

New Haven Public Schools

Joseph Barbarotta
Executive Director
Facilities Services



INTEROFFICE MEMORANDUM

*DRAFT
Pending Corp Counsel
Approval*

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval
Award of Contract On Call Carpentry and Repairs

Meeting Date: May 18,2020

cc: J. Barbarotta, J. Mazyck

Executive Summary:

For consideration and approval of an Award of Contract #50450 to the lowest bidder, **Tim's Enterprises, LLC, 39 Myrtle Ave., Ansonia, CT** for On Call Carpentry and Repairs for the NHPS for Fiscal Year 2020-21.

Amount of Contract: Not to exceed \$100,000.

Funding Source: Capital Projects, Acct. #3C17-1792-58101

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.** The service is to perform carpentry services that are beyond the scope of our in house tradesmen the work usually requires a building permit, which transfers liability to the contractor.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?** Inspections and maintenance reports are provided. The contractor's performance is inspected by the board of education tradesmen as well as the city building department to ensure compliance with all appropriate building codes.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** This is an hourly rate of (\$50.00) per hour contract being awarded to the sole bidder. The contract reflects a \$23.70 an hour increase more than last year and the contractor is New Haven Based, MBE, SCDP participant. Although this is a large increase it is verification that last year's contract was exceptionally low and the new contract pricing is more in line with standard rates.

See Solicitation results attached.

375 Quinnipiac Ave.
New Haven, CT 06513
Tel. (475) 220-1631
Fax (203) 936-5229



**MEMORANDUM
BUREAU OF PURCHASES
CITY OF NEW HAVEN**



Michael V. Fumiatti, Purchasing Agent
200 Orange Street, New Haven,
Connecticut 06510
Telephone (203) 946-8201
Facsimile (203) 946-8206

CONTRACT AWARD MEMO

TO:	Michael V. Fumiatti, Purchasing Agent		
FROM:	John Barbarotta- Facilities		
DATE:	April 3, 2020		
CONTRACT NAME:	Carpentry		
CONTRACT # CONTRACT START AND COMPLETION DATE:	July 1, 2020 – June 30, 2021		
PROJECT #	50521		
Contractor's Name:	Tim' Enterprise's LLC.		
Address:	39 Myrlte Ave./ 6 Grace St.		
City, State, ZIP:	Ansonia/New Haven, CT 06401		
Contractor Contact:	Tim Washington		
Telephone:	203-410-5989	Fax	
Vendor Code:	46417	Ship To:895	Bill To : 895
Amount of Contract:	\$100,000		
Account # to charged:	Awaiting New Account numbers		

Authorized signatory, please sign this form after your name: By signing you indicate that you are authorized to charge against this account and that this account is appropriate for the work being contracted.

If you agree with the apparent low bidder, please respond within 5 business days.
Should you have any questions or concerns, do not hesitate to contact me.
Please do not enter a requisition for this award.

Primary Responses

Success: All data is valid!

Status	Bid/No Bid Decision	#	Item/Description	Quantity Required	Unit of Measure	Unit Price	Total Cost
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Labor

Success: All values provided	Bid	#1-1	Master Carpenter	250	Hourly	\$ 50.00	\$ 12,500.00
Success: All values provided	Bid	#1-2	Apprentice	250	Hourly	\$ 35.00	\$ 8,750.00
Success: All values provided	Bid	#1-3	General Laborer	250	Hourly	\$ 27.00	\$ 6,750.00