



NEW HAVEN PUBLIC SCHOOLS

## AGREEMENT COVER SHEET

**Cover Sheet is an Internal Document for Business Office Use**

**Please Type**

Contractor full name: The Modern Classrooms Project, Part 1

Doing Business As, if applicable:

Business Address: 15 14<sup>th</sup> Street SE, Washington, CT 20003

Business Phone: (617) 637-0339

Business email: [Christine.barford@modernclassrooms.org](mailto:Christine.barford@modernclassrooms.org)

Funding Source & Acct # including location code: ESSER II, 2552-6363-56694-0100

Principal or Supervisor: Ivelise Velazquez

Agreement Effective Dates: From 04/12/2022. To 06/30/2022.

Hourly rate or per session rate or per day rate.

Total amount: \$200/educator x 30 educators

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

**Through Modern Classroom Project's Virtual Mentorship Program Plus**, each participant will be enrolled in an online course for New Haven Public Schools educators and matched with an expert mentor for virtual coaching and detailed feedback on all submitted assignments. New Haven Public Schools will also receive a launch webinar, dedicated office hours, ongoing tracking of mentees, and regular updates about trends and progress.

Submitted by: Ivelise Velazquez Phone: 860.620.7882



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Ivelise Velazquez  
Assistant Superintendent for Curriculum & Instruction  
**Date:** March 18, 2022  
**Re:** Modern Classrooms Project Virtual Mentorship Program

Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** The Modern Classrooms Project
2. **Description of Service:** The **Modern Classrooms Project** is a nonprofit organization leading a movement of educators in implementing a blended, self-paced, mastery-based instructional model that is adaptable to all classrooms. The instructional model is designed to support students with a high diversity of learning levels and social-emotional needs by leveraging technology to create greater personalization and connection in classrooms. In the Modern Classrooms Virtual Mentorship Program, each teacher participant will be enrolled in an online course for New Haven Public Schools educators and matched with an expert mentor for virtual coaching and detailed feedback on all submitted assignments. New Haven Public Schools will also receive a launch webinar, dedicated office hours, ongoing tracking of mentees, and regular updates about trends and progress.
3. **Amount** of Agreement and hourly or session cost: \$6000 (\$200/educator x 30 educators)
4. **Funding Source** and account number: ESSER II, 2552-6363-56694-0100
5. Approximate number of staff served through this program or service: 30
6. Approximate number of students served through this program or service: 750-3,000, depending on the teaching level of the educator participants
7. **Continuation/renewal or new Agreement? New agreement**  
**Answer all questions:**
  - a. If continuation/renewal, has the cost increased? If yes, by how much? n/a
  - b. What would an alternative contractor cost: Access to the training in this specific method is only given by Modern Classrooms project.
  - c. If this is a continuation, when was the last time alternative quotes were requested?
  - d. For new or continuation: is this a service existing staff could provide. If no, why not?

We could not provide this with existing staff or resources. The Modern Classrooms Project's Virtual Mentorship Program is unique in that it provides a combination of asynchronous videos and tutorials that participants watch in addition to structured assignments, live sessions, and check-ins with participants' mentors. As educators move through their instructional content, they connect with their mentor and other educators in their cohort for a unique, blended experience. Their mentor pool represents instructors from across the country, and their ability to pair classroom teachers with classroom teachers is unique to our blended approach and allows for educators to learn from peers. No other organization offers this model of training while teaching educators how to implement a blended, self-paced, mastery-based model. The Modern Classrooms Project's content and tutorials are the intellectual property of the Modern Classrooms Project.

#### 8. Type of Service:

##### Answer all questions:

a. Professional Development? Yes

If this is a professional development program, can the service be provided by existing staff? If no, why not? We could not provide this with existing staff or resources. The Modern Classrooms Project's Virtual Mentorship Program is unique in that it provides a combination of asynchronous videos and tutorials that participants watch in addition to structured assignments, live sessions, and check-ins with participants' mentors. As educators move through their instructional content, they connect with their mentor and other educators in their cohort for a unique, blended experience. Their mentor pool represents instructors from across the country, and their ability to pair classroom teachers with classroom teachers is unique to our blended approach and allows for educators to learn from peers. No other organization offers this model of training while teaching educators how to implement a blended, self-paced, mastery-based model. The Modern Classrooms Project's content and tutorials are the intellectual property of the Modern Classrooms Project.

b. After School or Extended Hours Program? Teachers will attend virtual training sessions during the summer and after school.

c. School Readiness or Head Start Programs?

d. Other: (Please describe)

#### 9. Contractor Classification:

##### Answer all questions:

a. Is the Contractor a Minority or Women Owned Business? No

b. Is the Contractor Local? No

c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? They are a national not-for-profit.

d. Is the Contractor a public corporation? No

e. Is this a renewal/continuation Agreement or a new service? New Service

f. If it is a renewal/continuation has cost increased? If yes, by how much?

g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: Yes. Once teachers are trained in Modern Classrooms, they can turnkey this understanding and training to other teachers in their buildings/departments.

**10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:**

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company:

The website is available here: <https://www.modernclassrooms.org/> As noted above, no other organization offers this particular model of training while teaching educators how to implement a blended, self-paced, mastery-based model. The Modern Classrooms Project's content and tutorials are the intellectual property of the Modern Classrooms Project.

- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? Sole source? Sole Source
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? N/A
- d. Who were the members of the selection committee that scored bid applications? N/A
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. Professional Development – Sole Source

**11. Evidence of Effectiveness & Evaluation**

**Answer all questions**

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? There is a need to encourage more use of differentiated and small group instruction, especially at the middle and high school levels. This is an intensive professional learning program in which teachers will work closely with mentors and cohorts. Curriculum Supervisors and the Assistant Superintendent will observe and interview teachers who have completed the program to assess its' effectiveness.
- b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. n/a
- c. How is this service aligned to the District Continuous Improvement Plan? This service will improve Academic Achievement, especially in the middle and high schools, with innovative blended, self-paced, mastery-based model that focuses on individual student progress.
12. Why do you believe this Agreement is fiscally sound? The training for teachers is voluntary but has the potential of establishing model classrooms at the 6-12 to demonstrate to others the effectiveness of the new instructional modes. \$6,000 can impact for more than the 30 teachers who will be initially involved.
13. What are the implications of not approving this Agreement? We will have greater expertise and models of how to differentiate instruction in the 6-12 classrooms.



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**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

*The Modern Classroom Project*

FOR DEPARTMENT/PROGRAM:

*Modern Classroom Virtual Mentoring Program for NHPS*

This Agreement entered into on the 18<sup>th</sup> day of March 2022 effective (no sooner than the day after Board of Education Approval), the 12<sup>th</sup> day of April, 2022 by and between the New Haven Board of Education (herein referred to as the “Board” and, The Modern Classrooms Project located at, 15 14th Street SE, Washington, CT 20003 (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required the amount of \$200 per educator, for a total of \$6,000 for 30 educators.

The maximum amount the contractor shall be paid under this agreement: Thirty-thousand dollars (\$30,000). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

**Fiscal support** for this Agreement shall be by **ESSER II Program** of the New Haven Board of Education, **Account Number:** 2552-6363-56694 **Location Code:** 0100.

This agreement shall remain in effect from April 12, 2022 to June 30, 2022.

**SCOPE OF SERVICE:** *Please provide brief summary of service to be provided.*

The Modern Classrooms Project is a nonprofit organization leading a movement of educators in implementing a blended, self-paced, mastery-based instructional model that is adaptable to all classrooms. The instructional model is designed to support students with a high diversity of learning levels and social-emotional needs by leveraging technology to create greater personalization and connection in classrooms. In the Modern Classrooms Virtual Mentorship Program, each teacher participant will be enrolled in an online course for New Haven Public Schools educators and matched with an expert mentor for virtual coaching and detailed feedback on all submitted assignments. New Haven Public Schools will also receive a launch webinar, dedicated office hours, ongoing tracking of mentees, and regular updates about trends and progress

***Exhibit A: Scope of Service:*** Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

***Exhibit B: Student Data and Privacy Agreement:*** Attached

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education ***prior to service start date***. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

*Kareem Farah*

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

3/20/2022

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Kareem Farah, Chief Executive Officer

\_\_\_\_\_  
Contractor Printed Name & Title



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## EXHIBIT B

### STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18





The [Modern Classrooms Project](#) is a nonprofit organization leading a movement of educators in implementing a blended, self-paced, mastery-based instructional model that is adaptable to all classrooms. Our model is designed to support students with a high diversity of learning levels and social-emotional needs by leveraging technology to create greater personalization and connection in classrooms. The best way to see a Modern Classroom in action is to watch these short Edutopia videos:

- [Elementary Classroom](#)
- [Secondary Classroom](#)

Through support from local philanthropists, the Modern Classrooms Project (MCP) has launched a scholarship open to Connecticut educators. Through the program, they are able to provide training to a group of 100 educators across the state at no cost to teachers or schools. In Summer 2022, accepted educators will participate in a 5-week asynchronous Virtual Mentorship Program Plus. After the training, they will have access to ongoing support through on-demand coaching calls and live sessions for the full 2022-23 school year.

In addition, Connecticut schools and districts can purchase seats to our Virtual Mentorship Program Plus beyond those that are fully funded.

For every Virtual Mentorship Program Plus subscription, each participant shall receive:

- ❖ Full access to MCP's course for educators.
- ❖ Virtual coaching and detailed feedback from one of MCP's expert mentors.
- ❖ Eligibility for CEUs/graduate credits upon completion (*additional fees required*)

MCP also provides Mentee Management & Support, such that Sponsor receives:

- ❖ A launch webinar which introduces the Virtual Mentorship Program to educators
- ❖ Office Hours for Sponsor's educators.
- ❖ Data tracking and updates on teachers' progress through the Program
- ❖ Access to support throughout the following school year, including interactive webinars and on-demand support from mentors.

The cost of each subscription to the Virtual Mentorship Program Plus is \$1000.



## Sole Source Letter

March 17, 2022

To Whom It May Concern:

This letter is to confirm that The Modern Classrooms Project's online training courses and virtual support models are sole source products, sold and distributed exclusively by The Modern Classrooms Project. Our training is blended, self-paced, and mastery-based and certified to receive microcredentials, CEUs, and/or graduate credit by Digital Promise, George Mason University, and Colorado State University Pueblo.

Our unique Virtual Mentorship Program is a combination of asynchronous videos and tutorials that participants watch in addition to structured assignments, live sessions, and check-ins with participants' mentors. Each of our mentors is a practicing educator. As educators move through our instructional content, they connect with their mentor and other educators in their cohort for a unique, blended experience. Our mentor pool represents instructors from across the country, and our ability to pair classroom teachers with classroom teachers is unique to our blended approach and allows for educators to learn from peers.

The Modern Classrooms Project's content and tutorials are the intellectual property of the Modern Classrooms Project. No other organization offers this model of training while teaching educators how to implement a blended, self-paced, mastery-based model. We hold the exclusive copyright to all of our training materials, and do not license or otherwise authorize any other party to distribute these materials without our consent.

There are no other products or services practically available that offer the same purpose or function, nor are there other entities, agents, or dealers who are authorized to represent this product.

The Modern Classrooms Project is the sole provider of the above-named products, and has the exclusive right to market, distribute, and set the prices of all of its product offerings.

For further information, please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink that reads "Robert Barnett". The signature is written in a cursive style with a large, prominent "R" and "B".

Robert Barnett  
President

The Modern Classrooms Project  
[robert.barnett@modernclassrooms.org](mailto:robert.barnett@modernclassrooms.org)