

NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, May 18, 2020

4:30 p.m.

VIRTUAL MEETING

MINUTES

Mr. Matthew Wilcox, Chair

Present: Mr. Matthew Wilcox, Ms. Yesenia Rivera, Mr. Larry Conaway, Mr. Darnell Goldson, Dr. Edward Joyner, Dr. Tamiko Jackson-McArthur

Staff: Dr. Iline Tracey, Dr. Paul Whyte, Mr. Phillip Penn, Attorney Michael Pinto, Attorney Elias Alexiades, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Mr. Joseph Barbarotta, Ms. Michelle Bonora, Ms. Kristina DeNegre, Mr. David Diah, Ms. Gail Sharry, Mr. Michael Gormany

Call to Order: 4:31 p.m.

Adjourn: p.m.

I. ACTION ITEMS

On a motion by Mr. Wilcox seconded by Ms. Rivera, the Committee voted to **Recommend Approval of 5 Abstracts, 4 Agreements and 5 Contracts, ITEMS 1-5**; passed unanimously by **Roll Call Vote**: Mr. Wilcox, Yes; Ms. Rivera, Yes; Mr. Conaway, Yes.

On a motion by Mr. Wilcox, seconded by Mr. Conaway, the Committee voted to **Table** Contract 6-19 pending review of documents by Corporation Counsel, passed unanimously by **Roll Call Vote**: Mr. Wilcox, Yes; Mr. Conaway, Yes; Ms. Rivera, Yes.

A. ABSTRACTS

1. **TO RECOMMEND APPROVAL** Abstract, New Haven Adult & Continuing Education Grant, in the amount of \$4,800,000.00 for July 1, 2020 to June 30, 2021.
Funding Source: Connecticut State Department of Education
Presenter: Ms. Michelle Bonora
2. **TO RECOMMEND APPROVAL** Abstract, Literacy Volunteers of Greater New Haven Program, in the amount of \$40,742.00 for July 1, 2020 to June 30, 2021.
Funding Source: Connecticut State Department of Education
Presenter: Ms. Michelle Bonora
3. **TO RECOMMEND APPROVAL** Abstract, Program Enhancement Project, (PEP), in the amount of \$110,000.00 for July 1, 2020 to June 30, 2021.

Funding Source: Connecticut State Department of Education

Presenter: Ms. Michelle Bonora

4. **TO RECOMMEND APPROVAL** Abstract, SERC, Social Emotional Learning Program – Wexler Grant, in the amount of \$50,000.00 for February 2020 to June 2020.

Funding Source: Connecticut State Department of Education

Presenter: Mr. David Diah

5. **TO RECOMMEND APPROVAL** Abstract, SERC Social Emotional Learning Program – Clinton Avenue, in the amount of \$50,000.00 for May 27, 2020 to June 30, 2020.

Funding Source: Connecticut State Department of Education

Presenter: Ms. Kristina DeNegre

B. AGREEMENTS

1. **TO RECOMMEND APPROVAL** Agreement with State Education Resource Center, (SERC) to provide professional development sessions on Social Emotional Learning to staff at Clinton Avenue School, from May 27, 2020 to June 30, 2020 in an amount not to exceed \$33,250.00.

Funding Source: Special Funds

Acct. # To Be Determined

Presenter: Ms. Kristina DeNegre

2. **TO RECOMMEND APPROVAL** Agreement with State Education Resource Center, (SERC), to provide professional development sessions on Social Emotional Learning to staff at Wexler Grant School, from May 27, 2020 to June 30, 2020, in an amount not to exceed \$11,300.00.

Funding Source: Special Funds

Acct.# To Be Determined

Presenter: Mr. David Diah

3. **TO RECOMMEND APPROVAL** Amendment #1 to Agreement #96293366 with Houghton Mifflin Harcourt, to correct the start date from October 7, 2019 to August 28, 2019 with no change in funding amount of \$34,992.00.

Funding Source: Commissioner's Network –Wexler Program **Acct. # 2547-6293-56697-0032**

Presenter: Mr. David Diah

4. **TO RECOMMEND APPROVAL** Agreement with Dr. Dolores Cole to provide professional development sessions for staff at Wexler Grant School, from May 27, 2020 to June 30, 2020, in an amount not to exceed \$11,500.00.

Funding Source: Commissioner's Network Program

Acct. #2547-6293-56694-0032

Presenter: Mr. David Diah

C. CONTRACTS

1. **TO RECOMMEND APPROVAL** Renewal of Contract with Roch's Fresh Foods, to provide fresh fruit and vegetable products for the NHPS Food Service Program for FY 2020-2021, in an amount not to exceed \$800,000.00.

Funding Source: Food Services Program

Acct. #2521-5200-55587

Presenter: Ms. Gail Sharry/Mr. Michael Gormany

2. **TO RECOMMEND APPROVAL** Renewal of Contract with Guida Seibert Dairy, Inc.m to provide dairy products for the NHPS Food Service Program for FY 2020-2021, in an amount not to exceed \$900,000.00.
Funding Source: Food Services Program **Acct. #** 2521-5200-55587
Presenter: Ms. Gail Sharry/Mr. Michael Gormany
3. **TO RECOMMEND APPROVAL** Renewal of Contract with Thurston Foods, to provide grocery items for the NHPS Food Service Program, for FY 2020-2021, in an amount not to exceed \$1,200,000.00.
Funding Source: Food Services Program **Acct. #** 2521-5200-55587
Presenter: Ms. Gail Sharry/Mr. Michael Gormany
4. **TO RECOMMEND APPROVAL** Award of Contract for Direct Distributor Commodity Purchases for the NHPS Food Service Program, for FY 2020-2021, in an amount not to exceed \$1,160,000.00.
Funding Source: Food Services Program **Acct. #**25215-5200-55587
Presenter: Ms. Gail Sharry/Mr. Michael Gormany
5. **TO RECOMMEND APPROVAL** Renewal of Contract with Calise and Sons Bakery, to provide bread and bakery products for NHPS Food Services Program for FY 2020-2021, in an amount not to exceed \$350,000.00.
Funding Source: Food Services Program **Acct. #** 2521-5200-55587
Presenter: Ms. Gail Sharry/Mr. Michael Gormany
6. **TABLED** Award of Contract #21575-2-2 to Clearwater Industries, for On Call Water Treatment Services for fiscal year 2019-2020 in the amount of \$60,000.00.
Funding Source: 2020-2021 Capital Projects
Presenter: Mr. Joseph Barbarotta **Document Link:** Clearwater
7. **TABLED** Award of Contract #21552-2-2 to Longwharf Transport, LLC to provide On Call Vehicle Maintenance Service for FY 2020-2021, in an amount not to exceed \$75,000.00.
Funding Source: 2021-2020 Operating Budget **Acct. #** 190-47400-56665
Presenter: Mr. Joseph Barbarotta **Document Link:** Longwharf
8. **TABLED** Award of Contract #21568 to Sports Construction & Supplies to provide On Call Gym Equipment Repairs and Replacement for FY2020-2021 in an amount not to exceed \$50,000.00.
Funding Source: 2020-2021 Capital Budget
Presenter: Mr. Joseph Barbarotta **Document Link:** Sports
9. **TABLED** Award of Contract #50478 to Cohen's Key Shop, Inc., to provide On Call Locksmith Repair Services for FY 2020-2021, in an amount not to exceed \$50,000.00.
Funding Source: Capital Projects **Acct. #** 3C15-1579-58101
Presenter: Mr. Joseph Barbarotta **Document Link:** Cohen
10. **TABLED** Award of Contract #21591 to Concrete Creations, to provide On Call HVAC Duct Cleaning Services for FY2020-2021 in an amount not to exceed \$100,000.00.
Funding Source: Capital Projects **Acct. #**3C19-1983-58101
Presenter: Mr. Joseph Barbarotta **Document Link:** Concrete
11. **TABLED** Award of Contract #50483 to Consolidated Electric to provide On Call P.A. Systems Repair Service for FY2020-2021 in an amount not to exceed \$60,000.00.

- Funding Source:** 2020-2021 Operating Budget **Acct. #**190-47400-56624
Presenter: Mr. Joseph Barbarotta **Document Link:** Electric
12. **TABLED** Award of Contract #21551-2-2 to CT Custom Aquatics, LLC, to provide On Call Swimming Pool Service for FY2020-2021 in an amount not to exceed \$50,000.00.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-47400-56662
Presenter: Mr. Joseph Barbarotta **Document Link:** Concrete
13. **TABLED** Contract Extension to Doosan Fuel America, Inc., to provide Fuel Cell services for FY2020-2021 in an amount not to exceed \$162,532.00.
Funding Source: 2020-2021 Operating Budget
Presenter: Mr. Joseph Barbarotta **Document Link:** Doosan
14. **TABLED** Award of Contract #21553-2-2 to Encore Holdings, LLC d/b/a Encore Fire Protection, to provide On Call Fire Alarm and Emergency Services for FY2020-2021, in an amount not to exceed \$150,000.00.
Funding Source: Capital Projects
Presenter: Mr. Joseph Barbarotta **Document Link:** Encore
15. **TABLED** Award of Contract #21569-2-2 with Encore Holdings, LLC d/b/a Encore Fire Protection to provide On Call Fire Alarm and Emergency Services for FY 2020-2021, in an amount not to exceed \$150,000.000.
Funding Source: Capital Projects
Presenter: Mr. Joseph Barbarotta **Document Link:** Encore2
16. **TABLED** Award of Contract #50450 to Tim's Enterprises, LLC, to provide On Call Carpentry and Repairs for FY 2020-2021 in an amount not to exceed \$100,000.00.
Funding Source: Capital Projects **Acct. #**3C17-1792-58101
Presenter: Mr. Joseph Barbarotta **Document Link:** Carpentry
17. **TABLED** Award of Contract #21571 to Trassig Corp., to provide Playground Inspections and Reparis for FY2020-2021, in an amount not to exceed \$50,000.00.
Funding Source: Capital Projects
Presenter: Mr. Joseph Barbarotta **Document Link:** Trassig
18. **TABLED** Award of Contract #21583 to Tri State Maintenance Services, LLC, to provide On Call Generator Maintenance and Testing for FY2020-2021, in an amount not to exceed \$50,000.00.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-47400-56624
Presenter: Mr. Joseph Barbarotta **Document Link:** TriState
19. **TABLED** Award of Contract #21562 with Utility Communications, Inc. to provide On Call Security Camera Services for FY2020-2021 in an amount not to exceed \$75,000.00.
Funding Source: 2020-2021 Capital Projects
Presenter: Mr. Joseph Barbarotta **Document Link:** UtilityComm

II. DISCUSSION:

- **Deficit Projection and April 2020 Monthly Report:** *Deficit:* Mr. Penn reported that the projected deficit dropped by \$0.3 Million versus prior month reporting. He noted more a favorable view of utilities and a more favorable estimate of tuition costs based on a revision to Excess Cost reimbursement for Special

Education. Mr. Penn noted that the transportation outlook does not include assumed savings from ongoing contract negotiations. He also reported on additional mitigation items, estimating further reductions in transportation and potential savings in subs, overtime and other contractual services. *April 2020 Budget*: Mr. Penn reviewed detailed General Fund and Special Fund reports.

- **Shipman & Goodman Litigation/Investigation Expenses:** In response to the committee's request, Mr. Penn and Attorney Pinto provided a report that breakdowns Litigation and Investigation Expenditures for Shipman & Goodwin for FY2020 to date, from July -2019 to March 2020. The report delineates costs directly related to FOIA and other matters. **Request:** Mr. Wilcox asked Attorney Pinto to prepare a memo for the Board of Education packets that explains the costs as detailed in his report.
- **Largest Facilities & Operations Agreements:** Mr. Barbarotta reviewed a spreadsheet detailing all facility projects, contractors and anticipated expenditures, including bid status. He reported that Corporation Counsel is currently reviewing a number of Contracts and Renewals. These items will be presented in upcoming meetings.
- **Stimulus Funding:** Mr. Penn reported that the District recently learned that it will receive \$8.5 million from the Federal Elementary & Secondary School Emergency Fund (ESSERF) to help mitigate costs from COVID 19. A portion of the funding is dedicated to the non-public schools, with \$8.4 directed to public schools. The allocation was based on the formula used to determine Title I funding. Dr. Tracey reported that the district must apply for the funds and that the application has not yet been released. Once released and completed the grant Abstract will be submitted to the Board of Education for review. Mr. Penn noted that the grant specifically targets costs related to distance learning and live classrooms, as well as addressing learning gaps. More information will be provided at the next Board of Education meeting. Mr. Wilcox asked that staff communicate with the Board of Education as information is received.
- **Update on Board of Alders Finance Committee Meeting:** Mr. Penn reported that the Alders were seeking to reduce the increase from the Mayor's request of \$3.5 million for the Board of Education to \$1 million. A decision will be made next week.
- **First Student Contract Negotiations:** Mr. Penn and Attorney Pinto reported that negotiations with First Student have been productive. They anticipate submitting an Amendment to the current Agreement and a revision to the upcoming year Agreement.