



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Jamar Alleyne, Executive Director of Facilities Management
Date: July 24, 2023
Re: Renewal Award of Contract 21689-4-4 with Enviromed Services Inc. to provide On Call Asbestos Management Services

Answer all questions and have a representative ready to present the details of each question during the Finance & Operations meeting or this proposal may not be advanced for consideration by the full Board of Education.

Company Information		
Vendor Name:	Enviromed Services Inc.	
Doing Business as: (DBA)		
Vendor Address:	PO BOX 171 Meriden, CT 06450	
Vendor Contact Name:	Larry Cannon	
Vendor Contact Email:	LCannon@enviromedservices.com	
Is the contractor a minority or women owned small business?	No	
Agreement/Contract Information		
New or Renewal Agreement/Contract?	Renewal Option 3 of 3	
Effective Dates: (mm/dd/yy) <small>Multi-yrs. require Board of Aldermen approval</small>	From 07/01/2023	To 06/30/2024
Total Amount: <small>If Multi-yr. include yr. to yr. breakdown</small>	\$50,000.00	
Funding Source Name: Acct. #:	2023-2024 Capital Projects 3C24-2461-58101	
Contract #: <small>(Local or State)</small>	21689-4-4	



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Key Questions:

1. What specific service will the contractor provide:

Provide asbestos management Services including but not limited to 6 month surveillance testing, hourly rates for services. Each Bidder shall have State of Connecticut Licensed Asbestos and Lead Inspectors under the direction of a Certified Industrial Hygienist.

2. How was the contractor selected? **Attach appropriate supporting documents*

- Quotes
- Sealed Bid # 21689
- Sole Source # _____
- RFP# _____
- State Contract # _____
- Exempt Professional
 - Accountant
 - Actuary
 - Appraiser
 - Architect
 - Artist
 - Dentist
 - Engineer
 - Expert Professional Consultant
 - Land Surveyor
 - Lawyer
 - Physician/Medical Doctor

3. If the vendor was selected through Solicitation (Bid/RFQ/RFP) process; answer the following:

a. Please explain how the vendor was chosen? **Attach Vendor Proposal*

Sealed Bid

b. Who were the members of the selection committee? *(Minimum 3 members required)*

N/A - Sealed Bid



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Key Questions: - Continued

4. If this is a renewal with a current vendor, has the vendor has met all obligations under the existing agreement/contract?

The vendor has been working with the district for several years and has met all obligations under contract.

5. If this agreement/contract is a Renewal, has the cost increase? If yes, by how much? *Attach Renewal Letters

No increase, on call draw down amounts for the year.

6. If this new agreement/contract, has cost for service increased from previous years? If yes, by how much?

N/A

7. Is this a service that existing staff could provide? Why or why not?

No this is a professional service that is provided by licensed professionals.



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Agreement/Contract Processing Checklist

To ensure timely processing of the submitted Agreement/Contract it is imperative to collect and provide all of the required documentation noted below and provide with submission to board.

Forms/Documents are available in: Drive G:\F&O Agenda Minutes\Agreement_Contract_Checklist\2022-2023

1. Has this vendor performed service(s) in prior fiscal years?	
If Yes,	Vendor # <u>29310</u>
If No or New,	Vendor must provide completed W9
2. A quotes or proposal submitting regarding the agreement/contract.	
If RFP	Attach Vendor Submitted
Other	Copy of State Contract, Quotes, etc.
<p>3. <u>Certificates of Liability Insurance (COI) are required for ALL agreements/contracts, read the following and select the applicable Rider.</u></p> <p>It is the submitters responsibility to request the COI from the vendor and attach with submission; the COI from the Vendor <u>must match rider specifications outlined.</u></p> <p>Failure to obtain or incorrect COIs will be returned for revision and will delay its processing.</p>	
Rider 300	Professional Services – Onsite Umbrella; w/ Auto; w/ Workers Compensation
Rider 305	Professional Services – Onsite Umbrella; No Auto; No Workers Compensation
Rider 310	Professional Services – Onsite Umbrella; w/ Auto; No Workers Compensation
Rider 315	Professional Services – Onsite Umbrella; w/ Youth under 21
Rider 320	Professional Services – Offsite; No Auto; No Workers Compensation
Rider 325	Professional Services – Offsite; No Auto; No Workers Compensation; w/ Youth under 21
Rider 330	Professional Services – Offsite Attorney; No Auto; No Workers Compensation
Rider 335	Professional Services – Onsite; Physician/Dentist; No Auto
Rider 340	Professional Services – Onsite Physician/Dentist w/ Youth under 21
Rider 345	Professional Services – Onsite Temp Nurses
Rider 350	Professional Services – Cyber – Onsite
Rider 355	Professional Services – Cyber – Offsite
<p>4. The City of New Haven requires the information requested in the <u>Disclosure Affidavit</u> before any City agency, department, or city official seeking agreement/contract shall obtain them, notarized.</p> <p>Emailed Disclosures are acceptable.</p>	



City of New Haven

Bureau of Purchases

200 Orange Street, Room 301

New Haven, CT 06510

Tel: 203-946-8201 Fax: 203-946-8206

The City of New Haven ("City") is accepting sealed Bids for the following:

Title:

**On Call Asbestos
Management Services**

Solicitation #:

21689

Project #:

N/A

Responses must be submitted in the form and manner specified in this request. Solicitation details are outlined in the **Project Summary**.

Forms and specifications may be obtained and your digital submission through the Bureau of Purchases, website:

[https://newhavenct.bonfirehub.com/portal/?](https://newhavenct.bonfirehub.com/portal/)

Honorable Justin Elicker

Mayor

Michael V. Fumiatti, Sr,

Purchasing Agent



City of New Haven
 Bureau of Purchases
 200 Orange Street Rm 301
 New Haven, CT 06510

Telephone: (203) 946-8201 Fax: (203) 946-8206
 www.newhavenct.gov/gov/depts/purchasing/

INVITATION TO BID

Project Summary

Project Name:	On Call Asbestos Management Services									
Solicitation #:	21689									
City Project #:	N/A									
Solicitation/Advertise Date:	February 23, 2020									
Bid Closing Date:	March 19, 2020				Bid Opening Time:		3:00		PM	
Pre-Bid Meeting Date:	N/A				Pre-Bid Meeting Time:					
Pre-Bid Meeting Location:	N/A									
Department:	BOE- Facilities									
Solicitation Type:	Construction		<input checked="" type="checkbox"/>		Service		SCD* - Construction		SCD* - Service	
Contract Term:	Construction		(See Specification)		Service		<input checked="" type="checkbox"/>		y e a r 3 Renewals Option(s) (at the sole discretion of the CONH)	
Projection Description:	Provide asbestos management Services including but not limited to 6 month surveillance testing, hourly rates for services....Each Bidder shall have State of Connecticut Licensed Asbestos and Lead Inspectors under the direction of a Certified Industrial Hygienist.									
Material Markup Allowed	<input checked="" type="checkbox"/>				Yes, enter percent markup on Statement of Qualifications form					
Insurance Requirements:	Refer to Rider		A		(This Rider is attached)					
Local Preference:	Yes									
MBE/WBE Utilization Form:	Required if your base Bid Submission is \$150,000 or greater									
Bid Bond:	N/A				Percentage Amount:				%	
Labor, Material and Performance Bond:	N/A									
Wage Rates:	Prevailing State		<input checked="" type="checkbox"/>		Livable Wage \$17.42 per Hour - FY 20/21		Davis Bacon Federal		N/A	

SECTION C – PROJECT SPECIFICS-DETAILED

SCOPE OF WORK

a. The work to be performed includes the testing for asbestos, lead, PCB's and mold. The Contractor shall provide a full inspection and analysis report to meet AHERA standards regarding materials containing asbestos, lead and/or mold found in or on buildings identified by the New Haven Public Schools. The Contractor shall develop bid specifications for asbestos, lead and or mold removal for each building where asbestos, and/or mold has been detected by the Contractor or school.

Each Bidder shall have State of Connecticut Licensed Asbestos and Lead Inspectors under the direction of a Certified Industrial Hygienist.

b. Contractor must have 20 years of professional experience providing the following environmental services to public schools and municipalities.

1. Public Health Consulting.
2. Occupational safety and health consulting.
3. School Inspections
4. Drinking water evaluations.
5. Laboratory safety evaluations.
6. Indoor Air quality and mold evaluations.
7. School AHERA Asbestos inspections.

c. Each bidder shall have the following staff available.

1. Licensed on-staff Certified Hygienist (CIH)
2. Licensed on-staff Certified Safety Professional (CSP)
3. Licensed on-staff Registered Sanitarian (RS)
4. On-staff employee with a Masters of Public Health (MPH)
5. On-staff Certified Microbial Consultant (CMC)
6. On-staff Certified Hazardous Materials Manager (CHMM)
7. On-staff or consulting Licensed Engineering Professional (LEP)
8. On-staff licensed lead inspectors, asbestos inspectors, asbestos management planners, lead designers, asbestos designers and asbestos project monitors.
9. On-staff licensed/certified Radon inspectors.

d. All samples must be analyzed in NVLAP Certified, AIHA Accredited and State of Connecticut Licensed Laboratories.

e. Bidder must have the ability to manage (5) projects simultaneously.

f. Bidder must have an in-house laboratory for rapid sample analysis.

g. In-house laboratory or (one day turnaround lab) must hold the following certifications:

1. Connecticut Department of Public Health certified lead and Asbestos Laboratory.
2. American Industrial Hygiene Association (AIHA) - certified laboratory.
3. National Voluntary Laboratory Accreditation Program (NVLAP) participant.
4. Environmental Lead Laboratory Accreditation Program (ELLAP).
5. Asbestos Analyst Registry (AR) participant.
6. Radon laboratory Analyst.

h. Bidder must be a State of Connecticut Department of Health certified training provider for lead and asbestos.

- i. Bidder must have the ability to mobilize to any site within the New Haven Public Schools systems for routine and emergency response requirements.
- j. All Asbestos and Lead Inspections reports must be signed by Certified Industrial Hygienists.
- k. All sampling must be conducted in accordance with EPA, AHERA, EPA NESHAPS and State of Connecticut (19a-332a-16) and State of Connecticut Regulations for Lead (191-111-1-11)(Included and made part of this Package).
- l. All lump sum fees MUST include all sample analysis, sampling handling, travel, supplies, and labor and testing fees.

SECTION D – Board of Education Location(s)

New Haven School Addresses 2020-2021

High Schools	Addresses
Adult and Continuing Education Center	580 Ella Grass Blvd.
Coop Arts & Humanities High School	177 College St.
Engineering & Science University Magnet School	500 Boston Post Road
High School in the Community	175 Water St.
Hill Regional Career High School	140 Legion Ave.
Hillhouse High School	480 Sherman Parkway
Metropolitan Business Academy	115 Water St.
New Haven Academy	444 -448 Orange St
Riverside Education Academy	103 Hallock Ave
Sound (Anderson)	60 Water St.
Sound (Emerson)	82 South Water St.
Sound Aquaculture Center (Foote)	17 Sea St.
Sound (McNeil)	60 South Water St.
Sound (Thomas)	40 South Water St.
Wilbur Cross High School	181 Mitchell Drive
Elementary and K-8 Schools	Addresses
Barack Obama Magnet School	69 Farnham Ave.
Barnard Magnet School	170 Derby Ave.
Beecher School	100 Jewell St.
Betsy Ross Arts Magnet School	150 Kimberly Ave.
Bishop Woods School	1481 Quinnipiac Ave.
Brennan K. School	199 Wilmont Ave.
Celentano Museum Academy/Polly T. McCabe Center	400 Canner St.
C. Rogers School	200 Wilmont Ave.
Clemente Leadership Academy	360 Columbus Ave.
Clinton Ave. School	293 Clinton Ave.
Columbus Family Academy	255 Blatchley Ave.
Conte West Hills Magnet School	511 Chapel St.
Davis Street Magnet School	35 Davis St.
East Rock Magnet School	133 Nash St.
Edgewood Magnet School	737 Edgewood Ave.
Elm City Montessori School	495 Blake St.
Fair haven School	164 Grand Ave.
Hill Central Music Academy	140 DeWitt St.
W.Hooker Elementary School	180 Canner St.
W. Hooker Middle School	691 Whitney Ave.
Jepson Magnet School	15 Lexington Ave.
John C. Daniels Magnet School	569 Congress Ave.
John S. Martinez Magnet School	100 James St.
King/Robinson Magnet School	150 Fournier St.
Lincoln-Bassett School	130 Bassett St.
Mauro/Sheridan Magnet School	191 Fountain St.

Dr. Reginald Mayo Early Learning Center/ECAT	185 Goffe St.
Nathan Hale School	480 Townsend Ave.
Quinnipiac School	460 Lexington Ave.
Ross/Woodward School	185 Barnes Ave.
Strong School @ Mauro	130 Orchard St.
Troup School	259 Edgewood Ave.
Truman School/Truman Head Start Program	114 Truman St.
West Rock Author's Academy	311 Valley St.
Wexler/Grant School	55 Foote St.
Others	Addresses
Facilities & Maintenance Offices/Old Montessori school	375 Quinnipiac Ave.
Central Kitchen	75 Barnes Ave.
Gateway Center/NHPS BoE Central Offices	54 Meadow St.
The Shack/WRAA	333 Valley St.
Storage/ Conte New Light	21 Wooster Place
Floyd Little Fieldhouse	480 Sherman Parkway
Parish Hall/Betsy Ross	150 Kimberly Ave.
Old Strong/ Storage	69 Grand Ave.