

CITY OF NEW HAVEN CONTRACT CHANGE ORDER

CONTRACTOR:	Encore Holding LLC	VENDOR CODE :	47117
Contractor Address	110 Murphy Road Hartford, Ct.		
CONTRACT No.:	21569-2-2	CHANGE ORDER No:	1
PROJECT NAME	On Call Fire Sprinkler	Change Order Date	
PROJECT No.:			
CONTRACT START DATE:	July 1, 2019		
CONTRACT END DATE: Prior to CO	June 30, 2020		
FUNDING SOURCE OF CONTRACT:	3C20-2071-58700	C A P O No.:	70200020
FUNDING SOURCE OF C. O. :	3C20-2086-58101	C A P O No.:	
COMPANY HOLDING PERFORMANCE BOND:			
CONTRACT AMOUNT PRIOR TO THIS CHANGE ORDER	\$150,000.00	ORIGINAL AMOUNT:	\$150,000.00
AMOUNT OF THIS CHANGE ORDER	\$88,000.00	ACTUAL	<input checked="" type="checkbox"/>
		ESTIMATE	<input type="checkbox"/>
CONTRACT AMOUNT, INCLUDING THIS C.O.	\$238,000.00	INCREASE	<input checked="" type="checkbox"/>
		DECREASE	<input type="checkbox"/>

ALL OTHER TERMS AND CONDITIONS OF ORIGINAL CONTRACT REMAIN IN FULL FORCE AND EFFECT.

CONTRACTOR'S SIGNATURE:		DATE:
TITLE:		

FOR USE BY CITY ONLY ↓

<p>CERTIFIED THAT THIS CHANGE ORDER HAS BEEN REVIEWED AND FOUND TO BE APPROPRIATE AND IN THE BEST INTEREST OF THE CITY OF NEW HAVEN</p>			
REQUESTING AGENCY:			
DEPARTMENT HEAD:	DATE:	PURCHASING AGENT:	DATE:
Department Contact:	Tel:		
OFFICE OF CORPORATION COUNSEL: - APPROVED TO CORRECTNESS AND FORM.	DATE:	CHIEF ADMINISTRATIVE OFFICE	DATE:
CONTROLLER: - CERTIFIED AS TO SUFFICIENCY OF APPROPRIATION OR AVAILABILITY OF FUNDS	DATE:	ACCOUNTS PAYABLE	DATE:

**CITY OF NEW HAVEN
CONTRACT CHANGE ORDER
PROVIDE CHANGE ORDER HISTORY FOR THIS CONTRACT**

#21569-2-2

PREVIOUS CHANGE ORDERS: NUMBERS, DATES, & AMOUNTS	AMOUNT INCREASE	AMOUNT (DECREASE)
SUB TOTALS		
NET INCREASE / (DECREASE)		

THIS CHANGE ORDER'S ITEMS	AMOUNT INCREASE	AMOUNT (DECREASE)
Increase is due to repairs and inspections that are state mandated	\$88,000.00	-
SUB TOTALS	\$88,000.00	-
NET INCREASE / (DECREASE)	\$88,000.00	

THE CONTRACT TIME WILL BE UNCHANGED, OR WILL BE INCREASED DECREASED BY DAYS.

- **A memo to the City's Change Order Committee explaining the background and need for a Change Order should be submitted prior to the submittal of the present document.**
- **The Committee must have reviewed and approved the memo prior to preparation of this Change Order.**
- **A copy of the approved memo must be appended hereto.**

PLEASE ANSWER THE FOLLOWING QUESTIONS :

1.)	Is this Change Order a final close-out of the Contract ?	YES	NO	
2.)	Has the cost of this contract been increased from the original amount ?	YES	NO	
	(If the answer to #2 above is 'yes', what is the total percentage increase over the original contract, including the current request ?)	58%		
3.)	Is any part of this Change Order outside of the scope of the original bid documents ?	YES	NO	
4.)	Has any of the work described in this Change Order been ordered to be done ?	YES	NO	
5.)	Are there any unit prices or lump-sum amounts in this Change Order that were not taken from the Contractor's original bid for the project ?	YES	NO	
	(If the answer to #5 above is yes, approved quotes and prices ,with back-up, must be appended hereto along with certification by the person who approved the reasonableness of the prices .)			

LIST OF ATTACHMENTS :

APPROVAL RECOMMENDED:

ENGINEER/ARCHITECT:	COMPANY	
TITLE:		DATE:
CITY ENGINEER'S OFFICE:		DATE:

New Haven Public Schools

Joseph Barbarotta
Executive Director
Facilities Services



654 Ferry Street
New Haven, CT 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

INTEROFFICE MEMORANDUM

TO: NHPS Finance and Operations Committee
FROM: Joseph Barbarotta
Cc J. Barbarotta, J. Mazyck, L.Perez
RE: Approval of Change Order#1 to Contract for On Call Fire Sprinklers Services

MEETING DATE: 4/6/2020

For consideration and approval, of Change Order #1 to Contract #21569-2-2 for On Call Sprinkler Alarm Services to:

Encore Holding LLC
35MilmackDr.STE.D
Middletown,Ct.06457

In the amount of \$88,000.00 for fire sprinkler services and mandated inspections for the remainder of the school year.

The funding source will Capital Projects, Acct. #3C20-2086-58101

Original Amount of Contract:	\$150,000.00
Change Order #1	\$88,000.00
Total Amount of Contract:	\$238,000.00

**Encore Sprinkler
Change Order Analysis 04-16-2020**

YTD costs:

Mandatory inspections	\$54,928
NFPA25 mandated repairs	\$112,332
Service calls	<u>\$11,832</u>
Subtotal	\$179,092

Anticipated additional expenditures:

Mandatory inspections	\$44,086
Open work orders NFPA25 mandated repairs	<u>\$14,687</u>
Subtotal	\$58,773

Total projected expenditures	\$237,865
Less: Original contract value	<u>-\$150,000</u>
Balance	\$87,865

Requested change order	\$88,000
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