  
**Answer all questions:**
  - a. If continuation/renewal, has the cost increased? If yes, by how much? N/A
  - b. What would an alternative contractor cost: **This is the only contractor of this kind working with schools this year**
  - c. If this is a continuation, when was the last time alternative quotes were requested? N/A
  - d. For new or continuation: is this a service existing staff could provide. If no, why not?  
**No, our staff could not provide the technical side of this program or the artistic theater side of this program**
8. **Type of Service:**  
**Answer all questions:**
  - a. Professional Development? **No**
    - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? N/A

- b. After School or Extended Hours Program? **N/A**
- c. School Readiness or Head Start Programs? **N/A**
- d. Other: (Please describe) **N/A**

**9. Contractor Classification:**

**Answer all questions:**

- a. Is the Contractor a Minority or Women Owned Business? **No**
- b. Is the Contractor Local? **Yes**
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? **Yes, local**
- d. Is the Contractor a public corporation? **No**
- e. Is this a renewal/continuation Agreement or a new service? **New Service**
- f. If it is a renewal/continuation has cost increased? If yes, by how much? **N/A**
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: **Yes, teachers may adopt the Literacy portion of the program**

**10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:**

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: **Flock Theatre is dedicated to creating original, collaborative, and educational theatre. The contractor is known for their puppetry and has an established long-standing collaboration with artists and schools both locally and abroad. [www.flocktheatre.org](http://www.flocktheatre.org)**
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? **Sole Source**
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? **N/A**
- d. Who were the members of the selection committee that scored bid applications? **N/A**
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. **Quick bid attached**

**11. Evidence of Effectiveness & Evaluation**

**Answer all questions**

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? **This will allow our grade 5 students the ability to connect Literacy and play writing, through the ARTS with real theatre instructors who will not only teach them about play writing but also play production and the technical side of theatre which connects to our STEAM theme. This production company will visit each class 15 times providing a consistent program that connects to the CT. State Standards and Common Core standards for Literacy along with the Core Arts Standards. Students will be**

**assessed on their participation, their writing contributions and their technical participation alongside their peers.**

- b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. N/A
  - c. How is this service aligned to the District Continuous Improvement Plan? **This is connected to our SCIP and the DCIP as it allows students to connect content of Literacy through Art as well as working with the SEL of students through the Arts.**
12. Why do you believe this Agreement is fiscally sound? **This is a fiscally sound program as the total for 30 visits is for a very low cost. The program will reach 54 students as a cost of \$55.00 per student. If students attend theatre camp, they pay upwards of \$200.00 each.**
13. What are the implications of not approving this Agreement? **Students will miss out on the one of a kind experience where they can hone in on their interests in front of the stage or behind. We are bringing a theatre camp to Edgewood to reach students who would never have this experience at all. It will also bring Literacy to life which is an engaging format for all students allowing for student discourse.**



NEW HAVEN PUBLIC SCHOOLS

**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

**Flock Theatre**

FOR DEPARTMENT/PROGRAM:

Edgewood Creative Thinking through STEAM Magnet School

This Agreement entered into on the **30th day of September 2021**, effective (*no sooner than the day after Board of Education Approval*), and the **11th day of January, 2022**, by and between the **New Haven Board of Education** (herein referred to as the “Board” and, **Flock Theatre** located at, **10 Prospect St New London, CT 06320** (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required the amount of **\$100.00 per session**, for a total of **30 sessions**.

The maximum amount the contractor shall be paid under this agreement: **Three Thousand Dollars and zero cents (\$3000.00)**. Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

**Fiscal support** for this Agreement shall be by **Magnet 17-22 Edgewood Creative STEM Program** of the New Haven Board of Education, **Account Number: 2517 900 6260 56694**  
**Location Code: 0012.**

This agreement shall remain in effect from: **January 11, 2022 to March 11, 2022.**

**SCOPE OF SERVICE:** *Please provide brief summary of service to be provided.*

Flock Theatre provides a residency program for our grade 5 students which will connect STEAM with a play writing Literacy unit. The production company will include concepts but are not limited to SEL theater games, production introductions, shadow puppetry, back of the stage producing and front of the stage acting and oration. Students will have an end performance of their written plays for a virtual audience of their peers and parents.

**Exhibit A: Scope of Service:** Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

**Exhibit B: Student Data and Privacy Agreement:** Attached

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

9/30/21  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Victor Chiburis, Assoc. Artistic Dir.  
Contractor Printed Name & Title

Revised: 8/2021



**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



To see our recent award-winning puppet film for UNIMA Korea International Puppet Campaign [click here](https://youtu.be/e650FgQjmg8)  
(<https://youtu.be/e650FgQjmg8>)



[HOME \(/\)](#)  
[SHOWS](#)

[CURRENT SHOWS \(/CURRENT-SHOWS\)](#)  
[ANNUAL PRODUCTIONS \(/ANNUALSHOWS\)](#)  
[PAST SHOWS \(/PAST-SHOWS\)](#)

[ABOUT](#)

[ABOUT FLOCK \(/ABOUT-US\)](#)

[MISSION \(/MISSION\)](#)

[HISTORY \(/HISTORY\)](#)

[AWARDS \(/AWARDS\)](#)

[NEWS \(/NEWS\)](#)

[EDUCATION \(/EDUCATION\)](#)

[CONTACT US](#)

[CONTACT INFO \(/CONTACT-US\)](#)

[PERFORMANCE LOCATION INFO \(/PERFORMANCE-LOCATION-INFO\)](#)

[FLOCK MAKERSPACE](#)

[FACEBOOK GROUP \(HTTPS://WWW.FACEBOOK.COM/GROUPS/FLOCKMAKERSPACE/\)](https://www.facebook.com/groups/flockmakerspace/)

## About Flock

Founded in 1989, Flock Theatre is one of the most adventurous theatre companies in New England.

Whether working with the timeless words of Shakespeare, modern classics such as Eugene O'Neill, puppet pieces, teaching in schools, or conducting their annual Burning of Benedict Arnold Festival, Flock Theatre is dedicated to creating original, collaborative, and educational theatre. Perhaps best known for their long-standing summer Shakespeare in the Arboretum, Flock Theatre performs year-round in a variety of venues, including Mitchell College, the historic Shaw Mansion, in the streets of New London and throughout New England. Internationally, Flock Theatre is highly regarded for their puppetry, including their long-standing collaboration with National Puppetry Conference. Through its productions, artistic residencies and programs at schools, Save A.R.T., and alliances with local organizations, Flock Theatre presents opportunities for artists of all levels of experience to expand their talents by working with professionals.

Flock Theatre is a 501(c)3 nonprofit based in New London, CT.

**Supported in part by the CT Office of the Arts/DECD. Visit [www.ct.gov/arts](http://www.ct.gov/arts)**

**(<https://portal.ct.gov/DECD/Services/Arts-and-Culture>) for more info.**

## Who We Are



### Derron Wood- Executive Artistic Director

Founder and Principal Artistic Director of Flock Theatre, Derron Wood is a graduate of Connecticut College. He trained with the Eugene O'Neill Theater Center and attended the Leningrad State Institute, part of the National Theatre Institute's Russia Program. From 1986 to 1989, he studied Shakespeare with Morris Carnovsky at Connecticut College and the National Theatre Institute. Derron has directed hundreds of plays and created hundreds of theatre residencies ranging from ancient Greek tragedies to contemporary American comedies, including the award winning production of Eugene O'Neill's *Long Day's Journey into Night*, staged in the Monte Cristo Cottage. Derron's mask and puppetry work has taken the company to the Lincoln Center Out of Doors Festival and in 1997, earned Flock Theatre an invitation to become part of the National Puppetry Conference at the Eugene O'Neill Theatre Center. Derron has developed numerous educational-based residencies for schools and museums throughout Connecticut.

Committed to education through the arts, in 1998, Derron became a Master Teaching Artist, awarded by the Connecticut Commission on the Arts. Derron also teaches acting, directing, and the history of theater at Mitchell College, the University of Connecticut and the National Theater Institute.

**Derron Wood CV** ([https://drive.google.com/file/d/1-X2Gi5\\_ssYAdk-\\_0aCNkifdJGIIQGcCe/view?usp=sharing](https://drive.google.com/file/d/1-X2Gi5_ssYAdk-_0aCNkifdJGIIQGcCe/view?usp=sharing))



### Victor Chiburis- Associate Artistic Director



Victor Chiburis has worked full-time with Flock Theatre since 2013, doing shows for even longer. At Flock, Victor has directed many productions such as *The Tempest*, *Taming of the Shrew*, *Macbeth*, *The Comedy of Errors*, *Much Ado About Nothing*, *Pride & Prejudice* and performed in others including *Long Day's Journey Into Night* (Edmund) at the Monte Cristo Cottage, *Henry IV part I* (Prince Hal), *Animal Farm* (Puppeteer), and *In the Next Room, or the Vibrator Play* (Leo Irving). He is a Teaching Artist for the State of CT (H.O.T schools program) where he designs and implements curriculum-based arts integration residencies with public school teachers. Victor is a graduate of Marymount Manhattan College with a BFA in Theatre and is an adjunct professor at Mitchell College. He also fronts the alternative folk music group, The Friendly Ghost.

**Victor Chiburis CV**

(<https://drive.google.com/file/d/1fejC1QeMkld9kPGqWycWSLgUqdwdvFTj/view?usp=sharing>)

## Noah Todd- Assistant Artistic Director

With Flock, Noah Todd has directed *Macbeth*, *Oedipus Rex*, *Pride & Prejudice*, and recently debuted *Romeo & Juliet* as part of Flock's Virtual Summer Shakespeare season (<https://www.flocktheatre.org/summer-2020>). Noah performed with Flock as Snowball, Benjamin, and Moses in a production of *Animal Farm*, presented at the opening ceremony of the 2019 National Puppetry Conference at the Eugene O'Neill Theatre Center, and later directed *Animal Farm* as part of an intensive at Mitchell College. At Mitchell, Noah is also the Technical Director for the Mitchell College Players and teaches Script to Stage as part of Mitchell's Thames program. Noah has a B.A. in Theatre Arts with concentrations in Performance and Design/Tech from Western Connecticut State University, and he is also an Associate Member of the Stage Directors and Choreographers Society (SDC). Noah recently received Emerging Artist recognition from the Connecticut Office of the Arts, and in 2018 received the David Wheeler Award for Director-Actor Communication from the SDC Directing competition hosted by the Kennedy Center.

noahtodd.net (<https://noahtodd.net>)

(<https://drive.google.com/file/d/1s94pabFu0omEF4Pty2VBc09mH9miEHwQ/view?usp=sharing>)

**Noah Todd CV**

(<https://drive.google.com/file/d/1s94pabFu0omEF4Pty2VBc09mH9miEHwQ/view?usp=sharing>)

## BOARD OF DIRECTORS

Anne Flammang

Elizabeth Malleck

Anna Manzi

Donna Stryker

Christie Williams

## ASSOCIATE ARTISTS

Eric Michaelian

Kristen Rowe

Madeleine Dauer

Michael Bradford

Kevin Howson

Charles Traeger

Wendy Morton

Hannah Schenk

Nick Perry



[\(/current-shows\)](#)  
Cyrano De Bergerac this summer at Wilcox Park and Mitchell College Red Barn Lawn. More info here ×  
[\(/cyrano\)](#)

To see our recent award-winning puppet film for UNIMA Korea International Puppet Campaign click here  
<https://youtu.be/e650FgQjmg8>



[HOME \(/\)](#)

[SHOWS](#)

[CURRENT SHOWS \(/CURRENT-SHOWS\)](#)

[ANNUAL PRODUCTIONS \(/ANNUALSHOWS\)](#)

[PAST SHOWS \(/PAST-SHOWS\)](#)

[ABOUT](#)

[ABOUT FLOCK \(/ABOUT-US\)](#)

[MISSION \(/MISSION\)](#)

[HISTORY \(/HISTORY\)](#)

[AWARDS \(/AWARDS\)](#)

[NEWS \(/NEWS\)](#)

[EDUCATION \(/EDUCATION\)](#)

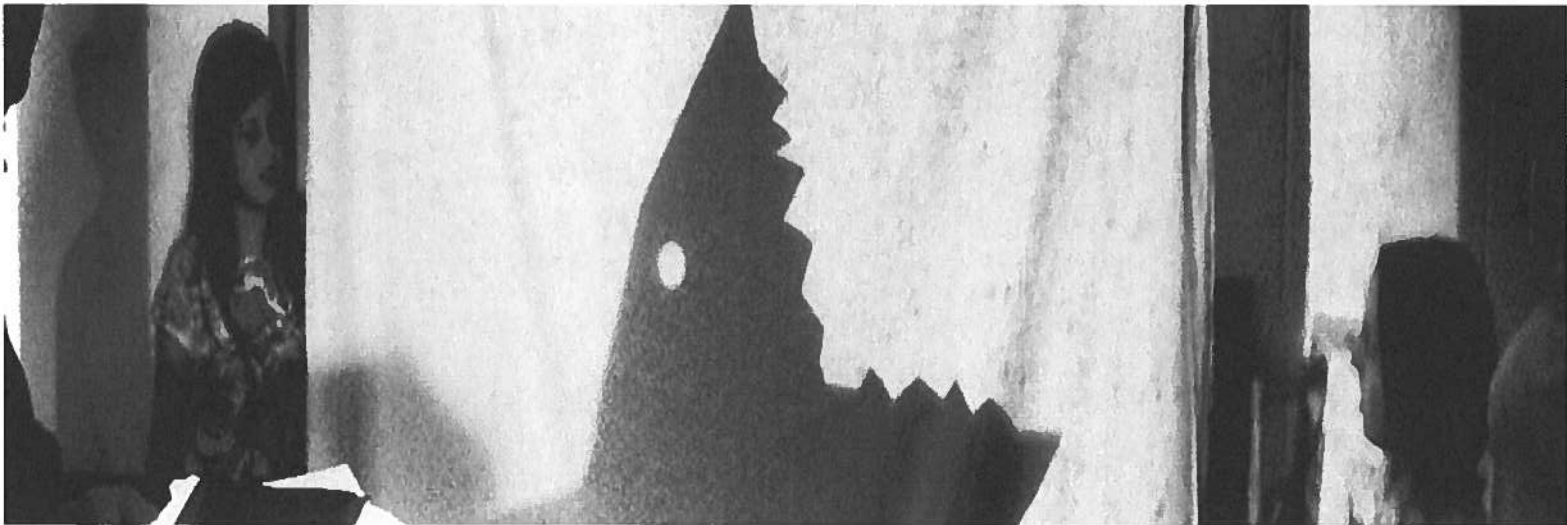
[CONTACT US](#)

[CONTACT INFO \(/CONTACT-US\)](#)

[PERFORMANCE LOCATION INFO \(/PERFORMANCE-LOCATION-INFO\)](#)

[FLOCK MAKERSPACE](#)

[FACEBOOK GROUP \(HTTPS://WWW.FACEBOOK.COM/GROUPS/FLOCKMAKERSPACE/\)](https://www.facebook.com/groups/flockmakerspace/)



Flock Theatre provides residency programs to schools through the Connecticut H.O.T. Schools Program and their own educational outreach. Depending on the residency, students work in collaboration with Flock Theatre artists to study a wide range of subjects, from history to science and even conflict resolution. Derron Wood became a Master Teaching Artist in the State of Connecticut as part of the Connecticut Commission on the Arts program in 1998. Victor Chiburis joined the roster as well in 2015. Flock implements arts-based and arts-integration lessons throughout the state with students of all ages and demographics including those in underserved and low-income communities, homeless children, and students with disabilities.

One such long-time partner includes the Bennie Dover Jackson Middle School Campus, which Flock has "adopted" by running

after-school theatre programs (funded by the City of New London's CDBG) and inviting them to the annual Halloween production of *Macbeth*. This experience gives students who might not otherwise have a chance to experience live professional theatre come to a show; possibly for the first time, for free, right in their backyard. This program has been expanded recently in 2019, with support from the Community Foundation of Southeastern CT, as the *Shakespeare in Schools* program, that provides residencies in local area schools teaching K-12 students about performing and interpreting Shakespeare's plays and poems.

For a partial list of current and past school partners and clients please *click here* (/currentpast-educational-partners-and-clients). For an example of our exciting work in fluency at Nathan Hale Arts Magnet in New London, please *watch this* (<https://www.youtube.com/watch?v=1Ooq7YtXKAl>) *video from The Day* (<https://www.youtube.com/watch?v=1Ooq7YtXKA>).

Some of Flock's other unique programs explore themes such as homelessness, youth violence, the environment, drugs, and anti-social behavior. Many of these programs use puppets to allow students a sense of distance from the problems discussed as well as facilitate real intimacy when their personal experiences are involved.

If you would like to bring Flock Theatre's Teaching Artists to your school or would like more info, please contact Flock at [flocktheatre@hotmail.com](mailto:flocktheatre@hotmail.com) or (860) 443-3119

## **LEARN MORE ABOUT OUR 2019-2020 KENNEDY CENTER CONTRACT WORKING WITH STUDENTS WITH DISABILITIES.**

**[LEARN MORE \(/KENNEDY-CENTER\)](#)**

www    ©    2019    100%



**10 Prospect Street  
New London, CT 06320  
(860) 443-3119  
flocktheatre@hotmail.com**

**WHO:** Flock Theatre and Edgewood Magnet School

**WHAT:** Shadow Puppet Residency for 5th Grade, 2 classes. Focus on playwriting, puppetry, and social studies/STEM curriculum topics with minorities and women in STEM (e.g. Katherine Johnson of NASA). Curriculum specifics subject to change through planning with teachers.

**WHERE:** Edgewood Magnet School, Virtual, Hybrid, or In-Person to be determined.

**WHEN:** 2021-2022 School Year (Dates TBD), 15 sessions per class, one hour sessions.  
Total 30 hours.

**HOW MUCH:** \$3000 (at \$100 per hour)

Please make check payable to Flock Theatre EIN # 06-1537478

Thank you,

Victor Chiburis, Flock Theatre