

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: ENGAGE Program/Skills Up

Grant Source and Agency: Workforce Alliance

Total Amount Requested: \$20,500

Due Date of Application:
10/6/2022

System Contact: Michelle Bonora

Telephone #: 475-220-8200

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

The long term goals of the ENGAGE program include development and embedding a pre-apprenticeship manufacturing pathway into the high school credit diploma program at New Haven Adult & Continuing Education (NHAEC). The ENGAGE program will give NHAEC students the opportunity to graduate with a manufacturing trajectory and create real, accessible pathways to careers in manufacturing. The ENGAGE program

TARGET: Schools/Unit: Adult Ed
No. of Students: 30 **Grade Level(s):** Adult Ed
Eligibility Criteria: Students must be 17 or older and currently enrolled at New Haven Adult Education Center

PROPOSAL DEVELOPERS:
Michelle Bonora

GRANT PERIOD:	
From: (mm/dd/year): 7/1/2022	
To: (mm/dd/year): 6/30/2023	
<input type="checkbox"/> New	
<input checked="" type="checkbox"/> Continuation	
Previous Bd. of Ed. Approval:	
<hr/> <hr/>	
<input checked="" type="checkbox"/> Planning	
<input type="checkbox"/> Operational	
Bd. of Ed. Information	
<input checked="" type="checkbox"/> Action	
<input type="checkbox"/> Information	
<input type="checkbox"/> Support	
<input checked="" type="checkbox"/> Competitive	
<input type="checkbox"/> Entitlement	
<input type="checkbox"/> Grant	

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1

ABSTRACT TIMETABLE	REVIEW
Return to: _____	
Received: _____	Grants Manager <u>Pat Jen</u>
Board of Education FINANCE & OPERATIONS Meeting Date <u>10/17/22</u>	Finance Manager <u>Thomas 10/19/22</u>
Board of Education Meeting Date: <u>10/27/22</u>	Human Resource Manager _____
Due Date to Grantor: _____	

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SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
	2	Teachers	\$1,475
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
		Stipend	\$
		Longevity	
		SUBTOTAL	\$1,475

NON PERSONNEL

	COST
Supplies & Materials	\$2,000
Student Transportation	\$2,000
Staff Travel	\$1,000
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$
Equipment	\$12,000
Other	\$ 2,000
Indirect Costs, if allowed	\$
TOTAL	\$19,000
NON- PERSONEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$15
Workmen's Compensation	\$10
SUBTOTAL	\$25
TOTAL PERSONNEL & FIXED COSTS	\$1,500

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS.** **Other;** and

Certified Teacher Rate is \$32.00 per hour. Approximately 2 teachers for 23 hours per course for curriculum writing.

All Non- Personnel items. If additional space is needed, continue to next page.

Student Transportation - \$2,000 field trips, Equipment - \$12,000 work benches, drill press, portable eye wash station, etc., Supplies/Materials- \$2,000 classroom supplies, student certifications, awards and incentives, Marketing - \$1,000 marketing materials and advertising, Miscellaneous \$2,000, Staff Travel \$1,000

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SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: None Yes **Explain:** Workforce Alliance will serve as an intermediary in this effort under the guidance of an In-School Pre-apprenticeship Advisory Committee under the Partnership composed of area school leaders and manufacturers. The Eastern Workforce Investment Board (EWIB) will provide Technical Assistance on behalf of the Academic Learning Community.

Linkage with other programs: None Yes **Explain:** The program will align and prepare students to advance to the Workforce Alliance Skill Up For Manufacturing Program.

Local Fiscal costs, (include renovation): None Yes **Explain:**

Future local personnel obligations: None Yes **Explain:**

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|--|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input checked="" type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | | <input type="checkbox"/> Dissemination |

ADDITIONAL RESTRICTIONS OR CONCERNS

SUBMITTING ADMINISTRATOR:



Signature

10/6/22

Date

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SECTION IV: PROPOSED PERSONNEL

List, **individually**, each position proposed by this grant application. **If no personnel**, please indicate **N/A** in the chart below

F/T	P/T	Classification	Position Description	Duration of Proposed Service	Proposed Employee	Current NHPS Employee Yes/No	If Yes Current Employee Number
		N/A					

V. PROPOSED CONTRACTS

List **individually**, each contract that will be prepared by this proposed project. **If contractors will not be utilized**, please indicate **N/A** in the chart below.

Proposed Independent Contractor	Brief Description of Service	Proposed Pay Rate	Proposed Total
N/A			

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

Students will:

- Receive over 216 instructional hours in core and elective contextualized manufacturing courses.
- Gain knowledge and skills related to the manufacturing standards and competencies.
- Participate in experiential learning experiences including job shadowing, internships, and field trips.
- Upon graduation, be prepared to successfully transition and complete the Workforce Skill Up for Manufacture program.
- Demonstrate base line proficiency on the entry level CASAS assessments.
- Improve digital literacy skills as measured by teacher assessments and NorthStar Digital Literacy Assessments.
- Develop a digital career portfolio which includes a resume, cover letter, strengths assessment and authentic interviewing practices.
- Obtain industry recognized credentials including OSHA and Six Sigma.
- Effectively integrate the 4C's for 21st Century Learning including critical thinking, collaboration, creativity and communication.
- Complete an end of program capstone project which demonstrates their skills and knowledge in manufacturing.

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

2. How does this grant address School Reform goals?

As an integral part of the New Haven Public School system, the New Haven Adult & Continuing Education Center's (NHAEC) mission is to prepare adult learners to be lifelong learners and to become productive citizens in school, in the workforce, and in their communities.

The strategic plan for the New Haven Adult & Continuing Education Center ensures that all students have access to learning opportunities that are specifically aligned to existing and emerging in-demand industry sectors. According to the Workforce Alliance WIOA Local Plan 2020-2025, as of June 2020, the unemployment rate in South Central Connecticut was 9.1% due to the pandemic. The total number of unemployed in our region was 29,900 as of June 2020. There is a strong need for workers with manufacturing skills or the ability to be trained – continued focus on STEM education and training.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

Workforce Alliance and the New Haven Adult & Continuing Education Center, are working to develop programs which focus on the continued upskilling of the labor force, specifically in the manufacturing sector. Due to mismatches and an aging workforce, the manufacturing sector projects continuous increases of employment opportunities. There is a strong need for workers with manufacturing skills, the ability to be trained and a continued focus on STEM education and training. Beginning in the fall of 2021, the New Haven Adult & Continuing Education Center will launch the ENGAGE program.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.