



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, July 5, 2023

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Madeline Negrón, Mr. Thomas Lamb, Ms. Keisha Redd-Hannans, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Sue Peters, Ms. Mary Derwin, Dr. Glynis King-Harrell, Ms. Jessica Haxhi, Mr. Anthony Latella, Mr. Frank Fanelli, Mr. John Nguyen, Mr. Christian Tabares, Ms. Gilda Herrera, Mr. Jamar Alleyne, Attorney Elias Alexiades

Call to Order: Mr. Wilcox called the meeting to order at 4:33 p.m. and welcomed Dr. Madeline Negrón, the new Superintendent.

Summary of Motions:

- **Recommendation to Approve Action Items:** a motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend 2 Abstracts, 12 Agreements, 11 Contracts, and 5 Purchase Orders, was unanimously passed by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Recommendation to send MOU with City of New Haven for salary reimbursement:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to send the MOU to the full Board of Education without a recommendation, passed by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Rescind Previous Recommendation for MOU:** After discussion and concern raised, as detailed in the Discussion section, a motion by Mr. Wilcox, seconded by Dr. Yarborough, to Rescind the previous motion to send the MOU to the full Board of Education, passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Recommendation to send Policies to the Governance Committee:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to send policies 3516.3;3516.4;3516.5;3524;3524.1, to the Governance Committee passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Adjournment:** A motion by Dr. Yarborough, seconded by Mr. Wilcox, to adjourn the meeting at 5:59 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only Items approved by the Superintendent:

1. Agreement with Lisa Bergmann, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.

Funding Source: ARP ESSER III Carryover Program

Acct. #2553-6399-56694-0012

2. Agreement with Isaac Bloodworth, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
3. Agreement with Allen Jackson, d/a/b Dooley-O, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
4. Agreement with Danica Hawkins, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
5. Agreement with Kwadwo Adae, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
6. Agreement with Candyce John, d/b/a MarshunArt, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
7. Agreement with Terone Montgomery, d/b/a Threads by Tea, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
8. Agreement with Thabisa, LLC, to serve as a guest artist at Edgewood School, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$1,250.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
9. Agreement with Richard DelVecchio, DDS, to provide clinical oversight and consultation to two dental hygienists in six dental clinics and provide dental services, at Barnard, King Robinson, Troup, Hill Central, Truman and Brennan Rogers schools, from September 10, 2023 to June 30, 2024, in an amount not to exceed \$10,000.00 plus the amount of reimbursement payments earned from providing exams, fillings, and extractions.
Funding Source: Medicaid Program Acct. #2534-5408-56694-0000
10. Agreement with Common Ground, to host three field trips to the Common Ground Urban Farm Campus for Head Start students and their family chaperones, from September 1, 2023 to June 30, 2024, in an amount not to exceed \$16,320.00.
Funding Source: Head Start Program Acct. #2532-5279-56605-0443
11. Agreement with New Haven Promise, to support two students attending camps at Quinnipiac University, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$5,040.00.
Funding Source: ESSER II Carryover Program Acct. #2552-6364-56694-0444
12. Agreement with Yale-China Association to provide a Chinese Teaching Fellow at Clinton Avenue and Fair Haven schools, from August 26, 2023 to June 30, 2024, in an amount not to exceed \$12,500.00.

Funding Source: Title IVA Program Acct. #2511-6291-56694-0000

B. ABSTRACTS:

1. Extended School Hours Grant in the amount of \$328,517.00 for July 1, 2023 to June 30, 2024 was presented by Mr. Christian Tabares on behalf of Ms. Joseph-Lumpkin.
Funding Source: Connecticut State Department of Education
2. School Based Health Center Grant in the amount of \$1,344,594.00 for July 1, 2023 to June 30, 2024 was presented by Ms. Peters.
Funding Source: Connecticut Department of Public Health

C. AGREEMENTS:

1. Agreement with Cornell Scott Hill Health Center, to provide a school-based health and dental clinic at the Dr. Reginald Mayo Early Learning School and Head Start satellite sites, from August 22, 2023 to June 30, 2024, in an amount not to exceed \$150,000.00 was presented by Ms. Derwin who answered questions about the benefits of the program.
Funding Source: Head Start Program Acct. #2532-5279-56694-0443
2. Agreement with Boys and Girls Club of Greater New Haven, to provide summer programs for students, from July 1, 2023 to September 30, 2023, in an amount not to exceed \$35,000.00 was presented by Mr. Tabares on behalf of Ms. Joseph-Lumpkin.
Funding Source: Title I Carryover Program Acct. #2531-5265-56694-0444
3. Agreement with Julie Bossenberry, to provide audiological services including assessments, monitoring, recommendations for assistive hearing devices, referrals, in-service training and reporting, from August 29, 2023 to June 30, 2024, in an amount not to exceed \$45,500.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson. Funding Source: Operating Budget Acct. #190-49000-56694
4. Agreement with Cheshire Fitness Zone, to provide speech-language remediation, evaluation, consultation and reporting, from August 29, 2023 to June 30, 2024, in an amount not to exceed \$141,960.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694
5. Agreement with Derlene Ortiz, to provide speech-language remediation, evaluation, consultation and reporting, from August 29, 2023 to June 30, 2024, in an amount not to exceed \$100,000.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694
6. Agreement with Stephanie Gardner, to provide speech-language remediation, evaluation, consultation and reporting, from August 29, 2023 to June 30, 2024, in an amount not to exceed \$94,640.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694
7. Agreement with Center for Pediatric Therapy, to provide speech-language remediation, evaluation, consultation and reporting, and supervision of graduate students, from August 29, 2023 to June 30, 2024, in

an amount not to exceed \$369,096.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson. In response to questions, Dr. King-Harrell explained that a shortage of speech-language therapists continues to be a challenge nation-wide. In order to meet the need, the District continues to utilize both employees and contractors.

Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694

8. Agreement with Lifeline Cares, LLC, to provide 1:1 nursing care for special education outplaced students with complex medical needs during the ESY summer program and throughout the school year, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$106,575.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson.

Funding Source: IDEA Program (Pending Receipt of Funds) Acct. #2504-5034-566903

9. Agreement with Michael Mackniak, Esq. to provide impartial hearings for student service department, including but not limited to student discipline, expulsions and/or special education services as needed and decision write ups, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$32,000.00 was presented by Dr. King-Harrell on behalf of Ms. Jackson.

Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694

10. Agreement with Baystate Interpreters to provide translation services in person, over the phone and document translations, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$40,000.00 was presented by Ms. Haxhi.

Funding Source: 2023-2024 Operating Budget Acct. #19041700-56697

11. Agreement with Global Interpreting Network, Inc. for over the phone translation services from July 11, 2023 to June 30, 2024, in an amount not to exceed \$8,000.00 was presented by Ms. Haxhi. In response to questions about the price difference between online and in person services, she explained that in-person services require a two-hour minimum requirement regardless of time spent, while the online services are billed by time utilized.

Funding Source: Title IVA SSAE Grant Carryover Acct. #2511-6291-56694-0000

12. Amendment #2 to Agreement A23-0049 with McPherson & Jacobson to increase funding amount from \$38,900.00 by \$431.63 for an amount not to exceed \$39,331.63 to cover costs incurred for travel expenses from the Superintendent Search was presented by Mr. Lamb.

Funding Source: 2022-2023 Operating Budget Acct. #19040100-56694

13. Renewal Option 4 of 5 of Agreement with ERATE Online LLC to provide erate consulting services and processing of application form 470 and 471 to secure federal erate funding for network refresh and internet services discount, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$40,000.00 was presented by Ms. Herrera.

Funding Source: 2023-2024 Operating Budget Acct. #19047200-56694

D. CONTRACTS:

1. Award of Contract 70205058 to MGD Graphics, Inc. to provide the district print shop graphic supplies from July 1, 2023 to June 30, 2024, in an amount not to exceed \$360,134.60 was presented by Mr. Latella.

Funding Source: 2023-2024 Operating Budget Acct. # 190-47800-55520

2. Renewal Option 2 of 3 to AirCare Environmental to provide On Call Hood Cleaning repairs for food service from July 1, 2023 to June 30, 2024, in an amount not to exceed \$60,000.00 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #25215200-56623
3. Renewal Option 2 or 3 to B&G Restaurant Supply to provide Bread and Bakery products for food service from July 1, 2023 to June 30, 2024, in an amount not to exceed \$260,000.00 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #25215200-56623
4. Renewal Option 1 of 3 to Bordova Innovations to provide food service uniforms to staff, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$60,000.00 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #25215200-55586

Contracts #5-10 were presented by Mr. Alleyne: a discussion ensued about whether or not the option to renew numbers were correct. **Note:** staff confirmed the option numbers were correct; that the initial contract awards were not included in the option numbers. An email confirming this information was sent to committee members after the meeting. The language in the item descriptions will remain unchanged.

5. Renewal Option 3 of 3 to Award of Contract 21708 to All American Waste LLC dba Murphy Road Holdings, Inc. to provide On Call Dumpster Services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$50,000.00 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #190-47400-56662
6. Renewal Option 3 of 4 to Award Contract 21707 to Amazon Landscaping Design & Handyman Services LLC. for landscaping services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$105,000.00 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #19047400-56662
Note: Dr. Yarborough noted that the option numbers do not agree with numbers listed in the memo. A correction will be made.
7. Renewal Option 3 of 4 to Award Contract 21682 to Consolidated Electric Inc. for PA Systems repairs from July 1, 2023 to June 30, 2024, in an amount not to exceed \$60,000.00.
Funding Source: 2023-2024 Operating Budget Acct. #19047400-56624
8. Renewal Option 3 of 4 to Award Contract 21697 to Rollins Inc. dba CT Pest Elimination Inc. for On Call Pest Control Services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$35,000.00.
Funding Source: 2023-2024 Operating Budget Acct. #19047400-56662
9. Renewal Option 3 of 4 to Award Contract 50519 to East Shore Glass Inc. for On Call Glass repair services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$95,000.00.
Funding Source: 2023-2024 Operating Budget Acct. #19047400-56624
10. Renewal Option 2 of 3 to Award Contract 21749 to Tucker Mechanical, Inc. for On Call HVAC repairs from July 1, 2023 to June 30, 2024, in an amount not to exceed \$200,000.00.
Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101

11. Award of Contract 21863 to CT Custom Aquatics for Conte Pool repair from July 1, 2023 to June 30, 2024, in an amount not to exceed \$594,000.00 was presented by Mr. Fanelli.

Funding Source: ARP ESSER III Carryover Acct. #2553-6399-56697-0470

Discussion: Ms. Hannans asked that a timeline/workplan be developed and shared so that the grant funding can be monitored.

E. PURCHASE ORDERS:

1. Purchase Order with DecisionEd Group, Inc. for K-12 Performance Management Classroom/Student dashboard, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$58,200.00 was presented by Mr. Nguyen who answered committee member questions.

Funding Source: ARP ESSER III Carryover Acct. #2553-6399-54409-0107

2. Purchase Order with Powerschool LLC for ecollect forms, powerpack, united talent perform & enrollment registration po's, from July 1, 2023 to June 30, 2024 in an amount not to exceed \$125,118.99 was presented by Mr. Nguyen who answered committee member questions.

Funding Source: 2023-2024 Operating Budget Acct. #190-41900-56694

3. **WITHDRAWN** Purchase Order with Daikin Applied Americas, Inc. to provide chiller replacement services at Beecher School from July 1, 2023 to June 30, 2024, in an amount not to exceed \$879,741.00 was withdrawn by Mr. Lamb.

Funding Source: 2023-2024 Operating Budget Acct. #2553-6399-56697-0474

4. Purchase Order with Valley Communications to provide hardware and professional services for conferencing for hybrid meetings with the AV equipment, from July 1, 2023 to June 30, 2024 in an amount not to exceed \$49,538.40 was presented by Mr. Lamb. He explained that the equipment cart would be portable so that meetings can be held at other locations. A discussion ensued about the potential of moving Board of Education meetings to other locations. Mr. Lamb recommended developing a schedule, if meetings are moved, so that staff can ensure equipment works in the new location.

Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101

5. Purchase Order with Valley Communications to provide services required to provide a new simple to use high quality audio system at Bowen Field, from July 1, 2023 to June 30, 2024 in an amount not to exceed \$28,395.24 was presented by Mr. Lamb.

Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101

Purchase Order with Valley Communications to provide audio equipment to district including microphones, from July 1, 2023 to June 30, 2024 in an amount not to exceed \$7,800.50 was presented by Mr. Lamb.

Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101

II. DISCUSSION:

- **F&O Discussion Item Calendar for July-October:** Mr. Wilcox reported that he will create a discussion calendar for reports, such as legal fees, Small Business and Minority businesses and other spending topics. He asked committee and staff to forward recommendations. No motion was made and no vote was taken.

- **MOU with City of New Haven for salary reimbursements for 3 positions:** Mr. Lamb presented the final draft of the MOU, which covers corporation counsel, procurement coordinator and labor attorney roles. Dr. Yarborough noted a correction required on page 3 because the language on fund transfers is not clear. Mr. Wilcox asked that fund names be italicized. A discussion ensued.
Motion: A motion by Mr. Wilcox, seconded by Dr. Yarborough to send the MOU to the full Board of Education without a recommendation, passed by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes. Further Discussion: Ms. Hannans expressed concern about the reporting structure for the procurement coordinator. She recalled previous Board of Education discussion about the importance of having the position report to the Board, not the City. A discussion ensued.
 - i. **Rescind Previous Recommendation for MOU:** After discussion and concern as raised, a motion by Mr. Wilcox, seconded by Dr. Yarborough, to Rescind the previous motion to send the MOU to the full Board of Education, passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes. A meeting with the City will be scheduled to follow-up. Pending results of the meeting, the MOU will be sent back through committee at the next meeting.
- **Policies:** Mr. Wilcox noted that the following policies, previously sent and posted, can be recommended to the Governance Committee.
Motion: A motion by Mr. Wilcox, seconded by Dr. Yarborough, to send policies 3516.3;3516.4;3516.5;3524;3524.1, to the Governance Committee passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Policies 3516 Safety and 3517 Security:** Mr. Wilcox reported that the next two polices for Safety and Security will be reviewed at the next meeting. He asked committee members to forward feedback. No motion was made and no vote was taken.

Adjournment: A motion by Dr. Yarborough, seconded by Mr. Wilcox, to adjourn the meeting at 5:59 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio